APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time
Monday October 20, 2025 at 5:00 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/RECBoard
Meeting ID: 266 073 296 300 1
Passcode: z2YZ9YM7

As required by state law (TEC 11.0621) this meeting will be recorded.

Directors Present
A. Melo, C. Humphrey, J. Calvin, L. Davis (remote), M. Lewis (remote)

Directors Absent
None

Guests Present
A. Gibson (remote), A. Miller (remote), D. Petropulos (remote), David Konis (remote), G. Sharifi (remote), H. Ruiz (remote), K. Delaney (remote), K. Welsh (remote), K. Willmann, R. Reyes (remote), Robert Berry (remote), V. Chase (remote), Will Thornhill (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Monday Oct 20, 2025 at 5:02 PM.

B. Record Board Member Attendance

C. Introduction of In Person and Virtual Attendees

D. Pledge of Allegiance

II. Public Comment

A. Public Comment

No public comments were presented.

III. Approval of Agenda

A. Approval of Agenda

A. Melo made a motion to Approve the October 20, 2025, Board Meeting Agenda.
J. Calvin seconded the motion.
The board **VOTED** to approve the motion.

IV. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

L. Davis made a motion to approve the minutes from Board Meeting on 09-17-25.
J. Calvin seconded the motion.
The board **VOTED** to approve the motion.

V. Reports

A. School Leader

Ms. Kristen Willmann thanked the board on the retention bonuses for her staff. She also shared on a student that went through the bell ceremony for finishing high school. Also, L4L signs were put out front of the school. Bilingual rack cards were also ordered to be handed out at events and businesses.

Ms. Willmann shared on teachers preparing a meal for students finishing their credits. She also shared on the schools’ activities during Hispanic Heritage month.

Ms. Willmann gave a reminder of the B grade for the school but went over the federal grading system which gave the school a 70 CTG score, but still in comprehensive support for one more year. She shared graphs showing college, career, and Military ready criteria.

Ms. Willmann shared on school enrollment in August was 221 with 158 ADA (71%).

Ms. Willmann shared on Fall graduation set for December 15 at 3:00p CT and spring graduation on May 27 at 3:00p CT.

Dr. Gibson gave her report on the 2024-25 KPI’s and goals that were set for Principal Willmann.

B. Finance

The Board was presented with the financial statement as of September 30, 2025, including the balance sheet, income statement, cash projections, revenues & expenses.

C. Management Organization

Ms. Chase shared on Senate Bill 569 and Hybrid Learning Program. She also shared the school is developing an operational and academic plan to launch a hybrid learning program next year, enabled by Senate Bill 569. The program will allow students with good progress and attendance to have a flexible schedule, which is expected to increase the school's total enrollment capacity.

Mr. Berry shared on digital Campaign Performance and Strategy. Mr. Thornhill shared on the lead conversion and performance. The program will allow students with good progress and attendance to have a flexible schedule, which is expected to increase the school's total enrollment capacity. There have been 17 students enrolled from the current marketing campaign that have definitively been tracked. There are currently 60 "level five" leads, indicating a high probability of future enrollment. An enrollment event is being planned for the second half of April, with a suggestion to align it with Fiesta.

Lastly, Valerie spoke on the TPCSA conference attended by LLAC staff and was held in Houston Texas.

D. Legal

There was no legal update.

VI. New Business

A. Board Policy Resolutions

L. Davis made a motion to approve the Board Policies 1-3.
J. Calvin seconded the motion.
After a brief discussion, the following action was taken to approve the Board Policies 1-3.
i. Personnel Prohibition on Diversity, Equity, and Inclusion Duties
ii. Personnel Instructional Requirements and Prohibitions
iii. Certification of Compliance with Texas Education Code Sections 11.005 and 28.0022
The board **VOTED** to approve the motion.

B.

School Improvement Year 2 Public Meeting

Ms. Willmann shared on school improvement year 2 public meeting. She also mentioned LLAC will continue to manage the campus and asked the board if they had anything to add, which they did not.

VII. Closed Session

A. Adjourn to Closed Session

C. Humphrey made a motion to go into closed session at 4:10p.
M. Lewis seconded the motion.
The Board may adjourn into Closed Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or on any item listed above or below as appropriate to that item pursuant to the Texas Open
Meetings Act.
The board **VOTED** to approve the motion.

B. Reconvene into Open Session

J. Calvin made a motion to go into open session at 4:27p. There was no action taken in closed session.
M. Lewis seconded the motion.
The board **VOTED** to approve the motion.

C. Take action, as needed, on items discussed in Closed Session.

J. Calvin made a motion to approve management's proposal for an increase in compensation to Ms. Willmann.
M. Lewis seconded the motion.
The board **VOTED** to approve the motion.

VIII. Open Discussion regarding future Board Agenda items

A. Open Discussion regarding future Board Agenda items

There was no discussion of future agenda items.

IX. Closing Items

A. Next Scheduled Board Meeting

Next Scheduled Board Meeting is scheduled for November 17, 2025, at 5:00pm CT.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
H. Ruiz

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on October 10, 2025.