



Prosser School District

Regular Board Meeting

Date and Time

Wednesday March 11, 2026 at 6:00 PM PDT

Location

Prosser School District Boardroom
1203 Prosser Ave.
Prosser, WA 99350

Join Zoom Meeting:

<https://prosserschools-org.zoom.us/j/84742629936?pwd=vH7ttmXyePeDKmuUEasyAL9NqTI2RK.1>

Meeting ID: 847 4262 9936

Passcode: 783736

One tap mobile:

+12532050468,84742629936#, *783736

The Prosser School District Board of Directors will hold a Regular Board Meeting on Wednesday, March 11, 2026, at 6:00pm in the Prosser School District Boardroom, 1203 Prosser Ave., Prosser WA 99350.

Agenda

Presenter

I. Opening Items

A. Call the Meeting to Order

Presenter

- B. Pledge of Allegiance
- C. Record Attendance
- D. Approval of Agenda

II. Protocol for Addressing the Board

- A. Welcome to the Board Meeting

III. Hearing of Visitors

IV. Information Items

- A. Academic State Champions- Prosser High School Girls Basketball Kim Casey
- B. Building Report: Whitstran Elementary School Julaine Groeneveld
- C. Department Report: CTE Department Rick Follett

V. Discussion Items

- A. Business and Operations Report Drew Raab, ESD
123
- B. Health Care Authority - SEBB Drew Raab and Kim
Casey
- C. Review of Policy 6220: Bid or Request for Proposal Requirements Kim Casey

VI. Student Representative Reports

- A. Student Representative Olivia Smasne
- B. Student Representative Ezri Roy
- C. Student Representative Samantha Jimenez

VII. Executive Session

RCW 42.30.110(1)(g)

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries,

Presenter

wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public;

Board of Directors and Superintendent Kim Casey present.

Action may follow.

VIII. Action Items

- A. Potential Action from Executive Session
- B. Out-of-State Travel Request – PHS Boys’ Wrestling Juan Jaimez / AJ
Howe – PHS Boys’
Wrestling Coaches
- C. Asset Preservation Program Annual Board Report Andy Howe
- D. Consultant Service Agreement: Dynamic Education Consulting Jennifer Allen
- E. Revised: Resolution 03-26: Transportation Surplus Jaime Martinez
- F. Resolution 06-26: Reduced Educational and Operational Programs
(Declaration of Economic Emergency) Kim Casey
- G. Heritage University College of Education Field Placement Agreement Deanna Flores
- H. Heritage University College of Education Field Placement Agreement and
Theory to Practice/Residency Deanna Flores
- I. Vouchers and Payroll Business and
Operations

IX. Consent Items

- A. Certificated Personnel
- B. Classified Personnel
- C. Approval of Minutes
- D. Volunteer Coaches

X. Reports

Presenter

- A. Director of Grants, Assessment and Elementary Programs Kevin Gilman
- B. Assistant Superintendent Deanna Flores
- C. Superintendent Kim Casey

XI. Board Member Reports

- A. Vice President Michelle O'Brien
- B. Director Brian Weinmann
- C. Director Frank Vermulm
- D. Director Elisa Riley
- E. President Jason Rainer

XII. Closing Items

- A. Future Meetings
Regular Board Meeting, March 25, 2026, Prosser School District Boardroom, 6:00pm
- B. Adjourn Meeting

Prosser School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boys Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination:

Section 504/ADA Coordinator: Dr. Jennifer Allen, 1203 Prosser Ave. Prosser, WA 99350 509-786-1820
jennifer.allen@prosserschools.org

Title IX Coordinator and HIB Coordinator for State Law: Kim Casey 1203 Prosser Ave. Prosser, WA 99350 509-786-3323 kimberly.casey@prosserschools.org

Civil Rights Coordinator for State Law: Deanna Flores 1203 Prosser Ave. Prosser, WA 99350 509-786-3323
deanna.flores@prosserschools.org

Coversheet

Welcome to the Board Meeting

Section: II. Protocol for Addressing the Board
Item: A. Welcome to the Board Meeting
Purpose:
Submitted by:
Related Material: Welcome to the Board Meeting.pdf

Prosser School District No. 116

Welcome to a meeting of the Prosser School District Board of Directors!

Your views and interest in education are important to us and to your schools. Whether your visit is for the purpose of bringing information to the board's attention, solving a problem, or simply to see what's going on, we hope you'll feel welcome and comfortable at this meeting. We also hope that you will leave with a better understanding of your school district and its board of directors.

How the Board Operates

As the board meeting progresses, you may notice that there is quick action on some items. This is because the board generally considers an issue for several meetings before taking action, and also because background materials on the various items are sent to members for their careful study prior to the meeting. Sometimes the board will approve a motion that encompasses many items. These items, grouped under the "consent" portion of the agenda, are considered routine. You'll be able to follow the action more carefully if you pick up a copy of the agenda that is available.

Board members are President Jason Rainer, Vice-President Elisa Riley, Director Michelle O'Brien, Director Frank Ver Mulm, and Director Brian Weinmann.

About Board Meetings

Regular Board meetings are held twice each month, usually on the 2nd and 4th Wednesday. The first meeting of the month is also a time for the various educational programs of the district to provide an educational presentation to the Board. These meetings begin at 6:00 p.m.

The board encourages input on all issues under discussion at the business meetings.

About Executive Session

The board may occasionally go into executive session, thus excluding the public and the news media from witnessing the discussion. You should know though, that the board will only discuss issues in executive session. It must, by law, take all actions in an open meeting. The law also limits what the board can legally discuss in executive session. These closed discussions may only concern litigation, personnel selection or evaluation, negotiations, complaints against an officer

or staff member, or real estate transactions where public disclosure would be damaging to individuals or the general welfare of the district. Before going into executive session, the board president must estimate the time the board will return to open session.

Addressing the Board

You may present a concern to the board during the time reserved for hearing public comment. If this is the case, we ask that you:

- Prior to the start of the meeting, sign in, noting the topic you intend to address to the board.
- Come to the microphone and state your name.
- Do not reflect adversely on the political or economic view, ethnic background, character, or motives of any individual.
- Do keep your comments concise, non-emotional, and brief.

The board is interested in hearing your concerns and your compliments too. It's best to call the superintendent's office a couple of days before the meeting. If this isn't possible, you can ask the board president to recognize you during the hearing section.

Board Hearings

The school board can be compared to a "court of last resort." If a concern cannot be solved by first talking with the teacher, principal, or appropriate district personnel, it may be forwarded to the board for hearing. Sometimes this hearing may be conducted in "executive session," meaning the public and the media are not in attendance.

About Your Board

Public schools are especially close to the communities they serve because they are governed by men and women selected from the community. These men and women - your school board; are volunteers who spend a great deal of time on the many details involved in providing quality education.

Board members serve four-year terms. They are required to file financial disclosure statements with the Washington State Public Disclosure Commission and must be registered voters of the school district

School board members attend meetings, keep communications open with other members of the community and represent the needs of the district before local, state, and national representatives. They make critical decisions that have a direct impact on what children learn and how they learn it. However, a school board is a legal body and can only make decisions as a body.

You may notice that many of the decisions the board must make are not directly related to instruction. School board members are also responsible for keeping the buildings and grounds in good shape, balancing the budget, protecting the district's legal interests, and providing for long-range planning.

Coversheet

Review of Policy 6220: Bid or Request for Proposal Requirements

Section: V. Discussion Items
Item: C. Review of Policy 6220: Bid or Request for Proposal Requirements
Purpose:
Submitted by:
Related Material: PSD Policy 6220.pdf
WSSDA Policy 6220.pdf
Redline Policy 6220.pdf
Draft Policy 6220.pdf

BID REQUIREMENTS

The Board of Directors of the Prosser School District recognizes the importance of:

- maximizing the use of District resources;
- the need for sound business practices in spending public money;
- the requirement of complying with state and federal laws governing purchasing and public works;
- the importance of standardized purchasing regulations; and
- the need for clear documentation.

I. Procurement and Public Works Using State Funds

A. Furniture, Supplies, or Equipment

Whenever the estimated cost of furniture, supplies or equipment (except books) will cost:

- less than \$40,000, no competitive bidding process is required to make the purchase;
- between \$40,000 and \$75,000, the board will follow the informal competitive bidding process by requiring quotes from at least three different sources to be obtained in writing or by telephone and recorded for the public to review;
- over \$75,000, the Board will follow the formal competitive bidding process by:
 1. preparing clear and definite plans and specifications for such work or purchases;
 2. providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the District at least once each week for two consecutive weeks;
 3. providing the clear and definite plans and specifications to those interested in submitting a bid;
 4. require that bids be in writing;
 5. open and read bids in public on the date and in the place named in the notice; and
 6. file all bids for public inspection after opening.

B. Exemptions

The Board may waive bid requirements for purchases:

- clearly and legitimate limited to a single source of supply;
- involving special facilities or market conditions;
- in the event of an emergency;
- of insurance or bonds; and
- involving public works in the event of an emergency.

“Emergency” means unforeseen circumstances beyond the District’s control that present a real, immediate threat to the proper performances of essential functions or will likely result in material loss or damage to property, bodily injury or loss of life if immediate action is not taken.

Whenever bid requirements are waived, a document explaining the factual basis for the exception and the contract will be recorded and open for public inspection.

C. Rejection of Bids

The Board may by resolution reject any and all bids and make further calls for bids in the same

manner as the original call.

D. Interlocal Cooperation Act

The Board reserves the right to enter into inter-local cooperative agreements for purchases and public works with other governmental agencies pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW.

E. Crimes Against Children

The Board will include in any contract for services with an entity or individual other than an employee of the District a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

The Superintendent will establish bidding and contract awarding procedures for all purchases of furniture, equipment, supplies (except books) or public works projects consistent with state law.

F. Use of State Funds for Improvements or Repairs

The Board may make improvement or repairs to District property through a District department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$100,000. If the Board estimates that the total cost of a building, improvement, repair, or other public works project is \$100,000 or more, the Board will follow the formal competitive bidding process outlined above unless the contract is let using the small works roster process authorized by RCW 39.04.155 or under any other procedure authorized for school districts.

II. Procurement Using Federal Funds

A. Goods

When federal funds are used for procurement of goods (furniture, supplies, equipment, and textbooks):

- Purchases of \$10,000 or less do not require quotes. However, the District must consider price to be reasonable, and, to the extent practical, distribute purchases equitably among suppliers.
- Purchases between \$10,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using sealed bids.

B. Services

When federal funds are used for procurement of services:

- Purchases of \$10,000 or less do not require quotes. However, the District must consider price to be reasonable, and, to the extent practical, distribute purchases equitably among suppliers.

- Purchases between \$10,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$250,000 or more must be publicly solicited using sealed bids.

C. Noncompetitive Proposals

Procurement by noncompetitive proposals may only be used when one of the following four circumstances applies:

- The item is only available from a single source;
- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- The awarding agency (e.g., OSPI) authorizes a noncompetitive proposal in response to a written request from the District; or
- After solicitation of a number of sources, competition is determined inadequate.

The District must maintain documentation supporting the applicable circumstance for noncompetitive proposals.

D. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000 and any subcontract award, the District will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

E. Conflict of Interest

No employee, officer or agent may participate in the selection, award or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer or agent of the District may solicit or accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal or removal.

III. Procedures

The Superintendent or designee will establish bidding and contract awarding procedures consistent with state and federal law.

Legal References:	RCW	28A.335.190	Advertising for bids - Competitive bid procedures - Purchases from inmate work programs - Telephone or written quotation solicitation, limitations - Emergencies
		28A.400.330	Crimes against children - Contractor employees –Termination of contract

	39.04.155	Small works roster contract procedures - Limited public works process Definition
	39.04.280	Competitive bidding requirements - Exemptions
	39.26.160	Bid Awards - Considerations - Requirements and criteria to be set forth - Negotiations - Use of enterprise vendor registrations and bid notification system
	39.30.060	Bids on public works — Identification, substitution of contractors
	Chapter. 39.34	Interlocal Cooperation Act
	2 CFR Part 200	Mirco-purchase
	2 CFR 200.88	Simplified Acquisition Threshold
	2 CFR 200.318	General Procurement Standards
	2 CFR 200.320	Methods of Procurement to be Followed
	2 CFR 3485	Nonprocurement Debarment and Suspension
Management Resources:	2017 - July Issue	
	2016 - March Issue	
	2015 - October Policy Issue	
	2015 - June Policy Issue	
	2013 - June Issue	
	2012 - April Issue	
	2011 - February Issue	
Policy News	October 2005	Competitive Bid Process Changes
	June 2001	Legislation Further Simplifies Bid Compliance

Adoption Date: July 24, 2001

Amended Date: December 23, 2008, December 16, 2014, August 14, 2018, December 11, 2018



Title: **Bid or Request for Proposal Requirements**

Code: 6220

Section: 6000 - Management Support

The board recognizes the importance of:

- maximizing the use of district resources;
- the need for sound business practices in spending public money;
- the requirement of complying with state and federal laws governing purchasing and public works;
- the importance of standardized purchasing regulations; and
- the need for clear documentation.

I. Procurement and Public Works Using Non-Federal Funds

A. Furniture, Supplies, or Equipment

Whenever the estimated cost of furniture, supplies or equipment (except books) will cost:

- less than \$40,000, no competitive bidding process is required to make the purchase;
- between \$40,000 and \$75,000, the board will follow its informal competitive bidding procedure; and
- over \$75,000, the board will follow its formal competitive bidding process. by:

1.
 1. preparing clear and definite plans and specifications for such purchases;
 2. providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the district at least once each week for two consecutive weeks;
 3. ensuring that the district takes steps to assure that when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms;
 4. providing the clear and definite plans and specifications to those interested in submitting a bid;
 5. requiring that bids be in writing;
 6. opening and reading bids in public on the date and in the place named in the notice; and
 7. filing all bids for public inspection after opening.

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B. Use of Non-Federal Funds for Improvements or Repairs

The board may make improvements or repairs to district property through a district department without following the competitive bidding process if the total cost of

improvements or repairs does not exceed \$75,000. If the board estimates that the total cost of a building, improvement, repair, or other public works project is \$100,000 or more, the board will follow its formal competitive bidding procedure outlined above, unless the contract is let using the small works roster process authorized by RCW 39.04.151 through 39.04.154 or under any other procedure authorized for school districts. There are no statutory bidding requirements for public works projects involving improvements or repairs that are under \$100,000. For projects in this range, the district may consider any of these options: using its small works roster process, under RCW 39.04.151 through 39.04.154; using an inter-local agreement or contract with a vendor of the district's choice, without any competitive process, under RCW 28A.335.190; or choosing to require quotes for the work to make the process more competitive.

C. Construction-related services

The board, when contracting for construction-related professional and personal services, shall include in bid documents language that encourages participation by minority or women-owned business enterprises. The services covered by this section include, but are not limited to, construction management services, value engineering services, and building commissioning services.

D. Exemptions

The board may waive bid requirements for purchases:

- clearly and legitimately limited to a single source of supply;
- involving special facilities or market conditions;
- in the event of an emergency;
- of insurance or bonds; and
- involving public works in the event of an emergency.

"Emergency" means unforeseen circumstances beyond the district's control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

The board may also waive bid requirements for making improvements to district property if it contracts with an eligible local organization, such as a chamber of commerce, service organization, or other community, youth, or athletic association. Such organizations may utilize non-paid volunteers for completing the projects. The total value of such contracts may not exceed the lesser of \$75,000 or \$2 per resident of the district in a calendar year.

Whenever the board waives bid requirements, the board will issue a document explaining the factual basis for the exception and record the contract for open public inspection.

E. Rejection of Bids

The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call.

F. Interlocal Cooperation Act

In coordination with the Interlocal Cooperation Act, Chapter 39.34 RCW, the district may enter into cooperative purchasing agreements with other governmental entities or groups of governmental entities. These agreements may allow the district to purchase items using an existing agreement without going through the standard procurement bid requirements.

Prior to enactment of any agreement under this authority, the district will review the work of the governmental entity to ensure the following requirements are met:

1. The governmental entity conducted its own procurement process relating to the contract under consideration.
 - a. The awarding entity must maintain adequate documentation on the procurement process for the contract under consideration.
 - b. The awarding entity must have posted the bid notice on a website maintained by a public agency, purchasing cooperative, or other service provider, or posted a link on the state's web portal.
2. The contract contains language that it is open for use by other entities and is not expired.
3. The specifications laid out in the contract match the specifications identified by the district. Any options that are agreed to in the contract are available to the district; any options that are not agreed to in the contract are not allowed.
4. Any cooperative agreement for public works projects contains the same specifications and the scope of the work is essentially the same for the district as for the contract's signatory district.
5. Ensure the cost is reasonable based on a cost/price analysis.

Once the district has completed these steps, it may enter into an agreement with the other entity to utilize their contract. The contract must be signed by both parties prior to any procurement taking place on the part of the district.

G. Crimes Against Children

The board will include in any contract for services with an entity or individual other than an employee of the district a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

H. Women and Minority Owned Businesses

The district will ensure that it is providing every opportunity for businesses owned by women or minorities to submit bids on any contract. The district will maintain documentation of efforts to collect bids from women or minority-owned businesses as a part of the bidding process. The district will also ensure that any small works roster or similar list is open and available to participation by women or minority-owned businesses, and that such businesses on its small works roster are treated fairly and equally when requesting bids.

II. Procurement Using Federal Funds

A. Goods

When the district uses federal funds for procurement of textbooks, the allowable self-certification is \$50,000. When the district uses federal funds for procurement of **goods, including** furniture, supplies, and equipment:

- Purchases of \$15,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$15,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using its formal bidding procedure.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. Â§ 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using the district's formal bidding procedure.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

B. Services

When the district uses federal funds for procurement of **services**:

- Purchases of \$15,000 or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.
- Purchases between \$15,000 and \$350,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$350,000 or more must be publicly solicited using the district's formal bidding procedure.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. Â§ 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$50,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.
- Purchases between \$50,000 and \$350,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$350,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

C. Noncompetitive Procurement

Noncompetitive procurement may be used only when one of the following five circumstances applies:

- Acquiring property or services that do not exceed \$15,000 [or in the case of a school district who qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. Â§ 200.520 or has documentation of an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, \$40,000];
- The item is only available from a single source;
- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- The awarding agency (e.g., OSPI) authorizes noncompetitive procurement in response to a written request from the district; or
- After solicitation of a number of sources, competition is determined inadequate.

The district must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

D. Cost/Price Analysis

The district will perform a cost or price analysis in connections with every procurement action in excess of the federal simplified acquisition threshold, currently set at \$250,000 or other limits identified in 48 CFR 2.101, including contract modifications. The method and degree of analysis is dependent on facts surrounding the procurement situation, but should include, as a starting point, independent estimates before receiving bids or proposals.

In cases where no price competition exists and in all cases where the district performs the cost analysis, profit must be negotiated as a separate element in the process. To ensure profit is fair and reasonable, consideration must be given to the complexity of the work

performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of the contractor's past performances, and industry standard profit rates in the surrounding geographical area.

Costs or prices based on estimated costs for contracts are allowed only to the extent that the costs incurred or cost estimates would be allowable under 2 CFR 200.400 - .476.

E. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000 and any subcontract award, the district will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

F. Conflict of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer, or agent of the district may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

G. Interlocal Cooperation Act

In coordination with the Interlocal Cooperation Act, Chapter 39.34 RCW, the district may enter into cooperative purchasing agreements with other governmental entities or groups of governmental entities. These agreements may allow the district to purchase items using an existing agreement without going through the standard procurement bid requirements.

Prior to enactment of any agreement under this authority, the district will review the work of the governmental entity to ensure the following requirements are met:

1. The governmental entity conducted its own procurement process relating to the contract under consideration.
 - a. The awarding entity must maintain adequate documentation on the procurement process for the contract under consideration.
 - b. The awarding entity must have posted the bid notice on a website maintained by a public agency, purchasing cooperative, or other service provider, or posted a link on the state's web portal.
 - c. The contracting agency must ensure that it met any procurement requirements laid out in 2 CFR §§200.317 and 200.327.
2. The contract contains language that it is open for use by other entities and is not expired.
3. The specifications laid out in the contract match the specifications identified by the district. Any options that are agreed to in the contract are available to the district; any options that are not agreed to in the contract are not allowed.

4. Any cooperative agreement for public works projects contains the same specifications and that the scope of the work is essentially the same for the district as for the contract's signatory district.
5. Ensure the cost is reasonable based on a cost/price analysis.
6. The district must verify that the awarding entity is neither suspended nor debarred from participating in federal assistance programs.
7. The district must also verify that the contract contains all contract provisions described in 2 CFR Â§200.327 and Appendix II to Part 200.

Once the district has completed these steps, it may enter into an agreement with the other entity to utilize their contract. The contract must be signed by both parties prior to any procurement taking place on the part of the district.

H. Women and Minority-Owned Businesses

The district will ensure that it is providing every opportunity for businesses owned by women or minorities to submit bids on any contract. The district will maintain documentation of efforts to collect bids from women or minority-owned businesses as a part of the bidding process. The district will also ensure that any small works roster or similar list is open and available to participation by women or minority-owned businesses, and that such businesses on its small works roster are treated fairly and equally when requesting bids. The district will also include language requiring any prime contractor that employs subcontractors to show proof that it provides equal opportunity for bidding to women or minority-owned businesses.

I. Federal Agency or Pass-Through Entity Review

The district will maintain records of all purchases made using Federal funds and shall provide any and all documentation to the Federal awarding agency or the state pass-through entity for compliance with all rules and regulations.

III. Procedures

The superintendent or designee will establish bidding and contract awarding procedures consistent with state and federal law.

Last Revised: **December 23, 2025**

Classification: **Critical**

Prior Revised Dates: **10.00; 06.01; 10.05; 12.09; 02.11; 12.11; 04.12; 06.13; 06.15; 10.15; 03.16; 07.17; 08.18; 01/01/2019; 12/22/2020; 12/16/2021; 07/24/2023; 07/31/2024**

Legal References:

- [RCW 28A.335.190 Advertising for bids - Competitive bid procedures - Purchases from inmate work programs - Telephone or written quotation solicitation, limitations - Emergencies](#)
- [RCW 28A.400.330 Crimes against children - Contractor employees - Termination of contract](#)

- [RCW 39.04.155 Small works roster contract procedures - Limited public works process Definition](#)
- [RCW 39.04.280 Competitive bidding requirements - Exemptions](#)
- [RCW 39.26.160 Bid Awards - Considerations - Requirements and criteria to be set forth - Negotiations - Use of enterprise vendor registrations and bid notification system](#)
- [RCW 39.30.060 Bids on public works Identification, substitution of contractors](#)
- [Chapter. 39.34 RCW Interlocal Cooperation Act](#)
- [2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#)
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Management Resources:

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Policy No. 6220
Management Support

BID REQUIREMENTS



Title: Bid or Request for Proposal Requirements

Code: 6220

Section: 6000 - Management Support

The Board of Directors of the Prosser School District board recognizes the importance of:

- maximizing the use of District resources;
- the need for sound business practices in spending public money;
- the requirement of complying with state and federal laws governing purchasing and public works;
- the importance of standardized purchasing regulations; and
- the need for clear documentation.

I. Procurement and Public Works Using State Non-Federal Funds

A. Furniture, Supplies, or Equipment

Whenever the estimated cost of furniture, supplies or equipment (except books) will cost:

- less than \$40,000, no competitive bidding process is required to make the purchase;
- between \$40,000 and \$75,000, the board will follow their informal competitive bidding process by requiring quotes from at least three different sources to be obtained in writing or by telephone procedure, and recorded for the public to review;
- over \$75,000, the Board will follow their formal competitive bidding process by:

- preparing clear and definite plans and specifications for such work or purchases;
- providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the District at least once each week for two consecutive weeks;
- ensuring that the district takes steps to assure that when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms;
- providing the clear and definite plans and specifications to those interested in submitting a bid;
- requiring that bids be in writing;
- opening and reading bids in public on the date and in the place named in the notice; and
- file filing all bids for public inspection after opening.

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B. Use of Non-Federal Funds for Improvements or Repairs

The board may make improvements or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the board estimates that the total cost of a building, improvement, repair, or other public works project is \$100,000 or more, the board will follow its formal competitive bidding procedure outlined above, unless the contract is let using the small works roster process authorized by RCW 39.04.151 through 39.04.154 or under any other procedure authorized for school districts. There are no statutory bidding requirements for public works projects involving improvements or repairs that are under \$100,000. For projects in this range, the district may consider any of these options: using its small works roster process, under RCW 39.04.151 through 39.04.154; using an inter-local agreement or contract with a vendor of the district's choice, without any competitive process, under RCW 28A.335.190; or choosing to require quotes for the work to make the process more competitive.

C. Construction-related services

The board, when contracting for construction-related professional and personal services, shall include in bid documents language that encourages participation by minority or women-owned business enterprises. The services covered by this section include, but are not limited to, construction management services, value engineering services, and building commissioning services.

D. Exemptions

The Board may waive bid requirements for purchases:

- clearly and legitimately limited to a single source of supply;
- involving special facilities or market conditions;
- in the event of an emergency;
- of insurance or bonds; and
- involving public works in the event of an emergency.

"Emergency" means unforeseen circumstances beyond the District's control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

The board may also waive bid requirements are waived for making improvements to district property if it contracts with an eligible local organization, such as a chamber of commerce, service organization, or other community, youth, or athletic association. Such organizations may utilize non-paid volunteers for completing the projects. The total value of such contracts may not exceed the lesser of \$75,000 or \$2 per resident of the district in a calendar year.

Whenever the board waives bid requirements, the board will issue a document explaining the factual basis for the exception and record the contract will be recorded and for open for public inspection.

E. Rejection of Bids

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Rejection of Bids

The Board may, by resolution reject any and all bids and make further calls for bids in the same

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D. E. Interlocal Cooperation Act

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The Board reserves the right to In coordination with the Interlocal Cooperation Act, Chapter 39.34 RCW, the district may enter into inter local cooperative purchasing agreements for purchases and public works with other governmental agencies pursuant to the Interlocal Cooperation Act, Chapter 39.34 RCW entities or groups of governmental entities. These agreements may allow the district to purchase items using an existing agreement without going through the standard procurement bid requirements.

