



Rainier Valley Leadership Academy

RVLA Board Mid Year Retreat/Meeting

Published on March 26, 2024 at 5:18 PM PDT

Date and Time

Saturday March 30, 2024 at 9:00 AM PDT

Location

This meeting is in person @ 6020 Rainier Ave S, Seattle WA 98118

Rainier Valley Leadership Academy Board meetings are open to the public. This meeting will be in person @ 6020 Rainier Ave S, Seattle WA 98118

Agenda

	Purpose	Presenter	Time
I. Welcome: Coffee/Tea			
II. Opening Items			9:00 AM
Opening Items			
A. Record Attendance and Guests		Reco Bembry & Tyson Marsh	5 m

	Purpose	Presenter	Time
B. Call the Meeting to Order		Reco Bembry & Tyson Marsh	5 m
III. Public Testimony			9:10 AM
A. Call for public testimony.	FYI	Reco Bembry & Tyson Marsh	
IV. Consent Agenda			9:10 AM
A. Resolution February 27th, 2024 Board Meeting Minutes	Approve Minutes	Tyson Marsh	3 m
B. Resolution February 2024 Payroll & Claim Vouchers	Vote	Tyson Marsh	2 m
V. Updates			9:15 AM
A. Academics, Enrollment, & Human Capital	FYI	Chastity Catchings, Ben Spiegel, & Lenny Emperado	45 m
VI. Break			10:00 AM
A. Bathroom & Beverages			5 m
VII. Board Protocols			10:05 AM
A. Board Onboarding and Exits	FYI	Reco Bembry & Tyson Marsh	40 m
VIII. Social Emotional Learning			10:45 AM
A. Circle Badgework & Appreciations	Discuss	Baionne Coleman	60 m
IX. Break			11:45 AM
A. Bathroom & Beverages			10 m

	Purpose	Presenter	Time
X. Development Update			11:55 AM
A. 2023/24 Progress		Reco Bembry & Baionne Coleman	35 m
XI. Executive Session			12:30 PM
A. Annual CEO Evaluation	Discuss	Reco Bembry & Tyson Marsh	30 m
XII. Closing Items			1:00 PM
A. Adjourn Meeting	Vote		

Rainier Valley Leadership Academy Board of Directors Meeting Agenda 3/30/24

Coversheet

Resolution February 27th, 2024 Board Meeting Minutes

Section: IV. Consent Agenda
Item: A. Resolution February 27th, 2024 Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for RVLVA Board Meeting on February 27, 2024
March Resolution-February 2024 Minutes.docx.pdf

APPROVED



Rainier Valley Leadership Academy

Minutes

RVLA Board Meeting

Date and Time

Tuesday February 27, 2024 at 4:30 PM

Location

RVLA Board Meeting

Tuesday, February 27 · 4:30 – 5:30pm

Time zone: America/Los_Angeles

Google Meet joining info

Video call link: <https://meet.google.com/pyd-fbpg-gyi>

Or dial: (US) +1 401-646-2368 PIN: 967 402 432#

Rainier Valley Leadership Academy Board meetings are open to the public. This meeting will be virtual with an in person option.

RVLA Board Meeting

Tuesday, January 30 · 4:30 – 5:30pm

Time zone: America/Los_Angeles

Google Meet joining info

Video call link: <https://meet.google.com/teo-qjxr-iqv>

Or dial: (US) +1 260-468-0921 PIN: 792 761 465#

In person option @ 6020 Rainier Ave S, Seattle WA 98118

Directors Present

J. Thiel (remote), M. Dyal (remote), T. Marsh, V. Hsu

Directors Absent

E. Forde, M. MASON, M. Sahoo, R. Bembry

Guests Present

B. Coleman, C. Catchings, D. Watson, Daxa Thomas, Janine Lewis, Jess Savin Barton (Charter Commission)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. Marsh called a meeting of the board of directors of Rainier Valley Leadership Academy to order on Tuesday Feb 27, 2024 at 4:40 PM.

II. Consent Agenda

A. Resolution January 30th, 2024 Board Meeting Minutes

J. Thiel made a motion to approve the minutes from RVLA Board Meeting on 01-30-24.
M. Dyal seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Resolution January 2024 Payroll & Claim Vouchers

J. Thiel made a motion to approve.
M. Dyal seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Resolution March Board Retreat Date

J. Thiel made a motion to Approve.
M. Dyal seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Update Safe School Plan/Policy

J. Thiel made a motion to Approve.
M. Dyal seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Mission Aligned

A.

