

Rooted School - New Orleans

MEETING OF THE ROOTED SCHOOL BOARD OF DIRECTORS

Finance Committee & Committee-of-the-Whole

Published on February 14, 2025 at 12:17 PM CST

Amended on February 20, 2025 at 11:21 AM CST

Date and Time

Wednesday February 19, 2025 at 5:00 PM CST

Location

Rooted School
6701 Press Drive
SUNO School of education & Human Development

Rose Room (Tentatively)

THE FINANCE COMMITTEE MEETING AND COMMITTEE-of-the-WHOLE MEETING OF WEDNESDAY, FEBRUARY 19, 2025 WILL BE AN IN-PERSON MEETING.

- **THE FINANCE COMMITTEE MEETING WILL BEGIN PROMPTLY AT 5:00 PM**
- **THE COMMITTEE-of-the-WHOLE MEETING WILL BEGIN PROMPTLY AT 5:30 PM.**

You may also join virtually using the link below with 24-Hour prior notification to the school office at 732-407-1212.

<https://us02web.zoom.us/j/2559449115?pwd=Zy9veWdGS3Q3Q3Z5UjBsa2JVUzNYUT09&omn=85811522625>

IMPORTANT PUBLIC NOTICE: Pursuant to emergency proclamation 30-JCE 2020, the Rooted School New Orleans Board hereby certifies that it will conduct all meetings scheduled for 2024 - 2025, in person (unless otherwise designated), at 6701 Press Dr. in the College of Education Building & Human Development on SUNO's campus in the Rose Room (tentatively) on the 1st Floor.

Board meetings shall be held in this manner until further notice.

Agenda

	Purpose	Presenter	Time
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I.	Opening Items		5:00 PM
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A.	Record Attendance	Vote	Mark Quinn	2 m
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Rooted School NOLA Board 2024 - 2025:

- Lucas Diaz - Board Member
- Shannon Glapion - Board Member
- **Mark Quinn - Board Chair**
- Alyse Utley - Board Member

Rooted School New Orleans Personnel:

- Frank Ingargiola - Chief Operating Officer - Rooted School NOLA
- Kaitlin Karpinski - Executive Director/School Leader Rooted School NOLA

Rooted School New Orleans Guests:

- Demetria Brown - EdOps

B.	Call the Meeting to Order	Vote	Mark Quinn	1 m
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Mark Quinn, Board Chair, called the meeting to order at approximately 5:30 P.M.

C.	Approve Minutes	Approve Minutes	Mark Quinn	2 m
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Mark Quinn, Board Chair, called for the approval of the previous meetings minutes from the meeting of the Board of Directors on October 30, 2024.

Approve minutes for MEETING OF THE ROOTED SCHOOL BOARD OF DIRECTORS on October 30, 2024

II.	PUBLIC FORUM - #1		5:05 PM
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- Our Public Comment period is for members of the public to address the board.

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Each member of the public must sign up to comment at the meeting at least 24 hours in advance of the date and will be allotted a maximum of three - five minutes to address the board. • The board will listen, but will not directly respond to any comments. • Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately. 			
A.	Notes from the Public Forum (If Applicable)	FYI	5 m
III.	BOARD DISCUSSION ITEMS:		5:10 PM
A.	Mission Moment	Kaitlin Karpinski	5 m
Ms. Karpinski will lead the board in a "Mission Moment" with former Rooted Student, Lionel Green (currently attending Loyola University).			
<ul style="list-style-type: none"> • Student Exhibition Showcase 			
B.	Finance Committee FY 2024 - 2025 Budget Update - DISCUSSION	Discuss Shannon Glapion	10 m
<ul style="list-style-type: none"> • Shannon Glapion will present a brief update of the <i>Finance Committee</i> report. • There will also be a discussion of approval / authorization process for contracts over the current \$10,000 threshold. 			
C.	Facility Committee Report		5 m
<ul style="list-style-type: none"> • Review current RFP language (attached). 			
D.	FIRST READING - Board Policy - Immigration Enforcement and Student Rights - 2025	Discuss Frank Ingargiola	10 m
This will be the first reading of the new Rooted School ICE Policy (attached in packet)			
IV.	EXECUTIVE SESSION: Discussion of Progress on U.T.N.O. Negotiations		

	Purpose	Presenter	Time
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- The board will move to the Executive Session to hold a discussion of progress on U.T.N.O. negotiations.
- The board will discuss the Executive Director's 2024 - 2025 annual evaluation.

*If the Board should move to go into *Executive Session*, no vote(s) will be taken once in Executive Session. The result of any discussion(s) requiring a vote will be made public and entered into the minutes upon the board reconvening in public session.

V. BOARD ACTION ITEM(S): 5:40 PM

The following items will be voted on a consent agenda:

- A. Luther Speight Audit & 990 - Board Approval
- B. Review & Approve Budget Amendment(s)
- C. Discussion of Executive Director - Annual Evaluation

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| A. | Vote on Luther Speight Audit & 990 - Board Approval Vote | Vote | Mark Quinn | 10 m |
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The board will discuss and vote on the 2023 - 2024 Audit & 990 Reports from Speight.

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| B. | Review & Approve Budget Amendment(s) | Vote | Kaitlin Karpinski | 5 m |
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The Board will vote on any recommended 2024 - 2025 budget amendments from EdOps.

VI. School Leader and Executive Director Report 5:55 PM

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| A. | School Leader Update | Discuss | Frank Ingargiola | 10 m |
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Rooted School's School Leader/Executive Director will present the Q2 2024 academic report, including updates on:

- Enrollment
- Attendance
- Academic Progress

VII. PUBLIC FORUM #2: 6:05 PM

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Our Public Comment period is for members of the public to address the board. • Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes. • The board will listen, but may not directly respond to any comments. • Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately. 			

A.	Notes from the Public Forum (If Applicable)	FYI	5 m
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VIII. Closing Items	6:10 PM
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A.	Adjourn Meeting	FYI	Mark Quinn	1 m
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B.	AMENDED ON 2-20-2025 @ 11:19 AM	FYI
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The agenda was amended to include additional documents shared with the Finance Committee during their meeting of February 19, 2025.

The recommendation to include those documents was made by UTNO/TRUST leadership.