APPROVED

Rooted School - New Orleans

Minutes

Board of Directors Meeting

Date and Time
Wednesday August 31, 2022 at 6:30 PM

Location
6701 Press Dr. New Orleans LA 70123

IMPORTANT PUBLIC NOTICE: Pursuant to emergency proclamation 30-JCE 2020, the Rooted School New Orleans Board hereby certifies that it will conduct the meeting scheduled for August 31, in person, at 6701 Press Dr. in the College of Education Building on SUNO's campus. Board meetings shall be held in this manner until further notice.

Directors Present
A. Mendez, A. Utley, G. Jones Herbert, K. Finke, M. Quinn, T. Chase

Directors Absent
B. Campbell, N. Weeks, S. Short

Guests Present
F. Ingargiola, Jerome Morgan, K. Karpinski, Paige Jackson - NOPS, Sherah LeBoeuf

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Jones Herbert called a meeting of the board of directors of Rooted School - New Orleans to order on Wednesday Aug 31, 2022 at 6:38 PM.

C. Approve Minutes

G. Jones Herbert made a motion to approve the minutes from 06-22-2022.
A. Utley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Weeks	Absent
A. Utley	Aye
K. Finke	Aye
B. Campbell	Absent
S. Short	Absent
M. Quinn	Aye
T. Chase	Aye
G. Jones Herbert	Aye
A. Mendez	Aye

II. Executive Director / School Leader Report

A. School Mission & Vision Revisited:

Kaitlin grounded the board in the school's mission and vision:

Rooted School’s vision is to rapidly close America’s inequality gap by providing its graduates with a college acceptance in one hand and a job offer in the other.

Rooted School’s program is innovative, one-of-a-kind and proven to deliver success for its students and families.

Rooted School gives students an active role in their future careers by teaching skills that are in demand for today’s most successful job sectors.

B. Updates:

UPDATES:

- **Partnerships:**
  - SUNO: branding, chancellor visit,
  - REACH
  - Berkeley
  - Junior Achievement
  - Youth Force NOLA RFA for $21K
  - TFA computer science grant for $10K
- **Programming:**
  - Dual enrollment
  - Cash Transfer Pilot- the $50 study
  - 4-day work week (with a 5th day of quality programming for our young people!)
- **Academic Shifts:**
  - 92% grad rate to 96% (two more graduates), with 100% cohort sped graduation rate

- Director of Curriculum and Instruction, MTSS Coordinator

C. **Areas of Focus:**

Areas of Focus:

- **Enrollment:**
  - Currently at 138
  - Impact if no change: $130K deficit
  - Possible root causes: location, OneApp shift,
  - Moves in place to ensure for different future
  - Junior Achievement
  - Youth Force NOLA RFA for $21K
  - TFA computer science grant for $10K
- **Academics:**
  - NSNO data collaborative
  - Academics staffing shifts in place
  - In addition to JJ/RSF support, I have an executive coach, emphasis on leadership accountability and data
  - Suggestion for committee

D. **Areas for Growth:**

Quantitative Areas of Growth:

- Lexile data: 10th grade growth is currently averaging at less than 1 year's growth
- Certification data: We're projecting rates of 30%
- English LEAP data: Increase in numbers of unsatisfactory scores:

Root Cause Analysis: low investment, 9th/10th graders and teammates needing additional practice in testing environments due to pandemic, lack of consistency in instructional coaching

Our Response:

- June School interventions in place to close the year in a stronger place
- Hired *Director of Curriculum and Instruction* with extensive experience in culturally relevant pedagogy, curriculum design, and instructional coaching
- Multi-Tiered Systems of Support (MTSS) Coordinator position created
- More structured intervention processes - Dedicated individual to focus efforts on improvement
- Certification data: Requiring students to pass one

- Certification exam before shifting to a new certification

III. BOARD DISCUSSION ITEMS:

A. Budget Presentation & Update - Sherah LeBoeuf

- Sherah LeBoeuf presented an executive summary on the budget.
- The presentation included key performance indicators.
- Sherah presented a forecast overview that included any budget variances.
- Board members had some additional questions regarding the close out of the Foundation from school year 2021 - 2022.

B. Committee Formation - Discussion

- Committees were formed and board members will be announced prior to the October meeting.
- Current committees are:

1. Finance & Sustainability
2. Educational Accountability
3. Governance

C. Pupil Progression Plan - Discussion

- An overview of the *Pupil Progression Plan* was presented by Kaitlin Karpinski.
- Board members requested additional objective measures to be added to the plan.
- There was a discussion about cohort graduation requirements and retention.
- Additional recommendations were made to amend some of the language in the PPP.

D. School Goals - Discussion

This discussion was tabled for the October meeting.

IV. BOARD ACTION ITEMS:

A. Pupil Progression Plan - Vote

G. Jones Herbert made a motion to approve the Pupil Progression Plan with the suggestions and amendments that were recommended by the board.
K. Finke seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
K. Finke	Aye
A. Utley	Aye
M. Quinn	Aye

Roll Call

A. Mendez	Aye
N. Weeks	Absent
S. Short	Absent
G. Jones Herbert	Aye
B. Campbell	Absent
T. Chase	Aye

B. 2022 - 2023 School Goals - Vote

This vote was tabled for the October board meeting.
G. Jones Herbert made a motion to table the vote on the 2022 - 2023 School Goals to the October 2022 board meeting.
T. Chase seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Utley	Aye
K. Finke	Aye
B. Campbell	Absent
M. Quinn	Aye
A. Mendez	Aye
N. Weeks	Absent
T. Chase	Aye
G. Jones Herbert	Aye
S. Short	Absent

V. Executive Session

A. The motion was made to enter into Executive Session to discuss matters of personnel.

G. Jones Herbert made a motion to move to Executive Session.
A. Utley seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Jones Herbert	Aye
S. Short	Absent
T. Chase	Aye
A. Mendez	Aye
B. Campbell	Absent
M. Quinn	Aye
N. Weeks	Absent
K. Finke	Aye
A. Utley	Aye

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:18 PM.

Respectfully Submitted,
G. Jones Herbert

Documents used during the meeting

- 6-21-2022 - NOLA Bd Agenda & Minutes.xlsx - 06-22-2022.pdf
- ROOT - Supplemental Report - June 2022.xlsx
- ROOT - Monthly Presentation - June 2022.pptx
- 2022-23 DRAFT Rooted School Goals.pdf
- 2022-23_DRAFT_Pupil_Progression_Plan_Rooted_School.pdf