

Rooted School - New Orleans

Rooted School Board of Directors Meeting: October 25, 2023

Published on October 24, 2023 at 12:27 PM CDT

Amended on October 25, 2023 at 6:27 PM CDT

Date and Time

Wednesday October 25, 2023 at 5:30 PM CDT

Location

The board meeting will be located in Southern University of New Orleans' College of Education and Human Development, located at 6701 Press Dr., New Orleans LA 70126.

The meeting will take place in room 236 on the second floor.

IMPORTANT PUBLIC NOTICE: Pursuant to emergency proclamation 30-JCE 2020, the Rooted School New Orleans Board hereby certifies that it will conduct all meetings scheduled for 2023-24, in person, at 6701 Press Dr. in the College of Education Building on SUNO's campus. Board meetings shall be held in this manner until further notice.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance	Vote	GeDá Jones Herbert	2 m

Rooted School NOLA Board 2023 - 2024:

- **GeDá Jones Herbert - Board Chairperson**
- Mark Quinn - Board Member
- Sabrina Short - Board Member
- Alyse Utley - Board Member
- Kathy Woods - Board Member

	Purpose	Presenter	Time
• Kimberly Andrews - Board Member			

Rooted School New Orleans Personnel:

- Frank Ingargiola - Chief Operating - Officer Rooted School NOLA
- Kaitlin Karpinski - Executive Director/School Leader Rooted School NOLA

Rooted School New Orleans Guests:

- (Anticipated) Ms. Shannon Glapion, Comptroller Dillard University - Board Parent Candidate

B.	Call the Meeting to Order		GeDá Jones Herbert	1 m
-----------	---------------------------	--	-----------------------	-----

Ms. GeDá Jones Herbert, Board Chairperson, called the meeting to order at 6:08 P.M.

C.	Approve Minutes	Approve Minutes	GeDá Jones Herbert	2 m
-----------	-----------------	--------------------	-----------------------	-----

GeDá Jones Herbert, Board Chairperson, called for an approval of the previous meetings minutes from August 30, 2023 (attached).

Approve minutes for Rooted School Board of Directors Meeting: August 30, 2023 on August 30, 2023

II. PUBLIC FORUM - #1 5:35 PM

- Our Public Comment period is for members of the public to address the board.
- Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes.
- The board will listen, but may not directly respond to any comments.
- Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

A.	Notes from the Public Forum (If Applicable)	FYI		5 m
-----------	---	-----	--	-----

There was no public comment at this meeting.

	Purpose	Presenter	Time
III. Executive Session:			5:40 PM

- The board will move to Executive Session to discuss matters related to RSF Finance Proposal.
- The board will also discuss a school safety matter related to a currently enrolled student.

***If a vote is taken in the Executive Session, the result of the vote will be made public and entered into the minutes upon the board reconvening in public session.**

A. Executive Session:	Discuss	GeDá Jones Herbert	20 m
------------------------------	---------	-----------------------	------

- The board moved to go into Executive Session at 6:00 PM to discuss matters related to RSF Finance Proposal.
- The board will also discuss a matter of school safety related to a currently enrolled student.

The motion was made to go into executive session by Ge'Da Jones Herbert

The motion was seconded by Mark Quinn

The vote to move into Executive Session was unanimous

Any vote taken in the Executive Session will be made public and entered into the record when the board reconvenes in the public forum.

IV. BOARD DISCUSSION ITEMS:			6:00 PM
------------------------------------	--	--	----------------

A. Finance Committee Budget Presentation & Update - DISCUSSION	Discuss	Mark Quinn	10 m
---	---------	------------	------

- Mark Quinn will present an update of the *Finance Committee report* and introduce Beth Sprague of EdOps.
- Frank Ingargiola will present contract update information (beyond \$10,000 threshold)
- Frank Ingargiola will also present a brief update on the *LA Legislative Action* (below):

	Purpose	Presenter	Time
<ol style="list-style-type: none"> 1. One-time differentiated stipends for school teaching faculty \$470.00 +27% to cover benefits - Highly Disadvantaged % based on F&RBL 2. One-time certificated/non-certificated stipends of \$2000.00/\$1000.00 respectively 3. Board vote required 			
<p>B. 2023 - 2024 Board and School Goals - DISCUSSION</p> <p>The Executive Director will present an update on 2023 - 2024 school year goals & metrics.</p>	Discuss	Kaitlin Karpinski	15 m
<p>C. 2023 - 2024 Board Bylaws Review & Edits - Discussion</p>	Discuss		10 m
<p>D. RSF Repayment Plan</p>	Vote		5 m
<p>V. BOARD ACTION ITEMS: CONSENT AGENDA VOTE</p>			6:40 PM

- Subject to objections by the board members, the following items (ITEMS A - F) will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by the board.
- If discussion is requested, the items will be moved from the Consent Agenda and considered separately after the motion has been made and passed to approve the remaining items.