Mission Challenge

Discussed Gates Foundation grant

B. Mission Moment

Discussed celebrating Maryam Mason's board tenure and notifying of her departure

IV. Executive Session

A. As Needed

Entered Executive Session for 15 minutes at 4:50 to discuss personnel issues, no decision was made at this time

V. Updates

A. Academic Update

Discussed an update on Special Education Audit
Principal Watson discussed semester 2 grade data and test scores

B. Finance Update

Chastity Catchings provided a financial update

C. Enrollment Update

Discussed enrollment numbers

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,
V. Hsu

**MINUTES OF February 27th, 2024 DIRECTORS OF
Rainier Valley Leadership Academy
A Washington State Nonprofit Corporation**

Rainier Valley Leadership Academy

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Date and Time

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Respectfully Submitted,
V. Hsu

Rainier Valley Leadership Academy Board of Directors Meeting Agenda 2/27/24

Board Secretary

Date

ATTEST:

Board Chairperson

Date

Coversheet

Resolution February 2024 Payroll & Claim Vouchers

Section: IV. Consent Agenda
Item: B. Resolution February 2024 Payroll & Claim Vouchers
Purpose: Vote
Submitted by:
Related Material: AP Check Summary Report with Board Certification 2.6.pdf
AP Check Summary Report with Board Certification 2.15.pdf
AP Check Summary Report with Board Certification 2.29 B.pdf
Payroll Check Summary with Board Certification FEB 24.pdf
Resolution March 2024 for February 2024 Vouchers & Payments.pdf

AP Check Register

Accounts Payable Run: 02/06/2024

Rainier Valley Leadership Academy

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of March 26, 2024, the Board, by a _____ vote, approves payments, totaling \$1,593.88, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

AP ACH Numbers 9000002428 through 9000002428, totaling \$1,593.88

In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____ Board Member _____

This section returned no records

AP Check Register

Accounts Payable Run: 02/06/2024

Rainier Valley Leadership Academy

Accounts Payable Run: 20240206 New York Welcome Pmt

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
9000002428	New York Welcome - Bespoke Tours	\$1,593.88
ACH Payments:		1
Total:		1
		\$1,593.88

AP Check Register

Accounts Payable Run: 02/06/2024

Rainier Valley Leadership Academy

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$1,593.88	\$1,593.88

AP Check Register

Accounts Payable Run: 02/15/2024

Rainier Valley Leadership Academy

BOARD CERTIFICATION STATEMENT

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As of March 26, 2024, the Board, by a _____ vote, approves payments, totaling \$105,137.05, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

Warrant Numbers 102212 through 102229, totaling \$43,047.81

AP ACH Numbers 9000002429 through 9000002446, totaling \$62,089.24

In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____ Board Member _____

This section returned no records

AP Check Register

Accounts Payable Run: 02/15/2024

Rainier Valley Leadership Academy

Accounts Payable Run: 20240215 A/P Check

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
102212	Afterdark Entertainment	\$300.00
102213	Century Link	\$473.10
102214	CliftonLarsonAllen LLP	\$17,850.00
102215	GTTC	\$1,267.53
102216	Intrigue Communications	\$204.91
102217	Keith M Yanov Consulting	\$2,193.00
102218	Nortech	\$214.99
102219	Puget Sound Dispatch, LLC.	\$5,292.90
102220	Rain City Catering	\$2,813.06
102221	Reese, Tiffany	\$847.00
102222	Richardson Bottling Company	\$70.62
102223	Robert Half	\$3,039.54
102224	Roto-Rooter Services Company	\$1,486.21
102225	Saigon Printing	\$82.69
102226	T Mobile 967493293	\$30.25
102227	True Measure Collaborative	\$3,104.17
102228	Washington School Personnel Association	\$600.00
102229	Waste Management of Seattle	\$3,177.84
9000002429	Amazon Capital Services	\$252.79
9000002430	Amazon Capital Services	\$1,677.79
9000002431	Amazon Capital Services	\$220.38
9000002432	Amazon Capital Services	\$20.94
9000002433	Amazon Capital Services	\$219.90
9000002434	Amazon Capital Services	\$274.15
9000002435	Amazon Capital Services	\$18.00
9000002436	Amazon Capital Services	\$80.47
9000002437	Bolton & Company	\$2,359.00
9000002438	College Board	\$666.00