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Prior to enactment of any agreement under this authority, the district will review the work of the governmental entity to ensure the following requirements are met:

1. The governmental entity conducted its own procurement process relating to the contract under consideration.
 - a. The awarding entity must maintain adequate documentation on the procurement process for the contract under consideration.
 - b. The awarding entity must have posted the bid notice on a website maintained by a public agency, purchasing cooperative, or other service provider, or posted a link on the state's web portal.
2. The contract contains language that it is open for use by other entities and is not expired.
3. The specifications laid out in the contract match the specifications identified by the district. Any options that are agreed to in the contract are available to the district; any options that are not agreed to in the contract are not allowed.
4. Any cooperative agreement for public works projects contains the same specifications and the scope of the work is essentially the same for the district as for the contract's signatory district.
5. Ensure the cost is reasonable based on a cost/price analysis.

Once the district has completed these steps, it may enter into an agreement with the other entity to utilize their contract. The contract must be signed by both parties prior to any procurement taking place on the part of the district.

E. G. Crimes Against Children

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The Boardboard will include in any contract for services with an entity or individual other than an employee of the Districtdistrict a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

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The Superintendent will establish bidding and contract awarding procedures for all purchases of furniture, equipment, supplies (except books) or public works projects consistent with state law.

F. Use of State Funds for Improvements or

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Repairs

The Board may make improvement or repairs to District property through a District department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$100,000. If the Board estimates that the total cost of a building, improvement, repair, or other public works project is \$100,000 or more, the Board will follow the formal competitive bidding process outlined above unless the contract is let using the small works roster process authorized by RCW 39.04.155 or under any other procedure authorized for school districts.

H. Women and Minority Owned Businesses

The district will ensure that it is providing every opportunity for businesses owned by women or minorities to submit bids on any contract. The district will maintain documentation of efforts to collect bids from women or minority-owned businesses as a part of the bidding process. The district will also ensure that any small works roster or similar list is open and available to participation by women or minority-owned businesses, and that such businesses on its small works roster are treated fairly and equally when requesting bids.

H. II. Procurement Using Federal Funds

A. Goods

When the district uses federal funds are used for procurement of textbooks, the allowable self-certification is \$50,000. When the district uses federal funds for procurement of goods, including furniture, supplies, and equipment, and textbooks):

- Purchases of \$1015,000 or less do not require quotes. However, the Districtdistrict must consider the price to be reasonable, and based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, distribute purchases must be distributed equitably among suppliers.
- Purchases between \$1015,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using its formal bidding procedure.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.

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- Purchases of \$75,000 or more must be publicly solicited using sealed bids the district's formal bidding procedure.

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If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

B. B. Services

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When the district uses federal funds are used for procurement of services:

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- Purchases of \$1015,000 or less do not require quotes. However, the District district must consider price to be reasonable, and based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, distribute purchases should be distributed equitably among suppliers.

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- Purchases between \$1015,000 and \$250350,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$250350,000 or more must be publicly solicited using the district's formal bidding procedure.

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Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$50,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.
- Purchases between \$50,000 and \$350,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$350,000 or more must be publicly solicited using sealed bids or requests for proposals.

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If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

C. Noncompetitive Proposals

Procurement by noncompetitive proposals

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Noncompetitive procurement may only be used only when one of the following four five circumstances applies:

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- Acquiring property or services that do not exceed \$15,000 for in the case of a school district who qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520 or has documentation of an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, \$40,000];
- The item is only available from a single source;
- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- The awarding agency (e.g., OSPI) authorizes a noncompetitive proposal procurement in response to a written request from the District district; or
- After solicitation of a number of sources, competition is determined inadequate.

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The District district must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

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D. Cost/Price Analysis

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The district will perform a cost or price analysis in connections with every procurement action in excess of the federal simplified acquisition threshold, currently set at \$250,000 or other limits identified in 48 CFR 2.101, including contract modifications. The method and degree of analysis is dependent on facts surrounding the procurement situation, but should include, as a starting point, independent estimates before receiving bids or proposals.

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In cases where no price competition exists and in all cases where the district performs the cost analysis, profit must be negotiated as a separate element in the process. To ensure profit is fair and reasonable, consideration must be given to the complexity of the work performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of the contractor's past performances, and industry standard profit rates in the surrounding geographical area.

Costs or prices based on estimated costs for contracts are allowed only to the extent that the costs incurred or cost estimates would be allowable under 2 CFR 200.400 - .476.

D. E. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000, and any subcontract award, the Districtdistrict will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

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E. F. Conflict of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization whichthat employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

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No employee, officer, or agent of the Districtdistrict may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

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G. Interlocal Cooperation Act

In coordination with the Interlocal Cooperation Act, Chapter 39.34 RCW, the district may enter into cooperative purchasing agreements with other governmental entities or groups of governmental entities. These agreements may allow the district to purchase items using an existing agreement without going through the standard procurement bid requirements.

Prior to enactment of any agreement under this authority, the district will review the work of the governmental entity to ensure the following requirements are met:

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Adoption Date: July 24, 2001
Amended Date: December 23, 2008, December 16, 2014, August 14, 2018, December 11,

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Management Support

~~2018~~ Last Revised: **December 23, 2025**

Classification: **Critical**

Prior Revised Dates: **10.00; 06.01; 10.05; 12.09; 02.11; 12.11; 04.12; 06.13; 06.15; 10.15; 03.16; 07.17; 08.18; 01/01/2019; 12/22/2020; 12/16/2021; 07/24/2023; 07/31/2024**

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Bid or Request for Proposal Requirements

The board recognizes the importance of:

- maximizing the use of district resources;
- the need for sound business practices in spending public money;
- the requirement of complying with state and federal laws governing purchasing and public works;
- the importance of standardized purchasing regulations; and
- the need for clear documentation.

I. Procurement and Public Works Using Non-Federal Funds

A. Furniture, Supplies, or Equipment

Whenever the estimated cost of furniture, supplies or equipment (except books) will cost:

- less than \$40,000, no competitive bidding process is required to make the purchase;
- between \$40,000 and \$75,000, the board will follow its informal competitive bidding procedure; and
- over \$75,000, the board will follow its formal competitive bidding process. by:

1.
 1. preparing clear and definite plans and specifications for such purchases;
 2. providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the district at least once each week for two consecutive weeks;
 3. ensuring that the district takes steps to assure that when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms;
 4. providing the clear and definite plans and specifications to those interested in submitting a bid;
 5. requiring that bids be in writing;
 6. opening and reading bids in public on the date and in the place named in the notice; and
 7. filing all bids for public inspection after opening.

B. Use of Non-Federal Funds for Improvements or Repairs

The board may make improvements or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$75,000. If the board estimates that the total cost of a building, improvement,

repair, or other public works project is \$100,000 or more, the board will follow its formal competitive bidding procedure outlined above, unless the contract is let using the small works roster process authorized by RCW 39.04.151 through 39.04.154 or under any other procedure authorized for school districts. There are no statutory bidding requirements for public works projects involving improvements or repairs that are under \$100,000. For projects in this range, the district may consider any of these options: using its small works roster process, under RCW 39.04.151 through 39.04.154; using an inter-local agreement or contract with a vendor of the district's choice, without any competitive process, under RCW 28A.335.190; or choosing to require quotes for the work to make the process more competitive.

C. Construction-related services

The board, when contracting for construction-related professional and personal services, shall include in bid documents language that encourages participation by minority or women-owned business enterprises. The services covered by this section include, but are not limited to, construction management services, value engineering services, and building commissioning services.

D. Exemptions

The board may waive bid requirements for purchases:

- clearly and legitimately limited to a single source of supply;
- involving special facilities or market conditions;
- in the event of an emergency;
- of insurance or bonds; and
- involving public works in the event of an emergency.

"Emergency" means unforeseen circumstances beyond the district's control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

The board may also waive bid requirements for making improvements to district property if it contracts with an eligible local organization, such as a chamber of commerce, service organization, or other community, youth, or athletic association. Such organizations may utilize non-paid volunteers for completing the projects. The total value of such contracts may not exceed the lesser of \$75,000 or \$2 per resident of the district in a calendar year.

Whenever the board waives bid requirements, the board will issue a document explaining the factual basis for the exception and record the contract for open public inspection.

E. Rejection of Bids

The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call.

F. Interlocal Cooperation Act

In coordination with the Interlocal Cooperation Act, Chapter 39.34 RCW, the district may enter into cooperative purchasing agreements with other governmental entities or groups of governmental entities. These agreements may allow the district to purchase items using an existing agreement without going through the standard procurement bid requirements.

Prior to enactment of any agreement under this authority, the district will review the work of the governmental entity to ensure the following requirements are met:

1. The governmental entity conducted its own procurement process relating to the contract under consideration.
 - a. The awarding entity must maintain adequate documentation on the procurement process for the contract under consideration.
 - b. The awarding entity must have posted the bid notice on a website maintained by a public agency, purchasing cooperative, or other service provider, or posted a link on the state's web portal.
2. The contract contains language that it is open for use by other entities and is not expired.
3. The specifications laid out in the contract match the specifications identified by the district. Any options that are agreed to in the contract are available to the district; any options that are not agreed to in the contract are not allowed.
4. Any cooperative agreement for public works projects contains the same specifications and the scope of the work is essentially the same for the district as for the contract's signatory district.
5. Ensure the cost is reasonable based on a cost/price analysis.

Once the district has completed these steps, it may enter into an agreement with the other entity to utilize their contract. The contract must be signed by both parties prior to any procurement taking place on the part of the district.

G. Crimes Against Children

The board will include in any contract for services with an entity or individual other than an employee of the district a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322. The contract shall also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

H. Women and Minority Owned Businesses

The district will ensure that it is providing every opportunity for businesses owned by women or minorities to submit bids on any contract. The district will maintain documentation of efforts to collect bids from women or minority-owned businesses as a part of the bidding process. The district will also ensure that any small works roster or similar list is open and available to participation by women or minority-owned businesses, and that such businesses on its small works roster are treated fairly and equally when requesting bids.

II. Procurement Using Federal Funds

A. Goods

When the district uses federal funds for procurement of textbooks, the allowable self-certification is \$50,000. When the district uses federal funds for procurement of **goods, including** furniture, supplies, and equipment:

- Purchases of \$15,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$15,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using its formal bidding procedure.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using the district's formal bidding procedure.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

B. Services

When the district uses federal funds for procurement of **services**:

- Purchases of \$15,000 or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.
- Purchases between \$15,000 and \$350,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$350,000 or more must be publicly solicited using the district's formal bidding procedure.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$50,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.
- Purchases between \$50,000 and \$350,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$350,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

C. Noncompetitive Procurement

Noncompetitive procurement may be used only when one of the following five circumstances applies:

- Acquiring property or services that do not exceed \$15,000 [or in the case of a school district who qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520 or has documentation of an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, \$40,000];
- The item is only available from a single source;

- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- The awarding agency (e.g., OSPI) authorizes noncompetitive procurement in response to a written request from the district; or
- After solicitation of a number of sources, competition is determined inadequate.

The district must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

D. Cost/Price Analysis

The district will perform a cost or price analysis in connections with every procurement action in excess of the federal simplified acquisition threshold, currently set at \$250,000 or other limits identified in 48 CFR 2.101, including contract modifications. The method and degree of analysis is dependent on facts surrounding the procurement situation, but should include, as a starting point, independent estimates before receiving bids or proposals.

In cases where no price competition exists and in all cases where the district performs the cost analysis, profit must be negotiated as a separate element in the process. To ensure profit is fair and reasonable, consideration must be given to the complexity of the work performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of the contractor's past performances, and industry standard profit rates in the surrounding geographical area.

Costs or prices based on estimated costs for contracts are allowed only to the extent that the costs incurred or cost estimates would be allowable under 2 CFR 200.400 - .476.

E. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000 and any subcontract award, the district will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

F. Conflict of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer, or agent of the district may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

G. Interlocal Cooperation Act

In coordination with the Interlocal Cooperation Act, Chapter 39.34 RCW, the district may enter into cooperative purchasing agreements with other governmental entities or groups of governmental entities. These agreements may allow the district to purchase items using an existing agreement without going through the standard procurement bid requirements.

Prior to enactment of any agreement under this authority, the district will review the work of the governmental entity to ensure the following requirements are met:

1. The governmental entity conducted its own procurement process relating to the contract under consideration.
 - a. The awarding entity must maintain adequate documentation on the procurement process for the contract under consideration.
 - b. The awarding entity must have posted the bid notice on a website maintained by a public agency, purchasing cooperative, or other service provider, or posted a link on the state's web portal.
 - c. The contracting agency must ensure that it met any procurement requirements laid out in 2 CFR §200.317 – 200.327.
2. The contract contains language that it is open for use by other entities and is not expired.
3. The specifications laid out in the contract match the specifications identified by the district. Any options that are agreed to in the contract are available to the district; any options that are not agreed to in the contract are not allowed.
4. Any cooperative agreement for public works projects contains the same specifications and that the scope of the work is essentially the same for the district as for the contract's signatory district.
5. Ensure the cost is reasonable based on a cost/price analysis.
6. The district must verify that the awarding entity is neither suspended nor debarred from participating in federal assistance programs.
7. The district must also verify that the contract contains all contract provisions described in 2 CFR §200.327 and Appendix II to Part 200.

Once the district has completed these steps, it may enter into an agreement with the other entity to utilize their contract. The contract must be signed by both parties prior to any procurement taking place on the part of the district.

H. Women and Minority-Owned Businesses

The district will ensure that it is providing every opportunity for businesses owned by women or minorities to submit bids on any contract. The district will maintain documentation of efforts to collect bids from women or minority-owned businesses as a part of the bidding process. The district will also ensure that any small works roster or similar list is open and available to participation by women or minority-owned businesses, and that such businesses on its small works roster are treated fairly and equally when requesting bids. The district will also include

language requiring any prime contractor that employs subcontractors to show proof that it provides equal opportunity for bidding to women or minority-owned businesses.

I. Federal Agency or Pass-Through Entity Review

The district will maintain records of all purchases made using Federal funds and shall provide any and all documentation to the Federal awarding agency or the state pass-through entity for compliance with all rules and regulations.

III. Procedures

The superintendent or designee will establish bidding and contract awarding procedures consistent with state and federal law.

Legal References:

- [RCW 28A.335.190 Advertising for bids - Competitive bid procedures - Purchases from inmate work programs - Telephone or written quotation solicitation, limitations - Emergencies](#)
- [RCW 28A.400.330 Crimes against children - Contractor employees - Termination of contract](#)
- [RCW 39.04.155 Small works roster contract procedures - Limited public works process Definition](#)
- [RCW 39.04.280 Competitive bidding requirements - Exemptions](#)
- [RCW 39.26.160 Bid Awards - Considerations - Requirements and criteria to be set forth - Negotiations - Use of enterprise vendor registrations and bid notification system](#)
- [RCW 39.30.060 Bids on public works Identification, substitution of contractors](#)
- [Chapter. 39.34 RCW Interlocal Cooperation Act](#)
- [2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#)
- [2 CFR 200.67 Micro-purchase](#)
- [2 CFR 200.88 Simplified Acquisition Threshold](#)
- [2 CFR 200.318 General Procurement Standards](#)
- [2 CFR 200.320 Methods of Procurement to be Followed](#)
- [2 CFR 3485 Nonprocurement Debarment and Suspension](#)
- [2 CFR 200.520 Criteria for a low-risk auditee](#)
- [2 CFR 200.324 Contract Cost and Price](#)
- [2 CFR 200.321 Contracting with small and minority businesses, womens business enterprises, and labor surplus area firms.](#)
- [2 CFR 200.325 Federal awarding agency or pass-through entity review.](#)

Management Resources:

- [2023 - July Issue](#)
- [2021 - December Issue](#)
- [2020 - December Issue](#)
- [2019 - January 2019 - January Policy Alert](#)
- [2018 - August Issue](#)

- [2017 - July Issue](#)
- [2016 - March Issue](#)
- [2015 - October Policy Issue](#)
- [2015 - June Policy Issue](#)
- [2013 - June Issue](#)
- [2012 - April Issue](#)
- [2011 - February Issue](#)
- [2009 - December Issue](#)
- Policy News, October 2005 Competitive Bid Process Changes
- Policy News, June 2001 Legislation Further Simplifies Bid Compliance

Adoption Date: July 24, 2001

Amended Date: December 23, 2008, December 16, 2014, August 14, 2018, December 11, 2018

Coversheet

Out-of-State Travel Request – PHS Boys’ Wrestling

Section: VIII. Action Items
Item: B. Out-of-State Travel Request – PHS Boys’ Wrestling
Purpose:
Submitted by:
Related Material: Out-of-State Travel Request - Boys' Wrestling.pdf
Montana Camp Flyer.pdf

BOARD PACKET

TO: Board of Directors
SUBJECT: Out-of-State Travel Request – PHS Boys’ Wrestling
AGENDA: Action
DATE: March 11, 2026
PREPARED BY: Juan Jaimez / AJ Howe – PHS Boys’ Wrestling Coaches

The Prosser High School Boys’ Wrestling team has the opportunity to attend a high-level wrestling camp in Montana. The camp includes nine practices led by college coaches and college athletes, giving our wrestlers the chance to improve their skills and gain exposure for the next level. The camp will take place in Kalispell, MT, from June 27 through July 1, 2026. Camp fees will be covered through fundraising efforts and out-of-pocket contributions.

TENTATIVE DAILY SCHEDULE

Saturday
 9:00 am **Check-in/Registration**
 10:00 am **Welcome: Begin Sessions**
 12:00 pm Lunch
 12:45 pm Sessions w/ break
 3:30 pm Motivation
 3:45 pm Training Room Duals/LIVE (4:30 end)

Sunday/Monday
 9:00 am Sessions w/ break
 12:00 pm Lunch
 12:45 pm Sessions w/ break
 3:30 pm Motivation
 3:45 pm Evening Activity (4:30 est end)

Tuesday
 9:00 am Sessions w/ break
 12:00 pm Lunch
 12:45 pm Sessions w/ break
 3:00 pm Motivation
 3:15 pm Waterpark departure (6pm est end)

Wednesday
 9:00 am Sessions w/ break
 12:00 pm Mat break down & Closing (Awards, Shirts, Group Photos)
 12:45 pm **CAMP DISMISSAL**

HALF-DAY OPTION SCHEDULE
 9:00am - 12:00pm **DAILY**
 Can participate in waterpark, however must meet at off-site location or be @ FHS in time to ride the bus.



Wrestlers enjoying the water slides!

****Individual Programs/Prices****
FULL-DAY Wrestler (recommended for 8yr+)
 Early Bird: \$275, Regular (after 4/30): \$285,
 Late (after 5/31): \$300
HALF-DAY Wrestler (9am-12pm daily)
 (recommended for >8yr, 1 season of experience rec)
 Early Bird: \$175, Regular (after 4/30): \$185,
 Late (after 5/31): \$200
Lodging Options
 Camping Options & Hotel blocks listed on website
Waterpark Family Participation
 Additional family members can purchase tickets at the park.

Montana Intensive Wrestling Camp
 Saturday, June 27 — Wednesday, July 1, 2026
 @ Flathead High School in Kalispell, MT



Teams & Individuals Welcome!
****Team Leaders—Contact us directly for custom forms & group rates****

DAILY ELITE FARGO PREP SESSIONS
Freestyle/Greco for Boys & Girls
 VERY POPULAR NEW addition the last 3 years that saw multiple participants All-American!
If attending Fargo, these are a must!

Messages from our parents:
 "Of elite wrestling camps my son has attended over 4 states; Montana Intensive is an under recognized & superbly organized experience for seasoned athletes as much as those just beginning; male & female alike! The caliber of hands on Coaching & youth relatable, experienced Clinicians you won't find gathering in 1 learning venue often. DO NOT SKIP bringing your Wrestler to this camp!" —Renee
 "Amazing camp & coaching! I was impressed with how much individual attention the wrestlers got from the youngest to oldest. Great Job!" —Mike M.
 "Thank you for putting on such a well run camp! My son couldn't stop talking about all he learned & all the fun he had during the activities. We are looking forward to next year!" —Katy E.



Over 300 boys & 100 girls attended Camp in 2025!

Please see our website/facebook for a full listing of all clinicians, team coaches, & session counselors attending camp.

ELIGIBILITY
 Calling All **Boys and Girls, US & Canadian!**
 This camp is designed for all ages, grades 1-12 & all skill levels from intermediates to state champs. Any wrestler, male or female, with the desire to improve their skill level should attend! Groups are broken out based on age, size, and skill set. **We offer a GIRLS ONLY gym** that all coaches rotate through and are dedicated to teaching techniques most successful in women's wrestling at all levels.

Refunds, Injuries & Insurance
 There are **NO REFUNDS** due to illness or injury during camp. If you must cancel for any reason a credit may be available if 30 days prior to the event. Participants must have their own medical coverage prior to camp participation. A trainer is on staff part-time to address minor issues.

OUR CAMP IS UNIQUE in that we don't focus on just one headliner, but rather work to bring in over 40 high level coaches to circulate through sessions in the 7 training gyms utilized to better assist our wrestlers in applying technique and improving their overall style mindset for more successful competitions.

CONTACT US
 montanaintensivewrestlingcamp@gmail.com
 Amber Downing: 406-890-3388
 Jeff Thompson: 406-249-8809

Scan to register
 OR
 online @
 www.montanaintensivewrestlingcamp.com

Scan Me..



Coversheet

Asset Preservation Program Annual Board Report

Section: VIII. Action Items
Item: C. Asset Preservation Program Annual Board Report
Purpose:
Submitted by:
Related Material: Keene Riverview Elementary School.pdf
Prosser High School.pdf
Prosser Heights Elementary School.pdf
Whitstran Elementary School.pdf
Housel Middle School.pdf

STATE OF WASHINGTON - SUPERINTENDENT OF PUBLIC INSTRUCTION

SITE CONDITION RATING SUMMARY
PROSSER SCHOOL DISTRICT (03116)

KEENE-RIVERVIEW ELEMENTARY SCHOOL

Profile Name: Elementary School - Rural

Last Review: 3/4/2026

Inventory Status: Recognized

Condition Rating: 76.56 %

Sub-Assembly	Component	Condition Rating						Component Score	Priority		
		E	G	F	P	U	N/A		L	M	H
Site Improvement											
G2010	Roadways	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2020	Parking Lots	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2030	Pedestrian Plazas and Walkways	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2050	Athletic, Recreational and Playfields Areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	30 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2060	Site Development	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2080	Landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Liquid and Gas Site Utilities											
G3010	Water Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3020	Sanitary Sewerage Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3030	Storm Drainage Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3060	Site Fuel Distribution	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Site Improvements											
G4010	Site Electric Distribution Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G4050	Site Lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site Communications											
G5010	Site Communications Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATE OF WASHINGTON - SUPERINTENDENT OF PUBLIC INSTRUCTION

SITE CONDITION RATING SUMMARY
 PROSSER SCHOOL DISTRICT (03116)

PROSSER HIGH

Profile Name: High School - Rural
 Inventory Status: Recognized
 Condition Rating: 90.00 %

Last Review: 3/4/2026

Sub-Assembly	Component	Condition Rating						Component Score	Priority		
		E	G	F	P	U	N/A		L	M	H
Site Improvement											
G2010	Roadways	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2020	Parking Lots	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2030	Pedestrian Plazas and Walkways	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2050	Athletic, Recreational and Playfields Areas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2060	Site Development	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2080	Landscaping	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Liquid and Gas Site Utilities											
G3010	Water Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3020	Sanitary Sewerage Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3030	Storm Drainage Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3060	Site Fuel Distribution	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Site Improvements											
G4010	Site Electric Distribution Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G4050	Site Lighting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site Communications											
G5010	Site Communications Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATE OF WASHINGTON - SUPERINTENDENT OF PUBLIC INSTRUCTION

SITE CONDITION RATING SUMMARY
 PROSSER SCHOOL DISTRICT (03116)

PROSSER HEIGHTS ELEMENTARY SCHOOL

Profile Name: Elementary School - Rural

Last Review: 3/26/2024

Inventory Status: Recognized

Condition Rating: 79.96 %

Sub-Assembly	Component	Condition Rating						Component Score	Priority		
		E	G	F	P	U	N/A		L	M	H
Site Improvement											
G2010	Roadways	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2020	Parking Lots	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2030	Pedestrian Plazas and Walkways	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2050	Athletic, Recreational and Playfields Areas	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2060	Site Development	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2080	Landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Liquid and Gas Site Utilities											
G3010	Water Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3020	Sanitary Sewerage Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3030	Storm Drainage Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3060	Site Fuel Distribution	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Site Improvements											
G4010	Site Electric Distribution Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G4050	Site Lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site Communications											
G5010	Site Communications Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Roofing - From Excellent to Good

Wall Finishes - From Good to Excellent

STATE OF WASHINGTON - SUPERINTENDENT OF PUBLIC INSTRUCTION

SITE CONDITION RATING SUMMARY

PROSSER SCHOOL DISTRICT (03116)

WHITSTRAN ELEMENTARY SCHOOL

Profile Name: Elementary School - Rural

Last Review: 3/4/2026

Inventory Status: Recognized

Condition Rating: 88.39 %

Sub-Assembly	Component	Condition Rating						Component Score	Priority		
		E	G	F	P	U	N/A		L	M	H
Site Improvement											
G2010	Roadways	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	100 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2020	Parking Lots	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	100 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2030	Pedestrian Plazas and Walkways	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2050	Athletic, Recreational and Playfields Areas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2060	Site Development	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2080	Landscaping	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Liquid and Gas Site Utilities											
G3010	Water Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3020	Sanitary Sewerage Utilities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3030	Storm Drainage Utilities	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3060	Site Fuel Distribution	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Site Improvements											
G4010	Site Electric Distribution Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G4050	Site Lighting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site Communications											
G5010	Site Communications Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATE OF WASHINGTON - SUPERINTENDENT OF PUBLIC INSTRUCTION

SITE CONDITION RATING SUMMARY
 PROSSER SCHOOL DISTRICT (03116)

HOUSEL MIDDLE SCHOOL

Profile Name: Middle/Junior High School - Rural

Last Review: 3/4/2026

Inventory Status: Recognized

Condition Rating: 71.97 %

Sub-Assembly	Component	Condition Rating						Component Score	Priority		
		E	G	F	P	U	N/A		L	M	H
Site Improvement											
G2010	Roadways	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2020	Parking Lots	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
G2030	Pedestrian Plazas and Walkways	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2050	Athletic, Recreational and Playfields Areas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2060	Site Development	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G2080	Landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Liquid and Gas Site Utilities											
G3010	Water Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
G3020	Sanitary Sewerage Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3030	Storm Drainage Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G3060	Site Fuel Distribution	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electrical Site Improvements											
G4010	Site Electric Distribution Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
G4050	Site Lighting	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	62 %	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Site Communications											
G5010	Site Communications Systems	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	90 %	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Coversheet

Consultant Service Agreement: Dynamic Education Consulting

Section: VIII. Action Items
Item: D. Consultant Service Agreement: Dynamic Education Consulting
Purpose:
Submitted by:
Related Material: Dynamic Education.pdf



The prospective vendor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment declared ineligible, or voluntarily excluded from participation in this transaction by any federal department agency.