<p>A. Legislative Stipends - Vote</p> <p>The board will make a motion to approve the <i>LA legislative action</i> giving the administration the authority to design a plan for the distribution of:</p> <ol style="list-style-type: none"> 1. One-time differentiated stipends for school teaching faculty \$470.00 +27% to cover benefits - Highly Disadvantaged % based on F&RBL 2. One-time certificated/non-certificated stipends of \$2000.00/\$1000.00 respectively 	Vote		5 m
--	------	--	-----

***NOTE: Plan may be subject to changes in current language from LDOE/BESE and/or LA Legislature**

	Purpose	Presenter	Time
B. 2023 - 2024 Contract Approval - Vote	Vote	Kaitlin Karpinski	5 m

The updated list of 2023 - 2024 contracts (to exceed \$10,000 threshold) will be submitted for board approval and vote. The current list appears below:

- Whole Village Art Therapy
- SUNO Lease
- Transcendent Legal
- Boucherie
- School Food Solutions
- Nurse Cassondra Ferrand, RN

****NOTE: The contracts below may need to be added to the above list at future board meetings as a result of rolling invoicing/billing:***

- Hubbard & Tennyson - Cherilyn Flot - Sped
- Spera Law - Dedicated School Counsel
- Adams & Reese Law - NOPS Case
- Speduction Evaluation Services - Sped
- Unified Impact - Angela Bond

C. 2023-24 Board & School Goals - Vote	Vote	Kaitlin Karpinski	5 m
---	------	-------------------	-----

The board will make a motion to approve the updated 2023 - 2024 Board & School Goals.

D. Board Bylaws - Vote	Vote		5 m
-------------------------------	------	--	-----

The board will make a motion to approve the updated 2023 - 2024 Board Bylaws.

E. Rooted School Foundation Repayment Plan - Vote	Vote	Mark Quinn	10 m
--	------	------------	------

The Finance Committee will offer a recommendation for the repayment plan from the Rooted School Foundation to Rooted School, New Orleans.

F. Ms. Shannon Glapion, Comptroller Dillard University - Board Parent Candidate - Vote	Vote		5 m
---	------	--	-----

The board will make a motion to approve the candidacy of Ms. Shannon Glapion, Comptroller Dillard University as the Board Parent Liaison

VI. Executive Director / School Leader Report: 7:15 PM

	Purpose	Presenter	Time
A. Discussion Points:	Discuss	Kaitlin Karpinski	10 m

Rooted School New Orleans' School Leader and Executive Director will share updates on:

- 2023-24 Enrollment Trends
- Facilities Update and 3-Year Lease
- Fresh Food Factor services shift
- Celebrations
- Academic Areas of focus
- Attuned Education Partners Strategic Planning Initiative

VII. PUBLIC FORUM #2: 7:25 PM

- Our Public Comment period is for members of the public to address the board.
- Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes.
- The board will listen, but may not directly respond to any comments.
- Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

A. Notes from the Public Forum (If Applicable)	FYI		5 m
There was no public comment at this meeting.			

VIII. Closing Items 7:30 PM

A. Adjourn Meeting	FYI	GeDá Jones Herbert	1 m
---------------------------	-----	-----------------------	-----

Coversheet

Approve Minutes

Section: I. Opening Items

Item: C. Approve Minutes

Purpose: Approve Minutes

Submitted by:

Related Material:

Minutes for Rooted School Board of Directors Meeting: August 30, 2023 on August 30, 2023

APPROVED

Rooted School - New Orleans

Minutes

Rooted School Board of Directors Meeting: August 30, 2023

Date and Time

Wednesday August 30, 2023 at 5:30 PM

Location

The board meeting will be located in Southern University of New Orleans' College of Education and Human Development, located at 6701 Press Dr., New Orleans LA 70126.

The meeting will take place in room 236 on the second floor.

IMPORTANT PUBLIC NOTICE: Pursuant to emergency proclamation 30-JCE 2020, the Rooted School New Orleans Board hereby certifies that it will conduct all meetings scheduled for 2023-24, in person, at 6701 Press Dr. in the College of Education Building on SUNO's campus. Board meetings shall be held in this manner until further notice.