AP Check Register

Accounts Payable Run: 02/15/2024

Rainier Valley Leadership Academy

Accounts Payable Run: 20240215 A/P Check

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
9000002439	DeansList	\$3,860.00
9000002440	Dorr, Ashley	\$49.99
9000002441	Fresh n' Local Foods	\$3,448.23
9000002442	Staples Advantage	\$208.41
9000002443	Surin, Naeema	\$1,250.55
9000002444	Thomas, Angela	\$219.27
9000002445	Thomas, Kimberly	\$1,260.00
9000002446	Washington Charter School Development	\$46,003.37
ACH Payments:		18
Total:		36
		\$62,089.24
		\$105,137.05

AP Check Register

Accounts Payable Run: 02/15/2024

Rainier Valley Leadership Academy

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$105,532.70	\$105,532.70

AP Check Register

Accounts Payable Run: 02/29/2024

Rainier Valley Leadership Academy

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of March 26, 2024, the Board, by a _____ vote, approves payments, totaling \$572.05, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: WIRE-PUBLIC

Wire Transfer Payments 201900138 through 201900138, totaling \$572.05

In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____ Board Member _____

This section returned no records

AP Check Register

Accounts Payable Run: 02/29/2024

Rainier Valley Leadership Academy

Accounts Payable Run: 20240229 Direct A/P Payment

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
201900138	BambooHR LLC	\$572.05
Wire Transfers:		<u>1</u> <u>\$572.05</u>
Total:		1 \$572.05

AP Check Register

Accounts Payable Run: 02/29/2024

Rainier Valley Leadership Academy

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$572.05	\$572.05

Payroll Check Summary

Payroll Run: 02/29/2024

Rainier Valley Leadership Academy

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of March 26, 2024, the Board, by a _____ vote, approves payments, totaling \$317,418.61, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACH/Warrants - Public

