

APPROVED



# Rainier Valley Leadership Academy

## Minutes

### Board of Directors Meeting

Monthly

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#### Date and Time

Tuesday May 23, 2023 at 4:30 PM

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Rainier Valley Leadership Academy (RVLA) Board meetings are open to the public. This meeting will be virtual. Please use zoom link below:

Dial-in info: manual

(669) 900-6833

Meeting ID: 989-793-884

Dial in info: one-touch

669-900-6833,,989793884#

Videoconference link

<https://zoom.us/j/989793884>

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#### Directors Present

C. Peoples-Procter (remote), E. Forde (remote), J. Thiel (remote), M. Dyal (remote), M. Sahoo (remote), R. Bembry (remote), T. Marsh (remote), V. Hsu

#### Directors Absent

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M. MASON

**Directors who arrived after the meeting opened**

V. Hsu

**Directors who left before the meeting adjourned**

M. Sahoo

**Guests Present**

C. Catchings (remote), D. Watson (remote), L. Reisberg (remote), Lenny Emperado (remote)

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**I. Opening Items**

**A. Record Attendance**

Attendance taken by roll call.

V. Hsu arrived at 4:41 PM.

**B. Call the Meeting to Order**

T. Marsh called a meeting of the board of directors of Rainier Valley Leadership Academy to order on Tuesday May 23, 2023 at 4:36 PM.

**C. Public Comment**

N/A

**II. Consent Agenda**

**A. Resolution April 2023 Payroll & Claim Vouchers**

R. Bembry made a motion to Approve.

M. Sahoo seconded the motion.

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

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As of May 23, 2023, the Board, by a unanimous vote, approves payments, totaling \$98,478.14, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

Warrant Numbers 101891 through 101905, totaling \$48,215.63

AP ACH Numbers 9000001690 through 9000001704, totaling \$50,262.51

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of May 23, 2023, the Board, by a unanimous vote, approves payments, totaling \$41,526.52, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

Warrant Numbers 101909 through 101920, totaling \$29,161.59

AP ACH Numbers 9000001743 through 9000001750, totaling \$12,364.93

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of April 25, 2023, the Board, by a \_\_\_\_\_ vote, approves payments, totaling \$281,956.87, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

Direct Deposit Numbers 9000001705 through 9000001742, totaling \$149,791.19

The board **VOTED** to approve the motion.

**Roll Call**

T. Marsh	Aye
V. Hsu	Absent
J. Thiel	Aye
E. Forde	Aye
C. Peoples-Procter	Aye
M. Sahoo	Aye
R. Bembry	Aye
M. Dyal	Aye
M. MASON	Absent

**B. Resolution April 25th, 2023 Board Meeting Minutes**

R. Bembry made a motion to approve the minutes from Board of Directors Meeting on 04-25-23.

M. Sahoo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

V. Hsu	Absent
E. Forde	Aye
M. Dyal	Aye
J. Thiel	Aye
M. Sahoo	Aye
T. Marsh	Aye
M. MASON	Absent
C. Peoples-Procter	Aye
R. Bembry	Aye

**C. Resolution P-Card Approval**

R. Bembry made a motion to Approve.

M. Sahoo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Sahoo	Aye
T. Marsh	Aye
J. Thiel	Aye
E. Forde	Aye
C. Peoples-Procter	Aye
V. Hsu	Absent
M. MASON	Absent
R. Bembry	Aye
M. Dyal	Aye

**D. Resolution for SY 23/24 Calendar**

R. Bembry made a motion to Approve.

M. Sahoo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Sahoo	Aye
V. Hsu	Aye
E. Forde	Aye
J. Thiel	Aye
C. Peoples-Procter	Aye
M. MASON	Absent
R. Bembry	Aye
T. Marsh	Aye

**Roll Call**

M. Dyal                      Aye

**III. Mission Challenge**

**A. Spotlight on a current challenge RVLA is facing.**

SBA testing completed! Slideshow of Washington Charter Association donated donuts to the scholars for a job well done!

**IV. Mission Moment**

**A. Spotlight on a recent highlight for RVLA.**

Teacher/Staff Appreciation week review with slide show. Thank you to the board for making this an amazing week!

**V. Finance**

**A. Review of the most recent RVLA financials.**

Chastity Catchings, COO, leads discussion on the review of the most current 23/24 budget update. Time to ask questions and discuss. No decisions are being made today. June will be the month to make decisions and adopt a draft budget. No July board meeting. August meeting will be when the vote for the budget will happen.

Gates grant process update. Still in negotiations with them.

**VI. Enrollment Update**

**A. Enrollment Numbers**

Lenny Emperado, Dean of Community Engagement, leads discussion on current enrollment numbers for 23/24.

M. Sahoo left at 5:15 PM.

**VII. Announcements**

**A. April 2023 Announcements**

Upcoming events taking place that the board is invited to. Required training notification.

**VIII. Executive Session**

**A. Time for Executive Session if needed**

N/A

## IX. Closing Items

### A. Adjourn Meeting

M. Dyal made a motion to Adjourn.

V. Hsu seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. MASON	Absent
R. Bembry	Aye
C. Peoples-Procter	Aye
V. Hsu	Aye
M. Sahoo	Absent
M. Dyal	Aye
T. Marsh	Aye
J. Thiel	Aye
E. Forde	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:31 PM.

Respectfully Submitted,  
L. Reisberg

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### Documents used during the meeting

- AP Check Summary Report with Board Certification 4.14.pdf
- AP Check Summary Report with Board Certification 4.28.pdf
- Payroll Check Summary with Board Certification 4.28.pdf
- Resolution May 2023 Vouchers & Payments (1).pdf
- Bd of Directors Mtg Minutes Resolution-May 2023.docx.pdf
- P Card Board Resolution.pdf
- RVLA - Board Resolution (2022-2023 School Year Calendar) .docx (1).pdf

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RVLA does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

**Civil Rights and Title IX Coordinator:** Chastity Catchings, (206) 659-0956, [chastity.catchings@myrvla.org](mailto:chastity.catchings@myrvla.org), 6020 Rainier Ave S, Seattle, WA 98118.

**504 Coordinator:** (RVLA): Chastiy Catchings, (206) 659-0956, [chastity.catchings@myrvla.org](mailto:chastity.catchings@myrvla.org),  
6020 Rainier Avenue S, Seattle, WA 98118