APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time
Monday November 17, 2025 at 5:00 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/RECBoard
Meeting ID: 266 073 296 300 1
Passcode: z2YZ9YM7

As required by state law (TEC 11.0621) this meeting will be recorded.

Directors Present
A. Melo, C. Humphrey, J. Calvin (remote), L. Davis (remote), M. Lewis (remote)

Directors Absent
None

Guests Present
A. Gibson (remote), A. Holmes (remote), A. Miller (remote), C. Gray (remote), G. Sharifi (remote), H. Ruiz (remote), K. Welsh (remote), K. Willmann, M. VanKirk (remote), R. Reyes (remote), V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Monday Nov 17, 2025 at 5:00 PM.

B. Record Board Member Attendance

C. Introduction of In Person and Virtual Attendees

D. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

M. Lewis made a motion to approve the November 17, 2025, Board Meeting Agenda.
A. Melo seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

A. Melo made a motion to approve the minutes from Board Meeting on 10-20-25.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

IV. Reports

A. School Leader

1. Ms. Kristen Willmann shared on Edgewood invited the campus to Senior College & Career Day; 25 seniors attended multiple university sessions.
2. Ms. Willmann presented the Targeted Improvement Plan with four components: Student Outcome Goals, School Improvement Strategy, Curriculum & Instruction, Performance Management.
3. Ms. Willmann shared on enrollment and attendance for October at 71%; up from 65% last year. Current enrollment is 235 students with eight orientations scheduled for first week of December. She also mentioned there are 25-30 graduates this winter.
4. Ms. Willmann shared on Fall graduation set for December 15 at 3:00p CT with the celebratory dinner at the Boiler House at 4:30p CT.

B. Finance

The Board was presented with the financial statement as of October 31, 2025, including the balance sheet, income statement, cash projections, revenues & expenses. He also mentioned the new bank setup with Omni Bank pending additional signer information.

C. Management Organization

There was nothing to report from LLAC. Board members were reminded to review the Service Provider report for any school updates.

D. Legal

There was no legal update.

V. New Business

A. Revised Meeting Schedule

A. Melo made a motion to to approve the Board Meeting dates as follows: December- CANCELLED and January 19, 2026, meeting moved to January 22, 2026.
J. Calvin seconded the motion.
The board **VOTED** to approve the motion.

VI. Closing Items

A. Next Scheduled Board Meeting

Next Scheduled Board Meeting is scheduled for January 22, 2026, at 5:00pm CT.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:34 PM.

Respectfully Submitted,
A. Holmes

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on November 12, 2025.