APPROVED

Rooted School - New Orleans

Minutes

MEETING OF THE ROOTED SCHOOL BOARD OF DIRECTORS

Finance Committee & Committee-of-the-Whole

Date and Time
Wednesday December 13, 2023 at 5:00 PM

Location
SUNO School of Education & Human Development
6701 Press Drive
New Orleans, Louisiana 70126

https://us02web.zoom.us/j/2559449115?pwd=Zy9veWdGS3Q3Q3Z5UjBsa2JVUzNYUT09&omn=85811522625

THE MEETING OF DECEMBER 13, 2023 WILL BE A VIRTUAL MEETING:

https://us02web.zoom.us/j/2559449115?pwd=Zy9veWdGS3Q3Q3Z5UjBsa2JVUzNYUT09&omn=85811522625

IMPORTANT PUBLIC NOTICE: Pursuant to emergency proclamation 30-JCE 2020, the Rooted School New Orleans Board hereby certifies that it will conduct all meetings scheduled for 2023-24, in person (unless otherwise designated), at 6701 Press Dr. in the College of Education Building & Human Development on SUNO's campus.

Board meetings shall be held in this manner until further notice.

Directors Present
A. Utley (remote), G. Jones Herbert (remote), M. Quinn (remote), S. Glapion (remote), S. Short (remote)

Directors Absent
K. Andrews, K. Woods

Guests Present

F. Ingargiola (remote), K. Karpinski (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Jones Herbert called a meeting of the board of directors of Rooted School - New Orleans to order on Wednesday Dec 13, 2023 at 5:33 PM.

C. Approve Minutes

G. Jones Herbert made a motion to approve the minutes from Rooted School Board of Directors Meeting: October 25, 2023 on 10-25-23.
A. Utley seconded the motion.
The motion was also made to approve the minutes of the Special Board Meeting of 11-15-2023.

The motion was also made to approve the agenda of 12-13-2023 with the amendment of approving the updated 2023 - 2024 Rooted Bylaws.
The board **VOTED** unanimously to approve the motion.

Roll Call	
A. Utley	Aye
K. Woods	Absent
S. Short	Aye
K. Andrews	Absent
S. Glapion	Aye
G. Jones Herbert	Aye
M. Quinn	Aye

II. PUBLIC FORUM - #1

A. Notes from the Public Forum (If Applicable)

There were no comments from the public during this meeting.

III. EXECUTIVE DIRECTOR / SCHOOL LEADER REPORT:

A. Discussion Points:

Kaitlin Karpinski provided a number of high level updates with regard to:

1. Current student enrollment
2. Projected student enrollment

3. The Rooted School Performance Score 2023 - Update on progress and growth and where Rooted needs to focus for 2024
4. The articulated, strategic plan for implementing the ACT Work Keys
5. The update on the current state of the SUNO physical plant and the ongoing plumbing issues
6. The Level 2 - Non-Compliance Notification from NOPS
7. A confidential student matter on discipline

IV. BOARD DISCUSSION ITEMS:

A. Finance Committee Budget Presentation & Update - DISCUSSION

- Mr. Mark Quinn provided a high level overview of the 2022 - 2023 CLA Audit.
- Mr. Quinn offered some insight as to the reasons why Rooted is facing a deficit in 2023 - 2024.

B. 2023 - 2024 First Reading of Updated Attendance Policy Procedures

- The board reviewed the proposed amendments to the Rooted School Attendance Policy.
- Board members were asked to give the policy a close read and ensure that the policy is aligned to the mission and to the recommended guidelines from NOPS.
- There was some discussion regarding what the NOPS "guidelines" are versus NOPS "mandates". Current language from NOPS appears vague.

Proposed Language:

A student who does not report to school within the first five (5) days of the school year may be discharged from Rooted’s roster. Rooted will attempt to contact the family at least three (3) times before discharging the student from the roster.

Any student with fifteen (15) or more consecutive unexcused absences in a school year may be discharged from the school roster. Rooted will attempt to contact the family at least three (3) times before discharging the student from the roster.

C. Update on RSF Repayment

- Currently, RSF has not made the agreed upon repayment in the timeline approved by both parties.

D. Board Representatives Meeting with SUNO Chancellor and COO - Fall Lease Payment and Ongoing Building Issues

- The question was advanced to the Rooted Board about the possibility of brokering a meeting with the SUNO leadership to include the Chief Financial Officer and the SUNO Chancellor with a representative team from the Rooted Board/administration to discuss possible remedies for the ongoing physical plant issues.
- GeDa' Jones Herbert will lead the initiative with additional follow-up to the Rooted Board.

Board Committee Updates:

I. Academic Committees Proposed Additions:

1) 90% 4-year grad rate
2) 75% of students in a tech course earn at least 1 advanced credential
3) At least 3 academic committee meetings to review dashboard metrics annually
4) Achieve growth score of 90% or higher (A) on LEAP in 2023-24
5) 100% of seniors take Workkeys at least 2 times

II. Finance Committee Proposed Additions:

1) Review RFPs from auditing company to secure new auditor before next fiscal year.

III. Governance Committee Proposed Additions:

1) Invite a mission-aligned parent to join the board
2) Increase number of voting board members to 9
3) Ensure each committee has at least 3 members, with one possible member from the community

IV. Fundraising Committee Proposed Additions:

1) Fundraise $10,000 by June 30, 2024 through the following efforts:
2) Host first annual RSNO fundraiser
3) Create a fundraising program for NOLA Day in May and Giving Tuesday in November

V. BOARD ACTION ITEM(S):

A. Vote on 2023 - 2024 Board Goals

G. Jones Herbert made a motion to approve the updated committee goals and recommendations.
A. Utley seconded the motion.
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The board **VOTED** unanimously to approve the motion.

Roll Call

K. Andrews	Absent
G. Jones Herbert	Aye
K. Woods	Absent
S. Short	Aye
A. Utley	Aye
M. Quinn	Aye
S. Glapion	Aye

G. Jones Herbert made a motion to approve the Rooted School Board Bylaws pending final attorney review.
S. Glapion seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Quinn	Aye
K. Andrews	Absent
S. Short	Aye
A. Utley	Aye
S. Glapion	Aye
K. Woods	Absent

Roll Call

G. Jones Herbert Aye

G. Jones Herbert made a motion to be given the authority to vote on behalf of the entire board to approve the 2022 - 2023 CLA Final Audit along with the other members of the Finance Committee - Mark Quinn & Shannon Glapion.

M. Quinn seconded the motion.

IT SHOULD BE NOTED THAT THIS WAS A LATE ADDITION TO THE AGENDA & WALK-ON ITEM DUE TO THE 1/3/2024 DEADLINE FOR SUBMISSION.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Andrews	Absent
G. Jones Herbert	Aye
S. Short	Aye
K. Woods	Absent
A. Utley	Aye
S. Glapion	Aye
M. Quinn	Aye

VI. PUBLIC FORUM #2:

A. Notes from the Public Forum (If Applicable)

There was public comment during this meeting.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
G. Jones Herbert

Documents used during the meeting

- 2023_11_15_board_meeting_packet.pdf
- 2023_10_25_board_meeting_minutes - FINAL DRAFT.pdf