APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time
Wednesday April 16, 2025 at 4:15 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/RECBoard
Meeting ID: 248 959 160 729
Passcode: de7HNh

Directors Present
A. Melo (remote), C. Humphrey, L. Davis (remote), M. Lewis (remote)

Directors Absent
None

Directors who left before the meeting adjourned
A. Melo

Guests Present
A. Holmes (remote), A. Miller (remote), D. Petropulos, D. Pierce (remote), G. Sharifi (remote), H. Ruiz (remote), Jasmin Schonherr (remote), Justin Calvin, K. Delaney (remote), K. Welsh (remote), K. Willmann, R. Reyes (remote), Robert Berry (remote), Will Thornhill (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Wednesday Apr 16, 2025 at 4:15 PM.

B. Record Board Member Attendance

C. Introduction of In Person and Virtual Attendees

D. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

C. Humphrey made a motion to Approve the April 16, 2025, Board Meeting Agenda.
M. Lewis seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

C. Humphrey made a motion to approve the minutes from Board Meeting on 03-19-25.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

IV. Reports

A. School Leader

1. Ms. Kristen Willmann reported a high attendance of 168 students (72%) on April 2nd, the highest since she started. Perfect attendance medals for March 17-21 and March 24-28 saw 64 and 68 students, with 32 achieving perfect attendance both weeks. The Fiesta medal reveal on April 4th was a success, with student Juliette designing the medal.
2. Ms. Willmann shared the partnership with Youth Empowerment Services was discussed, with students showing interest in job opportunities. Paperwork was filled out, and the counselor is maintaining contact to facilitate job placements.
3. Ms. Willmann shared on Court Attendance Initiative with 21 students attending. The judge was supportive and engaged with the students and families, understanding the school’s mission.
4. Ms. Willmann shared on the Spring Graduation date and time, May 28th at 3:00pm with 30-35 graduates.

B. Finance

1. The Board was presented with the financial statement as of March 31, 2025, including the balance sheet, income statement, cash projections, and revenues & expenses.
2. There was a discussion regarding the investing of funds. Mr. Welsh added that the process will be complete by end of the year.

C. Management Organization

1. Ms. Schonherr shared on a Cinco de Mayo Event and invited board members, staff, and students to a virtual Cinco de Mayo event on May 1st, featuring motivational speakers and cultural celebrations.
2. Mr. Berry presented three marketing tiers for the upcoming school year, ranging from fully digital to comprehensive advertising strategies and the costs associated with each strategy.
3. Mr. Thornhill shared on possible community events and data collection, using CRM tools for targeted outreach to help promote the school.
4. Mr. Holmes thanked the board members for attending the National Board Summit.

D. Legal

Ms. Pierce shared on the progress of legislative matters affecting public education and a possible voucher.

V. New Business

A. Directors & Officers and Employment Practices Liabilities Renewal

C. Humphrey made a motion to approve the Directors & Officers and Employment Practices Liabilities Renewal.
L. Davis seconded the motion.
After a brief discussion, the following action was taken to approve the Directors & Officers and Employment Practices Liabilities Renewal, pending confirmation that coverage amounts have not decreased.
The board **VOTED** to approve the motion.

Roll Call	
M. Lewis	Abstain
A. Melo	Aye
C. Humphrey	Aye
L. Davis	Aye

B. Budget Amendment

C. Humphrey made a motion to approve the Budget Amendment.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

VI. Open Discussion regarding future Board Agenda items

A. Open Discussion

1. Mr. Davis mentioned that the Board should discuss teacher pay increases. He also mentioned emphasizing the need to address this in future budget talks.
2. Mr. Melo brought up the idea of facilitating online meetings between students from different campuses. It was proposed to enhance interaction and community among Learn4Life schools.

A. Melo left at 5:30 PM.

VII. Closing Items

A. Next Scheduled Board Meeting

Next Scheduled Board Meeting is scheduled for May 21, 2025, at 4:15pm CT.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:43 PM.

Respectfully Submitted,
A. Holmes

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on April 11, 2025.