Prosser School District No. 116
BUSINESS OFFICE
1203 Prosser Ave., Prosser, WA 99350
509-786-3323

CONSULTANT SERVICE AGREEMENT

Consultants are employed for a specific purpose and a limited period of time. They are not covered by industrial insurance nor receive any employee benefits of the district. Consultants normally have an IRS Identification Number.

The fee for consultants is to be a flat rate agreed upon and approved in advance by the department manager and the business manager. Reimbursement for expenses such as supplies, mileage, meals and lodging require prior approval. Receipts for expenses will be required when claim for payment of this agreement is submitted.

Submit claim for payment on the Consultant Claim for Services Rendered form. Claims submitted to the business office by the 10th of each month shall be paid on the last day of the month.

The full amount paid to the consultant by the district will be reported to the IRS on Form 1099. When filing a tax return it is the responsibility of the consultant to deduct from this full amount any expenses incurred.

Dynamic Education Consulting & Solutions, LLC

Name (Print or Type)



Address

The duties of this assignment are as follows – (Be specific – attach additional sheets if necessary)

The consultant will provide targeted consultation and technical assistance to support the District and IEP team in problem-solving for student SSID: [REDACTED]. The agreement may renew if the student's case remains active, with additional hours permitted upon superintendent approval.

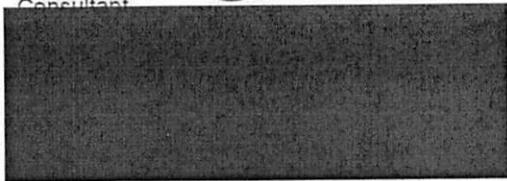
Anticipated date of service: February 2026 to June 2026 Fee: \$225/hr Estimated Expenses: \$ 9,000

I have read the above stipulations of this agreement and accept the conditions:

Dated this day February 26 20 26

Sue Ann Babe

Consultant



Superintendent

Business Manager
2100-27-7340-1100

Budget Code

Board Approval Date

BOARD PACKET

TO: Board of Directors
SUBJECT: Contract with Dynamic Education Consulting
AGENDA: Action
DATE: February 26, 2026
PREPARED BY: Dr. Jennifer Allen, Director of Special Services

Background/Information:

The consultant will provide targeted consultation and technical assistance to support the District and IEP team in problem-solving for Student SSID: [REDACTED]. Services may include records review, observation, facilitation of IEP team analysis, and advisory guidance regarding educational impact and placement considerations. This agreement may be renewed if the student's case remains active, with additional hours permitted upon Superintendent approval. All educational decisions remain the responsibility of the Prosser School District IEP team.

Estimated time: 40 hours
Rate: \$225/hour
Total Cost: \$9,000

Recommendation:

It is my recommendation that we approve the attached contract with Dynamic Education Consulting.

Coversheet

Revised: Resolution 03-26: Transportation Surplus

Section: VIII. Action Items
Item: E. Revised: Resolution 03-26: Transportation Surplus
Purpose:
Submitted by:
Related Material: REVISED Transportation Surplus Coversheet.pdf
REVISED Surplus Resolution 03-26.pdf

BOARD PACKET

******REVISED******

TO: Board of Directors
SUBJECT: Resolution 03-26: Transportation Surplus
AGENDA: Action
DATE: March 11, 2026
PREPARED BY: Kim Casey, Superintendent & Jaime Martinez, Transportation Director

Background:

In our continued effort to improve the Prosser School District motor pool and bus fleet, we are requesting approval to surplus the following vehicles due to reliability concerns, as well as bus parts that are no longer needed.

1. 2021 Blue Bird 78 passenger school bus; VIN #~~1BABLCSA4MF371568~~
~~1BAKGCPA6OF292304~~; Bus No. 2; State No. 212666. This bus has over 227,000 miles and is off the depreciation schedule.
2. 2017 Blue Bird 78 passenger school bus; VIN # 1BABLCPA5HF326072; Bus No. 21; State No. 209339. This bus has been wrecked and is mostly just a shell, as many parts have been removed for other buses.
3. 2012 Blue Bird 78 passenger school bus; VIN # 1BABNBPAOCF286187; Bus No. 14; State No. 206798. This bus has over 162,000 miles and is off the depreciation schedule.
4. 2011 Blue Bird 24+1 passenger school bus; VIN # 1BAKCCPA4BF280659; Bus No. 35; State No. 206364. This bus has over 154,000 miles and is off the depreciation schedule.
5. 2010 Blue Bird 78 passenger school bus; VIN # 1BABNBPA0AF267295; Bus No. 15; State No. 205521. This bus has over 144,000 miles and is off the depreciation schedule.
6. ~~2010 Blue Bird 78 passenger school bus; VIN #1BABNCPA1AF267249. This bus has over 142,000 miles and is off the depreciation schedule.~~

Recommendation:

It is recommended to approve the surplus of these vehicles.

PROSSER SCHOOL DISTRICT NO. 116

RESOLUTION 03-26

****REVISED****

WHEREAS, the Board of Directors of the Prosser School District #116 has determined that the following vehicles are surplus property and are not now, nor in the future, needed for the District's purposes;

- i. VIN: ~~1BABLCSA4MF371568~~ 1BAKGCPA6OF292304; 2021 Blue Bird (Bus No. 2/State No. 212666)
- ii. VIN: 1BABLCPA5HF326072; 2017 Blue Bird (Bus No. 21/State No. 209339)
Wrecked – Scrap Only
- iii. VIN: 1BABNBPAOCF286187; 2012 Blue Bird (Bus No. 14/State No. 206798)
- iv. VIN: 1BAKCCPA4BF280659; 2011 Blue Bird (Bus No. 35/State No. 206364)
- v. VIN: 1BABNBPA0AF267295; 2010 Blue Bird (Bus No. 15/State No. 205521)
- vi. VIN: 1BABNCPA1AF267249; 2010 Blue Bird (Bus No. 7/State No. 205498)

WHEREAS, the Board of Directors has determined that it is in the best interest of the District to dispose of such items;

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of Prosser School District No. 116 is declaring the above-referenced vehicles as surplus.

Adopted at the _____ meeting of the Board of Directors held on _____, 2026.

Board of Directors

PROSSER CONSOLIDATED SCHOOL DISTRICT NO. 116

Board President

Board Member

Board Member

Board Member

Board Member

Secretary to the Board

Coversheet

Resolution 06-26: Reduced Educational and Operational Programs (Declaration of Economic Emergency)

Section: VIII. Action Items
Item: F. Resolution 06-26: Reduced Educational and Operational Programs
(Declaration of Economic Emergency)
Purpose:
Submitted by:
Related Material: Resolution 06-26.pdf

RESOLUTION 06-26
Reduced Educational and Operational Programs
(Declaration of Economic Emergency)

WHEREAS, the 2025-2026 school year ending fund balance is estimated to be less than policy 6022 requires, and WHEREAS, the total student enrollment continues to decline; and

WHEREAS, the loss of revenues due to the enrollment decline and increased expenses will constitute an economic emergency in the school district, and

WHEREAS, the loss of these revenues and increased expenses will necessitate that the district consider significant educational programs and operational reductions, including reducing the size of the District's work force;

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of Prosser School District No. 116 as follows:

1. The Board hereby declares that the District is in a state of economic emergency.
2. The Board authorizes the Superintendent to develop and follow a Reduced Educational and Operational Program due to anticipated revenue reductions and increased expenses resulting in economic emergency; and
3. The Superintendent may take all actions authorized to the Superintendent by law to address this economic emergency.

Adopted at the _____ meeting of the Board of Directors held on _____, 2026.

Board of Directors
PROSSER SCHOOL DISTRICT NO. 116

Board President

Board Member

Board Member

Board Member

Board Member

ATTEST:

Kimberly Casey
Secretary to the Board

Coversheet

Heritage University College of Education Field Placement Agreement

Section: VIII. Action Items
Item: G. Heritage University College of Education Field Placement Agreement
Purpose:
Submitted by:
Related Material: Heritage University Field Placement Agreement - Coversheet.pdf
Heritage Field Placement Agreement 2026-2029.pdf

BOARD PACKET

TO: Board of Directors
SUBJECT: Heritage University College of Education Field Placement Agreement
AGENDA: Action
DATE: March 11, 2026
PREPARED BY: Deanna Flores, Assistant Superintendent

Background/Information:

Prosser School District has agreed to provide placements for Heritage University College of Education student teachers from June 2026 through May 2029. Heritage University will provide a coordinator to work with the student teacher and the district. Requests for placements will be made through the Assistant Superintendent. The agreement specifies the responsibilities of the university and the district. This agreement covers traditional route teaching candidates.

Recommendation:

Approval of the Field Placement Agreement with Heritage University College of Education for Student Teacher placements is recommended.



**Field Placement Agreement
Master in Teaching (Teacher of Record)**

This field placement agreement (“Agreement”), effective between **June 1, 2026** through **May 31, 2029**, is made and entered into at Toppenish; Yakima County, State of Washington, by and between Heritage University, hereinafter referred to as “Heritage” or the “University” and _____ School District hereinafter referred to as the “School District” or the “District,” with reference to and in compliance with laws and regulations of the State of Washington concerning Teacher Preparation and Certification.

WHEREAS, it is in the best interest of the University, the School District, and the citizens of the State of Washington to provide cooperative arrangements for Field Placement, co-teaching and related educational services for University students enrolled in the College of Education, hereinafter referred to as “Candidates”; and,

WHEREAS, the University desires that the District provide student teaching and/or practicum to Candidates enrolled in the University's Programs and the District has the facilities and staff to provide said training services and agrees to provide such student teaching and/or practicum opportunities to Candidates enrolled in University’s Programs under the terms and conditions specified in this Agreement.

NOW THEREFORE, for and in consideration of the mutual covenants and promises of the parties hereinafter set forth, it is agreed as follows:

Candidates: Individuals enrolled in the College of Education's Teacher Preparation program.

Clinical practice internships: Field-based learning experiences for teacher candidates.

Cooperating Teachers: District-approved professional educators with at least 3 years experience and proficient TPEP scores.

Field Placement: District-coordinated classroom field-experience settings.

Field Supervisors: Professional educators employed by HU to mentor and observe teacher candidates in the field.

ARTICLE I

Candidates from the University will be assigned as Teacher of Record and be currently employed by the School District. The School District will verify fingerprints and character clearance under RCW 28A.410.010 and confirm such verification with the University before the Candidate’s first day of work

in the School District. The parties will assure that these remain current throughout the Field Placement as a condition of such Candidate assignment. Each Field Placement will be mutually agreed upon by the designated School District Representative, and the designated University College of Education Representative for Field Placement. The School District will provide a district-assigned mentor to support each assigned Candidate in the full range of school-related activities.

ARTICLE II

Heritage University will assign University faculty members or other qualified personnel who have been trained to serve as Field Supervisors of candidates during their enrollment in the College of Education. Such persons will be responsible for coordinating services of the University for the Candidate. School District mentors must be fully certificated school personnel and have a minimum of three years of professional experience in the role they are supervising WAC 78A-300[1d(iv)]. District or School mentors will be responsible for supporting teacher candidates in a collegial setting by observing and providing feedback, modeling effective teaching strategies sharing the planning, instruction, and assessment of lessons, and communicating expectations clearly. Additional Field Supervisor responsibilities are specified in the Heritage University Field Experience Handbook.

ARTICLE III

Heritage University students hired as teacher candidates are expected to comply with all rules and regulations of the School District and Washington State. The School District and the School will provide each Candidate access to written copies of applicable policies and procedures and will also provide orientation for Candidates regarding such policies and procedures commensurate with other newly hired teacher induction. Teacher candidates are expected to meet all Heritage University requirements along with all School District and School requirements.

Subject to compliance with School District policies and procedures concerning parental consent to recording of students and their activities, Candidates shall be permitted to create audio, visual or audio-visual recording of instructional activities to be used only for Candidate development and assessment in the University Teacher Preparation program and for the Candidate's Professional Competencies Assessment Instrument (PCAI). Candidate will adhere to School District policies regarding Photo/Video recording and utilize the School District's release forms. Any photos/recordings shall not be published or disclosed by Candidates, other than to University Teacher Preparation faculty and staff or School District personnel designated to supervise Candidate.

ARTICLE IV

Every Candidate assigned in the School District will be expected to meet all Heritage University requirements to fulfill the degree program. When these requirements are met, the Candidate will be recommended to the Office of the Superintendent of Public Instruction to receive teacher certification. The School District and the School will evaluate the Candidate according to the State and School District policies and standards.

ARTICLE V

Candidates will be placed in settings where they can be objectively evaluated. [WAC 181-78A-125 (1b)].

ARTICLE VI

The parties hereto agree that the School District and any agents and employees of the School District in the performance of the agreement shall act in an independent contractor capacity and not as officers, employees, or agents of the University. All University faculty and personnel performing services hereunder shall act in an independent contractor capacity and not as officers, employees, or agents of the School District.

ARTICLE VII

Any party may terminate this agreement upon written notice to the other party not less than thirty days in advance of the beginning of any University semester. Nothing in this Article shall be construed to permit either party to require such termination to occur during any University semester.

ARTICLE VIII

It is mutually understood and agreed that no alteration or variation of the terms and conditions of this agreement shall be valid unless made in writing and signed by all the parties hereto. It is further agreed that no oral understanding or agreement not expressly incorporated herein, and no alterations or variations of the terms hereof, shall be effective unless made in writing and noted by signatures between the parties, whereupon such amendment shall be binding on the parties hereto.

ARTICLE IX

No delay or failure of either party in exercising any right herein explicit or implied, and no partial or single exercise thereof, shall be deemed to constitute a partial or complete waiver of such right or any other right herein.

ARTICLE X

All parties agree that no party hereto shall be permitted to discriminate respecting the services hereunder of the Candidates on the basis of age, race, creed, color, national origin, sex, marital status, sexual orientation, physical/sensory impairment or neurodiversity that would substantially limit one or more of any party's major life activities, or any other classification for which discrimination is prohibited by law. In accordance with FERPA, Heritage University will not disclose a student's disability or 504 plan to a potential placement School District, agency, or community partner without the student's advance written consent.

ARTICLE XI

In the event of disruption or interruption of regular School District operations or functions concerning student instruction, Candidates shall be provided by the School District with accommodations, schedule adjustments and support commensurate with other teaching staff of the School District for the period of such disruption or interruption. In the event that said disruption or interruption of School operations shall preclude or substantially interfere with the purpose of Field Placement for purposes of Teacher

Preparation, the School District and the University will confer for purposes of determining appropriate adjustments necessary to fulfill the purpose of this Agreement.

ARTICLE XII

When it is in the best interest of the School District to do so, the District reserves the right to terminate any teacher candidate, field participant, practicum student and/or intern but will consult with the Field Supervisor, Chair of Teacher Prep, and the designated University Representative for Teacher Field Experiences prior to the decision.

IN WITNESS WHEREOF, this AGREEMENT has been executed by and on behalf of the parties hereto the day and year first above written. Operations which to this agreement are hereby made a part hereof as though fully set forth herein.

Heritage University

School District

Signature

Signature

Print Name
Heritage University
Provost

Print Name
School District
Superintendent or Designee

Contact Information:

School District:

Name: _____

Position: _____

Phone: _____

E-Mail: _____

Heritage University:

Name: Antonio Estudillo, Ph.D.

Chair of Teacher Preparation

Phone: 509-865-8525 (Ext. 2121)

Email: estudillo_a@heritage.edu

Coversheet

Heritage University College of Education Field Placement Agreement and Theory to Practice/Residency

Section: VIII. Action Items

Item: H. Heritage University College of Education Field Placement Agreement and Theory to Practice/Residency

Purpose:

Submitted by:

Related Material:

Heritage University Field Placement Agreement & Theory to Practice - Coversheet.pdf

Heritage University Field Placement Agreement and Theory to Practice Residency Agreement 2026-2029.pdf

BOARD PACKET

TO: Board of Directors
SUBJECT: Heritage University College of Education Field Placement Agreement and Theory to Practice/Residency
AGENDA: Action
DATE: March 11, 2026
PREPARED BY: Deanna Flores, Assistant Superintendent

Background/Information:

Prosser School District has agreed to provide placements for Heritage University College of Education student teachers from June 2026 through May 2029. Heritage University will provide a coordinator to work with the student teacher and the district. Requests for placements will be made through the Assistant Superintendent. The agreement specifies the responsibilities of the university and the district. This agreement covers alternative route teaching candidates.

Recommendation:

Approval of the Field Placement Agreement and Theory to Practice/Residency with Heritage University College of Education for Student Teacher placements is recommended.



**Field Placement Agreement
Innovate/Theory to Practice/Residency**

This field placement agreement (“Agreement”), effective between **June 1, 2026** through **May 31, 2029**, is made and entered into at Toppenish; Yakima County, State of Washington, by and between Heritage University, hereinafter referred to as “Heritage” or the “University” and _____ School District hereinafter referred to as the “School District” or the “District,” with reference to and in compliance with laws and regulations of the State of Washington concerning Teacher Preparation and Certification.

WHEREAS, it is in the best interest of the University, the School District, and the citizens of the State of Washington to provide cooperative arrangements for Field Placement, co-teaching and related educational services for University students enrolled in the College of Education, hereinafter referred to as “Candidates”; and,

WHEREAS, the University desires that the District provide student teaching and/or practicum to Candidates enrolled in the University's Programs and the District has the facilities and staff to provide said training services and agrees to provide such student teaching and/or practicum opportunities to Candidates enrolled in University’s Programs under the terms and conditions specified in this Agreement.

NOW THEREFORE, for and in consideration of the mutual covenants and promises of the parties hereinafter set forth, it is agreed as follows:

Candidates: Individuals enrolled in the College of Education's Teacher Preparation program.

Clinical practice internships: Field-based learning experiences for teacher candidates.

Cooperating Teachers: District-approved professional educators with at least 3 years experience and proficient TPEP scores.

Field Placement: District-coordinated classroom field-experience settings.

Field Supervisors: Professional educators employed by HU to mentor and observe teacher candidates in the field.

1. **Purpose.** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which Candidates at Heritage may participate in College of Education Field Placement, co-teaching and related educational services at the schools located in the District.
2. **Term.** This Agreement is effective for a term of three (3) years beginning on the Effective Date, and, unless terminated by the Parties as provided herein, it will continue thereafter from year to year, provided that it shall be subject to review and renewal at any time as may be necessary to update or revise terms of the Agreement, provided the written consent of the Parties. Co-teaching will commence with the beginning of each University semester and will terminate with the successful completion of the co-teaching experience. Additional field placements may occur mid-semester with the approval of the University and the School District.
3. **Mutual Responsibilities:**
 - a. Each Field Placement will be mutually agreed upon by the designated School District Representative, and the designated University College of Education Representative for Field Placement. Candidates will be placed in settings where they can be objectively evaluated. *See* WAC 181-78A-125 (1b). Specific details related to the beginning and end dates of experiences; specific hours, days, and location will be identified and agreed-upon for each Candidate placement.
 - b. The University and District will jointly plan the training programs and jointly evaluate Candidates. The Parties will exchange information via on-site visits when practical and by letter, telephone, video-conferencing, or email.
 - c. Each entity will provide a point of contact to manage communication, logistics, documentation and student advising.
 - d. The Parties will instruct their respective faculty, staff, and students to maintain the confidentiality of the Candidate and of District information as required by law and by the policies and procedures of the District and the University.
 - e. The District shall comply with all federal, state, and local statutes and regulations applicable to the performance of the Agreement.
4. **Responsibilities of the University:**
 - a. Field Placement, clinical practice internships, and related educational services requests, will originate with the University personnel responsible for securing placements in the School District. A request to the District for assignment of a Candidate will only be made after the student has met University requirements to qualify for a field experience or clinical internship. The University will assign Candidates to School District who have the required academic background to be trained in the School District.
 - b. Heritage will assign University faculty members or other qualified personnel who have been trained to serve as field supervisors of Candidates in the District (“Field Supervisors”). Such person will be responsible for evaluation and oversight of the Candidates, including, but not limited to,

the orientation of the Cooperating Teachers to the co-teaching program, including ongoing observation, coaching, feedback and supervision of Candidates.

- c. The University reserves the right to suspend or withdraw a Candidate from a field placement in the event that the Candidate fails or refuses to comply with University policies and Teacher Preparation Program requirements; and the University reserves the right to request reinstatement of Candidate in such placement upon satisfactory compliance with said University policies and requirements.

5. Responsibilities of the District

- a. The School District will verify Candidate fingerprints and character clearance under RCW 28A.410.010 and confirm such verification with the University before the candidate's first day of placement in the School District. The parties will ensure that these remain current throughout the Field Placement as a condition of such Candidate assignment.
- b. The School District will involve Candidates in the full range of school-related activities and coordinate Cooperating Teacher and Candidate activities with University Field Supervisors.
- c. The District will assign Candidates to qualified Cooperating Teachers employed by the School Districts. Cooperating Teachers must be fully certificated school personnel, have a minimum of three years of professional experience in the role they are supervising and have a TPEP rating of at least 3. *See* WAC 181-78A-300 (1d). Cooperating Teachers will be responsible for mentoring teacher Candidates in a collegial setting by observing and providing feedback, modeling effective teaching strategies sharing the planning, instruction, and assessment of lessons, and communicating expectations clearly. District shall be responsible for meeting the requirements of RCW 28A.405.240 in any employment agreement with the Cooperating Teacher. Additional Cooperating Teacher responsibilities are specified in the Heritage University Field Experience Handbook, or as otherwise required by Washington State regulations for Cooperating Teachers.
- d. The District shall allow the Heritage Field Supervisor access to the host school and classroom for the specific purpose of observing the Candidate or consulting with the Cooperating Teacher.
- e. Candidates are expected to comply with all rules and regulations of the School District and Washington State while serving in that School District. The School District and the School will provide each Candidate access to written copies of applicable policies and procedures. The School District, to the extent practicable, will provide Candidates with equivalent teacher orientation as provided teachers employed by the School District regarding such policies and practices.

- f. The District shall promptly notify Heritage and thoroughly investigate any complaint by any participating Candidate or Heritage regarding unlawful discrimination or harassment at the field placement site or involving employees or agents of the District at the field placement site and take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify Heritage of the existence and outcome of any complaint of harassment by, against or involving any participating candidate.
- g. The District shall through the involvement of the Cooperating Teacher, communicate with the Heritage University Representative and Candidate to provide feedback on the Candidate's performance.
- h. Subject to compliance with School District policies and procedures concerning parental consent to recording of students and their activities, Candidates shall be permitted to create audio, visual or audio-visual recording of instructional activities to be used only for Candidate development and assessment in the University Teacher Preparation program and for the Candidate's Professional Competencies Assessment Instrument (PCAI). Candidate will adhere to School District policies regarding Photo/Video recording and utilize the School District's release forms. Any photos/recordings shall not be published or disclosed by Candidates, other than to University Teacher Preparation faculty and staff or School District personnel designated to supervise Candidate.
- i. When it is in the best interest of the District to do so, the District reserves the right to terminate any teacher Candidate, field participant, field experience student and/or clinical practice intern but will consult with the University Field Supervisor, Chair of Teacher Preparation, and the University Director of Teacher Field Experiences prior to the decision.

6. Honorarium

Not later than 45 days after completion of each teacher Candidate placement, the University will pay each Cooperating Teacher an honorarium. If there is a split co-teaching placement, this honorarium will be pro-rated according to the portion of the time each Cooperating Teacher contributed to the Candidate's full-time placement. Continuing Education clock hours are available by completing Form SPI 1128-1 with the School District. The District shall issue a letter verifying Professional Growth Plan (PGPs) toward licensure renewal for each Cooperating Teacher in accordance with guidelines provided by the Washington Department of Education. The District expressly acknowledges that the Cooperating Teacher remains an employee of the District, not the University.

7. Relationship of Parties

Neither party to this Agreement will be considered the agent of the other, nor does either party assume responsibility to the other party for the consequences of any act or omission of any third party.

8. Termination

Either party may terminate this Agreement at any time by giving 30 days written notice of termination to the other party. If the School District terminates this Agreement by giving such notice to the University, students then currently participating in the Field Experience Program will be allowed to complete said program.

9. No Waiver

No delay or failure of either party in exercising any right herein explicit or implied, and no partial or single exercise thereof, shall be deemed to constitute a partial or complete waiver of such right or any other right herein.

10. Nondiscrimination

Each Party agrees not to discriminate in the performance of this Agreement against its employees, students, Candidates or applicants on any unlawful basis. Each Party certifies that it is, and shall remain, in compliance with all laws, regulations, or other legal prohibitions against discrimination.

11. Indemnification

Each party to this Agreement agrees to defend, indemnify, and hold harmless the other party and its respective board members, officers, employees, and agents from and against all claims for loss or damage to property or injury or death to persons arising from the negligent or wrongful acts or omissions of the other party or the other party's officers, employees, or agents. Neither party assumes any responsibility to any other party for the consequences of any act or omission of any person, firm or corporation not a party to this Agreement. Neither party to this Agreement shall be considered the agent of the other party.

