

APPROVED



# Rainier Valley Leadership Academy

## Minutes

### Board of Directors Meeting

Monthly

---

#### Date and Time

Tuesday December 12, 2023 at 4:30 PM

---

Rainier Valley Leadership Academy Board meetings are open to the public. This meeting will be virtual. Please use zoom link below:

Dial-in info: manual

(669) 900-6833

Meeting ID: 989-793-884

Dial in info: one-touch

669-900-6833,,989793884#

Videoconference link

<https://zoom.us/j/989793884>

In person option @ 6020 Rainier Ave S, Seattle WA 98118

---

#### Directors Present

---

E. Forde (remote), J. Thiel (remote), M. Dyal (remote), M. Sahoo (remote), R. Bembry (remote), T. Marsh (remote)

### **Directors Absent**

M. MASON, V. Hsu

### **Directors who left before the meeting adjourned**

J. Thiel

### **Guests Present**

B. Coleman (remote), C. Catchings (remote), David Watson (remote), Daxa Thomas (remote), Italiana Hughes (remote), L. Reisberg (remote), Lenny Emperado (remote), Lisa Shimoi (remote), Marlon Shelton (remote)

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

T. Marsh called a meeting of the board of directors of Rainier Valley Leadership Academy to order on Tuesday Dec 12, 2023 at 4:37 PM.

## **II. Public Testimony**

### **A. Call for public testimony.**

None

## **III. Consent Agenda**

### **A. Resolution November 28th, 2023 Board Meeting Minutes**

J. Thiel made a motion to approve the minutes from Board of Directors Meeting on 11-28-23.

E. Forde seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. MASON Absent

E. Forde Aye

T. Marsh Aye

M. Dyal Aye

V. Hsu Absent

R. Bembry Aye

J. Thiel Aye

**Roll Call**

M. Sahoo Aye

**B. Resolution November 2023 Payroll & Claim Vouchers**

J. Thiel made a motion to Approve.

E. Forde seconded the motion.

Total by Payment Type: ACH/Warrants - Public

Direct Deposit Numbers 9000002226 through 9000002264, totaling \$186,415.10

Total by Payment Type: ACH/Warrants - Public

Warrant Numbers 102138 through 102146, totaling \$62,224.97

AP ACH Numbers 9000002265 through 9000002289, totaling \$27,618.29

Total by Payment Type: ACH/Warrants - Public

Warrant Numbers 102125 through 102137, totaling \$77,799.71

AP ACH Numbers 9000002213 through 9000002225, totaling \$60,269.37

The board **VOTED** to approve the motion.

**Roll Call**

J. Thiel Aye

V. Hsu Absent

E. Forde Aye

M. Sahoo Aye

M. MASON Absent

T. Marsh Aye

R. Bembry Aye

M. Dyal Aye

**C. Resolution 2024 Board Meeting Schedule**

J. Thiel made a motion to Approve.

E. Forde seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Forde Aye

M. MASON Absent

R. Bembry Aye

M. Sahoo Aye

V. Hsu Absent

M. Dyal Aye

J. Thiel Aye

T. Marsh Aye

**IV. Mission Aligned**

**A.**

### **Mission Challenge**

Enrollment strategic plan. Events, word of mouth, Black Santa, Kindergarten Registration, Social Media Manager

### **B. Mission Moment**

Celebrating small wins!

## **V. Updates**

### **A. Finance Update**

Review of current financial & enrollment data.

### **B. Policy Handbook Review**

Review of the Policy Manual for the Board to review and vote on at a later date.

## **VI. Executive Session**

### **A. As Needed**

Not needed.

J. Thiel left at 5:19 PM.

## **VII. Closing Items**

### **A. Adjourn Meeting**

M. Sahoo made a motion to Adjourn.

M. Dyal seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. MASON Absent

R. Bembry Aye

E. Forde Aye

J. Thiel Absent

M. Dyal Aye

T. Marsh Aye

V. Hsu Absent

M. Sahoo Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,

T. Marsh

---

### **Documents used during the meeting**

- \_Bd of Directors Mtg Minutes Resolution-October 2023x.docx.pdf
- AP Check Summary Report with Board Certification 11.15.pdf
- AP Check Summary Report with Board Certification 11.30.pdf
- Payroll Check Summary with Board Certification 11.30.pdf
- Resolution to Approve 2024 Board Meeting Schedule (1).pdf
- Resolution December 2023 Vouchers & Payments.pdf

---

Rainier Valley Leadership Academy Board of Directors Meeting Agenda 12/12/23