Directors Present

A. Utley, G. Jones Herbert (remote), K. Andrews, M. Quinn

Directors Absent

K. Woods, S. Short

Guests Present

F. Ingargiola, K. Karpinski

I. Opening Items

A. Record Attendance

The board has quorum for this meeting.

B. Call the Meeting to Order

A. Utley called a meeting of the board of directors of Rooted School - New Orleans to order on Wednesday Aug 30, 2023 at 5:37 PM.

C. Approve Minutes

M. Quinn made a motion to approve the minutes from Rooted School New Orleans - Annual Board Retreat on 06-23-23.

K. Andrews seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

G. Jones Herbert	Aye
K. Andrews	Absent
A. Utley	Aye
M. Quinn	Aye
S. Short	Absent
K. Woods	Aye

II. PUBLIC FORUM - #1

A. Public Forum

- Our Public Comment period is for members of the public to address the board.
- Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes.
- The board will listen, but may not directly respond to any comments.
- Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act.

As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

There was no public comment for this meeting.

III. Executive Session:

A. Executive Session

The board moved to go into Executive Session at 5:43 PM to discuss matters related to RSF Finance Proposal.

- The motion was made by Alyse Utley
- The motion was seconded by Kimberly Andrews
- The vote to move into Executive Session was unanimous

- Any vote taken in Executive Session will be made public and entered into the record when the board reconvenes in the public forum

IV. BOARD DISCUSSION ITEMS:

A. Finance Committee Budget Presentation & Update - DISCUSSION

- Mark Quinn will present an update of the 2022 - 2023 fiscal year closeout for Rooted School NOLA.
- The board discussed the possibility of filing for the ERTC reimbursement application.
- The board president asked for the name of any known LA schools that have received funding.

B. 2023 - 2024 Board and School Goals - DISCUSSION

This item has been tabled until the following meeting.

C. 2023 - 2024 Board Bylaws Review and Edits - DISCUSSION

This item has been tabled until the following meeting.

V. BOARD ACTION ITEMS: CONSENT AGENDA VOTE

A. 2023 - 2024 Pupil Progression Plan - Vote

K. Andrews made a motion to approve consent agenda Item A.

A. Utley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Andrews	Aye
A. Utley	Aye
S. Short	Absent
K. Woods	Absent
G. Jones Herbert	Aye
M. Quinn	Aye

B. 2023 - 2024 Board Bylaws and School Goals - Vote

This voting item has been tabled until the next meeting.

C. 2023-24 Student Handbook Approval - Vote

K. Andrews made a motion to approve consent agenda Item C.

A. Utley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Andrews Aye
K. Woods Absent
M. Quinn Aye
S. Short Absent
A. Utley Aye
G. Jones Herbert Aye

D. 2023-24 Crisis Response Plan Approval - Vote

K. Andrews made a motion to approve consent agenda Item D.

A. Utley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Quinn Aye
S. Short Absent
K. Andrews Aye
K. Woods Absent
G. Jones Herbert Aye
A. Utley Aye

E. 2023-24 Curriculum Approval - Vote

K. Andrews made a motion to approve consent agenda Item E.

A. Utley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Utley Aye
M. Quinn Aye
G. Jones Herbert Aye
S. Short Absent
K. Woods Absent
K. Andrews Aye

F. Board Approval of Signed Louisiana Audit Compliance Questionnaire - VOTE

K. Andrews made a motion to approve consent agenda Item F.

A. Utley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Woods Absent
G. Jones Herbert Aye
K. Andrews Aye
M. Quinn Aye
S. Short Absent
A. Utley Aye

G. Rooted School Foundation Repayment Plan - Vote

K. Andrews made a motion to remove this consent agenda item and give the Executive Director authority to render the final decision regarding RSF repayment of monies owed.

A. Utley seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Andrews	Aye
A. Utley	Aye
G. Jones Herbert	Aye
S. Short	Absent
K. Woods	Absent
M. Quinn	Aye

VI. Executive Director / School Leader Report:

A. Discussion Points:

Rooted School New Orleans' School Leader and Executive Director shared updates on:

- 2023-24 Enrollment Trends
- Facilities Update and 3-Year Lease
- Fresh Food Factor services shift
- Celebrations
- Academic Areas of focus
- Attuned Education Partners Strategic Planning Initiative

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
A. Utley

Documents used during the meeting

- 2023-24 DRAFT Pupil Progression Plan_Rooted School.docx
- Dual Enrollment Updates.pdf
- Rooted School Family Handbook 2023 - 2024.docx
- Rooted School Emergency Procedures - CRT Contact.pdf