

Rooted School - New Orleans

MEETING OF THE ROOTED SCHOOL BOARD OF DIRECTORS

Finance Committee & Committee-of-the-Whole

Published on August 27, 2024 at 7:19 AM CDT

Amended on August 27, 2024 at 4:51 PM CDT

Date and Time

Wednesday August 28, 2024 at 5:30 PM CDT

Location

6701 Press Drive
SUNO School of Education & Human Development Building
New Orleans, LA 70126

Rose Room

THE MEETING OF FEBRUARY 28, 2024 WILL BE AN IN-PERSON MEETING.

You may also join virtually using the link below with 24 hours prior notification to the school.

<https://us02web.zoom.us/j/2559449115?pwd=Zy9veWdGS3Q3Q3Z5UjBsa2JVUzNYUT09&omn=85811522625>

IMPORTANT PUBLIC NOTICE: Pursuant to emergency proclamation 30-JCE 2020, the Rooted School New Orleans Board hereby certifies that it will conduct all meetings scheduled for 2023-24, in person (unless otherwise designated), at 6701 Press Dr. in the College of Education Building & Human Development on SUNO's campus in Room 177.

Board meetings shall be held in this manner until further notice.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM

	Purpose	Presenter	Time
A. Rooted School Board of Directors Resignation - Kimberly Andrews	Vote	Mark Quinn	3 m

The Board will move to accept the resignation of Dr. Kimberly Andrews as member of the Rooted School Board of Directors effective immediately - August 28, 2024.

B. Record Attendance	Vote	Mark Quinn	2 m
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Rooted School NOLA Board 2023 - 2024:

- GeDá Jones Herbert - Board Member
- Kathy Woods - Board Member
- Lucas Diaz - Board Member
- Shannon Glapion - Board Member
- **Mark Quinn - Board Chair**
- Sabrina Short - Board Member
- Alyse Utley - Board Member

Rooted School New Orleans Personnel:

- Frank Ingargiola - Chief Operating Officer - Rooted School NOLA
- Kaitlin Karpinski - Executive Director/School Leader Rooted School NOLA

Rooted School New Orleans Guests:

- TBD

C. Call the Meeting to Order		Mark Quinn	1 m
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Mark Quinn, Board Chair, called the meeting to order at 5:02 P.M.

D. Approve Minutes	Approve Minutes	Mark Quinn	2 m
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Mark Quinn, Board Chair, called for the approval of the previous meetings minutes from the meeting of the Board of Directors on June 26, 2024.

Approve minutes for SPECIAL MEETING OF THE ROOTED SCHOOL BOARD OF DIRECTORS on June 26, 2024

II. PUBLIC FORUM - #1

5:38 PM

Purpose Presenter Time

- Our Public Comment period is for members of the public to address the board.
- Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes.
- The board will listen, but may not directly respond to any comments.
- Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

A. Notes from the Public Forum (If Applicable) FYI 5 m

III. EXECUTIVE SESSION: (If Needed)

The board will move to the Executive Session only if needed or requested.

***If the board should move to go into Executive Session and a vote is taken in the Executive Session, the result of the vote will be made public and entered into the minutes upon the board reconvening in public session.**

IV. BOARD DISCUSSION ITEMS: 5:43 PM

A. Finance Committee FY 2024 - 2025 Budget Update - DISCUSSION Discuss Shannon Glapion 10 m

- Shannon Glapion will present a brief update of the *Finance Committee* report.

B. Board Member Duties and Responsibilities: 2024-25 Discuss Kaitlin Karpinski 5 m

Board Members will discuss the revised job description and duties/responsibilities for board members in school year 2024-25. Board members will complete board governance verification paperwork due to NOLAPS on August 30th.

C. Discussion: Afrotech Fundraising Opportunity Discuss Mark Quinn 10 m
Mark Quinn and the Fundraising Committee will share a fundraising opportunity and invite board discussion.

