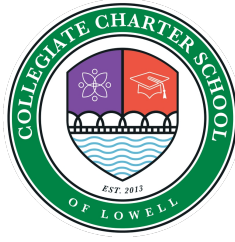


APPROVED



# Collegiate Charter School of Lowell

## Minutes

### Regular Board Meeting

April

---

#### Date and Time

Tuesday April 9, 2024 at 5:30 PM

---

#### Meeting Notice

The Collegiate Charter School of Lowell, 1857 Middlesex Street, Lowell, MA will hold a Board of Trustees monthly meeting on April 9, 2024, at 5:30 p.m. in room 1224.

Posted to The Lowell Sun 4/7/2024.

---

#### Trustees Present

A. Miller, B. Chapman, D. Tucker, K. McCarthy, P. Patel, W. McGrail

#### Trustees Absent

E. Nelson

#### Guests Present

A. Bailey-O'Keefe, A. Bakr, C. Connors, C. Crane, C. Nystrom, P. Rondon, T. Cameron

---

#### I. Opening Items

##### A. Call the Meeting to Order

W. McGrail called a meeting of the board of trustees of Collegiate Charter School of Lowell to order on Tuesday Apr 9, 2024 at 5:39 PM.

**B. Record Attendance**

**C. School Mission**

**D. Approve Agenda - February 2024**

K. McCarthy made a motion to accept as written.

D. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes - December 2023**

A. Miller made a motion to approve the minutes from Regular Board Meeting on 02-27-24.

P. Patel seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Executive Session**

**A. Litigation Matter**

B. Chapman made a motion to enter executive session for the purpose of discussing a litigation matter.

D. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. McCarthy Aye

E. Nelson Absent

B. Chapman Aye

A. Miller Aye

D. Tucker Aye

P. Patel Aye

W. McGrail Aye

B. Chapman made a motion to end executive session and return to the regular meeting.

A. Miller seconded the motion.

Executive session ended at 6:33

The board **VOTED** unanimously to approve the motion.

A. Miller made a motion to resume the regular meeting.

D. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Public Comment**

**A.**

### **Floor Open to the Public**

None.

### **IV. New Business**

#### **A. Sub-Committee and Officer Nominations**

Postpone until May 2024 meeting.

#### **B. Scholarship Status Update**

Discuss possibilities to establish scholarship fund.

#### **C. 2024 College Fair and 2024 Career Fair**

Status update provided.

#### **D. New Curriculum Update - How is it going?**

Status update provided.

#### **E. Graduation Update**

Status update of planning provided. Graduation 6/6/24 @ 6:00 p.m.

### **V. Committee Reports**

#### **A. Finance**

A. Miller made a motion to accept the budget vs. actual report as presented.

W. McGrail seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Education**

No update.

#### **C. Facility**

Plan a facility needs assessment.

#### **D. Governance**

No update.

#### **E. Community Outreach**

Partnership with Massachusetts Pirates.

#### **F. Board Development**

No update.

## VI. Director's Report

### A. Academic Dashboard

Update provided.

### B. Marketing

Update provided.

### C. Staffing

Update provided.

### D. Enrollment

Update provided.

### E. Upcoming Events

Update provided

## VII. Closing Items

### A. Adjourn Meeting

K. McCarthy made a motion to adjourn.

B. Chapman seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

T. Cameron

---

## Documents used during the meeting

*None*