APPROVED

Rooted School - New Orleans

Minutes

Rooted School Board of Directors Meeting: August 30, 2023

Date and Time
Wednesday August 30, 2023 at 5:30 PM

Location
The board meeting will be located in Southern University of New Orleans' College of Education and Human Development, located at 6701 Press Dr., New Orleans LA 70126.

The meeting will take place in room 236 on the second floor.

IMPORTANT PUBLIC NOTICE: Pursuant to emergency proclamation 30-JCE 2020, the Rooted School New Orleans Board hereby certifies that it will conduct all meetings scheduled for 2023-24, in person, at 6701 Press Dr. in the College of Education Building on SUNO's campus. Board meetings shall be held in this manner until further notice.

Directors Present
A. Utley, G. Jones Herbert (remote), K. Andrews, M. Quinn

Directors Absent
K. Woods, S. Short

Guests Present
F. Ingargiola, K. Karpinski

I. Opening Items

A. Record Attendance

The board has quorum for this meeting.

B. Call the Meeting to Order

A. Utley called a meeting of the board of directors of Rooted School - New Orleans to order on Wednesday Aug 30, 2023 at 5:37 PM.

C. Approve Minutes

M. Quinn made a motion to approve the minutes from Rooted School New Orleans - Annual Board Retreat on 06-23-23.
K. Andrews seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
K. Woods	Aye
K. Andrews	Absent
G. Jones Herbert	Aye
M. Quinn	Aye
S. Short	Absent
A. Utley	Aye

II. PUBLIC FORUM - #1

A. Public Forum

• Our Public Comment period is for members of the public to address the board.

• Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes.

• The board will listen, but may not directly respond to any comments.

• Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act.

As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

There was no public comment for this meeting.

III. Executive Session:

A. Executive Session

The board moved to go into Executive Session at 5:43 PM to discuss matters related to RSF Finance Proposal.

• The motion was made by Alyse Utley
• The motion was seconded by Kimberly Andrews
• The vote to move into Executive Session was unanimous

- Any vote taken in Executive Session will be made public and entered into the record when the board reconvenes in the public forum

IV. BOARD DISCUSSION ITEMS:

A. Finance Committee Budget Presentation & Update - DISCUSSION

- Mark Quinn will present an update of the 2022 - 2023 fiscal year closeout for Rooted School NOLA.
- The board discussed the possibility of filing for the ERTC reimbursement application.
- The board president asked for the name of any known LA schools that have received funding.

B. 2023 - 2024 Board and School Goals - DISCUSSION

This item has been tabled until the following meeting.

C. 2023 - 2024 Board Bylaws Review and Edits - DISCUSSION

This item has been tabled until the following meeting.

V. BOARD ACTION ITEMS: CONSENT AGENDA VOTE

A. 2023 - 2024 Pupil Progression Plan - Vote

K. Andrews made a motion to approve consent agenda Item A.
A. Utley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
A. Utley	Aye
M. Quinn	Aye
S. Short	Absent
K. Woods	Absent
G. Jones Herbert	Aye
K. Andrews	Aye

B. 2023 - 2024 Board Bylaws and School Goals - Vote

This voting item has been tabled until the next meeting.

C. 2023-24 Student Handbook Approval - Vote

K. Andrews made a motion to approve consent agenda Item C.
A. Utley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Andrews	Aye
M. Quinn	Aye
G. Jones Herbert	Aye
S. Short	Absent
A. Utley	Aye
K. Woods	Absent

D. 2023-24 Crisis Response Plan Approval - Vote

K. Andrews made a motion to approve consent agenda Item D.
A. Utley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Short	Absent
K. Andrews	Aye
A. Utley	Aye
G. Jones Herbert	Aye
K. Woods	Absent
M. Quinn	Aye

E. 2023-24 Curriculum Approval - Vote

K. Andrews made a motion to approve consent agenda Item E.
A. Utley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Quinn	Aye
G. Jones Herbert	Aye
A. Utley	Aye
S. Short	Absent
K. Woods	Absent
K. Andrews	Aye

F. Board Approval of Signed Louisiana Audit Compliance Questionnaire - VOTE

K. Andrews made a motion to approve consent agenda Item F.
A. Utley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Utley	Aye
M. Quinn	Aye
S. Short	Absent
K. Woods	Absent
G. Jones Herbert	Aye
K. Andrews	Aye

G. Rooted School Foundation Repayment Plan - Vote

K. Andrews made a motion to remove this consent agenda item and give the Executive Director authority to render the final decision regarding RSF repayment of monies owed.
A. Utley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Short	Absent
K. Woods	Absent
M. Quinn	Aye
G. Jones Herbert	Aye
A. Utley	Aye
K. Andrews	Aye

VI. Executive Director / School Leader Report:

A. Discussion Points:

Rooted School New Orleans' School Leader and Executive Director shared updates on:

• 2023-24 Enrollment Trends

• Facilities Update and 3-Year Lease

• Fresh Food Factor services shift

• Celebrations

• Academic Areas of focus

• Attuned Education Partners Strategic Planning Initiative

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
A. Utley

Documents used during the meeting

- 2023-24 DRAFT Pupil Progression Plan_Rooted School.docx
- Dual Enrollment Updates.pdf
- Rooted School Family Handbook 2023 - 2024.docx
- Rooted School Emergency Procedures - CRT Contact.pdf