Direct Deposit Numbers 9000002447 through 9000002484, totaling \$174,808.98

Secretary _____ Board Member _____

This section returned no records

Check Listing Summary

Payroll Run: 02/29/2024

Check Number	Employee	Gross Pay	Deductions	Benefits	Net Pay
9000002447	Dorr, Ashley	\$5,454.41	\$1,263.82	(\$1,052.49)	\$4,190.59
9000002448	Goodman, Kelley	\$5,287.40	\$1,379.15	\$2,180.03	\$3,908.25
9000002449	Ladd-Ali, Najee	\$3,849.55	\$1,012.58	\$2,962.98	\$2,836.97
9000002450	Verbois, Jennifer Sue	\$6,554.59	\$2,033.09	\$2,466.89	\$4,521.50
9000002451	Allman, Ellah	\$3,365.71	\$627.77	\$1,659.41	\$2,737.94
9000002452	Cacanindin, Desiray	\$4,159.93	\$899.32	\$1,765.32	\$3,260.61
9000002453	Catchings, Chastity	\$13,305.17	\$3,107.21	\$3,168.65	\$10,197.96
9000002454	Catchings, Teanna	\$1,375.63	\$59.31	\$79.75	\$1,316.32
9000002455	Claxton, Courtney	\$5,701.08	\$1,570.06	\$2,302.63	\$4,131.02
9000002456	Coleman, Baionne	\$16,786.42	\$4,225.57	\$4,555.97	\$12,560.85
9000002457	Cove, Michelle	\$5,934.58	\$1,483.96	\$2,348.09	\$4,450.62
9000002458	Dube, Aster	\$3,780.24	\$725.97	\$1,724.34	\$3,054.27
9000002459	Eskandari, Parvin	\$2,212.40	\$298.65	\$249.84	\$1,913.75
9000002460	Harper, Beth	\$3,985.58	\$674.60	\$1,737.28	\$3,310.98
9000002461	Haynes, Leanard	\$9,198.42	\$2,458.75	\$3,022.16	\$6,739.67
9000002462	Holton, Amy	\$7,809.69	\$2,469.39	\$2,711.82	\$5,340.30
9000002463	Jenkins Jr, Henry A	\$6,246.17	\$1,335.41	\$2,106.25	\$4,910.76
9000002464	Jones, Chineka	\$7,782.00	\$2,419.22	\$2,726.95	\$5,362.78
9000002465	Jones, Taylor	\$5,539.58	\$1,634.21	\$2,250.05	\$3,905.37
9000002466	Knott, Neva	\$4,014.00	\$682.56	\$464.46	\$3,331.44
9000002467	Langit, Samantha	\$4,722.59	\$1,275.70	\$2,098.98	\$3,446.89
9000002468	Lewis, Janine	\$5,304.49	\$960.66	\$1,944.52	\$4,343.83
9000002469	Martinez-Garcia, Gabriela	\$2,317.56	\$259.92	\$1,528.30	\$2,057.64
9000002470	Natarajan, Kalpana	\$4,691.76	\$1,365.88	\$2,055.07	\$3,325.88
9000002471	Newton, Des'Juan	\$3,341.36	\$626.88	\$1,654.09	\$2,714.48
9000002472	Reisberg, Leah Fudell	\$6,363.17	\$1,552.92	\$2,127.67	\$4,810.25
9000002473	Shelton, Marlon	\$5,996.17	\$1,118.31	\$2,068.36	\$4,877.86
9000002474	Spiegel, Benjamin	\$5,903.46	\$900.87	\$2,050.70	\$5,002.59
9000002475	Taylor, Thomas	\$3,484.60	\$570.47	\$1,673.35	\$2,914.13
9000002476	Taylor-Mosquera, Jacob	\$5,426.38	\$1,317.02	\$2,247.72	\$4,109.36
9000002477	Thomas, Angela	\$9,666.25	\$2,171.53	\$3,123.19	\$7,494.72
9000002478	Thomas, Daxa	\$9,382.42	\$2,055.50	\$3,058.76	\$7,326.92
9000002479	Tirado, Jesus	\$9,956.67	\$2,126.08	\$2,653.65	\$7,830.59
9000002480	Uthus, John	\$7,863.69	\$2,524.77	\$2,729.13	\$5,338.92
9000002481	Wallace, Kyle	\$7,809.69	\$2,320.18	\$2,728.89	\$5,489.51
9000002482	Watson, David	\$11,372.08	\$7,432.33	\$3,407.47	\$3,939.75
9000002483	White, Levon	\$5,534.92	\$1,537.96	\$2,265.41	\$3,996.96
9000002484	Woodlief, Gerard	\$4,980.02	\$1,173.27	\$2,113.14	\$3,806.75
Totals:		\$236,459.83	\$61,650.85	\$80,958.78	\$174,808.98

**RESOLUTION OF THE BOARD OF DIRECTORS OF
RAINIER VALLEY LEADERSHIP ACADEMY
TO APPROVE FEBRUARY 2024 CLAIM VOUCHERS AND PAYROLL PAYMENTS**

This Resolution is presented to the Board of Directors (“Board”) of Rainier Valley Leadership Academy (“RVLA”), a Washington nonprofit corporation, at a regular meeting on March 30th, 2024.

WHEREAS, each of RVLA’s Charter School Contracts with the Washington State Charter School Commission requires each school to comply with the Accounting Manual for School Districts in the State of Washington that is published by the Washington State Office of Superintendent of Public Instruction (the “Accounting Manual”);

WHEREAS, Chapter 3, Section “Voucher Certification and Approval”, requires “board of director approval for payment of claim vouchers and payroll” and the approval “should be recorded in the minutes of the board meeting”;

WHEREAS, to meet the conditions set forth in Chapter 3, Section “Voucher Certification and Approval”, the Board desires to approve payment of claim vouchers and payroll payments delineated below.

- Payroll Check Summary with Board Certification FEB 24.pdf
- AP Check Summary Report with Board Certification 2.29.pdf
- AP Check Summary Report with Board Certification 2.15.pdf
- AP Check Summary Report with Board Certification 2.6.pdf
- AP Check Summary Report with Board Certification 2.29 B.pdf

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes RVLA to remit the following payments (these documents can also be found on the board agenda on Board on Track attached to the agenda):

ADOPTED by the Board of Directors of Rainier Valley Leaders State during a regular meeting duly held on March 30th, 2024, at which a quorum was present.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

CERTIFIED: _____

Board Chairperson Date

CERTIFIED: _____

Board Secretary Date