APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time
Wednesday November 20, 2024 at 4:15 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/RECBoard
Meeting ID: 248 959 160 729
Passcode: de7HNh

Directors Present
C. Humphrey, L. Davis (remote)

Directors Absent
M. Lewis

Guests Present
A. Holmes (remote), Alex Melo, C. Gray (remote), D. Petropulos (remote), D. Pierce (remote), G. Sharifi (remote), Grace Bautista (remote), H. Ruiz (remote), K. Delaney (remote), K. Welsh (remote), K. Willmann, Lori Witt (remote), M. VanKirk (remote), Nadar Ali II (remote), R. Reyes (remote), Robert Berry (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Wednesday Nov 20, 2024 at 4:18 PM.

B.

Record Board Member Attendance

C. Introduction of In Person and Virtual Attendees

Mr. Humphrey called for public comment and noted for the record that no member of the public was present to address the Board on any matter. He introduced Alex Melo, board member candidate, to the board and Mr. Melo gave a brief bio.

D. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

C. Humphrey made a motion to Approve the November 20, 2024, Board Meeting Agenda.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

C. Humphrey made a motion to approve the minutes from Board Meeting on 10-16-24.
L. Davis seconded the motion.
Approve the minutesfrom October 16, 2024.
The board **VOTED** to approve the motion.

IV. Reports

A. Finance

1. The Board was presented with the financial statement as of October 31, 2024, including the balance sheet, income statement, cash projections, and revenues & expenses with an explanation and discussion, along with a proposed December gift.
2. It was also explained that the budget is currently based on 12 months, but revenues are only received over 11 months. The decision on prorating the budget will be revisited in January.

B. School Leader

1. Ms. Willmann shared on her PPT and provided an update on student attendance and retention with current average attendance: 155 students.
2. Ms. Willmann also shared on STAAR tesing in which numbers showed improvement, but still needs work in Math. The school will be hiring another math teacher soon.

3. Ms. Willmann also spoke on one-on-one student appointments to ensure personalized attention and track student progress. She also shared that CPR training is a graduation requirement, and Mr. Shrum is now certified to train students.

4. Ms. Willmann shared on dates for winter graduation, Monday, December 16th at 3:00p with a reservation at Domingo restaurant afterward and the spring graduation scheduled for May 28, 2025 at 3:00pm; restaurant TBD.

C. Management Organization

Mr. Berry shared that a campaign involving billboards, digital ads, and TV spots is planned.

V. New Business

A. December Board Meeting Date

C. Humphrey made a motion to cancel the December 18, 2024, Board Meeting.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

B. $250 Staff Bonus in December

C. Humphrey made a motion to Approve the $250 Staff bonus to be in December pay period.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

C. Finance Audit Review

C. Humphrey made a motion to Approve Audit review to take place during the Finance Committee Meeting, on December 16, 2024.
L. Davis seconded the motion.
Audit review will take place on Monday, December 16th during the finance committee meeting so that it can be turned into EISD by Friday, December 27, 2024. Board review of the audit will take place at the January board meeting.
The board **VOTED** to approve the motion.

VI. Open Discussion regarding future Board Agenda items

A. Open Discussion

Mr. VanKirk mentioned there is a need to move forward with renovations or moves for the next school year. He has done a few site visits to help with the search of a possible new facility.

VII. Closing Items

A.

Next Scheduled Board Meeting

The next Scheduled Board Meeting in December was canceled and will reconvene on January 16, 2025.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:17 PM.

Respectfully Submitted,
A. Holmes

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on November 14, 2024.