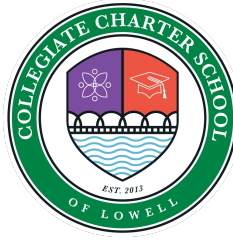


APPROVED



# Collegiate Charter School of Lowell

## Minutes

### Regular Board Meeting

May

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#### Date and Time

Tuesday May 21, 2024 at 5:30 PM

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#### Meeting Notice

The Collegiate Charter School of Lowell, 1857 Middlesex Street, Lowell, MA will hold a Board of Trustees monthly meeting on May 21, 2024, at 5:30 p.m. in room 128.

Posted to The Lowell Sun 5/19/2024.

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#### Trustees Present

A. Miller, D. Tucker, E. Nelson, K. McCarthy, P. Patel, W. McGrail

#### Trustees Absent

B. Chapman

#### Guests Present

A. Bakr, C. Connors, C. Nystrom, T. Cameron

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### I. Opening Items

#### A. Call the Meeting to Order

W. McGrail called a meeting of the board of trustees of Collegiate Charter School of Lowell to order on Tuesday May 21, 2024 at 5:36 PM.

**B. Record Attendance**

**C. School Mission**

The board recited the school mission statement.

**D. Approve Agenda**

K. McCarthy made a motion to approve the agenda as written.

A. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes - April 2024**

D. Tucker made a motion to approve the minutes from Regular Board Meeting on 04-09-24.

A. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Public Comment**

**A. Floor Open to the Public**

No members of the public present.

**III. Student Life & School Culture**

**A. Monthly Update**

- HS class trip to Spain (April 2024)
- 8th grade trip to Washington D.C. (April 2024)
- Next HS trip - Costa Rica (2026)
- Senior week activities
- Upcoming field trips and events for May and June 2024

**IV. New Business**

**A. 2024-25 Budget Approval**

Review of proposed 2024-25 budget.

C. Nystrom provided a summary of the proposed budget.

A. Miller made a motion to approve the proposed budget.

P. Patel seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. 2024-25 School Calendar Approval**

A. Miller made a motion to approve the 2024-25 School Calendar.

E. Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Sub-Committee and Officer Nominations**

Postponed to June 2024.

**D. Graduation Update**

Update provided by A. Bakr.

**E. Field Rental**

Discussion regarding possible rental of the field.

Further discussion with new Athletic Director at next meeting.

**F. Summer School**

C. Connors provided an update on Summer School 2024.

**G. Scholarship Update**

Question regarding senior scholarship money raised so far.

C. Crane provided an update on funds raised.

C. Crane to provide update by email to the Board.

Board to form a scholarship committee.

**V. Committee Reports**

**A. Finance**

A. Miller made a motion to accept budget vs. actual report as presented.

D. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Education**

No update.

**C. Facility**

No update.

**D. Governance**

No update.

**E.**

### **Community Outreach**

No update.

### **F. Board Development**

No update.

## **VI. Director's Report**

### **A. Academic Dashboard**

Update provided by A. Bakr and C. Connors.

### **B. Marketing**

Update provided by C. Crane.

### **C. Staffing**

Update provided by T. Cameron.

### **D. Enrollment**

Update provided by C. Nystrom.

### **E. Upcoming Events**

Update provided by A. Bakr.

## **VII. Closing Items**

### **A. Adjourn Meeting**

K. McCarthy made a motion to adjourn.

D. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:36 PM.

Respectfully Submitted,  
T. Cameron