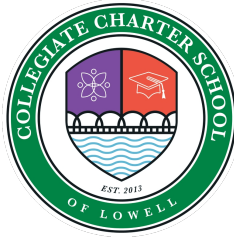


APPROVED



Collegiate Charter School of Lowell

Minutes

Regular Board Meeting

May

Date and Time

Tuesday May 21, 2024 at 5:30 PM

Meeting Notice

The Collegiate Charter School of Lowell, 1857 Middlesex Street, Lowell, MA will hold a Board of Trustees monthly meeting on May 21, 2024, at 5:30 p.m. in room 128.

Posted to The Lowell Sun 5/19/2024.

Trustees Present

A. Miller, D. Tucker, E. Nelson, K. McCarthy, P. Patel, W. McGrail

Trustees Absent

B. Chapman

Guests Present

A. Bakr, C. Connors, C. Nystrom, T. Cameron

I. Opening Items

A. Call the Meeting to Order

W. McGrail called a meeting of the board of trustees of Collegiate Charter School of Lowell to order on Tuesday May 21, 2024 at 5:36 PM.

B. Record Attendance

C. School Mission

The board recited the school mission statement.

D. Approve Agenda

K. McCarthy made a motion to approve the agenda as written.

A. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Minutes - April 2024

D. Tucker made a motion to approve the minutes from Regular Board Meeting on 04-09-24.

A. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Floor Open to the Public

No members of the public present.

III. Student Life & School Culture

A. Monthly Update

- HS class trip to Spain (April 2024)
- 8th grade trip to Washington D.C. (April 2024)
- Next HS trip - Costa Rica (2026)
- Senior week activities
- Upcoming field trips and events for May and June 2024

IV. New Business

A. 2024-25 Budget Approval

Review of proposed 2024-25 budget.

C. Nystrom provided a summary of the proposed budget.

A. Miller made a motion to approve the proposed budget.

P. Patel seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2024-25 School Calendar Approval

A. Miller made a motion to approve the 2024-25 School Calendar.

E. Nelson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Sub-Committee and Officer Nominations

Postponed to June 2024.

D. Graduation Update

Update provided by A. Bakr.

E. Field Rental

Discussion regarding possible rental of the field.

Further discussion with new Athletic Director at next meeting.

F. Summer School

C. Connors provided an update on Summer School 2024.

G. Scholarship Update

Question regarding senior scholarship money raised so far.

C. Crane provided an update on funds raised.

C. Crane to provide update by email to the Board.

Board to form a scholarship committee.

V. Committee Reports

A. Finance

A. Miller made a motion to accept budget vs. actual report as presented.

D. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Education

No update.

C. Facility

No update.

D. Governance

No update.

E.

Community Outreach

No update.

F. Board Development

No update.

VI. Director's Report

A. Academic Dashboard

Update provided by A. Bakr and C. Connors.

B. Marketing

Update provided by C. Crane.

C. Staffing

Update provided by T. Cameron.

D. Enrollment

Update provided by C. Nystrom.

E. Upcoming Events

Update provided by A. Bakr.

VII. Closing Items

A. Adjourn Meeting

K. McCarthy made a motion to adjourn.

D. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:36 PM.

Respectfully Submitted,
T. Cameron