V. BOARD ACTION ITEM(S): 6:08 PM

	Purpose	Presenter	Time
A. SY 2024 - Board Bylaws Review & Update - Second Reading <ul style="list-style-type: none"> The board will conduct a second, and final, review of any remaining outstanding policies in the Board Bylaws Handbook. 	Vote	GeDá Jones Herbert	30 m
B. Selection & Approval of the New Auditors for FY 2024 - 2025 The board will vote on the selection of a new auditor from the auditing proposals received in June 2024.	Vote	Mark Quinn	5 m
C. Handbooks for 2024-25 School Year Board members will vote on the 2024-25 student and staff handbooks.	Vote	Frank Ingargiola	5 m
D. Draft Salary Schedule Approval Board Members will vote on the draft salary schedule.	Vote	Frank Ingargiola	5 m

VI. School Leader and Executive Director Report

Rooted School's School Leader and Executive Director will present the August 2024 report, including a mission moment, updates on enrollment, start of the school year, summer PD, and staffing.

VII. PUBLIC FORUM #2:

6:53 PM

- Our Public Comment period is for members of the public to address the board.
- Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes.
- The board will listen, but may not directly respond to any comments.
- Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

A. Notes from the Public Forum (If Applicable) There was no public comment at this meeting.	FYI		5 m
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VIII. Closing Items

6:58 PM

	Purpose	Presenter	Time
A. Adjourn Meeting	FYI	Mark Quinn	1 m

Coversheet

Approve Minutes

Section: I. Opening Items
Item: D. Approve Minutes
Purpose: Approve Minutes

Submitted by:

Related Material:

Minutes for SPECIAL MEETING OF THE ROOTED SCHOOL BOARD OF DIRECTORS on June 26, 2024

DRAFT

Rooted School - New Orleans

Minutes

SPECIAL MEETING OF THE ROOTED SCHOOL BOARD OF DIRECTORS

FOLLOW-UP WORK SESSION

Date and Time

Wednesday June 26, 2024 at 9:00 AM

Location

6701 PRESS DRIVE

SUNO SCHOOL OF EDUCATION & HUMAN DEVELOPMENT

ROOM 177

THE MEETING OF JUNE 26, 2024 WILL BE AN IN-PERSON MEETING.

You may also join virtually using the link below with 24 hours prior notification to the school.

<https://us02web.zoom.us/j/2559449115?pwd=Zy9veWdGS3Q3Q3Z5UjBsa2JVUzNYUT09&omn=85811522625>

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Directors Present

A. Utley, G. Jones Herbert, L. Diaz, M. Quinn, S. Glapion

Directors Absent

K. Andrews, K. Woods, S. Short

Ex Officio Members Present

F. Ingargiola

Non Voting Members Present

F. Ingargiola

Guests Present

K. Karpinski

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Quinn called a meeting of the board of directors of Rooted School - New Orleans to order on Wednesday Jun 26, 2024 at 9:13 AM.

C. Approve Minutes

M. Quinn made a motion to approve the minutes from Board Work Session & Annual Board Retreat on 06-14-24.

L. Diaz seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Quinn	Aye
S. Glapion	Aye
A. Utley	Aye
L. Diaz	Aye
S. Short	Absent
K. Woods	Absent
K. Andrews	Absent
G. Jones Herbert	Aye

II. PUBLIC FORUM - #1

A. Notes from the Public Forum (If Applicable)

There were no public comments at this meeting.

III. EXECUTIVE SESSION:

A. Mark Quinn made a motion to move into Executive Session. The motion was seconded by Shannon Glapion. Motion approved unanimously.

M. Quinn made a motion to 1) Approve the Executive Director compensation package 23 -24. Moved by Mark Quinn Seconded by Alyse Utley - Motion Passed Unanimously 2) Approval of the Executive Director compensation package 24 -25 Moved Shannon Glapion Seconded by GeDa' Jones Herbert - Motion Passed Unanimously. The board **VOTED** to approve the motion.

Roll Call

M. Quinn	Aye
S. Short	Absent
K. Andrews	Absent
K. Woods	Absent
G. Jones Herbert	Aye
S. Glapion	Aye
A. Utley	Aye
L. Diaz	Aye

IV. BOARD DISCUSSION ITEMS:

A. Finance Committee FY 2024 - 2025 Budget Update - DISCUSSION

Board reviewed the FY 2024 - 2025 budget. No action taken.

V. BOARD ACTION ITEM(S):

A. SY 2024 - Board Bylaws Review & Update - Second Reading

Tabled for attorney review.

B. Selection & Approval of the New Auditors for FY 2024 - 2025

Tabled for additional Finance Committee Review.

VI. PUBLIC FORUM #2:

A. Notes from the Public Forum (If Applicable)

There was no public forum for this meeting.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:05 AM.

Respectfully Submitted,
M. Quinn

Documents used during the meeting

None