APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time
Monday May 18, 2026 at 5:00 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/RECBoard
Meeting ID: 266 073 296 300 1
Passcode: z2YZ9YM7

As required by state law (TEC 11.0621) this meeting will be recorded.

Directors Present
A. Melo, C. Humphrey, J. Calvin, L. Davis (remote), M. Lewis (remote)

Directors Absent
None

Guests Present
A. Gibson (remote), A. Miller (remote), D. Petropulos (remote), G. Sharifi (remote), H. Ruiz (remote), K. Welsh (remote), K. Willmann, M. VanKirk, R. Reyes (remote), V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Monday May 18, 2026 at 5:00 PM.

B.

Record Board Member Attendance

C. Introduction of In Person and Virtual Attendees

D. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

A. Melo made a motion to to approve the May 18, 2026, Board Meeting Agenda.
M. Lewis seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

A. Melo made a motion to approve the minutes from Board Meeting on 04-20-26.
L. Davis seconded the motion.
After a brief discussion, action was taken to approve the minutes for April 20, 2026, for the Regular Meeting of the Board of Directors of Ridgeline Education Corporation.
The board **VOTED** to approve the motion.

IV. Reports

A. School Leader

Ms. Willmann shared on her report including a video interview of the student, John Alvarado, who designed the fiesta medal. She also shared on the event had over 1000 people in attendance.

Ms. Willmann shared on school data including which districts the students are coming from. She also shared on enrollment and attendance with an average of 219 students enrolled and 155 in attendance, with 71% ADA.

Ms. Willmann shared on May 27 graduation at 3:00pm CT, with 31 students graduating, and a staff dinner at the Moon’s Daughter restaurant immediately after.

B. Finance

Mr. Reyes presented the financial statement as of April 30, 2026, including the balance sheet, income statement, cash projections, revenues & expenses. He also mentioned the 2026-27 budget will be ready for review and approval at the June meeting.

C. Management Organization

Mr. VanKirk shared on the Mexican Consulate of San Antonio becoming a partner and would like to hold an event with the school. He also invited the leaders of the consulate to the graduation. He also shared a video on the Fiesta Finale event and the president of EISD Dr. James Hernandez, and a few board members in attendance.

Ms. Chase gave an update on Virtual & Hybrid Learning and mentioned lobbyist Julie Linn said the bill has not been produced so the application has not been launched. The Application will be contingent prior to the new rules and may use previous rules in order to get applications on time.

D. Legal

There was no legal update.

V. New Business

A. 2026-27 Employee Handbook

A. Melo made a motion to approve the 2026-27 Employee Handbook.
J. Calvin seconded the motion.
The board **VOTED** to approve the motion.

B. 2026-27 Family-Student Handbook

A. Melo made a motion to to approve the 2026-27 Family-Student Handbook.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

C. Audit Engagement Letter

J. Calvin made a motion to approve the Audit Engagement Letter and allow Armstrong, Vaughan & Associates, P.C., to audit REC’s financials.
A. Melo seconded the motion.
The board **VOTED** to approve the motion.

VI. Open Discussion regarding future Board Agenda items

A. 8. Open Discussion regarding future Board Agenda items

1. Mr. Davis asked that there be a discussion at the next Finance Committee meeting regarding the impact on the event and what contributions the event might have on the 26-27SY. Ms. Chase mentioned that the budget will have a line item specifically for 2026-27.
2. Ms. Humphrey asked for finance to make sure there were retention bonuses on the 2026-27 budget. Mr. Reyes confirmed that it was already on the budget.

VII. Closing Items

A. Next Scheduled Board Meeting Date/Time and Location

Next Scheduled Board Meeting is June 15, 2026, at 5:00p (CT) Learn4Life Edgewood 1922 S General McMullen Drive, San Antonio, TX 78226.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:36 PM.

Respectfully Submitted,
H. Ruiz

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on May 12, 2026.