12. Records

All records created by either party related to this Agreement shall belong to the party that created the records. Notwithstanding the foregoing, and subject to applicable laws and policies pertaining to the privacy and non-disclosure of records or portions thereof, each party shall provide the other party all records, reports, or other documents relevant to the participant's education or participation in the Program that may be required to be produced and exchanged for purposes of the Program. University is an "educational agency or institution" subject to the requirements of the Family Educational Rights and Privacy Act and its accompanying regulations (as amended, restated, supplemented, or otherwise modified from time to time, "FERPA"). University shall only provide records that are reasonably required relative to the Program and only as permitted by FERPA. District acknowledges that records provided by University to District may be subject to the privacy protections of FERPA and District shall not disclose any records received from the University to any individual other than employees of District with a legitimate need to review such records at issue, and shall in no instance disclose such records to any third party without prior written

consent of the participant or as otherwise permitted by applicable laws. In the event of an inadvertent disclosure of participant information, District shall immediately notify the University and cooperate with University with regard to any required remedy.

13. Disputes

If disputes arise in the course of this contract that cannot be resolved between the parties, both parties agree to proceed first to a third-party alternative dispute resolution for resolution, and to exhaust such alternative measures before bringing any civil action. The cost of alternative dispute resolution will be borne equally by the parties to the dispute.

14. Entire Agreement/

This document comprises the entire agreement between the parties on this subject matter and supersedes any prior oral understanding. No amendment to this Agreement will be valid unless it is reduced to writing and signed by an authorized representative of each Party . If one or more provisions contained in this Agreement is held invalid, illegal, or unenforceable in respect by any court of competent jurisdiction, such holding will not impair the validity, legality, or enforceability of the remaining provisions.

15. Authorized Representatives

Each person executing this Agreement represents and warrants by signing below that she or he is duly authorized to execute this Agreement on behalf of her or his respective Party, and that this Agreement is binding on the Party and its successors.

16. Applicable Law

This contract shall be governed by the laws of the state of Washington.

17. Notices

When required by the terms of this Agreement, the parties shall give notice by personal delivery or by Certified Mail, return receipt requested, postage prepaid, and addressed as indicated below:

To University: Heritage University
ATTN: Provost, _____
3240 Fort Road
Toppenish, WA 98948

To School District: _____

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto as of the day and year first written above.

Heritage University

School District

Signature

Signature

Print Name
Heritage University
Provost

Print Name
School District
Superintendent or Designee

Contact Information:

School District:

Name: _____

Position: _____

Phone: _____

E-Mail: _____

Heritage University:

Name: Antonio Estudillo, Ph.D.

Chair of Teacher Preparation

Phone: 509-865-8525 (Ext. 2121)

Email: estudillo_a@heritage.edu

Coversheet

Vouchers and Payroll

Section: VIII. Action Items
Item: I. Vouchers and Payroll
Purpose: Vote
Submitted by:
Related Material: Payroll.pdf
GF VOUCHERS_001.pdf
ASB VOUCHERS_002.pdf
CP VOUCHERS_003.pdf



Prosser School District No. 116

1203 Prosser Ave
PROSSER, WA 99350

PHONE: (509) 786-3323 FAX: (509) 786-2062
Website: prosserschools.org

Board Date March 11, 2026

Pay Date February 27, 2026

As of March 11, 2026, the board, by a _____ vote, does approve for payment those Payroll Warrants, Direct Deposits, Accounts Payable Warrants, Payroll Taxes, and Electronic Fund Transfers included in the following list:

Payroll Warrants Total: \$53,886.35 Warrant Numbers: 255416, 255512-255540, 255575-255577

Direct Deposit Total: \$1,481,980.18 Direct Deposit Numbers: 900081462-900081868

Accounts Payable Warrant Total : \$605,073.39 Warrant Numbers: 255417-255419, 255541-255574, 255578-255582

Payroll Taxes and Electronic Fund Transfers: \$885,894.03

Approved total payroll in the amount of \$3,024,262.37 (Gross Payroll+Benefits)

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Provision is made for the adjusting of employee and employer benefits as necessary.

I, the undersigned, do hereby certify that the services have been rendered or the labor performed as described, are just, due, and unpaid obligations against the school district and that I am authorized to authenticate and certify to said claim.

Business Manager

Date

3wa6apckp06.p-4
05.25.10.00.00-010005

PROSSER SCHOOL DISTRICT NO.116
Warrant Register

11:36 AM

02/13/26

PAGE: 1

11 GF WARRANTS PAYABLE

<u>PAYEE</u>	<u>DATE</u> <u>ISSUED</u>	<u>WARRANT</u> <u>NUMBER</u>	<u>FND</u>	<u>AMOUNT</u>	<u>MICR</u> <u>NUMBER</u>	<u>DATE</u> <u>REDEEMED</u>	<u>DATE</u> <u>REGISTERED</u>	<u>INTEREST</u>
FUND TOTALS								
Total 116 001 General Fund		75.19						
Total 116		75.19						
.....								
EMPLOYMENT SECURITY DEPT	02/13/2026	912722	001	43.93	255417			
EMPLOYMENT SECURITY DEPT - WA CARES	02/13/2026	912723	001	22.38	255418			
ESD 123 POOL ACCT	02/13/2026	912724	001	8.88	255419			
	Page Total			75.19				
	Subtotal			75.19				
	GRAND TOTAL			75.19				

***** End of report *****

Payroll Data for Accounts Payable Invoices from Payroll Run: M /Monthly

Check Date 02/13/2026

This payroll contains Deduction/Benefit/Bank Codes for which the update process will not generate Accounts Payable Invoices.
 The following Deduction/Benefit/Bank Codes have no associated vendor:

CODE TYPE	CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
Deduction	1Ret2	TRS Plan 2	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1Ret0	TRS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1Re0	SERS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Deduction	IMed	Medicare	10 A 240 0000 00 0000 0000 0	58.24
Deduction	IFIT+	FIT Additional Amount	10 A 240 0000 00 0000 0000 0	139.23
Deduction	IFIT	Federal Income Tax	10 A 240 0000 00 0000 0000 0	0.00
Deduction	IFIC	FICA	10 A 240 0000 00 0000 0000 0	249.04
Benefit	1Ret2	TRS Plan 2	10 A 240 0000 00 0000 0000 0	0.00
Benefit	1Ret0	TRS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Benefit	1Re0	SERS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Benefit	IMed	Medicare	10 A 240 0000 00 0000 0000 0	58.24
Benefit	IFIC	FICA	10 A 240 0000 00 0000 0000 0	249.04

Number Of Records 12

753.79

***** End of report *****

11 GF WARRANTS PAYABLE

<u>PAYEE</u>	<u>DATE ISSUED</u>	<u>WARRANT NUMBER</u>	<u>FND</u>	<u>AMOUNT</u>	<u>MICR NUMBER</u>	<u>DATE REDEEMED</u>	<u>DATE REGISTERED</u>	<u>INTEREST</u>
FUND TOTALS								
Total 116 001 General Fund				604,061.90				
Total 116				604,061.90				

Total All Funds				604,061.90				
AFLAC	02/27/2026	912800	001	1,901.83	255541			
AMERICAN FIDELITY ASSURANCE	02/27/2026	912801	001	25.00	255542			
AMERICAN FUNDS SERVICE COMPANY	02/27/2026	912802	001	2,027.08	255543			
ARAMADA CORP.	02/27/2026	912803	001	477.52	255544			
BOYS & GIRLS CLUB	02/27/2026	912804	001	40.00	255545			
DANIEL H. BRUNNER	02/27/2026	912805	001	2,217.00	255546			
DEPARTMENT OF RETIREMENT SYST.	02/27/2026	912806	001	3,510.47	255547			
EMPLOYMENT SECURITY DEPT	02/27/2026	912807	001	24,324.97	255548			
EMPLOYMENT SECURITY DEPT - WA CARES	02/27/2026	912808	001	11,899.59	255549			
ESD 123 WORKER'S	02/27/2026	912809	001	25,135.96	255550			
ESD 123 POOL ACCT	02/27/2026	912810	001	4,419.07	255551			
ESPP LOCAL	02/27/2026	912811	001	7.00	255552			
FIDUCIARY TRUST CO OF NH	02/27/2026	912812	001	915.00	255553			
HCA-SEBB BENEFITS	02/27/2026	912813	001	0.00	255554	Overflow		
HCA-SEBB BENEFITS	02/27/2026	912814	001	491,985.00	255555			
HCA-SEBB FLEX SPEND	02/27/2026	912815	001	1,160.00	255556			
CHAPTER 13 TRUSTEE	02/27/2026	912816	001	1,657.00	255557			
MATRIX TRUST COMPANY	02/27/2026	912817	001	350.00	255558			
MUSTANGS FOR MUSTANGS	02/27/2026	912818	001	1,140.00	255559			
NEW YORK LIFE INS. & ANNUITY C	02/27/2026	912819	001	916.67	255560			
OFFICE OF FINANCIAL RECOVERY	02/27/2026	912820	001	175.00	255561			
PROSSER CHP PSE	02/27/2026	912821	001	220.00	255562			
Page Total				574,504.16				

11 GF WARRANTS PAYABLE

<u>PAYEE</u>	<u>DATE</u> <u>ISSUED</u>	<u>WARRANT</u> <u>NUMBER</u>	<u>FND</u>	<u>AMOUNT</u>	<u>MICR</u> <u>NUMBER</u>	<u>DATE</u> <u>REDEEMED</u>	<u>DATE</u> <u>REGISTERED</u>	<u>INTEREST</u>
PROSSER FAMILY FITNESS	02/27/2026	912822	001	43.32	255563			
PROSSER CHP PAEOP	02/27/2026	912823	001	15.00	255564			
PROSSER EDUC ASSN SCHOLARSHIP	02/27/2026	912824	001	100.16	255565			
PUB SCH EMP OF WA	02/27/2026	912825	001	6,218.88	255566			
SECURITY BENEFITS	02/27/2026	912826	001	2,708.33	255567			
SECURITY BENEFIT RETIREMENT PLAN SERVICES	02/27/2026	912827	001	200.00	255568			
THE STANDARD INSURANCE COMPANY	02/27/2026	912828	001	4,223.97	255569			
UGN	02/27/2026	912829	001	5.00	255570			
WA ST SCHOOL REIREE'S ASSN.	02/27/2026	912830	001	42.00	255571			
WEA APA TRUST (ESPP DUES)	02/27/2026	912831	001	518.30	255572			
WEA PAYROLL DEDUCTIONS (SEC DUES)	02/27/2026	912832	001	695.32	255573			
WEA- PAYROLL DEDUCTIONS (PEA DUES)	02/27/2026	912833	001	14,787.46	255574			
	Page Total			29,557.74				
	Subtotal			604,061.90				
	GRAND TOTAL			604,061.90				

***** End of report *****

PROSSER SCHOOL DISTRICT NO.116
Payroll Data for Accounts Payable Invoices from Payroll Run: M /Monthly

4packr03.p-4
05.25.10.00.00-010014

Check Date 02/27/2026

This payroll contains Deduction/Benefit/Bank Codes for which the update process will not generate Accounts Payable Invoices.
The following Deduction/Benefit/Bank Codes have no associated vendor:

CODE TYPE	CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
Deduction	S0137	CHILD SUPP-WASH STATE SUPPORT	10 A 240 0000 00 0000 0000 0	1,546.00
Deduction	H0123	Inspirus Credit Union	10 L 610 0000 00 0000 0000 0	0.00
Deduction			10 L 610 0000 00 0000 0000 0	3,396.81
Deduction	Dper	Deduction Percentage	10 L 610 0000 00 0000 0000 0	0.00
Deduction	A7119	ROTH-WEA/APA TRUST FUND	10 A 240 0000 00 0000 0000 0	10,100.00
Deduction	A5189	DEFERRED COMP-VALIC	10 A 240 0000 00 0000 0000 0	3,125.00
Deduction	A1150	Fidelity Investments	10 A 240 0000 00 0000 0000 0	750.00
Deduction	A1119	ANNUITY-WEA/APA TRUST FUND	10 A 240 0000 00 0000 0000 0	9,638.33
Deduction	1ReT3	TRS Plan 3	10 A 240 0000 00 0000 0000 0	68,042.54
Deduction	1ReT2	TRS Plan 2	10 A 240 0000 00 0000 0000 0	33,405.02
Deduction	1ReT1	TRS Plan 1	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1ReT0	TRS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1ReRA	SERS Adj	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1ReP3	PERS Plan 3	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1ReP2	PERS Plan 2	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1ReP1	PERS Plan 1	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1ReP0	PERS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1ReE3	SERS Plan 3	10 A 240 0000 00 0000 0000 0	14,834.26
Deduction	1ReE2	SERS Plan 2	10 A 240 0000 00 0000 0000 0	24,959.05
Deduction	1ReE0	SERS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1Med	Medicare	10 A 240 0000 00 0000 0000 0	30,422.57
Deduction	1fwad	FED W/H ADJ	10 A 240 0000 00 0000 0000 0	300.00
Deduction	1FIT+	FIT Additional Amount	10 A 240 0000 00 0000 0000 0	15,932.06
Deduction	1FIT%	FIT Add Percentage	10 A 240 0000 00 0000 0000 0	15.38
Deduction	1FIT	Federal Income Tax	10 A 240 0000 00 0000 0000 0	151,909.20
Deduction	1FIC	FICA	10 A 240 0000 00 0000 0000 0	130,082.59
Benefit	V2160	VEBA I-VEBA TRUST	10 A 240 0000 00 0000 0000 0	76,160.00
Benefit	1ReT3	TRS Plan 3	10 A 240 0000 00 0000 0000 0	72,252.72
Benefit	1ReT2	TRS Plan 2	10 A 240 0000 00 0000 0000 0	34,291.04
Benefit	1ReT1	TRS Plan 1	10 A 240 0000 00 0000 0000 0	0.00
Benefit	1ReT0	TRS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Benefit	1ReE3	SERS Plan 3	10 A 240 0000 00 0000 0000 0	17,989.69

Check Date 02/27/2026

This payroll contains Deduction/Benefit/Bank Codes for which the update process will not generate Accounts Payable Invoices.
 The following Deduction/Benefit/Bank Codes have no associated vendor:

CODE TYPE	CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
Benefit	1ReE2	SERS Plan 2	10 A 240 0000 00 0000 0000 0	25,686.25
Benefit	1ReE0	SERS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Benefit	1Med	Medicare	10 A 240 0000 00 0000 0000 0	30,422.57
Benefit	1FIC	FICA	10 A 240 0000 00 0000 0000 0	130,082.59
Number Of Records				36
Number Of Records				885,343.67

***** End of report *****

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05.25.10.00.00-010005

PROSSER SCHOOL DISTRICT NO.116
Warrant Register

10:28 AM

02/26/26

PAGE: 1

11 GF WARRANTS PAYABLE

<u>PAYEE</u>	<u>DATE</u> <u>ISSUED</u>	<u>WARRANT</u> <u>NUMBER</u>	<u>FND</u>	<u>AMOUNT</u>	<u>MICR</u> <u>NUMBER</u>	<u>DATE</u> <u>REDEEMED</u>	<u>DATE</u> <u>REGISTERED</u>	<u>INTEREST</u>
FUND TOTALS								
Total 116 001	General Fund			936.30				
Total 116				936.30				
Total All Funds				936.30				

DEPARTMENT OF RETIREMENT SYST.	02/27/2026	912834	001	654.30	255578			
EMPLOYMENT SECURITY DEPT	02/27/2026	912835	001	126.03	255579			
EMPLOYMENT SECURITY DEPT - WA CARES	02/27/2026	912836	001	64.69	255580			
ESD 123 WORKER'S	02/27/2026	912837	001	65.63	255581			
ESD 123 POOL ACCT	02/27/2026	912838	001	25.65	255582			
	Page Total			936.30				
	Subtotal			936.30				
	GRAND TOTAL			936.30				

***** End of report *****

Check Date 02/27/2026

This payroll contains Deduction/Benefit/Bank Codes for which the update process will not generate Accounts Payable Invoices.
 The following Deduction/Benefit/Bank Codes have no associated vendor:

CODE TYPE	CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
Deduction	1Ret3	TRS Plan 3	10 A 240 0000 00 0000 0000 0	327.15
Deduction	1Ret2	TRS Plan 2	10 A 240 0000 00 0000 0000 0	146.50
Deduction	1Ret0	TRS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1ReE2	SERS Plan 2	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1Med	Medicare	10 A 240 0000 00 0000 0000 0	194.68
Deduction	1FIT+	FIT Additional Amount	10 A 240 0000 00 0000 0000 0	75.00
Deduction	1FIT	Federal Income Tax	10 A 240 0000 00 0000 0000 0	382.57
Deduction	1FIC	FICA	10 A 240 0000 00 0000 0000 0	832.47
Benefit	1Ret3	TRS Plan 3	10 A 240 0000 00 0000 0000 0	506.43
Benefit	1Ret2	TRS Plan 2	10 A 240 0000 00 0000 0000 0	150.39
Benefit	1Ret0	TRS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Benefit	1ReE2	SERS Plan 2	10 A 240 0000 00 0000 0000 0	0.00
Benefit	1Med	Medicare	10 A 240 0000 00 0000 0000 0	194.68
Benefit	1FIC	FICA	10 A 240 0000 00 0000 0000 0	832.47

Number Of Records 14

3,642.34

***** End of report *****

Check Date 02/27/2026

This payroll contains Deduction/Benefit/Bank Codes for which the update process will not generate Accounts Payable Invoices.
 The following Deduction/Benefit/Bank Codes have no associated vendor:

CODE TYPE	CODE	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
Deduction	1Ret0	TRS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Deduction	1Med	Medicare	10 A 240 0000 00 0000 0000 0	-32.97
Deduction	1FIT+	FIT Additional Amount	10 A 240 0000 00 0000 0000 0	-75.00
Deduction	1FIT	Federal Income Tax	10 A 240 0000 00 0000 0000 0	-26.10
Deduction	1FIC	FICA	10 A 240 0000 00 0000 0000 0	-140.96
Benefit	1Ret0	TRS Plan 0	10 A 240 0000 00 0000 0000 0	0.00
Benefit	1Med	Medicare	10 A 240 0000 00 0000 0000 0	-32.97
Benefit	1FIC	FICA	10 A 240 0000 00 0000 0000 0	-140.96

Number Of Records 8

***** End of report *****

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 11, 2026, the board, by a _____ vote, approves payments, totaling \$531,752.67. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS PAYABLE:
Warrant Numbers 912843 through 912918, totaling \$531,752.67

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
912843	ALL AMERICAN PROPANE	03/13/2026	8,737.91
912844	AMAZON CAPITAL SERVICES	03/13/2026	928.01
912845	AMAZON.COM	03/13/2026	228.25
912846	APOLLO	03/13/2026	2,785.98
912847	APS INC	03/13/2026	861.04
912848	AT & T MOBILITY	03/13/2026	1,989.46
912849	BELISLE, RUTH ESTHER	03/13/2026	21.00
912850	BENTON COUNTY PUD	03/13/2026	30,572.10
912851	BENTON COUNTY TREASURER (TAXES	03/13/2026	742.40
912852	BLAIR, KOOPER M	03/13/2026	450.00
912853	BONNEY, CAITLIN M	03/13/2026	117.89
912854	BORDERLAN INC	03/13/2026	32,327.38
912855	BROWN'S TIRE CO	03/13/2026	1,393.79
912856	CANON FINANCIAL SERVICES, INC	03/13/2026	6,982.47
912857	CARNICERIA EL NINA LLC	03/13/2026	1,750.00
912858	CINTAS CORPORATION	03/13/2026	11.36
912859	CITY OF PROSSER	03/13/2026	26,529.45
912860	CLASS 5	03/13/2026	4,965.69
912861	COLUMBIA BASIN COLLEGE	03/13/2026	61,049.87
912862	COMMUNITIES IN SCHOOLS OF BENT	03/13/2026	4,000.00
912863	COMPREHENSIVE HEALTHCARE	03/13/2026	3,850.67
912864	CONSOLIDATED SCHOOL DISTRICT #	03/13/2026	6,170.00
912865	DELL	03/13/2026	402.17
912866	DEPT OF RETIREMENT SYSTEMS	03/13/2026	3,360.39
912867	ESD #123	03/13/2026	52,153.38
912868	FASTSIGNS	03/13/2026	1,086.39
912869	FCCLA	03/13/2026	970.00
912870	FOLLETT SOFTWARE	03/13/2026	68.17
912871	FP MAILING SOLUTIONS	03/13/2026	195.00
912872	FRESCO AIRE SOLUTIONS LLC	03/13/2026	9,431.63
912873	GILES, KARI L	03/13/2026	21.00
912874	GRADUATION ALLIANCE, INC	03/13/2026	65,858.27
912875	Vendor Continued Check	03/13/2026	0.00

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described on voucher numbers 912843 through 912918 are just, due and unpaid obligations against the school district and that I am authorized to authenticate and certify to said claims.



Date 3/5/26
Business Manager

Check Nbr	Vendor Name	Check Date	Check Amount
912876	Vendor Continued Check	03/13/2026	0.00
912877	COOK'S ACE HARDWARE	03/13/2026	725.05
912878	INTEGRATED POWER SYSTEMS, INC	03/13/2026	7,982.93
912879	JAMESTOWN NETWORKS	03/13/2026	4,562.29
912880	JOSTENS	03/13/2026	124.46
912881	LEP-RE-KON MARTS INC	03/13/2026	548.94
912882	LIGHTSPEED TECHNOLOGIES INC	03/13/2026	13,670.11
912883	MASON, MELANIE	03/13/2026	10.00
912884	MENKE JACKSON LAW FIRM	03/13/2026	5,195.20
912885	MICRO	03/13/2026	2,778.92
912886	MORROW, DARLENE M.	03/13/2026	14.36
912887	MSL CONSULTING LLC	03/13/2026	3,937.50
912888	NCS PEARSON INC	03/13/2026	187.00
912889	ODP BUSINESS SOLUTIONS	03/13/2026	791.95
912890	ORCHARD & VINEYARD SUPPLY LLC	03/13/2026	62.48
912891	OXARC INC	03/13/2026	437.84
912892	PACIFIC OFFICE AUTOMATION	03/13/2026	304.17
912893	PACIFIC OFFICE AUTOMATION	03/13/2026	1,710.07
912894	PERKINS, HANNAH M	03/13/2026	529.40
912895	PROSSER S.D. REV FUND	03/13/2026	5,865.00
912896	PROSSER S.D. REV FUND	03/13/2026	3,396.81
912897	PROSSER SCHOOL DIST #116	03/13/2026	141.64
912898	RED ROVER TECHNOLOGIES LLC	03/13/2026	5,000.00
912899	RODRIGUEZ, SYLVIA	03/13/2026	21.00
912900	SALLY, HERNANDEZ	03/13/2026	21.00
912901	SMARSH INC	03/13/2026	4,392.97
912902	T-MOBILE	03/13/2026	800.00
912903	TED BROWN MUSIC CO	03/13/2026	5,967.36
912904	TEKNOLOGIZE LLC	03/13/2026	1,956.60
912905	TROTTER, NITA	03/13/2026	16.30
912906	TRUJILLO, EUGENIA	03/13/2026	50.00
912907	Vendor Continued Check	03/13/2026	0.00
912908	Vendor Continued Check	03/13/2026	0.00
912909	Vendor Continued Check	03/13/2026	0.00
912910	Vendor Continued Check	03/13/2026	0.00
912911	US FOODS - SPOKANE	03/13/2026	64,699.14
912912	USIP	03/13/2026	59,936.97
912913	VELASQUEZ, MYKAL	03/13/2026	21.00
912914	Vendor Continued Check	03/13/2026	0.00
912915	WALTER E NELSON COMPANY	03/13/2026	5,231.79
912916	WHITE, ATHENA	03/13/2026	202.42
912917	WSIPC	03/13/2026	427.88
912918	ZUNIGA LOPEZ, ALIDA	03/13/2026	21.00

