

# Rooted School - New Orleans

## Rooted School Board of Directors Meeting: August 30, 2023

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Amended on August 30, 2023 at 3:51 PM CDT

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### Date and Time

Wednesday August 30, 2023 at 5:30 PM CDT

### Location

The board meeting will be located in Southern University of New Orleans' College of Education and Human Development, located at 6701 Press Dr., New Orleans LA 70126.

The meeting will take place in room 236 on the second floor.

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**IMPORTANT PUBLIC NOTICE:** Pursuant to emergency proclamation 30-JCE 2020, the Rooted School New Orleans Board hereby certifies that it will conduct all meetings scheduled for 2023-24, in person, at 6701 Press Dr. in the College of Education Building on SUNO's campus. Board meetings shall be held in this manner until further notice.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A. Record Attendance</b>	Vote	GeDá Jones Herbert	2 m

#### Rooted School NOLA Board 2023 - 2024:

- **GeDá Jones Herbert - Board Chairperson**
- Mark Quinn - Board Member
- Sabrina Short - Board Member
- Alyse Utley - Board Member
- Kathy Woods - Board Member

	Purpose	Presenter	Time
• Kimberly Andrews - Board Member			

**Rooted School New Orleans Personnel:**

- Frank Ingargiola - Chief Operating Officer Rooted School NOLA
- ***Kaitlin Karpinski - Executive Director/School Leader Rooted School NOLA***

**B.** Call the Meeting to Order

<b>C.</b> Approve Minutes	Approve Minutes		1 m
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Approve minutes for Rooted School New Orleans - Annual Board Retreat on June 23, 2023

**II. PUBLIC FORUM - #1**

- Our Public Comment period is for members of the public to address the board.
- Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes.
- The board will listen, but may not directly respond to any comments.
- Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

**III. Executive Session:**

- The board will move to Executive Session to discuss matters related to RSF Finance Proposal.
- If a vote is taken in the Executive Session, the result of the vote will be made public and entered into the minutes upon the board reconvening in public session.

**IV. BOARD DISCUSSION ITEMS: 5:33 PM**

<b>A.</b> Finance Committee Budget Presentation & Update - DISCUSSION	Discuss	Mark Quinn	10 m
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	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Mark Quinn will present an update of the 2022 - 2023 fiscal year closeout for Rooted School NOLA.</li> </ul>			
<b>B.</b> 2023 - 2024 Board and School Goals - DISCUSSION  The Executive Director will present an update on 2023 - 2024 school year goals & metrics.	Discuss	Kaitlin Karpinski	15 m
<b>C.</b> 2023 - 2024 Board Bylaws Review and Edits - DISCUSSION  The Executive Director will present a brief overview on the 2023 - 2024 Board Bylaws.	Discuss	Kaitlin Karpinski	10 m

**V. BOARD ACTION ITEMS: CONSENT AGENDA VOTE**

**6:08 PM**

- Subject to objections by the board members, the following items (ITEMS A - F) will be passed by a single motion to approve all listed actions and resolutions. There will be no discussion on these items unless requested by the board.
- If discussion is requested, the items will be moved from the Consent Agenda and considered separately after the motion has been made and passed to approve the remaining items.

<b>A.</b> 2023 - 2024 Pupil Progression Plan - Vote  The updated 2023 - 2024 Pupil Progression Plan will be submitted for board approval and vote.	Vote	Kaitlin Karpinski	3 m
<b>B.</b> 2023 - 2024 Board Bylaws and School Goals - Vote  The updated 2023 - 2024 Board and School Goals will be submitted to the board for approval and vote.	Vote	Kaitlin Karpinski	3 m
<b>C.</b> 2023-24 Student Handbook Approval - Vote  The board will review, discuss, and vote on the 2023 - 2024 Rooted School Student Handbook.	Vote	Kaitlin Karpinski	5 m
<b>D.</b> 2023-24 Crisis Response Plan Approval - Vote  The updated 2023 - 2024 Crisis Response Plan will be submitted for board approval and vote.	Vote	Frank Ingargiola	3 m
<b>E.</b> 2023-24 Curriculum Approval - Vote	Vote	Kaitlin Karpinski	3 m

	Purpose	Presenter	Time
<a href="#">2023-24 Curriculum Overview</a>			

<b>F.</b>	Board Approval of Signed Louisiana Audit Compliance Questionnaire - VOTE	Vote	1 m
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Board to approve the signed Louisiana Audit Compliance Questionnaire

<b>G.</b>	Rooted School Foundation Repayment Plan - Vote	Vote	Mark Quinn	10 m
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The Finance Committee will offer a recommendation for the repayment plan from the Rooted School Foundation to Rooted School, New Orleans.

**VI. Executive Director / School Leader Report: 6:36 PM**

<b>A.</b>	Discussion Points:	Discuss	Kaitlin Karpinski	10 m
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Rooted School New Orleans' School Leader and Executive Director will share updates on:

- 2023-24 Enrollment Trends
- Facilities Update and 3-Year Lease
- Fresh Food Factor services shift
- Celebrations
- Academic Areas of focus
- Attuned Education Partners Strategic Planning Initiative

**VII. PUBLIC FORUM #2:**

- Our Public Comment period is for members of the public to address the board.
- Each member of the public may sign up to comment at the meeting and will be allotted three - five minutes.
- The board will listen, but may not directly respond to any comments.
- Please do not use specific student, teacher or administrator names in your comments as our meetings are open to the public and public record, and we must adhere to FERPA - Family Educational Rights and Privacy Act. As such, if your comment is about a private matter, please contact the board via email, or speak to the board chair privately.

**VIII. Closing Items 6:46 PM**

	Purpose	Presenter	Time
<b>A.</b> Adjourn Meeting	FYI	GeDá Jones Herbert	1 m