APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

As required by state law (TEC 11.0621) this meeting will be recorded.

Date and Time
Monday July 20, 2026 at 5:00 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/RECBoard
Meeting ID: 263 798 250 727 239
Passcode: 2b7m5vt3

As required by state law (TEC 11.0621) this meeting will be recorded.

Directors Present
A. Melo, C. Humphrey, J. Calvin, L. Davis (remote), M. Lewis (remote)

Directors Absent
None

Guests Present
A. Gibson (remote), A. Miller (remote), Cristina Guardiana (remote), H. Ruiz (remote), K. Willmann, M. VanKirk (remote), Megan Yamagata (remote), R. Reyes (remote), V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Monday Jul 20, 2026 at 5:01 PM.

B. Record Board Member Attendance

C. Introduction of In Person and Virtual Attendees

D. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

J. Calvin made a motion to approve the July 20, 2026, Board Meeting Agenda.
A. Melo seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

J. Calvin made a motion to approve the minutes from Board Meeting on 06-15-26.
A. Melo seconded the motion.
After a brief discussion, action was taken to approve the minutes for June 15, 2026, for the Regular Meeting of the Board of Directors of Ridgeline Education Corporation.
The board **VOTED** to approve the motion.

IV. Reports

A. School Leader

Ms. Willmann shared on her trip to Puerto Rico with her daughter.

Ms. Willmann shared on student enrollment and retention with 191 confirmed and 30 interested. Daily applications continue to come in. Orientations scheduled for hybrid participants Mon–Thu at 10:00 a.m. and 1:00 p.m. She also shared on a meeting with TEA with planning for a hybrid pilot this school year targeting grade 10–11, under 50% participation, with attendance counted via teacher contact and student work per TEA guidance. Full hybrid campus designation targeted for the 2027–2028 school year.

Lastly, she shared on a Truancy Symposium attended by the student retention officer and Commnity Liaison with best practices follow-up planned.

B. Finance

Mr. Reyes presented the financial statement as of June 30, 2026, including the balance sheet, income statement, cash projections, revenues & expenses.

C. Management Organization

Ms. Chase shared on the Hybrid Learning Program Update and added the Pilot will be this school year with formal application expected Feb 2027 (rules next month). Hybrid campus designation for 2027–2028. She also shared student selection criteria for likely success with mid-semester transitions allowed. Advertising permitted with participation monitoring; frees space at center.

Ms. Yamagata shared on the Employee Benefits Renewal on slides 5-11 and recommended the board approve 2026–2027 employee benefits program for Learn4Life Edgewood.

D. Legal

There was no legal update.

V. New Business

A. 2026-27 Course Catalog

J. Calvin made a motion to approve the 2026-27 Course Catalog with no new courses to add and remove the following classes from the catalog for the 26-27 SY: Personal Financial Literacy, Personal Financial Literacy and Economics, ELL Foundations Level 1, ELL Foundations Newcomer A/B, and Money Matters.
A. Melo seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Fund Transfers to Money Market

Mr. Reyes explained the funds to be transferred to a sweep account and keeping 60 days of cash on hand.

C. 2026-27 Employee Benefits Proposal

A. Melo made a motion to approve the 2026-27 Employee Benefits Renewal package including the September 1, 2026, renewal date, renewal of the recommended BCBSTX medical plans, transition to Guardian dental and vision coverage, transition to UNUM life and disability coverage, renewal of TASC FSA administration, implementation of the revised employee contribution structure, and continued availability of MetLife Pet Insurance as a voluntary employee-paid benefit. This package maintains access to competitive benefits while supporting cost-management objectives and preserving a defined employer contribution strategy.
J. Calvin seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Commercial Package

J. Calvin made a motion to approve Commercial Insurance Package with Great American.
A. Melo seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Davis	Aye
C. Humphrey	Aye
A. Melo	Aye
M. Lewis	Abstain
J. Calvin	Aye

VI. Open Discussion regarding future Board Agenda items

A. Open Discussion

1. Mr. Reyes reminded the board member of the Annual Finance meeting with EISD on August 5th which will focus on settle-up for FY25–26 and advocating for true dollar per ADA contributions. Mr. Davis cannot attend due to family reunion.

VII. Closing Items

A. Next Scheduled Board Meeting Date/Time and Location

Next Scheduled Board Meeting is August 17, 2026, at 5:00p (CT) Learn4Life Edgewood 1922 S General McMullen Drive, San Antonio, TX 78226.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:45 PM.

Respectfully Submitted,
H. Ruiz

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on July 14, 2026.