76 Computer Check(s) For a Total of 531,752.67

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
912843	ALL AMERICAN PROPANE	03/13/2026	1520040747	PROPANE FOR WHITSTRAN	7402500016	3,039.68	8,737.91
10 E 530 9700 64 7340 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		3,039.68	
			1520455641	PROPANE FOR WHITSTRAN	7402500016	2,501.33	
10 E 530 9700 64 7340 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		2,501.33	
			1520811580	PROPANE FOR WHITSTRAN	7402500016	3,033.85	
10 E 530 9700 64 7340 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		3,033.85	
			1520847752	PROPANE FOR WHITSTRAN	7402500016	163.05	
10 E 530 9700 64 7340 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		163.05	
912844	AMAZON CAPITAL SERVICES	03/13/2026	131H-KPK7-964X	SUPPLIES FOR THE SPED DEPARTEMENT	0	145.33	928.01
10 E 530 2100 26 7340 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		145.33	
			13Y7-PFVY-61NX	MIGRANT HEADSETS	6002500027	-670.92	
10 E 530 5320 27 5610 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		-670.92	
			1D3Y-36GV-HJGV	SPECIALIST SUPPLIES	1202500021	20.63	
10 E 530 0112 27 5610 1200 0000 0000 0				General Fund/Expenditures/Specialist		20.63	
			1FQ6-HPKT-CRDX	Fax Toner	6302500031	93.99	
10 E 530 2100 27 5610 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		93.99	
			1G6Q-9DJK-C7F9	AFNR Supplies	4562500032	53.98	
10 E 530 3160 27 5610 4500 0000 0000 0				General Fund/Expenditures/Agriculture		53.98	
			1JNT-T3HM-PDXV	Supplies for Stop the Bleed	6402500007	46.70	
10 E 530 0100 26 5610 0640 0000 0000 0				General Fund/Expenditures/Basic Education		46.70	
			1MPD-9X9R-NPDQ	DESK CALENDAR	7402500031	11.39	
10 E 530 9700 61 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		11.39	
			1P3X-XCWT-1VLP	PRINTER INK FOR THE OFFICE AP	0	230.17	
10 E 530 9700 13 5610 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		230.17	
			1PMJ-LVX9-HDVT	HEADPHONES FOR STUDENTS	1302500027	35.85	
10 E 530 0100 23 5610 1300 0000 0000 0				General Fund/Expenditures/Basic Education		35.85	
			1Q7P-FTK7-NF9M	AFNR Supplies	4562500032	4.01	
10 E 530 3160 27 5610 4500 0000 0000 0				General Fund/Expenditures/Agriculture		4.01	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 64 5610 1200 0000 0000 0			1QDP-KNJV-PGKV	FLAGPOLE LIGHT	7402500032	43.46	
			General Fund/Expenditures/District-Wide Support			43.46	
10 E 530 9700 13 5610 0720 0000 0000 0			1T7F-N1R1-4FPV	OFFICE SUPPLIES FOR THE DISTRICT OFFICE	7202500022	39.82	
			General Fund/Expenditures/District-Wide Support			39.82	
10 E 530 9700 13 5610 0720 0000 0000 0			1XGN-GFM6-D7R1	OFFICE SUPPLIES FOR THE DISTRICT OFFICE	7202500022	29.77	
			General Fund/Expenditures/District-Wide Support			29.77	
10 E 530 5320 27 5610 0600 0000 0000 0			1Y4L-H97W-R6TT	MIGRANT HEADSETS	6002500027	843.83	
			General Fund/Expenditures/Migrant Ed			843.83	
912845	AMAZON.COM	03/13/2026	1JMC-QM9K-4R6Y	BUILDING: OFFICE SUPPLIES	1202400082	228.25	228.25
10 E 530 0100 27 5610 1200 0000 0000 0			General Fund/Expenditures/Basic Education			228.25	
912846	APOLLO	03/13/2026	940071005	BUILDING MAINTENANCE REPLACE WATER PUMP SEAL AND MOTOR AT HGTS.	0	2,395.75	2,785.98
10 E 530 9700 64 7340 4500 0000 0000 0			General Fund/Expenditures/District-Wide Support			2,395.75	
			940071196	BUILDING MAINTENANCE INSPECTED WALK IN COOLER COMPRESSOR AT PHS	0	390.23	
10 E 530 9700 64 7340 4500 0000 0000 0			General Fund/Expenditures/District-Wide Support			390.23	
912847	APS INC	03/13/2026	98442	LEASE POSTBASE PRO AUTO FEEDER SEALER AND SCALE	0	312.61	861.04
10 E 530 9700 13 7340 0720 0000 0000 0			General Fund/Expenditures/District-Wide Support			312.61	
			98517	POSETBASE INKJET CARTRIDGE FOR MAIL MACHINE AT DISTRICT OFFICE OREDERS 2	0	548.43	
10 E 530 9700 13 7340 0720 0000 0000 0			General Fund/Expenditures/District-Wide Support			548.43	
912848	AT & T MOBILITY	03/13/2026	FEBRUARY INVOICE	MONTHLY INVOICE	0	1,989.46	1,989.46
10 E 530 9700 61 7115 0740 0000 0000 0			General Fund/Expenditures/District-Wide Support			1,989.46	
912849	BELISLE, RUTH ESTHER	03/13/2026	02112025	REIMBURSEMENT FOR	0	21.00	21.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
CLOCK HOURS							
10 E 530 5500 31 7340 1300 0000 0000 0				General Fund/Expenditures/State Learning Assistance		21.00	
912850	BENTON COUNTY PUD	03/13/2026	97731033-032026	MONTHLY INVOICE	0	30,572.10	30,572.10
10 E 530 9700 65 7622 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		763.52	
10 E 530 9700 65 7622 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		5,621.17	
10 E 530 9700 65 7622 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		532.55	
10 E 530 9700 65 7622 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		732.34	
10 E 530 9700 65 7622 0920 0000 0000 0				General Fund/Expenditures/District-Wide Support		17.98	
10 E 530 9700 65 7622 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,389.74	
10 E 530 9700 65 7622 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,933.07	
10 E 530 9700 65 7622 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,992.79	
10 E 530 9700 65 7622 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		6,273.02	
10 E 530 9700 65 7622 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		11,315.92	
912851	BENTON COUNTY TREASURER (TAXES	03/13/2026	APRIL TAXES	TAXES	0	742.40	742.40
10 E 530 9700 65 7155 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		742.40	
912852	BLAIR, KOOPER M	03/13/2026	022026	CTE COURSE PD	0	450.00	450.00
10 E 530 0151 31 7580 2400 0000 0000 0				General Fund/Expenditures/Staff Dev-PEA Allocation		450.00	
912853	BONNEY, CAITLIN M	03/13/2026	02252026	REIMBURSEMENT FOR CLASSROOM SUPPLIES	0	117.89	117.89
10 E 530 0116 27 5610 1200 0000 0000 0				General Fund/Expenditures/2nd Grade		117.89	
912854	BORDERLAN INC	03/13/2026	18092	BORDERLAN - Crowdstrike (Holding for Encumbrance)	7602500052	32,327.38	32,327.38
10 E 530 9700 72 5650 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		32,327.38	
912855	BROWN'S TIRE CO	03/13/2026	74300405877	GROUNDS MAINTENANCE TIRES	0	1,393.79	1,393.79
10 E 530 9700 75 5610 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,393.79	
912856	CANON FINANCIAL SERVICES, INC	03/13/2026	MONTHLY INVOICE	MONTHLY INVOICE	0	6,982.47	6,982.47
10 E 530 9700 73 7290 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		608.28	
10 E 530 9700 73 7290 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		956.69	
10 E 530 9700 73 7290 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,017.83	
10 E 530 9700 73 7290 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,412.18	
10 E 530 9700 73 7290 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,791.18	
10 E 530 3151 21 7290 4500 0000 0000 0				General Fund/Expenditures/Voc Director		218.56	
10 E 530 2100 21 7290 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		294.91	
10 E 530 9700 13 7290 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		187.96	
10 E 530 0100 21 7290 0600 0000 0000 0				General Fund/Expenditures/Basic Education		117.70	
10 E 530 9730 72 7290 0760 0000 0000 0				General Fund/Expenditures/Tech Coordinator - Office		117.70	
10 E 530 9900 51 7290 0730 0000 0000 0				General Fund/Expenditures/Pupil Transportation		141.78	
10 E 530 5320 24 7290 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		117.70	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
912857	CARNICERIA EL NINA LLC	03/13/2026	000006814	MIGRANT RESOURCE FAIR DINNER 2/20/2026	6002500036	1,750.00	1,750.00
10 E 530 5320 24 5610 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		1,750.00	
912858	CINTAS CORPORATION	03/13/2026	5316747405	BUILDING MAINTENANCE CABINET ORGANIZED	0	11.36	11.36
10 E 530 9700 64 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		11.36	
912859	CITY OF PROSSER	03/13/2026	MARCH	MARCH MONTHLY INVOICE	0	26,529.45	26,529.45
10 E 530 9700 65 7410 0550 0000 0000 0				General Fund/Expenditures/District-Wide Support		2,880.63	
10 E 530 9700 65 7410 0730 0000 0000 0				General Fund/Expenditures/District-Wide Support		539.24	
10 E 530 9700 65 7410 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		4,685.88	
10 E 530 9700 65 7410 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		4,714.83	
10 E 530 9700 65 7410 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		5,397.16	
10 E 530 9700 65 7410 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		8,187.36	
10 E 530 9700 65 7410 0930 0000 0000 0				General Fund/Expenditures/District-Wide Support		124.35	
912860	CLASS 5	03/13/2026	8061	Phones	7202500004	4,965.69	4,965.69
10 E 530 9700 65 7352 0720 0000 0000 1				General Fund/Expenditures/District-Wide Support		4,965.69	
912861	COLUMBIA BASIN COLLEGE	03/13/2026	MSC-0000045589	MONTHLY INVOICE RUNNING START @PHS FEBRUARY	0	61,049.87	61,049.87
10 E 530 3151 27 7320 4500 0000 0000 0				General Fund/Expenditures/Voc Director		8,346.89	
10 E 530 0179 27 7340 0720 0000 0000 0				General Fund/Expenditures/Running Start		52,702.98	
912862	COMMUNITIES IN SCHOOLS OF BENT	03/13/2026	2022-1170	MONTHLY INVOICE FOR THE 25-26 SCHOOL YEAR, WILL NOT BE FOR THE 26-27 SCHOOL YEAR	0	4,000.00	4,000.00
10 E 530 5100 27 7340 2400 0000 0000 0				General Fund/Expenditures/Title I Part A		2,000.00	
10 E 530 0100 27 7340 0710 0000 0000 0				General Fund/Expenditures/Basic Education		2,000.00	
912863	COMPREHENSIVE HEALTHCARE	03/13/2026	02202026	MENTAL HEALTH SPECIALISTS FOR AGES 3 PLUS	0	3,850.67	3,850.67
10 E 530 5500 27 7340 0600 0000 0000 0				General Fund/Expenditures/State Learning Assistance		3,850.67	
912864	CONSOLIDATED SCHOOL DISTRICT #	03/13/2026	1293	REIMBURSEMENT FOR BOYS AND GIRLS STATE WRESTLING AND BOYS SWIM MEAL MONEY	0	5,700.00	6,170.00
10 E 530 0100 28 8580 4500 0000 0000 0				General Fund/Expenditures/Basic Education		5,700.00	
			1294	REIMBURSEMENT FOR	0	235.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 3151 27 8580 4500 0000 0000 0				DECA SCDC CONFERENCE		235.00	
			General Fund/Expenditures/Voc Director				
			1295	REIMBURSEMENT FOR PER DIEM FOR DECA SCDC CONFERENCE	0	219.00	
10 E 530 3151 27 8580 4500 0000 0000 0			General Fund/Expenditures/Voc Director			219.00	
			1296	REIMBURSEMENT FOR PER DIEM FOR DECA SCDC CONFERENCE	0	16.00	
10 E 530 3151 27 8580 4500 0000 0000 0			General Fund/Expenditures/Voc Director			16.00	
912865 DELL		03/13/2026	10863827040	DELL - CTE Lab Replacement Monitors	7602500061	402.17	402.17
10 E 530 3167 27 5610 4500 0000 0000 0			General Fund/Expenditures/Technology Education			402.17	
912866 DEPT OF RETIREMENT SYSTEMS		03/13/2026	T2112025	PLAN 2 11/2025	0	274.63	3,360.39
10 L 610 0000 00 0000 0000 0000 0000			General Fund/Payroll Ded and Taxes Payable			274.63	
			T2122025	PLAN 2 12/2025	0	305.91	
10 L 610 0000 00 0000 0000 0000 0000			General Fund/Payroll Ded and Taxes Payable			305.91	
			T3112025	PLAN 3 11/2025	0	1,978.91	
10 L 610 0000 00 0000 0000 0000 0000			General Fund/Payroll Ded and Taxes Payable			1,978.91	
			T3122025	PLAN 3 12/2025	0	800.94	
10 L 610 0000 00 0000 0000 0000 0000			General Fund/Payroll Ded and Taxes Payable			800.94	
912867 ESD #123		03/13/2026	0002600607	ABSENCE MANAGEMENT SUBSTITUTE SOFTWARE SERVICES FOR THE 25-26 SCHOOL YEAR ANNUAL SUBSCRIPTION	0	5,638.51	52,153.38
10 E 530 9700 14 7340 0720 0000 0000 0			General Fund/Expenditures/District-Wide Support			5,638.51	
			0002600663	AUDIOLOGY SERVICES FOR JANUARY 2026	0	3,181.81	
10 E 530 2100 27 7340 0630 0000 0000 0			General Fund/Expenditures/Spec Ed - State			3,181.81	
			0002600708	CPWI STUDENT ASSISTANCE PROFESSIONAL SERVICES FOR THE	0	9,500.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				25-26 SCHOOL YEAR			
10 E 530 0109 27 7340 0710 0000 0000 0				General Fund/Expenditures/Substance Abuse Prevention		9,500.00	
			0002600968	CANDY MOUNTAIN MONTHLY INVOICE	0	21,366.40	
10 E 530 2100 26 7340 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		21,366.40	
			MARCH INVOICE	MONTHLY INVOICE	0	12,466.66	
10 E 530 9700 13 7310 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		12,466.66	
912868	FASTSIGNS	03/13/2026	INV-77307	SIGNAGE FOR THE TENNIS COURTS 16 @ \$62.40 = \$998.52	4502500014	1,086.39	1,086.39
10 E 530 0100 28 5610 4500 0000 0000 1				General Fund/Expenditures/Basic Education		1,086.39	
912869	FCCLA	03/13/2026	5853	2026 Washington FCCLA State Leadership Conference Adviser Registration	4572500004	325.00	970.00
10 E 530 3465 27 5610 2400 0000 0000 0				General Fund/Expenditures/Home/Family HMS		325.00	
			6043	State FCCLA Advisor Hotel	4572500005	645.00	
10 E 530 3465 27 8580 2400 0000 0000 0				General Fund/Expenditures/Home/Family HMS		645.00	
912870	FOLLETT SOFTWARE	03/13/2026	1589659	FOLLETT - Destiny Resource Manager 2025-2026 Renewal	7602400122	68.17	68.17
10 E 530 9700 72 5650 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.63	
10 E 530 9700 72 5650 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.63	
10 E 530 9700 72 5650 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.63	
10 E 530 9700 72 5650 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.63	
10 E 530 9700 72 5650 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.65	
912871	FP MAILING SOLUTIONS	03/13/2026	RII07026845	POSTAGE METER AT DISTRICT OFFICE	0	195.00	195.00
10 E 530 9700 13 7001 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		195.00	
912872	FRESCO AIRE SOLUTIONS LLC	03/13/2026	1083	SERVICE AND LABOR RIB RELAY AT HMS	0	829.75	9,431.63
10 E 530 9700 64 7340 2400 0000 0000 0				General Fund/Expenditures/District-Wide Support		829.75	
			1091	SERVICE AND LABOR FOR REACH IN FREEZER AT KRV	0	290.00	
10 E 530 9700 64 7340 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		290.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1102	SERVICE AND LABOR BOILER PUMP DIAGNOSTIC AT HGTS	0	460.00	
10 E 530 9700 64 7340 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		460.00	
			1109	SERVICE AND LABOR KITCHEN WALK IN COOLER AT PHS	0	435.00	
10 E 530 9700 64 7340 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		435.00	
			1113	SERVICE AND LABOR FOR COMPRESSOR AT PHS	0	4,995.85	
10 E 530 9700 64 7340 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		4,995.85	
			1115	COMMERCIAL DIAGNOSTIC/LABOR AND TRAVEL FOR PHS WALK IN COOLER	0	610.00	
10 E 530 9700 64 7340 4500 0000 0000 0				General Fund/Expenditures/District-Wide Support		610.00	
			1119	COMMERCIAL DIAGNOSTIC FOR HEATER AND FUSES PLUS SERVICE AND LABOR AT HGTS	0	1,811.03	
10 E 530 9700 64 7340 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,811.03	
912873	GILES, KARI L	03/13/2026	02122026	REIMBURSEMENT FOR CLOCK HOURS	0	21.00	21.00
10 E 530 5500 31 7340 1300 0000 0000 0				General Fund/Expenditures/State Learning Assistance		21.00	
912874	GRADUATION ALLIANCE, INC	03/13/2026	GA80520	GRADUATION ALLIANCE MONTHLY INVOICE FOR PHS	0	65,019.51	65,858.27
10 E 530 0178 27 7340 4500 0000 0000 0				General Fund/Expenditures/6-12 Virtual Learning		6,421.68	
10 E 530 0300 27 7340 4500 0000 0000 0				General Fund/Expenditures/Dropout Re-engagement		39,332.79	
10 E 530 0178 27 7340 2400 0000 0000 0				General Fund/Expenditures/6-12 Virtual Learning		8,027.10	
10 E 530 0200 27 7340 4500 0000 0000 0				General Fund/Expenditures/Alternative Learning Experien		11,237.94	
			GATS80521	GRAD ALLIANCE TS-TIER 1 @PHS FEB 2026	0	838.76	
10 E 530 0197 27 7340 4500 0000 0000 0				General Fund/Expenditures/Credit Retrieval		838.76	
912875	Vendor Continued Void	03/13/2026					0.00
912876	Vendor Continued Void	03/13/2026					0.00
912877	COOK'S ACE HARDWARE	03/13/2026	13615/1	CTE Open PO	4562500002	41.93	725.05

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 3160 27 5610 4500 0000 0000 0				General Fund/Expenditures/Agriculture		41.93	
			15875/1	BUILDING MAINTENANCE PIPE CUTTER AND FOLDING HEX	0	45.63	
10 E 530 9700 64 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		45.63	
			15878/1	BUILDING MAINTENANCE HOBBY HACKSAW	0	13.03	
10 E 530 9700 64 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		13.03	
			15891/1	BUILDING MAINTENANCE FLEXSEAL14 OZ SPRAY AND FLEX GLUE CLEAR 4 OZ	0	32.59	
10 E 530 9700 64 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		32.59	
			15923/1	BUILDING MAINTENANCE LIQUID NAILS AND SCOREMATE PLASTIC CUTTER	0	14.33	
10 E 530 9700 64 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		14.33	
			16013/1	BUILDING MAINTENANCE HOME GARDEN SPRAY	0	21.73	
10 E 530 9700 64 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		21.73	
			16018/1	BUILDING MAINTENANCE REFILL STRP WHT LRG FOAM	0	14.33	
10 E 530 9700 64 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		14.33	
			16055/1	BUILDING MAINTENANCE Y BRASS 2/SHUTOFF	0	16.29	
10 E 530 9700 64 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		16.29	
			16056/1	CUSTODIAL DOOR HOLD, KICKDOWN DOOR HOLD	0	19.54	
10 E 530 9700 63 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		19.54	
			16081/1	BUILDING MAINTENANCE SCRW	0	34.76	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 64 5610 0740 0000 0000 0				EXTRCTR SET STL 4 PC AND LIG GLUE NAILS			34.76
			General Fund/Expenditures/District-Wide Support				
			16124/1	CUSTODIAL TOILET PLUNGER	0	10.86	
10 E 530 9700 63 5610 0740 0000 0000 0			General Fund/Expenditures/District-Wide Support			10.86	
			16137/1	BUILDING MAINTENANCE DRL BT STL 2-7/8" AND SM SCRW HX 10x3/4" 150 PK	0	26.07	
10 E 530 9700 64 5610 0740 0000 0000 0			General Fund/Expenditures/District-Wide Support			26.07	
			16156/1	BUILDING MAINTENANCE KEY CUTTING	0	15.55	
10 E 530 9700 64 5610 0740 0000 0000 0			General Fund/Expenditures/District-Wide Support			15.55	
			16179/1	BUILDING MAINTENANCE MOLD AND PANLING ADHSVE AND WATER STAIN REMOVER	0	37.14	
10 E 530 9700 64 5610 0740 0000 0000 0			General Fund/Expenditures/District-Wide Support			37.14	
			16204/1	BUILDING MAINTENANCE HASP FXD STPL DBL3-1/4 ZN AND HASP SWVL STPL 4-1/2 ZN	0	16.94	
10 E 530 9700 64 5610 0740 0000 0000 0			General Fund/Expenditures/District-Wide Support			16.94	
			16249/1	BUILDING MAINTENANCE CM HEX KEY ST SAE/MM 2 PK AND MAGNETIC PICKUP/POINT 25"	0	35.85	
10 E 530 9700 64 5610 0740 0000 0000 0			General Fund/Expenditures/District-Wide Support			35.85	
			16330/1	CUSTODIAL LEXEL CLEAR CAULK 5 OZ	0	10.86	
10 E 530 9700 63 5610 0740 0000 0000 0			General Fund/Expenditures/District-Wide Support			10.86	
			16343/1	BUILDING MAINTENANCE HTR W/RMT CRMC TWR 29" x2	0	195.64	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 64 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		195.64	
			16359/1	BUILDING MAINTENANCE FILTER AIR PLEAT 12X24X1	0	15.20	
10 E 530 9700 64 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		15.20	
			16365/1	GROUNDS PLIERS STRGHT JW RD 10"	0	19.56	
10 E 530 9700 62 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		19.56	
			16414/1	CTE Open PO	4562500002	17.78	
10 E 530 3160 27 5610 4500 0000 0000 0				General Fund/Expenditures/Agriculture		17.78	
			16469/1	CTE Open PO	4562500002	69.44	
10 E 530 3160 27 5610 4500 0000 0000 0				General Fund/Expenditures/Agriculture		69.44	
912878	INTEGRATED POWER SYSTEMS, INC	03/13/2026	34895	UPS PREVENTIVE MAINTENANCE SERVICE FOR: KEENE-RIVERVIEW PROSSER HEIGHTS WHITSTRAN	7402500009	7,982.93	7,982.93
10 E 530 9700 64 7340 1100 0000 0000 0				General Fund/Expenditures/District-Wide Support		2,660.98	
10 E 530 9700 64 7340 1200 0000 0000 0				General Fund/Expenditures/District-Wide Support		2,660.98	
10 E 530 9700 64 7340 1300 0000 0000 0				General Fund/Expenditures/District-Wide Support		2,660.97	
912879	JAMESTOWN NETWORKS	03/13/2026	INV-11486	Internet & Ethernet services for all buildings - ERATE	7202500003	4,562.29	4,562.29
10 E 530 9731 72 7530 0760 0000 0000 0				General Fund/Expenditures/Erate		4,562.29	
912880	JOSTENS	03/13/2026	38908783	CLASS OF 2026 DIPLOMAS AND EXTRA DIPLOMAS	4502500008	87.99	124.46
10 E 530 0100 27 5610 4500 0000 0000 0				General Fund/Expenditures/Basic Education		87.99	
			38908784	CLASS OF 2026 DIPLOMAS AND EXTRA DIPLOMAS	4502500008	5.33	
10 E 530 0100 27 5610 4500 0000 0000 0				General Fund/Expenditures/Basic Education		5.33	
			38920141	CLASS OF 2026 DIPLOMAS AND EXTRA DIPLOMAS	4502500008	31.14	
10 E 530 0100 27 5610 4500 0000 0000 0				General Fund/Expenditures/Basic Education		31.14	
912881	LEP-RE-KON MARTS INC	03/13/2026	01-423438	FCS Open PO	4562500004	70.50	548.94

