

APPROVED



Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time

Wednesday May 21, 2025 at 4:15 PM

Location

In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: <https://llac.io/RECBoard>

Meeting ID: 248 959 160 729

Passcode: de7HNh

Directors Present

A. Melo, C. Humphrey, J. Calvin, L. Davis (remote), M. Lewis (remote)

Directors Absent

None

Directors who arrived after the meeting opened

M. Lewis

Guests Present

A. Gibson, A. Miller (remote), D. Petropulos, D. Pierce, H. Ruiz (remote), K. Delaney, K. Welsh, K. Willmann, M. VanKirk, Megan Yamagata, Nadar Ali II, R. Reyes, Richard Cano, Robert Berry, Tochi Obinma, V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Wednesday May 21, 2025 at 4:18 PM.

B. Acceptance of EIC Board Appointment of Justin Calvin

C. Humphrey made a motion to Accept EIC Board appointment of Justin Calvin.

A. Melo seconded the motion.

The board **VOTED** to approve the motion.

C. Record Board Member Attendance

D. Introduction of In Person and Virtual Attendees

M. Lewis arrived at 4:20 PM.

E. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

A. Melo made a motion to Approve the May 21, 2025, Board Meeting Agenda.

L. Davis seconded the motion.

The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

A. Melo made a motion to approve the minutes from Board Meeting on 04-16-25.

C. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

IV. Reports

A. School Leader

1. Ms. Kristen Willmann reported achieved a B rating for the 2022-2023 school year, which is considered a strong performance relative to other local districts. She also shared a variety of attendance incentives and recognition events that are planned and being implemented to encourage student attendance and engagement throughout May 2025.
2. Ms. Willmann shared on Student enrollment is more evenly distributed between Edgewood and out-of-district students than previously thought, with higher numbers from Northside ISD. She also shared on attendance and ADA have significantly improved over last year, with positive trends continuing into May, mainly in part to incentive programs. She also added that April ended at 64% with

an ADA of 147 students and May enrollment is at 235 with ADA at 135 compared to 125 last year.

3. Ms. Willmann shared on the targeted improvement plan, specifically College Board course implementation which has shown better-than-expected results in senior course completion. Lastly, she added that she is expecting 40 graduates, exceeding the initial projection of 35.

B. Finance

The Board was presented with the financial statement as of April 30, 2025, including the balance sheet, income statement, cash projections, and revenues & expenses.

C. Management Organization

1. Mr. Berry gave a recap to the three marketing tiers for the upcoming school year, ranging from fully digital to comprehensive advertising strategies and the costs associated with each strategy. He also added that events can be tailored or omitted based on campus logistics and that contracts are flexible and can be canceled or adjusted if not effective.
2. Ms. Yamagata shared on Employee benefits renewal numbers for 2025-2026. She also added that the rate reductions for both PPO and HMO plans will result in significant savings for both the organization and employees for the upcoming plan year. The board members decided to remain with Hartford for the mentioned benefits and not to change premium costs. Lastly, she mentioned the Education Assistance Program option is a reimbursement program available at any time, not tied to open enrollment.

C. Humphrey made a motion to approve the HMO Alternate 1 Plan with the difference paid by the school.

L. Davis seconded the motion.

The board **VOTED** to approve the motion.

C. Humphrey made a motion to approve the current PPO Plan.

M. Lewis seconded the motion.

The board **VOTED** to approve the motion.

C. Humphrey made a motion to approve the current vision and dental plan.

J. Calvin seconded the motion.

The board **VOTED** to approve the motion.

Ms. Ruiz reminded to complete the survey if they had not already.

Ms. Chase spoke about the LLAC 25th Anniversary and recognized the board members with a graduation bell.

D. Legal

Ms. Pierce asked the board members to bring up federal funding handling with the district at the meeting next week. She also asked them to get more information on opportunities

that exist under SB 569, which opens virtual education for asynchronous and synchronous learning, creating new opportunities for instructional redesign and reaching more students.

V. New Business

A. OFSDP Application

Mr. Petropulos shared on the OFSDP waiver process and that it's ongoing since details keep changing; current model would be credit-based funding if approved. This item will be tabled for now.

B. 25-26 Course Catalog

C. Humphrey made a motion to approve the 2025-26 Course Catalog.

L. Davis seconded the motion.

Ms. Willmann shared on the only changes are to add Ingenuity courses already in use and to offer financial literacy as an elective.

The board **VOTED** to approve the motion.

C. Marketing & Recruitment Tier Approval

L. Davis made a motion to approve the Marketing & Recruitment Tier 3.

C. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

D. 2025-26 Board Meeting Calendar

C. Humphrey made a motion to approve the 2025-26 Board Meeting Calendar dates, but adjusting the meeting start time to 3:45pm CT.

A. Melo seconded the motion.

The board **VOTED** to approve the motion.

E. 25-26 Budget Approval

C. Humphrey made a motion to approve the 2025-26 Budget.

L. Davis seconded the motion.

The board **VOTED** to approve the motion.

VI. Open Discussion regarding future Board Agenda items

A. Open Discussion

Mr. Humphrey commended the Principal, staff and students, for all their hard work, as well as LLAC for all their support during the school year.

VII. Closing Items

A.

Next Scheduled Board Meeting

Next Scheduled Board Meeting is scheduled for June 18, 2025, at 4:15pm CT.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:57 PM.

Respectfully Submitted,
H. Ruiz

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on May 16, 2025.