

APPROVED



Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time

Monday March 16, 2026 at 5:00 PM

Location

In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: <https://llac.io/RECBoard>

Meeting ID: 266 073 296 300 1

Passcode: z2YZ9YM7

As required by state law (TEC 11.0621) this meeting will be recorded.

Directors Present

A. Melo, C. Humphrey (remote), J. Calvin (remote), L. Davis (remote), M. Lewis (remote)

Directors Absent

None

Guests Present

A. Gibson (remote), A. Magdaleno (remote), A. Miller (remote), C. Gray (remote), G. Sharifi (remote), H. Ruiz (remote), Isabel Diaz, K. Welsh (remote), M. VanKirk, R. Reyes (remote), V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

A. Melo called a meeting of the board of directors of Ridgeline Education Corporation to order on Monday Mar 16, 2026 at 5:01 PM.

B. Record Board Member Attendance

C. Introduction of In Person and Virtual Attendees

D. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

L. Davis made a motion to to approve the March 16, 2026, Board Meeting Agenda.
M. Lewis seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

M. Lewis made a motion to approve the minutes from Board Meeting on 02-18-26.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

IV. Reports

A. School Leader

Ms. Isabel Diaz shared on the new tutor, Ms. Amanda Hylton. She also shared on the Fiesta Medal designed by student, John Alvarado. The event to pass out the medal will be on April 2, 2026.

Ms. Diaz shared 72% ADA with 203 enrolled and 146 students in attendance for the Month of February. She also shared 12 students enrolling next week and school tours scheduled for new families.

Lastly, Ms. Diaz shared on May 27 graduation at 3:00pm CT and dinner at the Moon's Daughter immediately after.

B. Finance

Mr. Reyes presented the financial statement as of February 28, 2026, including the balance sheet, income statement, cash projections, revenues & expenses.

C. Management Organization

Mr. Thornhill also shared on a lead generation event called "Fiesta Finale" which is scheduled for May 2nd at the Edgewood campus and aiming for 400-500 attendees. There

will be a medal for the school to be handed out at the event, as well as food trucks and medal trading opportunities.

Mr. VanKirk shared on other community events and meetings with EISD. He is also working with local charities. He mentioned a student leavers list that is provided by the local school district. Mr. Melo mentioned reaching out to Harlandale school district. It was also suggested to plan a "Lunch & Learn" luncheon for local school counselors to attend.

Ms. Ruiz reminded the board members to RSVP to the upcoming Learning Without Limits Conference by Friday, March 27, 2026.

D. Legal

There was no legal update.

V. New Business

A. 2026-27 School Calendar

C. Humphrey made a motion to approve the 2026-27 School Calendar.

L. Davis seconded the motion.

The board **VOTED** to approve the motion.

B. Directors and Officers and Employment Practices including Educators Liability Renewal

C. Humphrey made a motion to approve the Directors and Officers and Employment Practices including Educators Liability Renewal.

L. Davis seconded the motion.

The board **VOTED** to approve the motion.

VI. Closing Items

A. Next Scheduled Board Meeting Date/Time and Location

Next Scheduled Board Meeting is April 20, 2026, at 5:00p (CT) Learn4Life Edgewood 1922 S General McMullen Drive, San Antonio, TX 78226.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,

H. Ruiz

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on March 9, 2026.