Check Summary

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		70.50	
			01-429505	FCS Open PO	4562500004	28.80	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		28.80	
			01-431602	FCS Open PO	4562500004	44.24	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		44.24	
			01-433757	FCS Open PO	4562500004	35.57	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		35.57	
			01-445265	FCS Open PO	4562500004	45.56	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		45.56	
			01-447445	FCS Open PO	4562500004	37.44	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		37.44	
			01-448613	FCS Open PO	4562500004	56.65	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		56.65	
			03-319852	FCS Open PO	4562500004	25.05	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		25.05	
			03-332758	FCS Open PO	4562500004	41.98	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		41.98	
			03-337704	FCS Open PO	4562500004	41.31	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		41.31	
			04-294886	FCS Open PO	4562500004	65.32	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		65.32	
			04-310851	FCS Open PO	4562500004	56.52	
10 E 530 3165 27 5610 4500 0000 0000 0				General Fund/Expenditures/Home/Family		56.52	
912882	LIGHTSPEED TECHNOLOGIES INC	03/13/2026	174651-00	REDCAT Amplification System for student# 135349- K.C.C.	6302500032	13,670.11	13,670.11
10 E 530 2100 27 5610 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		13,670.11	
912883	MASON, MELANIE	03/13/2026	02112026	REIMBURSEMENT FOR FOOD HNADLERS CARD	0	10.00	10.00
10 E 530 9800 44 7001 0750 0000 0000 0				General Fund/Expenditures/Food Service		10.00	
912884	MENKE JACKSON LAW FIRM	03/13/2026	01312026	LEGAL FEES	0	5,195.20	5,195.20
10 E 530 9700 12 7341 0710 0000 0000 1				General Fund/Expenditures/District-Wide Support		5,195.20	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
912885	MICRO	03/13/2026	093637S	MICROK12 - Veeam Servers (Holding for Encumbrance)	7602500047	2,469.21	2,778.92
10 E 530 9700 72 5650 0760 0000 0000 0			General Fund/Expenditures/District-Wide Support			2,469.21	
			093637S.1	MICROK12 - Veeam O365 (Holding for Encumbrance)	7602500046	309.71	
10 E 530 9700 72 5650 0760 0000 0000 0			General Fund/Expenditures/District-Wide Support			309.71	
912886	MORROW, DARLENE M.	03/13/2026	02182026	REIMBURSEMENT FOR SCHOOL LUNCH ECAP SNACKS	0	14.36	14.36
10 E 530 9800 42 5630 0750 0000 0000 0			General Fund/Expenditures/Food Service			14.36	
912887	MSL CONSULTING LLC	03/13/2026	42	MONTHLY COACHING CONTRACT	0	3,937.50	3,937.50
10 E 530 5210 31 7340 0600 0000 0000 0			General Fund/Expenditures/Title II TQ - Part A			3,937.50	
912888	NCS PEARSON INC	03/13/2026	60838464	Vineland 3 and BASC 3 online scoring usages	6302500029	187.00	187.00
10 E 530 2100 27 5610 0630 0000 0000 0			General Fund/Expenditures/Spec Ed - State			187.00	
912889	ODP BUSINESS SOLUTIONS	03/13/2026	454991404001	ODP - Food Service Toner	7602500038	274.93	791.95
10 E 530 9800 41 5610 0750 0000 0000 0			General Fund/Expenditures/Food Service			274.93	
			460784953001	COLOR COPY INK FOR HR	7202500023	517.02	
10 E 530 9700 13 5610 0720 0000 0000 0			General Fund/Expenditures/District-Wide Support			517.02	
912890	ORCHARD & VINEYARD SUPPLY LLC	03/13/2026	INV:Y175308	CTE SUPPLIES	0	62.48	62.48
10 E 530 3160 27 5610 4500 0000 0000 0			General Fund/Expenditures/Agriculture			62.48	
912891	OXARC INC	03/13/2026	0032522816	Ag. Department Open PO	4562500003	12.59	437.84
10 E 530 3160 27 5610 4500 0000 0000 0			General Fund/Expenditures/Agriculture			12.59	
			0062240727	Ag. Department Open PO	4562500003	425.25	
10 E 530 3160 27 5610 4500 0000 0000 0			General Fund/Expenditures/Agriculture			425.25	
912892	PACIFIC OFFICE AUTOMATION	03/13/2026	AR00049171	CONTRACT SERVICES	0	304.17	304.17
10 E 530 9700 13 5610 0720 0000 0000 0			General Fund/Expenditures/District-Wide Support			304.17	
912893	PACIFIC OFFICE AUTOMATION	03/13/2026	994590	Printer Cartridges	4562500007	726.06	1,710.07
10 E 530 3151 21 5610 4500 0000 0000 0			General Fund/Expenditures/Voc Director			726.06	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			AR00002999	Printer Cartridges	4562500007	84.73	
10 E 530 3151 21 5610 4500 0000 0000 0				General Fund/Expenditures/Voc Director		84.73	
			AR00020855	Printer Cartridges	4562500007	203.21	
10 E 530 3151 21 5610 4500 0000 0000 0				General Fund/Expenditures/Voc Director		203.21	
			AR00020856	2025-2026 Pacific Office Automation Teacher toner order 1 toner per year per contract	1102500010	287.99	
10 E 530 0100 27 5610 1100 0000 0000 0				General Fund/Expenditures/Basic Education		287.99	
			AR00020858	PEA TONER - 0100-27-5611-1300	1302500013	270.67	
10 E 530 0100 27 5611 1300 0000 0000 1				General Fund/Expenditures/Basic Education		270.67	
			AR00035156	Copier supplies	2402500007	137.41	
10 E 530 0100 27 5611 2400 0000 0000 1				General Fund/Expenditures/Basic Education		137.41	
912894 PERKINS, HANNAH M		03/13/2026	02192026	REIMBURSEMENT	0	529.40	529.40
10 L 610 0000 00 0000 0000 0000 0000				General Fund/Payroll Ded and Taxes Payable		529.40	
912895 PROSSER S.D. REV FUND		03/13/2026	4950	GIRLS BASKETBALL AND CHEER FOR STATE MEALS	0	5,865.00	5,865.00
10 E 530 0100 28 5610 4500 0000 0000 0				General Fund/Expenditures/Basic Education		5,865.00	
912896 PROSSER S.D. REV FUND		03/13/2026	4951	PAYCHECK FOR CV	0	3,396.81	3,396.81
10 L 610 0000 00 0000 0000 0000 0000				General Fund/Payroll Ded and Taxes Payable		3,396.81	
912897 PROSSER SCHOOL DIST #116		03/13/2026	863	MIGRANT STUDENT SUPPORT SNACKS AT HMS	0	141.64	141.64
10 E 530 5320 24 5610 0600 0000 0000 0				General Fund/Expenditures/Migrant Ed		141.64	
912898 RED ROVER TECHNOLOGIES LLC		03/13/2026	INV14844	ANNUAL SUBSCRIPTION AND ONE TIME FEE FOR START UP	0	5,000.00	5,000.00
10 E 530 9700 14 7340 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		5,000.00	
912899 RODRIGUEZ, SYLVIA		03/13/2026	02122026	REIMBURSEMENT FOR CLOCK HOURS	0	21.00	21.00
10 E 530 5500 31 7340 1200 0000 0000 0				General Fund/Expenditures/State Learning Assistance		21.00	
912900 SALLY, HERNANDEZ		03/13/2026	02102026	REIMBURSEMENT FOR CLOCK HOURS	0	21.00	21.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 5500 31 7340 1100 0000 0000 0				General Fund/Expenditures/State Learning Assistance		21.00	
912901	SMARSH INC	03/13/2026	Q-126931	SMARSH - Archive Solution (Holding for Encumbrance)	7602500044	4,392.97	4,392.97
10 E 530 9700 72 5650 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		4,392.97	
912902	T-MOBILE	03/13/2026	MARCH INVOICE	MARCH MONTHLY INVOICE	0	800.00	800.00
10 E 530 1950 27 7340 0760 0000 0000 0				General Fund/Expenditures/Emergency Connectivity Fund		800.00	
912903	TED BROWN MUSIC CO	03/13/2026	6183299	Percussion instruments for Band Class using grant money from Music Aid Northwest Grant	4502500013	3,401.22	5,967.36
10 E 530 0160 27 5610 4500 0000 0000 0				General Fund/Expenditures/Donation Expenditures		3,401.22	
			6219287	Percussion instruments for Band Class using grant money from Music Aid Northwest Grant	4502500013	2,566.14	
10 E 530 0160 27 5610 4500 0000 0000 0				General Fund/Expenditures/Donation Expenditures		2,566.14	
912904	TEKNOLOGIZE LLC	03/13/2026	BT-19071	TEKNOLOGIZE - Monthly Agreement Payment (Holding for Encumbrance)	7602500057	1,956.60	1,956.60
10 E 530 9700 72 7432 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,956.60	
912905	TROTTER, NITA	03/13/2026	10152025	REIMBURSEMENT FOR LUNCH ACCOUNT REFUND	0	16.30	16.30
10 R 960 9800 22 2298 4500 0000 0000 1				General Fund/Revenues/Food Services		16.30	
912906	TRUJILLO, EUGENIA	03/13/2026	02102026	REIMBURSEMENT FOR CLOCK HOURS AND FIRST AID COURSE	0	50.00	50.00
10 E 530 5500 31 7340 1100 0000 0000 0				General Fund/Expenditures/State Learning Assistance		50.00	
912907	Vendor Continued Void	03/13/2026					0.00
912908	Vendor Continued Void	03/13/2026					0.00
912909	Vendor Continued Void	03/13/2026					0.00
912910	Vendor Continued Void	03/13/2026					0.00
912911	US FOODS - SPOKANE	03/13/2026	3331059	US FOODS CREDIT	0	-2,095.78	64,699.14
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		-2,095.78	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 42 5630 0750 0000 0000 0			3736069	FOOD CEREAL	0	137.38	
			General Fund/Expenditures/Food Service			137.38	
10 E 530 9800 42 5630 0750 0000 0000 0			4120366	FOOD CHICKEN NUGGETS AND SUNFLOWER SEEDS	0	1,880.73	
			General Fund/Expenditures/Food Service			1,880.73	
10 E 530 9800 42 5630 0750 0000 0000 0			4120367	FOOD COOKIE, SNACK BAR AND SNACK MIX	0	336.61	
			General Fund/Expenditures/Food Service			336.61	
10 E 530 9800 44 5610 0750 0000 0000 0			4120368	FOOD AND FOOD SERVICE OPERATIONS BEEF PTY, BLUEBERRY, BROCCOLI, CABBAGE, CARROT, CHEESE, CRACKER, DONUT, JUICE, LETTUCE, MUFFIN, PINEAPPLE, POTATO, CHILI SAUCE CONTAINERS, AND BOWLS.	0	10,629.26	
			General Fund/Expenditures/Food Service			1,768.78	
10 E 530 9800 42 5630 0750 0000 0000 0						8,860.48	
			4200401	FOOD BANANA, CABBAGE, CELERY, CHIPS, ORANGES, AND BELL PEPPERS	0	3,006.95	
			General Fund/Expenditures/Food Service			3,006.95	
10 E 530 9800 42 5630 0750 0000 0000 0			4200402	FOOD AND FOOD SERVICE OPERATIONS CUPS, LIDS, JUICE, AND YOGURT	0	823.08	
			General Fund/Expenditures/Food Service			325.74	
10 E 530 9800 44 5630 0750 0000 0000 0						497.34	
10 E 530 9800 42 5630 0750 0000 0000 0			4200403	FOOD BANANA	0	98.97	
			General Fund/Expenditures/Food Service			98.97	
10 E 530 9800 42 5630 0750 0000 0000 0			4200404	FOOD DONUT	0	98.18	
			General Fund/Expenditures/Food Service			98.18	
			4200405	FOOD CARROT AND	0	128.40	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 42 5630 0750 0000 0000 0				JUICE			
				General Fund/Expenditures/Food Service		128.40	
			4200406	FOOD BEAN, BISCUIT, CHEESE, CUCUMBER, DRESSING, LETTUCE, SPINACH, AND YOGURT	0	575.98	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		575.98	
			4200407	FOOD CUCUMBER AND FRUIT MIX	0	2,065.38	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		2,065.38	
			4307967	FOOD COOKIE, CRACKER, JUICE, SNACK BAR, AND SNACK MIX	0	141.64	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		141.64	
			4307969	FOOD AND FOOD SERVICE OPERATIONS BOWL, GLOVES, PLATES, SPOONS, BEANS, BREAD, BROCCOLI, BUNS, CAULIFLOWER, CEREAL, DRESSING, HOT DOGS, KETCHUP, LETTUCE, MAYO, MILK, MUFFIN AND ORANGES	0	8,749.37	
10 E 530 9800 44 5610 0750 0000 0000 0				General Fund/Expenditures/Food Service		1,012.76	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		7,736.61	
			4307970	FOOD JUICE	0	593.50	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		593.50	
			4383968	FOOD AND FOOD SERVICE OPERATIONS NAPKINS, TRAYS, BURRITO, POTATO, SAUSAGE, AND WAFFLES.	0	3,080.72	
10 E 530 9800 44 5610 0750 0000 0000 0				General Fund/Expenditures/Food Service		1,166.38	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		1,914.34	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			4383969	FOOD BUTTER AND FLOUR	0	96.77	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		96.77	
			4383970	FOOD AND FOOD SERVICE OPERATIONS FOIL, BREAD, CHEESE, CROUTON, DRESSING, NOODLES, AND ROLLS.	0	1,734.05	
10 E 530 9800 44 5610 0750 0000 0000 0				General Fund/Expenditures/Food Service		164.65	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		1,569.40	
			4383971	FOOD GRNLA SNACK	0	30.02	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		30.02	
			4383972	FOOD SUGAR SNAP PEAS	0	2,194.38	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		2,194.38	
			4497435	FOOD AND FOOD SERVICE OPERTAIONS	0	7,927.71	
10 E 530 9800 44 5610 0750 0000 0000 0				General Fund/Expenditures/Food Service		1,878.53	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		6,049.18	
			4497436	FOOD CARROT, CUCUMBER, LETTUCE, BELL PEPPERS, SANDWICH AND TOMATO	0	1,245.16	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		1,245.16	
			4497438	FOOD MAPLE SYRUP	0	51.87	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		51.87	
			4548505	FOOD AND FOOD SERVICE OPERATIONS CABBAGE, CARROT, CEREAL, CHICKEN, COOKIE, FLAUTA, JUICE, MUFFIN, ONION, PINEAPPLE, POTATO, ROLL, SPINACH, YOGURT, PLATES AND WATER	0	11,684.25	
10 E 530 9800 44 5610 0750 0000 0000 0				General Fund/Expenditures/Food Service		1,908.90	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		9,775.35	
			4566668	FOOD SERVICE OPERATIONS 8" POT	0	67.36	
10 E 530 9800 44 5610 0750 0000 0000 0				General Fund/Expenditures/Food Service		67.36	
			5142392	FOOD AND FOOD SERVICE OPERATIONS BANANA, BEAN, CABBAGE, CARROT, CEREAL, CHEESE, CUCUMBER, DONUT, KETCHUP, MILK, GRAVY, MUFFIN, PINEAPPLE, POTATO, ROLL, SAUSAGE, SPINACH, PLATES, TRAYS, SYRUP, BEAN, CHIP, MAYO AND BISCUITS.	0	9,489.26	
10 E 530 9800 44 5610 0750 0000 0000 0				General Fund/Expenditures/Food Service		2,432.54	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		7,056.72	
			5816323	FOOD JUCIE	0	1,082.40	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		1,082.40	
			5938214	US FOODS CREDIT	0	-148.65	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		-148.65	
			5949848	FOOD EGG OMELETTE AND CEREAL,	0	140.08	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		140.08	
			5967631	US FOODS CREDIT	0	-114.92	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		-114.92	
			5974230	US FOODS CREDIT	0	-733.37	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		-733.37	
			5982441	CREDIT ON FOOD SERVICE	0	-0.73	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		-0.73	
			5982442	CREDIT FOR FOOD SERVICE	0	-5.79	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		-5.79	
			5982748	US FOODS CREDIT	0	-99.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		-99.10	
			5983404	US FOODS CREDIT	0	-191.98	
10 E 530 9800 42 5630 0750 0000 0000 0				General Fund/Expenditures/Food Service		-191.98	
912912	USIP	03/13/2026	MARCH 2026	MARCH MONTHLY INVOICE	0	59,936.97	59,936.97
10 E 530 9700 68 7520 0720 0000 0000 0				General Fund/Expenditures/District-Wide Support		59,936.97	
912913	VELASQUEZ, MYKAL	03/13/2026	02122026	REIMBURSEMENT FOR CLOCK HOURS	0	21.00	21.00
10 E 530 5500 31 7340 1300 0000 0000 0				General Fund/Expenditures/State Learning Assistance		21.00	
912914	Vendor Continued Void	03/13/2026					0.00
912915	WALTER E NELSON COMPANY	03/13/2026	INVCRN31216528	CUSTODIAL SUPPLIES	0	1,987.15	5,231.79
10 E 530 9700 63 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,987.15	
			INVCRN31216608	CUSTODIAL PUMICE SCOURING STICKS QTY 24	0	64.95	
10 E 530 9700 63 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		64.95	
			INVCRN31216626	DISPENSER QTY 200	0	0.00	
10 E 530 9700 63 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		0.00	
			INVCRN31216682	CUSTODIAL PURELL SURFACE SANITIZING WIPE 72 PACK QTY 9	0	573.97	
10 E 530 9700 63 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		573.97	
			INVCRN31216693	CUSTODAIL PEAKSERVE TOWEL CONTINUOUS WHITE QTY 8	0	472.20	
10 E 530 9700 63 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		472.20	
			INVCRN31217005	CUSTODIAL HOSE ASSY W/2 CUFF 1.5" 34.5" LONG QTY 1	0	42.27	
10 E 530 9700 63 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		42.27	
			INVCRN31217068	CUSTODIAL MICROFIBER CLOTH, TORK ROLL TOWEL, TOLIET PAPER, DAWN DISH SOAP, TOILET PLUNGER,	0	973.25	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 9700 63 5610 0740 0000 0000 0				AND DUST MOP General Fund/Expenditures/District-Wide Support		973.25	
			INVCRN31217181	CUSTODIAL BLEACH QTY 1	0	25.55	
10 E 530 9700 63 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		25.55	
			INVCRN31217419	CUSTODAIL BOTTLE 32 OZ GRADUATED 96/Cs QTY 1	0	72.06	
10 E 530 9700 63 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		72.06	
			INVCRN31217457	CUSTODAIL PURELL SURFACE SANITIZING WIPE QTY 16	0	1,020.39	
10 E 530 9700 63 5610 0740 0000 0000 0				General Fund/Expenditures/District-Wide Support		1,020.39	
912916	WHITE, ATHENA	03/13/2026	02262026	MILEAGE REIMBURSEMENT TO AND FROM CANDY MOUNTAIN	0	202.42	202.42
10 E 530 2100 21 8580 0630 0000 0000 0				General Fund/Expenditures/Spec Ed - State		202.42	
912917	WSIPC	03/13/2026	1002501517	WSIPC - OPEN PO: District New Student Online Enrollment 2025-2026	7602500007	275.16	427.88
10 E 530 9700 72 7350 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		275.16	
			1002501545	WSIPC - Skyward API for Canvas 2025-26 Fiscal Year (12/MO)	7602500011	152.72	
10 E 530 9700 72 5650 0760 0000 0000 0				General Fund/Expenditures/District-Wide Support		152.72	
912918	ZUNIGA LOPEZ, ALIDA	03/13/2026	02112026	REIMBURSEMENT FOR CLOCK HOURS	0	21.00	21.00
10 E 530 5500 31 7340 1100 0000 0000 0				General Fund/Expenditures/State Learning Assistance		21.00	
			76	Computer	Check(s) For a Total of		531,752.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of March 11, 2026, the board, by a _____ vote, approves payments, totaling \$18,658.28. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS PAYABLE: Warrant Numbers 188664 through 188684, totaling \$18,658.28

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Table with 3 columns: Check Nbr, Vendor Name, Check Date, Check Amount. Lists items from 188664 to 188684 including vendors like AMAZON CAPITAL SERVICES, BIG TIME FUNDRAISING LLC, etc.

21 Computer Check(s) For a Total of 18,658.28

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described on voucher numbers 188664 through 188684 are just, due and unpaid obligations against the school district and that I am authorized to authenticate and certify to said claim."

Signature: [Handwritten Signature] Date: 3/5/26
Business Manager Date

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188664	AMAZON CAPITAL SERVICES	03/13/2026	11V7-439T-GXVF	ASB: PRIZES	1222500013	86.88	606.52
40 E 530 1040 02 0000 0000 0000 0000 0			Associated Student Body	Fund/Expenditures/GENERAL		86.88	
			17RR-NKQV-GXKR	MARCH READING	1222500012	266.21	
				WEEK PRIZES			
40 E 530 1040 02 0000 0000 0000 0000 0			Associated Student Body	Fund/Expenditures/GENERAL		266.21	
			1MQM-WKWR-W9P7	ASB: PE	1222500011	42.27	
40 E 530 1040 02 0000 0000 0000 0000 0			Associated Student Body	Fund/Expenditures/GENERAL		42.27	
			1NXX-341K-FPND	Student in need	2422500014	211.16	
				J.REYES			
40 E 530 6100 04 0000 0000 0000 0000 0			Associated Student Body	Fund/Expenditures/SAUL HAAS		211.16	
188665	BIG TIME FUNDRAISING LLC	03/13/2026	021920261	PRIZES FOR	0	3,337.00	3,337.00
				SELLING CHOCOLATE			
				AT HGTS			
40 E 530 1040 03 0000 0000 0000 0000 0			Associated Student Body	Fund/Expenditures/GENERAL		3,337.00	
188666	BSN SPORTS LLC	03/13/2026	933027832	10 WOMENS FAST	4522500067	1,277.34	1,277.34
				AIRBORNE TOP			
				WHITE @ 43.50 6			
				WOMENS RED TOP @			
				43.50 10 MENS			
				DIGITAL FAST			
				MUSCLE TANK			
				WHITE @ 43.50			
				1277.44			
40 E 530 2150 05 0000 0000 0000 0000 0			Associated Student Body	Fund/Expenditures/TRACK		1,277.34	
188667	DAVIS HIGH SCHOOL	03/13/2026	D202526-025	DAVIS HIGH SCHOOL	4522500091	350.00	350.00
				GIRLS WRESTLING			
				TOURNAMENT			
				1/17/2026			
40 E 530 2175 05 0000 0000 0000 0000 0			Associated Student Body	Fund/Expenditures/WRESTLING GIR		350.00	
188668	DOMINO'S PIZZA	03/13/2026	02042026	pizzas for the	2422500015	97.47	97.47
				concession stands			
				for our wrestling			
				match			
40 E 530 1040 04 0000 0000 0000 0000 0			Associated Student Body	Fund/Expenditures/GENERAL		97.47	
188669	FLORAFINDER LLC	03/13/2026	105878	PLANTS FOR PLANT	4522500063	397.62	2,359.11
				SALE			
40 E 530 4150 05 0000 0000 0000 0000 0			Associated Student Body	Fund/Expenditures/FFA		397.62	
			105879	PLANTS FOR PLANT	4522500063	1,961.49	
				SALE			
40 E 530 4150 05 0000 0000 0000 0000 0			Associated Student Body	Fund/Expenditures/FFA		1,961.49	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188670	GOLD MEDAL SQUARED WEST INC	03/13/2026	3335	GOLD MEDAL SQUARED VOLLEYBALL CAMP DEPOSIT \$750	4522500117	750.00	750.00
40 E 530 2240 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/VOLLEYBALL		750.00	
188671	JOSTENS OF CENTRAL WA	03/13/2026	3060	27- REGISTRATIONS FOR JOSTENS @ \$20 BILL ACCOUNT #4350-05 LEADERSHIP 18- REGISTRATIONS FOR JOSTENS @ \$20 BILL ACCOUNT #1040-05 ASB GENERAL	4522500114	978.30	978.30
40 E 530 1040 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		391.32	
40 E 530 4350 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/LEADERSHIP		586.98	
188672	KEENE-RIVERVIEW IMPREST FUND	03/13/2026	1472	REIMBURSEMENT TO ASB FOR HARVEST FESTIVAL	0	42.22	162.37
40 E 530 1040 02 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		42.22	
			1473	REIMBURSEMENT FOR ASB SUPPLIES PRIZES AND ACTIVITIES	0	88.16	
40 E 530 1040 02 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		88.16	
			1474	REIMBURSEMENT TO ASB FOR 400 PIECE BIRTHDAY GIFT SET CD CLASSROOM	0	31.99	
40 E 530 1040 02 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/GENERAL		31.99	
188673	LEP-RE-KON MARTS INC	03/13/2026	03-347164	PANCAKE MIX SYRUP BUTTER WHIP CREAM LEMONADE ICE FOR FFA WEEK NTE \$300	4522500106	14.94	84.16
40 E 530 4150 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/FFA		14.94	
			04-315645	PANCAKE MIX SYRUP BUTTER WHIP CREAM LEMONADE ICE FOR FFA WEEK NTE \$300	4522500106	69.22	
40 E 530 4150 05 0000 0000 0000 0000 0				Associated Student Body Fund/Expenditures/FFA		69.22	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
188674	OTHELLO HIGH SCHOOL	03/13/2026	25-26.ATH030	OTHELLO HIGH SCHOOL GIRLS WRESTLING TOURNAMENT 1/23-1/24/26 NTE \$500	4522500094	550.00	550.00
40 E 530 2175 05 0000 0000 0000 0000 0			Associated Student	Body Fund/Expenditures/WRESTLING GIR		550.00	
188675	PEPSI COLA YAKIMA	03/13/2026	010614344	2025-2026 WINTER CONCESSIONS NTE \$5000	4522500064	184.44	184.44
40 E 530 1200 05 0000 0000 0000 0000 0			Associated Student	Body Fund/Expenditures/CONCESSIONS		184.44	
188676	PROSSER S.D. REV FUND	03/13/2026	4948	REIMBRUSEMENT FOR CHEER FUNDRAISER FOR MOMS CANDY APPLES	0	877.20	877.20
40 E 530 4470 05 0000 0000 0000 0000 0			Associated Student	Body Fund/Expenditures/CHEERLEADING		877.20	
188677	PROSSER SCHOOL DIST #116	03/13/2026	030032026	REIMBURSEMENT FOR FIELD, SPORT, AND VAN TRIPS	0	516.00	516.00
40 E 530 2190 05 0000 0000 0000 0000 0			Associated Student	Body Fund/Expenditures/SWIM TEAM BOY		516.00	
188678	PROSSER SCHOOL DIST #116	03/13/2026	03022026	REIMBURSEMENT FOR FIELD, SPORT, AND VAN TRIPS	0	162.00	162.00
40 E 530 4380 04 0000 0000 0000 0000 0			Associated Student	Body Fund/Expenditures/CHORUS		162.00	
188679	SUCCESS N FUNDRAISING LLC	03/13/2026	125112509 R1	84 BUTTERBRAIDS \$496.80 FCCLA FUNDRAISER PAYMENT	4522500122	496.80	496.80
40 E 530 4160 05 0000 0000 0000 0000 0			Associated Student	Body Fund/Expenditures/FCCLA		496.80	
188680	TRANSFER EXPRESS INC	03/13/2026	7090831	TRANSFERS FOR 25/26 SCHOOL YEAR NTE \$5,000.00	4522500024	250.80	250.80
40 E 530 4195 05 0000 0000 0000 0000 0			Associated Student	Body Fund/Expenditures/RETAIL STORE		250.80	
188681	URM CASH & CARRY-KENNEWICK	03/13/2026	3-1-147586	2025-2026 WINTER CONCESSIONS NTE \$5000	4522500065	678.80	1,138.33
40 E 530 1200 05 0000 0000 0000 0000 0			Associated Student	Body Fund/Expenditures/CONCESSIONS		678.80	
			3-1-150142	CLUB SODA CUPS FLAVORED SYRUPS LIDS STRAWS HALF AND HALF ICE CREAM LARGE TUBS	4522500108	417.94	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
40 E 530 4150 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/FFA			FFA WEEK NTE \$500		417.94	
			3-1-150982	2025-2026 WINTER CONCESSIONS NTE \$5000	4522500065	41.59	
40 E 530 1200 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/CONCESSIONS					41.59	
188682	US FOODS - SPOKANE	03/13/2026	3736064	FOOD FOR CLASS OF 28	0	79.69	79.69
40 E 530 3028 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/CLASS OF 2028					79.69	
188683	WASHINGTON OFFICIALS ASSOCIATI	03/13/2026	18335	REFS FOR RUMBLE IN THE VALLEY 2026 1/16/2026 \$2002.50 1/17/2026 #2298.25 TOTAL \$4300.75	4522500121	4,300.75	4,300.75
40 E 530 2170 05 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/WRESTLING BOY					4,300.75	
188684	WASHINGTON FCCLA	03/13/2026	5785	2026 REGION 8 STAR EVENTS REGISTRATION FEE -STUDENT	2422500012	100.00	100.00
40 E 530 4160 04 0000 0000 0000 0000 0	Associated Student Body Fund/Expenditures/FCCLA					100.00	
			21	Computer	Check(s) For a Total of		18,658.28

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

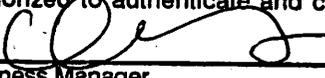
As of March 11, 2026, the board, by a _____ vote, approves payments, totaling \$1,608.12. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP WARRANTS PAYABLE:
Warrant Numbers 200000818 through 200000818, totaling \$1,608.12

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
200000818	ABSCO ALARMS	03/13/2026	1,608.12
1	Computer	Check(s) For a Total of	1,608.12

"I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described on voucher numbers ~~200000818~~ through ~~200000818~~ are just, due and unpaid obligations against the school district and that I am authorized to authenticate and certify to said claim."



