



Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time

Wednesday August 20, 2025 at 3:45 PM

Location

In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: <https://llac.io/RECBoard>

Meeting ID: 266 073 296 300 1

Passcode: z2YZ9YM7

Directors Present

A. Melo, J. Calvin (remote), L. Davis (remote), M. Lewis (remote)

Directors Absent

C. Humphrey

Guests Present

A. Holmes (remote), A. Miller (remote), C. Gray (remote), D. Pierce (remote), G. Sharifi (remote), H. Ruiz (remote), K. Delaney (remote), K. Welsh (remote), K. Willmann, M. VanKirk (remote), V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

B. Record Board Member Attendance

C. Introduction of In Person and Virtual Attendees

D.

Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

A. Melo made a motion to Approve the August 20, 2025, Board Meeting Agenda.

J. Calvin seconded the motion.

The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

L. Davis made a motion to approve the minutes from Board Meeting on 07-16-25.

J. Calvin seconded the motion.

Approve the minutes from July 16, 2025.

The board **VOTED** to approve the motion.

IV. Reports

A. School Leader

1. Ms. Kristen Willmann spoke enthusiastically about L4L Edgewood receiving a “B” grade, while its host district only received a much lower grade. The Board was very happy with the grade. She also shared on the new math teacher hire, Ms. Belinda Ramirez.

1. Ms. Willmann shared on the hybrid model presentation given at the EISD board workshop.

1. Ms. Willmann shared on school safety training that was given by LLAC. She also shared on new student orientation with 20 new students this week. Total school enrollment is 171 with 143 ADA.

1. Ms. Willmann shared on Fall graduation set for December 15 at 3:00p CT and Spring graduation tentatively set for May 27 at 3:00p CT.

B. Finance

1. The Board was presented with the financial statement as of July 31, 2025, including the balance sheet, income statement, cash projections, and revenues & expenses.
2. Mr. Davis and Mr. Melo mentioned paying off the principal, only if EISD forgives the entire remaining interest; otherwise continue scheduled payments.
3. Kevin also let Mr. Davis know he will follow up with Hamni Bank.

C. Management Organization

1. Mr. Holmes shared on Personalized Learning Month.
2. Ms. Chase shared her attendance at the EISD board meeting and presenting on Senate Bill 569 – Virtual & Hybrid Education.
3. Mr. Gray also commented on the ongoing efforts of LLAC sharing this model across Texas.
4. Mr. VanKirk mentioned inviting EISD leadership and board members to LLAC February 23-27, 2026.

D. Legal

Mr. Melo determined to go into closed session in anticipation of potential litigation

V. Closed Session

A. Closed Session

The Board may adjourn into Closed Session on any item listed above or below as appropriate to that item pursuant to the Texas Open Meetings Act.

Mr. Melo called for closed session at 4:19 pm.

VI. Reconvene into Open Session

A. Reconvene into Open Session

Reconvene into Open Session and take action, as needed, on items discussed in Closed Session.

No action was taken during the closed session. The board returned to the open meeting at 4:52p.

VII. Consent Agenda

A. Board Policy Updates

L. Davis made a motion to approve the Consent Agenda items, 1, 2, 4 and 6. Items 3 and 5 will be tabled until the September 17 board meeting.

J. Calvin seconded the motion.

Ms. Peirce explained each policy in detail to the board.

1. Parental Notification of Employee Misconduct
2. Concussion Response Policy
3. Parental Engagement Policy
4. Prohibition Against DEI Practices
5. Open Meetings Act Requirements
6. Personal Communication Device Ban

The board **VOTED** to approve the motion.

VIII. New Business

A. L4L 2025 Engagement Letter

M. Lewis made a motion to approve the L4L 2025 Engagement Letter.

L. Davis seconded the motion.

The board **VOTED** to approve the motion.

B. Adjusted Board Meeting Schedule

After a brief discussion, the following action was taken to table the Adjusted Board Meeting Schedule until the September 17 board meeting.

IX. Closing Items

A. Next Scheduled Board Meeting

Next Scheduled Board Meeting is scheduled for September 17, 2025, at 3:45pm CT.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:20 PM.

Respectfully Submitted,
A. Holmes

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on August 14, 2025.