APPROVED

Collegiate Charter School of Lowell

Minutes

Regular Board Meeting

April

Date and Time
Tuesday April 9, 2024 at 5:30 PM

Meeting Notice
The Collegiate Charter School of Lowell, 1857 Middlesex Street, Lowell, MA
will hold a Board of Trustees monthly meeting on April 9, 2024, at 5:30 p.m. in room 1224.

Posted to The Lowell Sun 4/7/2024.

Trustees Present
A. Miller, B. Chapman, D. Tucker, K. McCarthy, P. Patel, W. McGrail

Trustees Absent
E. Nelson

Guests Present
A. Bailey-O'Keefe, A. Bakr, C. Connors, C. Crane, C. Nystrom, P. Rondon, T. Cameron

I. Opening Items

A. Call the Meeting to Order

W. McGrail called a meeting of the board of trustees of Collegiate Charter School of Lowell to order on Tuesday Apr 9, 2024 at 5:39 PM.

B. Record Attendance

C. School Mission

D. Approve Agenda - February 2024

K. McCarthy made a motion to accept as written.
D. Tucker seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes - December 2023

A. Miller made a motion to approve the minutes from Regular Board Meeting on 02-27-24.
P. Patel seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Executive Session

A. Litigation Matter

B. Chapman made a motion to enter executive session for the purpose of discussing a litigation matter.
D. Tucker seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Nelson	Absent
D. Tucker	Aye
A. Miller	Aye
K. McCarthy	Aye
P. Patel	Aye
B. Chapman	Aye
W. McGrail	Aye

B. Chapman made a motion to end executive session and return to the regular meeting.
A. Miller seconded the motion.
Executive session ended at 6:33
The board **VOTED** unanimously to approve the motion.
A. Miller made a motion to resume the regular meeting.
D. Tucker seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Public Comment

A.

Floor Open to the Public

None.

IV. New Business

A. Sub-Commitee and Officer Nominations

Postpone until May 2024 meeting.

B. Scholarship Status Update

Discuss possibilities to establish scholarship fund.

C. 2024 College Fair and 2024 Career Fair

Status update provided.

D. New Curriculum Update - How is it going?

Status update provided.

E. Graduation Update

Status update of planning provided. Graduation 6/6/24 @ 6:00 p.m.

V. Committee Reports

A. Finance

A. Miller made a motion to accept the budget vs. actual report as presented.
W. McGrail seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Education

No update.

C. Facility

Plan a facility needs assessment.

D. Governance

No update.

E. Community Outreach

Partnership with Massachusetts Pirates.

F. Board Development

No update.

VI. Director's Report

A. Academic Dashboard

Update provided.

B. Marketing

Update provided.

C. Staffing

Update provided.

D. Enrollment

Update provided.

E. Upcoming Events

Update provided

VII. Closing Items

A. Adjourn Meeting

K. McCarthy made a motion to adjourn.
B. Chapman seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
T. Cameron

Documents used during the meeting

None