 Business Manager

3/5/26

 Date

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200000818	ABSCO ALARMS	03/13/2026	94768	ABSCO - KRV Egress Door Equipment and Install	8002500005	1,608.12	1,608.12
20 E 530 0018 12 7000 1000 0120 0000 0				Capital Projects/Expenditures/Door Access		1,608.12	
				1 Computer	Check(s) For a Total of		1,608.12

Coversheet

Certificated Personnel

Section: IX. Consent Items
Item: A. Certificated Personnel
Purpose: Vote
Submitted by:
Related Material: Certificated Personnel.pdf

BOARD PACKET

TO: Board of Directors
SUBJECT: Certificated Personnel
AGENDA: Consent
DATE: March 11, 2026
PREPARED BY: Kim Casey, *Superintendent*

CERTIFICATED EMPLOYEES

Linda Suhadolnik has notified the district that she will be retiring from her position as a Science Teacher at Housel Middle School at the end of the 2025–2026 school year.

Kris Hogaboam has notified the district that he will be retiring from his position as a Counselor at Prosser Heights Elementary at the end of the 2025–2026 school year.

Marsha Childers has notified the district that she will be retiring from her position as a Kindergarten teacher at Keene Riverview Elementary at the end of the 2025–2026 school year.

Coversheet

Classified Personnel

Section: IX. Consent Items
Item: B. Classified Personnel
Purpose: Vote
Submitted by:
Related Material: Classified Personnel.pdf

BOARD PACKET

TO: Board of Directors
SUBJECT: Classified Personnel
AGENDA: Consent
DATE: March 11, 2026
PREPARED BY: Kim Casey, *Superintendent*

CLASSIFIED EMPLOYEES

Mark Little has notified the district that he will be resigning from his position as an assistant football coach at Prosser High School.

Monica Garcia Ramirez has informed the district that she will be resigning from her position as a Psychologist Intern, effective February 26, 2026.

Ana Zapien has been recommended for the Prosser High School Assistant Track Coach position.

Crystal Jacobo has been recommended for the Housel Middle School 7th Grade Girls Soccer Coach position.

Coversheet

Approval of Minutes

Section: IX. Consent Items
Item: C. Approval of Minutes
Purpose: Vote
Submitted by:
Related Material: February 25, 2026 - Regular Board Meeting (English).pdf
February 25, 2026 - Regular Board Meeting (Spanish).pdf

REGULAR BOARD MEETING

Meeting Minutes

Prosser School District Boardroom
1203 Prosser Ave.
Prosser, WA 99350

Wednesday, February 25, 2026 at 6:00 PM

I. Opening Items

A. 6:00 p.m. Call to Order Regular Board Meeting

The regular board meeting of the Board of Directors of Prosser School District was called to order at 6:00 p.m. by Superintendent Kim Casey.

Due to the absence of President Jason Rainer and Vice President Michelle O'Brien attending virtually, the Secretary to the Board, Superintendent Kim Casey called the meeting to order in accordance with Board Policies 1220 and 1400 and Robert's Rules of Order.

The Secretary to the Board, Superintendent Kim Casey opened the floor for nominations for Pro Tem Chair for the February 25, 2026 meeting.

Director Brian Weinmann nominated Director Elisa Riley for Pro Tem Chair for the February 25, 2026 meeting, Vice President Michelle O'Brien seconded. The motion passed.

B. Pledge of Allegiance

C. Record Attendance – Roll Call

Director Elisa Riley – Present
Director Frank Vermulm – Present via Zoom
Director Brian Weinmann – Present
Vice President Michelle O'Brien – Present via Zoom

Superintendent Kim Casey – Present
Assistant Superintendent Deanna Flores – Present
Director of Grants, Assessment and Elementary Programs Kevin Gilman – Present

Student Representative Olivia Smasne – Present
Student Representative Ezri Roy – Present
Student Representative Samantha Jimenez – Present

D. Approval of Agenda

Motion to approve the agenda by Director Brian Weinmann, seconded by Vice President Michelle O'Brien. The motion passed.

II. Protocol for Addressing the Board

A. Welcome to the Board Meeting!

Regular Board Meeting February 25, 2026

III. Hearing of Visitors

No public comment.

IV. Information Items**A. Building & SIP Report: House Middle School**

Principal Michael Denny provided an update on winter athletics, upcoming student activities, and key events, including academic competitions, Camp Dudley, and the start of spring sports. He also reviewed the School Improvement Plan, which focuses on two primary goals in ELA and math targeting stretch growth for students performing two or more years below grade level. Midyear data shows strong progress, with a majority of identified students on track to meet growth targets. Ongoing efforts include strengthened PLCs, focused Tier 1 instruction, and targeted interventions, with early results indicating positive academic gains.

B. Department Report Maintenance Department

Maintenance Director Andy Howe reported on recent cost-saving initiatives by the Maintenance Department. Key measures include bulk purchasing of trash bags, switching to higher-capacity, lower-cost soap dispensers, implementing fill stations for cleaning chemicals, and optimizing field paint purchases with a mix of bulk and name-brand paint. Additional savings came from advance fertilizer purchases and converting flower beds to rock to reduce maintenance. These strategies are projected to save several thousand dollars annually while maintaining operational efficiency.

C. YMCA Camp Dudley Outdoor School

Principal Michael Denny provided an update on Camp Dudley. Last year, the school attended with full grant funding. This year, partial funding initially required students to bring breakfast and lunch, with buses paid through ASB funds. In October, the school was awarded an Outdoor Learning Grant from the Association of Washington School Principals, which will fully cover transportation, meals, and substitutes for the spring session. Students will experience family-style meals and full-day programming, providing a valuable outdoor learning opportunity.

V. Discussion Items**A. Business and Operations Report**

Andrew Raab from ESD 123 reviewed the updated enrollment packet, now streamlined to three to four pages, showing K–12 enrollment, Running Start programs, and TK separately, with comparisons by building and to prior years. He also reported on cash flow, noting positive payroll and accounts payable activity, including timely grant reimbursements. The corrected S275 report will restore previously lost funds starting next month. Work is ongoing on next year's staffing projections and budget planning.

B. Whitstran School Nitrates

Superintendent Kim Casey and Andy Howe reported that nitrate levels in the school's water are back within normal limits. As a result, water bottles and machines have been removed. While levels are currently safe, future monitoring will continue, and the district may consider installing a filtration system as a long-term solution when financially

Regular Board Meeting February 25, 2026

feasible. Water is tested monthly, and fluctuations can occur due to environmental factors.

C. 2026/2027 Semesters Notification

Superintendent Kim Casey announced that the district will officially move to a semester schedule for 2026/2027, with formal notification sent to families via ParentSquare. Credit requirements for students remain the same as when they entered high school. The semester structure will allow students additional flexibility for electives, unique opportunities, or credit recovery, with seniors having slightly fewer potential credits than previous years.

VI. Student Representative Reports:**A. Student Representative Olivia Smasne**

Student Representative Olivia Smasne reported that the high school recently hosted a Dual Credit Night to inform students about taking college courses while in high school. A spring sports meeting was held successfully, and the National Honor Society is currently conducting officer elections.

B. Student Representative Ezri Roy

Student Representative Ezri Roy reported that a spirit tunnel was held to celebrate eight students traveling to DECA State this weekend. Recently, a student placed second at the state wrestling competition. Additionally, the high school is celebrating FFA Week with a variety of activities and events.

C. Student Representative Samantha Jimenez

Student Representative Samantha Jimenez reported on recent and upcoming student events. The Miss Proser pageant had a large community turnout and was very successful. HOSA is sending 14 competitors to the state competition, and the high school basketball team will also be competing at state next week, with students excited and enthusiastic to participate and support.

VII. Action Items:**A. Gardening Club at Housel Middle School**

Motion to approve the Gardening Club at Housel Middle School by Director Brian Weinmann, seconded by Director Frank Vermulm. The motion passed.

B. Consultant Service Agreement: Sharon Grandy Loudon

Motion to approve the Consultant Service Agreement: Sharon Grandy Loudon by Director Brian Weinmann, seconded by Vice President Michelle O'Brien. The motion passed.

C. Vouchers

Motion to approve the Vouchers by Director Brian Weinmann, seconded by Vice President Michelle O'Brien. The motion passed.

D. Washington State University Agreement

Motion to approve the Washington State University Agreement by Director Elisa Riley, seconded by Director Brian Weinmann. The motion passed.

Regular Board Meeting February 25, 2026

E. First Reading of Policy 3115: Students Experiencing Homelessness – Enrollment Rights and Services

Motion to approve the First Reading of Policy 3115: Students Experiencing Homelessness – Enrollment Rights and Services by Director Elisa Riley, seconded by Director Brian Weinmann. The motion passed.

F. Second Reading of the Removal of Policy and Procedure 6505: Use of Emergency Palm Personal Digital Assistants (PSA's)

Motion to approve the Second Reading of the Removal of Policy and Procedure 6505: Use of Emergency Palm Personal Digital Assistants (PSA's) by Director Elisa Riley, seconded by Director Brian Weinmann. The motion passed.

G. Resolution 03-26: Transportation Surplus

Motion to approve Resolution 03-26: Transportation Surplus by Director Elisa Riley, seconded by Director Brian Weinmann.

Director Frank Vermulm – Yes

Vice President Michelle O'Brien – Yes

Director Brian Weinmann – Yes

Director Elisa Riley – Yes

The motion passed.

H. Resolution 04-26: Final Acceptance of Construction Completion – Prosser Heights Elementary School

Motion to approve Resolution 04-26: Final Acceptance of Construction Completion – Prosser Heights Elementary School by Director Elisa Riley, seconded by Director Brian Weinmann.

Director Frank Vermulm – Yes

Vice President Michelle O'Brien – Yes

Director Brian Weinmann – Yes

Director Elisa Riley – Yes

The motion passed.

I. Resolution 05-26: Final Acceptance of Construction Completion – Keene Riverview Elementary School

Motion to approve Resolution 05-26: Final Acceptance of Construction Completion – Keene Riverview Elementary School by Director Elisa Riley, seconded by Director Brian Weinmann.

Director Frank Vermulm – Yes

Vice President Michelle O'Brien – Yes

Director Brian Weinmann – Yes

Director Elisa Riley – Yes

The motion passed.

J. Declaration of General Fund Financial Emergency and Implementation of Financial Austerity Measures

Regular Board Meeting February 25, 2026

Motion to approve the Declaration of General Fund Financial Emergency and Implementation of Financial Austerity Measures by Director Elisa Riley, seconded by Director Brian Weinmann. The motion passed.

VIII. Consent Items:**A. Classified Personnel****B. Approval of Minutes**

Motion to approve the Consent Items by Director Elisa Riley, seconded by Director Brian Weinmann. The motion passed.

IX. Reports:**A. Director of Grants, Assessment and Elementary Programs Kevin Gilman**

Director of Grants, Assessment and Elementary Programs Kevin Gilman reported that the CPR submission has been officially completed and is under review, with feedback expected later this month. He held a bilingual/TBIP meeting with Grandview to review expectations, procedures, and share ideas. Additionally, the district recently hosted a Migrant Resource Fair, and upcoming discussions will include data and how state indicators are determined and reported by different buildings.

B. Assistant Superintendent Deanna Flores

Assistant Superintendent Deanna Flores reported on the ongoing implementation of Red Rover for HR and time/attendance management. Progress has slowed to ensure proper alignment with Skyward so that both systems match. This approach will take more time but will ensure the system is set up correctly from the start, avoiding issues later.

C. Superintendent Kim Casey

Superintendent Kim Casey shared updates on funding and legislative matters. The district will receive K–3 apportionment funds in installments through August. Key budget items under discussion include levy equalization and the transition-to-kindergarten program, with potential state funding uncertainties. Other programs, such as MSOC and ninth grade success, remain under review. Legal matters and emergency repair grants are ongoing, and the district has secured Rotary support for the track clock, alleviating the need to use district funds.

D. Board Members' Reports**1. Vice President Michelle O'Brien**

Vice President Michelle O'Brien thanked Director Elisa Riley for chairing the meeting in her absence. She highlighted that Prosser Thrive is hosting the Incredible Years Parenting Program starting March 3, with free childcare available. O'Brien also congratulated the boys swim team on achieving their highest state placement in over 25 years.

2. Director Frank Vermulm

Director Frank Vermulm echoed Superintendent Casey's concerns regarding levy equalization and expressed hope that legislative outcomes will not significantly impact the district. He also thanked Andrew Raab from ESD 123 for improving

Regular Board Meeting February 25, 2026

financial reporting, making the information clearer and more useful for decision-making.

3. Director Brian Weinmann

Director Brian Weinmann reminded the board of the upcoming WIAA amendments vote this spring and shared that a recent Zoom meeting reviewed the proposals and answered questions. He encouraged board members to share any input before the vote. Weinmann also congratulated students on completing winter sports and expressed excitement for the girls basketball team's upcoming state tournament.

4. Director Elisa Riley

Director Elisa Riley highlighted concerns about potential cuts to educational funding during the ongoing legislative session and encouraged community members to contact their representatives. She noted that Thrive is hosting a raffle to support its programs. Riley also attended the local National History Day event at House Middle School, praising the outstanding presentations by sixth graders. Additionally, she mentioned the upcoming performance of *The Crucible*, which includes several Prosser students.

X. Closing Items

A. Future Meetings

Regular Board Meeting, March 11, 2026, Prosser School District Boardroom, 6:00pm

B. Adjourn Meeting

The Regular Board Meeting adjourned at 7:01pm.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

Regular Board Meeting February 25, 2026

Attachment A – Zoom Chat

N/A

REUNIÓN ORDINARIA DE LA JUNTA

Actas de la Reunión

Sala de Juntas del Distrito Escolar Prosser
1203 Prosser Ave.
Prosser, WA 99350

Miércoles, 25 de febrero de 2026 a las 6:00 PM

I. Puntos de Apertura

- A. 6:00 p.m. Convocatoria a la Reunión Ordinaria de la Junta.** La reunión ordinaria de la Junta Directiva del Distrito Escolar Prosser fue convocada a las 6:00 p.m. por la superintendente Kim Casey.

Debido a la ausencia virtual del presidente Jason Rainer y la vicepresidenta Michelle O'Brien, la Secretaria de la Junta, la superintendente Kim Casey, convoco la reunión conforme a las Políticas de la Junta 1220 y 1400 y las Reglas de Orden de Robert 's Rules.

La Secretaria de la Junta, Superintendente Kim Casey, abrió el turno para las nominaciones para Presidente Pro Tempore en la reunión del 25 de febrero de 2026.

El director Brian Weinmann nominó a la directora Elisa Riley para presidenta pro tempore para la reunión del 25 de febrero de 2026, secundó la vicepresidenta Michelle O'Brien. La moción fue aprobada.

B. Juramento a la Bandera

C. Régistro de Asistencia – Pase de lista

Directora Elisa Riley – Presente

Director Frank Vermulm – Presente vía Zoom

Director Brian Weinmann – Present

Vicepresidenta Michelle O'Brien – Presente vía Zoom

Superintendente Kim Casey – Presente

Asistente Superintendente Deanna Flores – Presente

Director de Subvenciones, Evaluación y Programas de Primaria Kevin Gilman – Presente

Representante Estudiantil Olivia Smasne – Presente

Representante Estudiantil Ezri Roy – Presente

Representante Estudiantil Samantha Jimenez – Presente

D. Aprobación de la Agenda

Moción para aprobar la agenda por el director Brian Weinmann, secundado por la vicepresidenta Michelle O'Brien. La moción fue aprobada.

II. Protocolo para Dirigirse a la Junta

Reunión ordinaria de la Junta 25 de febrero de 2026

A. ¡Bienvenidos a la Reunión de la Junta!**III. Audencia de Visitantes**

Sin comentarios públicos.

IV. Información**A. Edificio e informe SIP: Escuela Intermedia Housel**

El director Michael Denny ofreció una actualización sobre el atletismo de invierno, las próximas actividades estudiantiles y eventos clave, incluyendo competiciones académicas, Camp Dudley y el inicio de los deportes de primavera. También revisó el Plan de Mejora Escolar, que se centra en dos objetivos principales en ELA y matemáticas, dirigido al crecimiento al estiramiento para estudiantes que rinden dos o más años por debajo del nivel de curso. Los datos de mitad de año muestran un progreso sólido, con la mayoría de los estudiantes identificados en camino de alcanzar los objetivos de crecimiento. Los esfuerzos en curso incluyen PLCs reforzados, instrucción de Nivel 1 enfocada e intervenciones específicas, con resultados iniciales que indican avances académicos positivos.

B. Informe Departamental de Mantenimiento

El director de mantenimiento, Andy Howe, informó sobre las recientes iniciativas de ahorro de costos del Departamento de Mantenimiento. Las medidas clave incluyen la compra al por mayor de bolsas de basura, el cambio a dispensadores de jabón de mayor capacidad y menor costo, la instalación de estaciones de llenado para productos químicos de limpieza y la optimización de la compra de pintura para los campos con una mezcla de pintura a granel y de marca. Ahorros adicionales se produjeron con la compra anticipada de fertilizantes y la conversión de parterres en roca para reducir el mantenimiento. Se proyecta que estas estrategias ahorren varios miles de dólares anualmente manteniendo la eficiencia operativa.

C. Escuela al Aire Libre YMCA Camp Dudley

El director Michael Denny ofreció una actualización sobre el Campamento Dudley. El año pasado, la escuela asistió con financiación completa por subvención. Este año, la financiación parcial inicialmente exigió a los estudiantes llevar desayuno y comida, con autobuses pagados con fondos de ASB. En octubre, el colegio recibió una Beca de Aprendizaje al Aire Libre de la Asociación de Directores de Escuelas de Washington, que cubrirá íntegramente el transporte, las comidas y los sustitutos durante el curso de primavera. Los estudiantes disfrutarán de comidas familiares y programas de jornada completa, proporcionando una valiosa oportunidad de aprendizaje al aire libre.

V. Temas de Discusión**A. Informe de Negocios y Operaciones**

Andrew Raab, de ESD 123, revisó el paquete de inscripción actualizado, ahora simplificado a tres o cuatro páginas, mostrando por separado la matrícula de K-12, los programas Running Start y TK, con comparaciones por edificio y con años anteriores. También informó sobre el flujo de caja, señalando una actividad positiva en nóminas y cuentas a pagar, incluyendo reembolsos puntuales de subvenciones. El informe corregido de la S275 restaurará los fondos previamente perdidos a partir del próximo

Reunión ordinaria de la Junta 25 de febrero de 2026

mes. Se está trabajando en las proyecciones de personal y la planificación presupuestaria para el próximo año.

B. Nitratos de la Escuela de Whitstran

La superintendente Kim Casey y Andy Howe informaron de que los niveles de nitratos en el agua de la escuela han vuelto a estar dentro de los límites normales. Como resultado, se han retirado botellas y máquinas de agua. Aunque los niveles son actualmente seguros, el seguimiento futuro continuará, y el distrito podría considerar instalar un sistema de filtración como solución a largo plazo cuando sea económicamente viable. El agua se analiza mensualmente y pueden producirse fluctuaciones debido a factores ambientales.

C. Notificación de Semestres 2026/2027

La superintendente Kim Casey anunció que el distrito pasará oficialmente a un calendario semestral para 2026/2027, enviando una notificación formal a las familias a través de ParentSquare. Los requisitos de créditos para los estudiantes se mantienen igual que cuando entraron en el instituto. La estructura semestral permitirá a los estudiantes mayor flexibilidad para optativas, oportunidades únicas o recuperación de créditos, con los estudiantes de último curso teniendo ligeramente menos créditos potenciales que en años anteriores.

VI. Informes por los Representantes Estudiantiles:**A. Representante Estudiantil Olivia Smasne**

La representante estudiantil Olivia Smasne informó que el instituto organizó recientemente una Noche de Doble Crédito para informar a los estudiantes sobre la realización de cursos universitarios durante la secundaria. Se celebró con éxito una reunión deportiva de primavera y la Sociedad Nacional de Honor está llevando a cabo actualmente elecciones de cargos.

B. Representante Estudiantil Ezri Roy

La representante estudiantil Ezri Roy informó que se realizó un túnel espiritual para celebrar que ocho estudiantes viajan a DECA State este fin de semana. Recientemente, un estudiante quedó segundo en la competición estatal de lucha libre. Además, el instituto celebra la Semana FFA con una variedad de actividades y eventos.

C. Representante Estudiantil Samantha Jiménez

La representante estudiantil Samantha Jiménez informó sobre eventos estudiantiles recientes y próximos. El certamen Miss Proser tuvo una gran asistencia en la comunidad y fue muy exitoso. HOSA enviará a 14 competidores a la competición estatal, y el equipo de baloncesto de PHS también competirá al nivel estatal la próxima semana, con estudiantes entusiasmados por participar y apoyarlo.

VII. Acciones:**A. Club de Jardinería en la Escuela Housel**

Moción para aprobar el Club de Jardinería en la escuela intermedia Housel por el director Brian Weinmann, secundado por el director Frank Vermulm. La moción fue aprobada.

Reunión ordinaria de la Junta 25 de febrero de 2026

B. Contrato de Servicios de Consultoría: Sharon Grandy Loudon

Moción para aprobar el Acuerdo de Servicios de Consultoría: Sharon Grandy Loudon por parte del director Brian Weinmann, secundado por la vicepresidenta Michelle O'Brien. La moción fue aprobada.

C. Comprobantes

Moción para aprobar los comprobantes por el director Brian Weinmann, secundado por la vicepresidenta Michelle O'Brien. La moción fue aprobada.

D. Acuerdo de la Universidad Estatal de Washington

Moción para aprobar el Acuerdo con la Universidad Estatal de Washington presentada por la directora Elisa Riley, secundada por el director Brian Weinmann. La moción fue aprobada.

E. Primera Lectura de la Política 3115: Estudiantes que Experimentan la Falta de Hogar – Derechos y Servicios de Matrícula

Moción para aprobar la Primera Lectura de la Política 3115: Estudiantes que Experimentan Falta de Vivienda – Derechos y Servicios de Matrícula por la Directora Elisa Riley, secundada por el Director Brian Weinmann. La moción fue aprobada.

F. Segunda Lectura de la Eliminación de la Política y Procedimiento 6505: Uso de Asistentes Digitales Personales de Emergencia (PSA's)

Moción para aprobar la Segunda Lectura de la Eliminación de la Política y Procedimiento 6505: Uso de Asistentes Personales Digitales de Emergencia (PSA's) por la directora Elisa Riley, secundada por el director Brian Weinmann. La moción fue aprobada.

G. Resolución 03-26: Excedente de Transporte

Moción para aprobar la Resolución 03-26: Excedente de Transporte por la directora Elisa Riley, secundada por el director Brian Weinmann.

Director Frank Vermulm – Yes

Vicepresidenta Michelle O'Brien – Sí

Director Brian Weinmann – Sí

Directora Elisa Riley – Sí

La moción fue aprobada.

H. Resolución 04-26: Aceptación Final de la Finalización de la Construcción – Escuela Primaria Prosser Heights

Moción para aprobar la Resolución 04-26: Aceptación final de la finalización de la construcción – Escuela Primaria Prosser Heights por la directora Elisa Riley, secundada por el director Brian Weinmann.

Director Frank Vermulm – Yes

Vicepresidenta Michelle O'Brien – Sí

Director Brian Weinmann – Sí

Directora Elisa Riley – Sí

La moción fue aprobada.

Reunión ordinaria de la Junta 25 de febrero de 2026

I. Resolución 05-26: Aceptación Final de la Finalización de la Construcción – Escuela Primaria Keene Riverview

Moción para aprobar la Resolución 05-26: Aceptación final de la finalización de la construcción – Escuela Primaria Keene Riverview por la directora Elisa Riley, secundada por el director Brian Weinmann.

Director Frank Vermulm – Yes

Vicepresidenta Michelle O'Brien – Sí

Director Brian Weinmann – Sí

Directora Elisa Riley – Sí

La moción fue aprobada.

J. Declaración de Emergencia Financiera del Fondo General e Implementación de Medidas de Austeridad Financiera

Moción para aprobar la Declaración de Emergencia Financiera del Fondo General y la Implementación de Medidas de Austeridad Financiera por la Directora Elisa Riley, secundada por el Director Brian Weinmann. La moción fue aprobada.

VIII. Elementos de Consentimiento:**A. Personal Clasificado****B. Aprobación de Actas**

Moción para aprobar los Puntos de Consentimiento por la directora Elisa Riley, secundada por el director Brian Weinmann. La moción fue aprobada.

IX. Informes:**A. Director de Subvenciones, Evaluación y Programas de Primaria Kevin Gilman**

El director de Becas, Evaluación y Programas de Primaria, Kevin Gilman, informó que la presentación de RCP ha sido oficialmente completada y está en revisión, con retroalimentación esperada a finales de este mes. Celebró una reunión bilingüe/TBIP con Grandview para revisar expectativas, procedimientos y compartir ideas. Además, el distrito organizó recientemente una Feria de Recursos para Migrantes, y las próximas discusiones incluirán datos sobre cómo se determinan y reportan los indicadores estatales en diferentes edificios.

B. Asistente Superintendente Deanna Flores

La asistente superintendente Deanna Flores informó sobre la implementación en curso de Red Rover para recursos humanos y gestión de tiempo/asistencia. El progreso se ha ralentizado para asegurar una alineación adecuada con Skyward y que ambos sistemas coincidan. Este enfoque llevará más tiempo, pero asegurará que el sistema esté configurado correctamente desde el principio, evitando problemas más adelante.

C. Superintendente Kim Casey

La superintendente Kim Casey compartió actualizaciones sobre financiación y asuntos legislativos. El distrito recibirá fondos de reparto K–3 en cuotas hasta agosto. Los puntos presupuestarios clave en discusión incluyen la igualación de impuestos y el programa de transición a kinder, con posibles incertidumbres sobre la financiación estatal. Otros programas, como MSOC y el éxito de noveno curso, siguen en revisión. Los asuntos legales y las subvenciones para reparaciones de emergencia siguen en curso, y el

Reunión ordinaria de la Junta 25 de febrero de 2026

distrito ha conseguido el apoyo rotatorio para un reloj de la pista, lo que alivia la necesidad de utilizar fondos del distrito.

