

APPROVED



# Rainier Valley Leadership Academy

## Minutes

### RVLA Board Meeting

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#### Date and Time

Tuesday January 30, 2024 at 4:30 PM

#### Location

Remote Meeting w/ in person option: 6020 Rainier Ave S, Seattle WA 98118

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Rainier Valley Leadership Academy Board meetings are open to the public. This meeting will be virtual with an in person option.

#### RVLA Board Meeting

Tuesday, January 30 · 4:30 – 5:30pm

Time zone: America/Los\_Angeles

Google Meet joining info

Video call link: <https://meet.google.com/teo-qixr-iqv>

Or dial: (US) +1 260-468-0921 PIN: 792 761 465#

In person option @ 6020 Rainier Ave S, Seattle WA 98118

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#### Directors Present

E. Forde (remote), M. Dyal (remote), R. Bembry (remote), T. Marsh (remote), V. Hsu (remote)

#### Directors Absent

J. Thiel, M. MASON, M. Sahoo

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## Guests Present

B. Coleman (remote), C. Catchings (remote), D. Watson (remote), Daxa Thomas (remote), Italiana Hughes, L. Reisberg (remote), Lenny Emperado (remote), Lisa Shimoi (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

T. Marsh called a meeting of the board of directors of Rainier Valley Leadership Academy to order on Tuesday Jan 30, 2024 at 4:37 PM.

## II. Public Testimony

### A. Call for public testimony.

Lisa Shimoni provided public comment providing an update on work with WA Charters on relevant bills going to house and senate of Washington State.

## III. Consent Agenda

### A. Resolution December 12th, 2023 Board Meeting Minutes

V. Hsu made a motion to approve the minutes from Board of Directors Meeting on 12-12-23.

E. Forde seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. MASON Absent

E. Forde Aye

J. Thiel Absent

T. Marsh Aye

M. Dyal Aye

V. Hsu Aye

M. Sahoo Absent

R. Bembry Aye

### B. Resolution December 2023 Payroll & Claim Vouchers

V. Hsu made a motion to approve DECEMBER 2023 CLAIM VOUCHERS AND PAYROLL PAYMENTS.

E. Forde seconded the motion.

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.

090. Those payments have been recorded on a listing which has been made available to the board. As of January 30, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$4,213.35, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type: WIRE-PUBLIC Wire Transfer Payments 201900128 through 201900129, totaling \$4,213.35  
The board **VOTED** unanimously to approve the motion.

V. Hsu made a motion to approve DECEMBER 2023 CLAIM VOUCHERS AND PAYROLL PAYMENTS.

E. Forde seconded the motion.

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.

090. Those payments have been recorded on a listing which has been made available to the board. As of January 30, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$56,116.76, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type:

ACH/Warrants - Public Warrant Numbers 102167 through 102172, totaling \$47,973.43

AP ACH Numbers 9000002303 through 9000002311, totaling \$8,143.33

The board **VOTED** unanimously to approve the motion.

V. Hsu made a motion to approve DECEMBER 2023 CLAIM VOUCHERS AND PAYROLL PAYMENTS.

E. Forde seconded the motion.

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090.

Those payments have been recorded on a listing which has been made available to the board. As of January 30, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$332,080.85, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type: ACH/Warrants - Public Direct Deposit Numbers 9000002312 through 9000002351, totaling \$184,370.44

The board **VOTED** unanimously to approve the motion.

V. Hsu made a motion to approve DECEMBER 2023 CLAIM VOUCHERS AND PAYROLL PAYMENTS.

E. Forde seconded the motion.

RESOLUTION OF THE BOARD OF DIRECTORS OF RAINIER VALLEY LEADERSHIP ACADEMY TO APPROVE DECEMBER 2023 CLAIM VOUCHERS AND PAYROLL PAYMENTS This Resolution is presented to the Board of Directors ("Board") of Rainier Valley Leadership Academy ("RVLA"), a Washington nonprofit corporation, at a regular meeting on January 30th, 2024. WHEREAS, each of RVLA's Charter School Contracts with the Washington State Charter School Commission requires each school to comply with the Accounting Manual for School Districts in the State of Washington that is published by the Washington State Office of Superintendent of Public Instruction (the "Accounting Manual"); WHEREAS, Chapter 3, Section "Voucher Certification and Approval", requires "board of director approval for payment of claim vouchers and payroll" and the approval "should be recorded in the minutes of the board meeting"; WHEREAS,

to meet the conditions set forth in Chapter 3, Section "Voucher Certification and Approval", the Board desires to approve payment of claim vouchers and payroll payments delineated below. Payroll Check Summary with Board Certification 12.29.pdf AP Check Summary Report with Board Certification Direct 9609.pdf AP Check Summary Report with Board Certification 12.20.pdf AP Check Summary Report with Board Certification 12.15.pdf NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes RVL A to remit the following payments (these documents can also be found on the board agenda on Board on Track attached to the agenda): ADOPTED by the Board of Directors of Rainier Valley Leaders State during a regular meeting duly held on January 30th, 2024, at which a quorum was present. AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_ Page 1 of 2 CERTIFIED AS A TRUE AND CORRECT COPY: CERTIFIED: \_\_\_\_\_ Board Chairperson Date CERTIFIED: \_\_\_\_\_ Board Secretary Date

The board **VOTED** unanimously to approve the motion.

V. Hsu made a motion to approve DECEMBER 2023 CLAIM VOUCHERS AND PAYROLL PAYMENTS.

E. Forde seconded the motion.

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board. As of January 30, 2024, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$115,966.93, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document. Total by Payment Type: ACH/Warrants - Public Warrant Numbers 102149 through 102166, totaling \$61,153.17 AP ACH Numbers 9000002290 through 9000002302, totaling \$54,813.76 The board **VOTED** unanimously to approve the motion.

#### C. Resolution March 2024 Board Meeting

V. Hsu made a motion to approve resolution March 2024 Board Meeting Schedule.

E. Forde seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### D. Resolution Reschedule to Mid-Year Retreat Date

V. Hsu made a motion to Approve Reschedule to mid-year retreat date.

E. Forde seconded the motion.

The board **VOTED** unanimously to approve the motion.

### IV. Mission Aligned

#### A. Mission Challenge

Lenny Emperado shared new funding for marketing and recruiting

#### B.

### **Mission Moment**

Lenny shared the Black Santa event.

## **V. Updates**

### **A. Culture Update**

Leah Reisberg described the newly established Community Council

### **B. Organizational Update**

Chastity provided an update on the recently finalized organizational & performance framework from the WA Charter School Commission

Reco and Lisa provided an update on development work

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:34 PM.

Respectfully Submitted,  
R. Bembry

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Rainier Valley Leadership Academy Board of Directors Meeting Agenda 1/30/24