

# Rooted School - New Orleans

## Minutes

Rooted School Board of Directors Meeting: 04/19/2023

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### Date and Time

Wednesday April 19, 2023 at 5:00 PM

### Location

SUNO: College of Education and Human Development  
6701 Press Dr.  
New Orleans, LA 70122

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IMPORTANT PUBLIC NOTICE: Pursuant to emergency proclamation 30-JCE 2020, the Rooted School New Orleans Board hereby certifies that it will conduct the meeting scheduled for April 19, 2023 in person, at 6701 Press Dr. in the SUNO College of Education & Human Development Building.

- The **Committee** meetings will start at 5 PM.
- The **Committee-of-the-Whole** meeting beginning at 6 PM.

Board meetings shall be held in this manner until further notice.

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### Directors Present

A. Mendez, A. Utley, G. Jones Herbert, K. Finke, S. Short, T. Chase

### Directors Absent

B. Campbell, M. Quinn

### Guests Present

F. Ingargiola, K. Karpinski, Kathy Woods, Kimberly Andrews, S. LeBoeuf

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## I. Opening Items

### A. Call the Meeting to Order

G. Jones Herbert called a meeting of the board of directors of Rooted School - New Orleans to order on Wednesday Apr 19, 2023 at 6:01 PM.

## **B. Record Attendance**

Board has quorum for this meeting:

### **Board Members Present:**

Adrian Mendez  
Alyse Utley  
GeDá Jones Herbert  
Kyle Finke  
Mark Quinn  
Sabrina Short  
Travis Chase

### **School Personnel:**

Frank Ingargiola  
Kaitlin Karpinski

### **EdOps Staff:**

Sherah LeBoeuf

### **Prospective Board Members:**

Kathy Woods  
Kimberly Andrews

## **C. Approve Minutes**

G. Jones Herbert made a motion to table the approval of the minutes from 2/28/2023 Rooted School Board of Directors Meeting: 02/28/2022 on 02-28-23.

K. Finke seconded the motion.

The board made a motion to table the approval of the February 28, 2023 minutes.

The board **VOTED** unanimously to approve the motion.

## **II. Board Voting Items:**

### **A. Confirmation of New Board Member(s)**

G. Jones Herbert made a motion to amend the agenda to reflect the addition of Dr. Kimberly Andrews to the Rooted School board.

A. Mendez seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Jones Herbert Aye  
S. Short Aye  
K. Finke Aye  
T. Chase Aye  
M. Quinn Absent  
A. Utley Aye  
B. Campbell Absent  
A. Mendez Aye

G. Jones Herbert made a motion to approve Ms. Kathy Woods and Ms. Kimberly Andrews as the newest members of the Rooted School board.

T. Chase seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

G. Jones Herbert Aye  
K. Finke Aye  
T. Chase Aye  
A. Mendez Aye  
S. Short Aye  
B. Campbell Absent  
M. Quinn Absent  
A. Utley Aye

**III. Board Discussion Items:**

**A. February Budget-to-Actuals Presentation for the Finance Committee - Mark Quinn (via phone)**

- Kyle Finke presented the highlights of the Finance Sub-Committee meeting to the Committee-of-the-Whole
- There was a discussion regarding the proper timeframe for the annual board audit review/approval
- The board discussed the possibility of securing a different auditing firm (CLA)

**B. Financial Disclosure Forms and Ethics Training**

- Board members were given time prior to the start of the Committee-of-the-Whole meeting to complete their financial disclosure forms.
- Board members were reminded to complete the state online ethics training.

**IV. Executive Session**

**A. Executive Session**

No action will be taken in Executive Session. When the board reconvenes, if a vote is required, a second motion will be made, and all members will be asked to vote individually during the public session.

## **V. Executive Director / School Leader Report:**

### **A. Academic Update**

The link to the presentation and data slides appears below:

<https://datastudio.google.com/u/0/reporting/af6cf5aa-2ae2-4fd1-8b3e-ba82bbe178fe/page/eH78C>

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,  
G. Jones Herbert

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## **Documents used during the meeting**

- ROOTED - Monthly Presentation - February 2023 (1).pptx
- Audit Report.pdf