D. Informes por los Miembros de la Junta

1. Vicepresidenta Michelle O'Brien

La vicepresidenta Michelle O'Brien agradeció a la directora Elisa Riley por presidir la reunión en su ausencia. Destacó que Prosser Thrive organizara el Programa de Crianza de Años Increíbles a partir del 3 de marzo, con cuidado infantil gratuito disponible. O'Brien también felicitó al equipo masculino de natación por lograr su mejor posición estatal en más de 25 años.

2. Director Frank Vermulm

El director Frank Vermulm expresó las preocupaciones por la superintendente Casey sobre la igualación de los impuestos y expresó su esperanza de que los resultados legislativos no afecten significativamente al distrito. También agradeció a Andrew Raab de ESD 123 por mejorar la información financiera, haciendo que la información fuera más clara y útil para la toma de decisiones.

3. Director Brian Weinmann

El director Brian Weinmann recordó a la Junta sobre la próxima votación de enmiendas de WIAA esta primavera y compartió que una reciente reunión por Zoom se revisó las propuestas y hubo respuestas a preguntas. Animó a los miembros de la Junta a compartir cualquier aportación antes de la votación. Weinmann también felicitó a los estudiantes por completar los deportes de invierno y expresó su entusiasmo por el próximo torneo estatal del equipo femenino de baloncesto.

4. Directora Elisa Riley

La directora Elisa Riley destacó sus preocupaciones sobre posibles recortes en la financiación educativa durante la sesión legislativa en curso y animó a los miembros de la comunidad a contactarse con sus representantes. Señaló que Thrive está organizando una rifa para apoyar sus programas. Riley también asistió al evento local del Día Nacional de la Historia en House Middle School, donde elogió las destacadas presentaciones de los alumnos de sexto curso. Además, mencionó la próxima función de The Crucible, que incluye a varios estudiantes de Prosser.

X. Puntos Finales

A. Futuras Reuniones

Reunión ordinaria de la Junta, 11 de marzo de 2026, Sala de Juntas del Distrito Escolar Prosser, 6:00pm

B. Aplazamiento de la Reunión

La reunión ordinaria de la Junta se levantó a las 7:01pm.

Reunión ordinaria de la Junta 25 de febrero de 2026

Secretario de la Junta Directiva

Presidente de la Junta Directiva

Secretario del Empleado Administrativo de la Junta Directiva

Reunión ordinaria de la Junta 25 de febrero de 2026

Anexo A – Chat por Zoom

N/A

Coversheet

Volunteer Coaches

Section: IX. Consent Items
Item: D. Volunteer Coaches
Purpose:
Submitted by:
Related Material: Vol Coaches 03-11-26.pdf

BOARD PACKET

TO: Board of Directors
SUBJECT: Volunteer Coaches
AGENDA: Consent
DATE: March 11, 2026
PREPARED BY: Kim Casey, *Superintendent*

VOLUNTEERS

Raul Gurrola has completed the paperwork to be a volunteer baseball coach with Prosser High School.

Guadalupe O. Munoz Hurtado has completed the paperwork to be a volunteer soccer coach with Prosser High School.

Grant DeVries has completed the paperwork to be a volunteer soccer coach with Prosser High School.

Coversheet

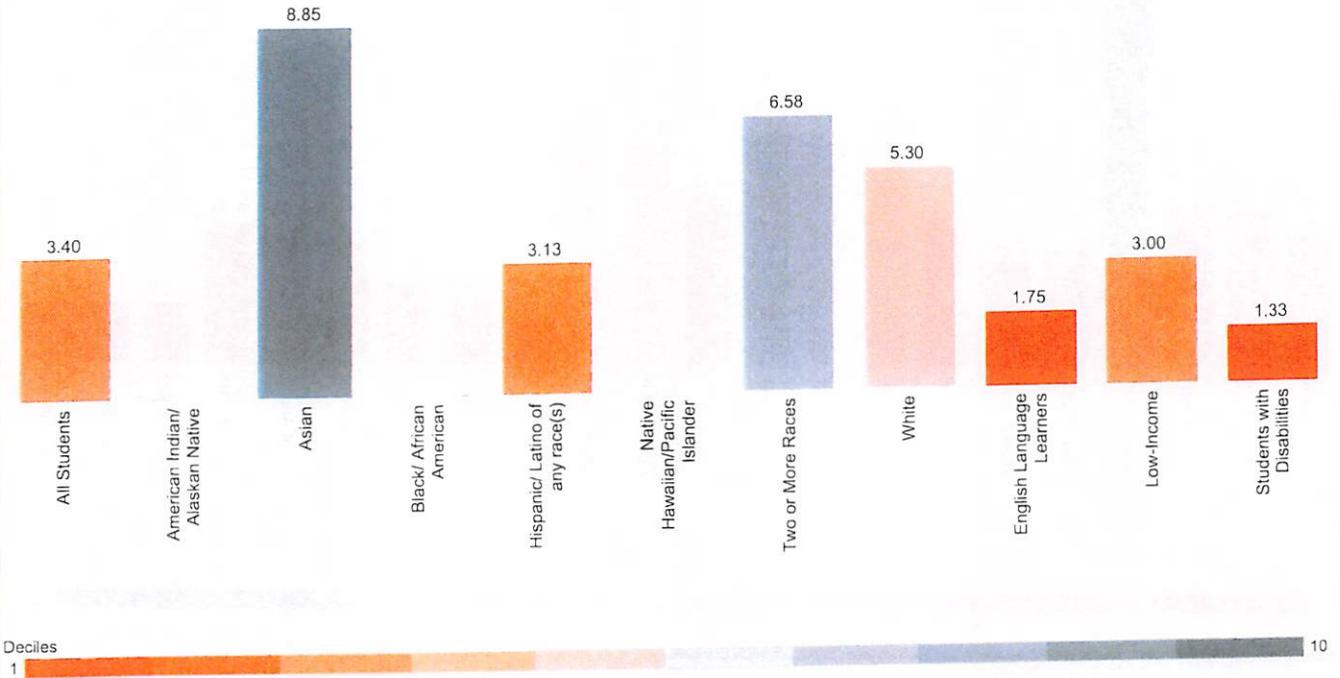
Director of Grants, Assessment and Elementary Programs

Section: X. Reports
Item: A. Director of Grants, Assessment and Elementary Programs
Purpose: FYI
Submitted by:
Related Material: School Improvement Data.pdf

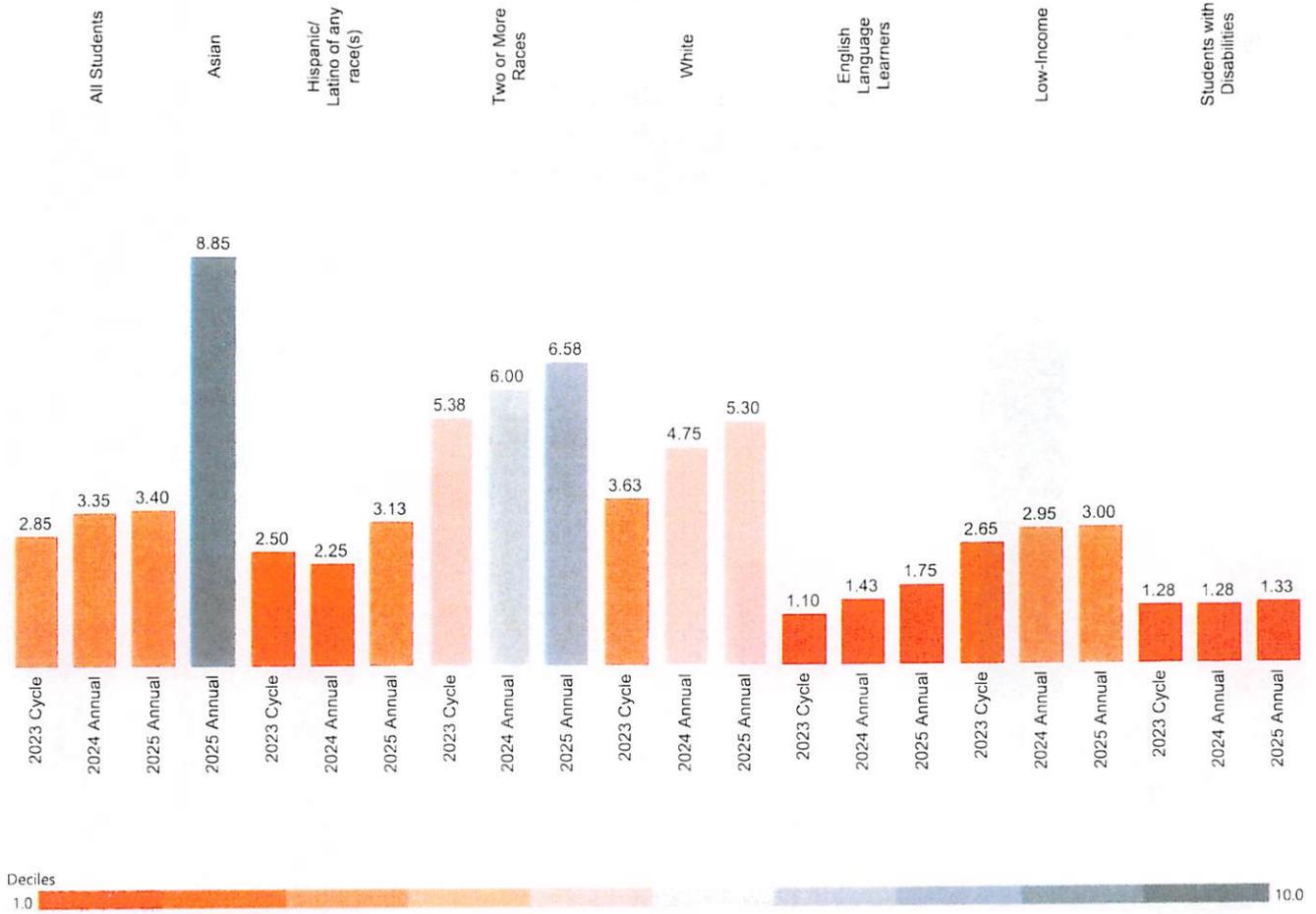
Select a School

Housel Middle School, Prosser School District

Housel Middle School 2025 Annual Identification Final Score by Student Group



House Middle School Final Score by Student Group

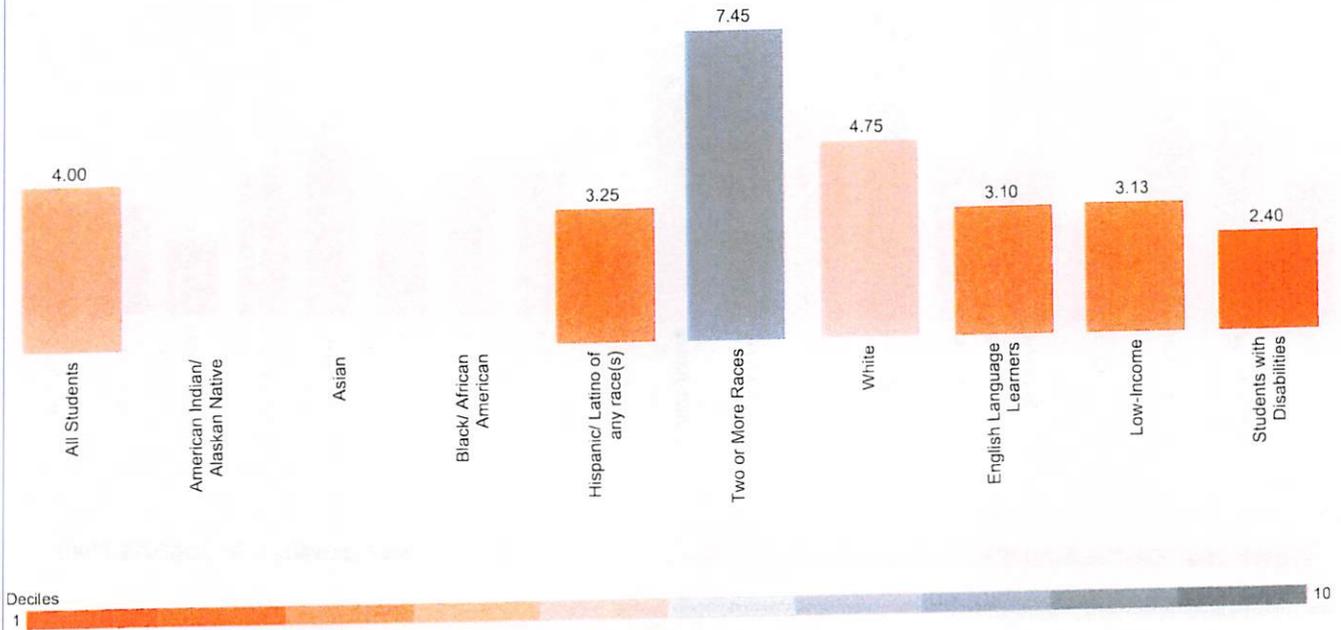


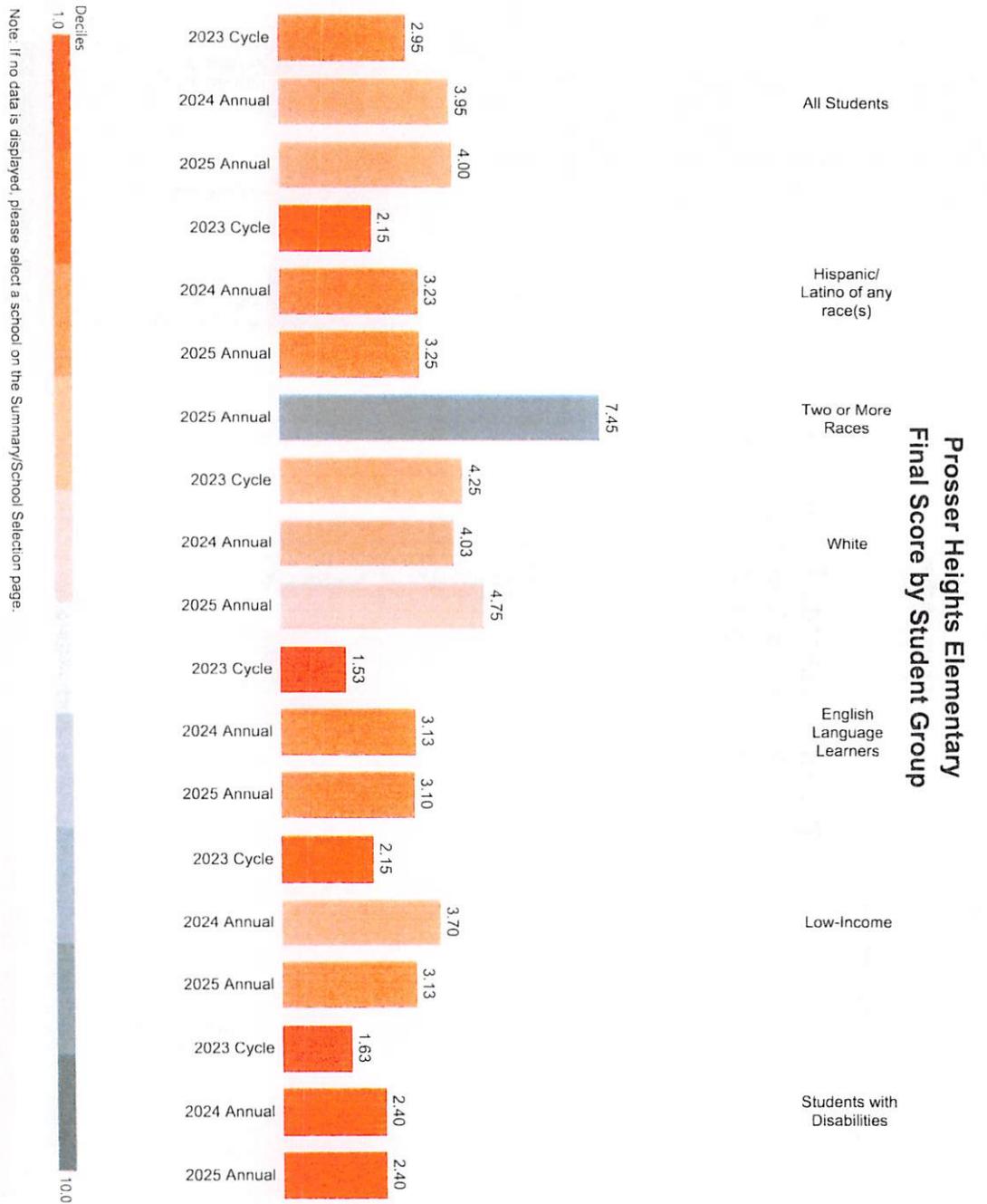
Note: If no data is displayed, please select a school on the Summary/School Selection page.

Select a School

Prosser Heights Elementary, Prosser School District

Prosser Heights Elementary 2025 Annual Identification Final Score by Student Group

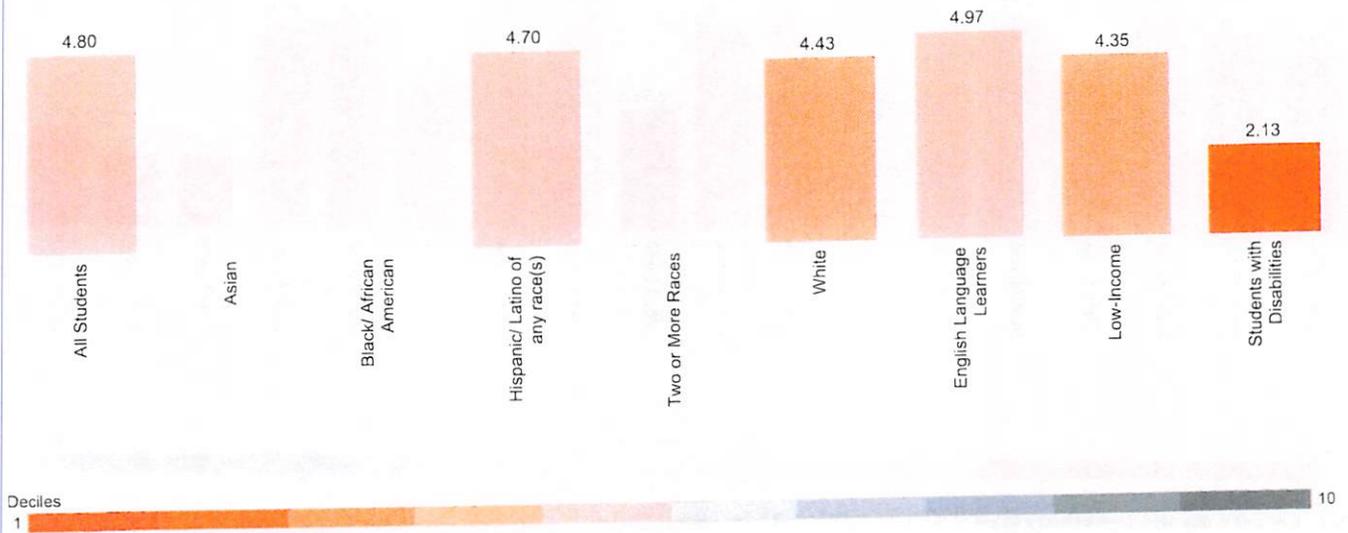




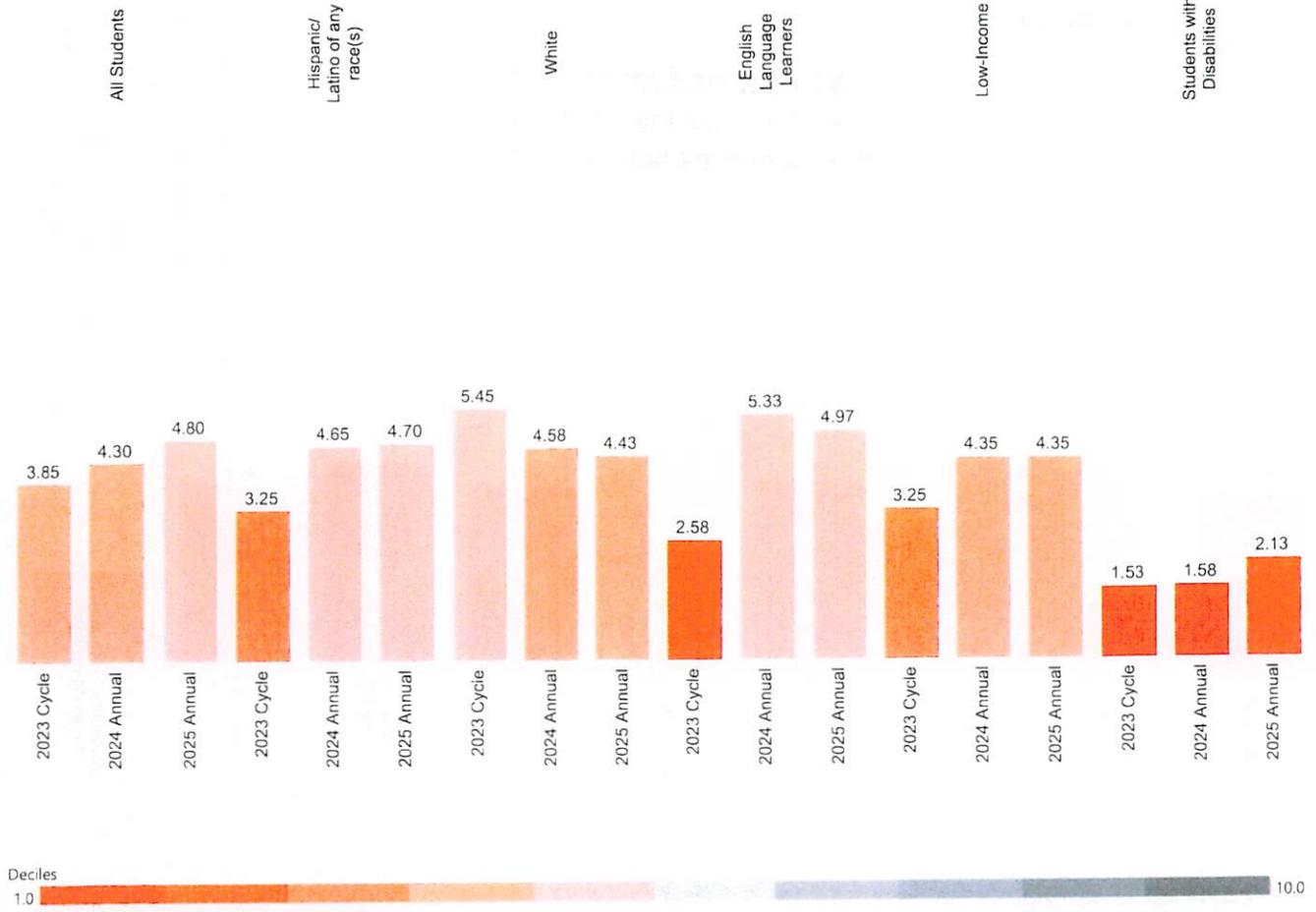
Select a School

Whitstran Elementary, Prosser School District

Whitstran Elementary 2025 Annual Identification Final Score by Student Group



Whitstran Elementary Final Score by Student Group

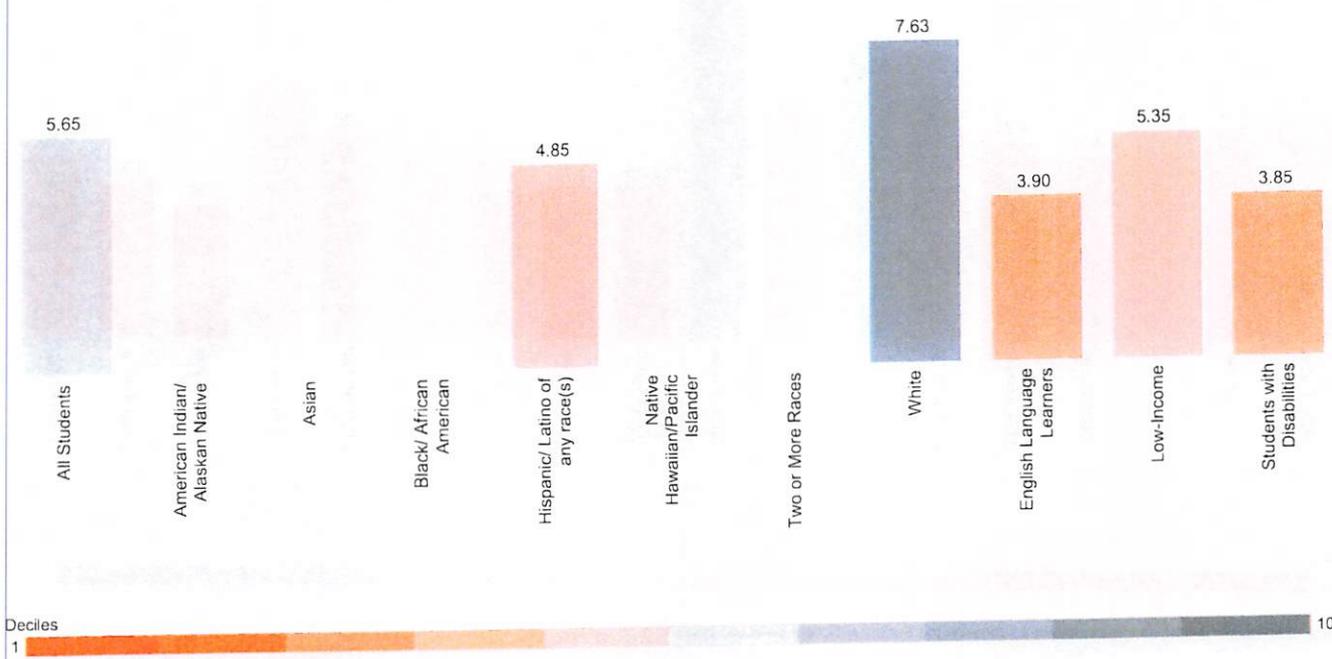


Note: If no data is displayed, please select a school on the Summary/School Selection page.

Select a School

Prosser High School, Prosser School District

Prosser High School 2025 Annual Identification Final Score by Student Group



**Prosser High School
Final Score by Student Group**

