

APPROVED



## Ridgeline Education Corporation

### Minutes

#### Board Meeting

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#### Date and Time

Wednesday October 16, 2024 at 4:15 PM

#### Location

In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: <https://llac.io/RECBoard>

Meeting ID: 248 959 160 729

Passcode: de7HNh

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#### Directors Present

C. Humphrey, L. Davis (remote), M. Lewis (remote)

#### Directors Absent

None

#### Guests Present

A. Gibson, A. Holmes (remote), A. Miller (remote), Bill Thompson (remote), D. Petropulos, D. Pierce (remote), David Konis (remote), Elizabeth Angelona (remote), H. Ruiz (remote), K. Delaney (remote), K. Welsh (remote), K. Willmann, M. VanKirk (remote), R. Reyes (remote), V. Chase (remote)

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#### I. Opening Items

##### A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Wednesday Oct 16, 2024 at 4:16 PM.

##### B.

## **Record Board Member Attendance**

### **C. Introduction of In Person and Virtual Attendees**

### **D. Pledge of Allegiance**

## **II. Approval of Agenda**

### **A. Approval of Agenda**

C. Humphrey made a motion to Approve the October 16, 2024, Board Meeting Agenda.

L. Davis seconded the motion.

The board **VOTED** to approve the motion.

## **III. Review and Approve Minutes from Previous Meeting(s)**

### **A. Prior Meeting Minutes**

C. Humphrey made a motion to approve the minutes from Board Meeting on 09-18-24.

M. Lewis seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Reports**

### **A. Finance**

1. The Board was presented with the financial statement as of September 30, 2024, including the balance sheet, income statement, cash projections, and revenues & expenses with an explanation and discussion. The budget was based upon an ADA of 172 and the school currently is at 149 ADA.
2. Mr. Davis asked what the basis for the November FSP payment was. Mr. Reyes answered that Reyes answered that Payment is based on Edgewood's projection of 170 ADA and that the Revenues are recognized based on ADA served, with additional funding going into deferred revenues.
3. Mr. Reyes also introduced a new interactive financial dashboard to the board members and will be emailed out when it is ready.

### **B. School Leader**

1. Ms. Willmann shared on her PPT and provided an update on student attendance and retention with current average attendance: 149 students (64% attendance rate).
2. Ms. Willmann also shared on the first campus municipal court meeting held on October 8, 2024, with 47 out of 100 families attending, and home visits, for students who did not attend the meeting, on October 9th and 10th.

3. Ms. Willmann also covered the current status of school performance ratings including discrepancies in Domain 3 data and the school's comprehensive support and improvement status.
4. Ms. Willmann shared on dates for winter graduation, December 6th at 3:00p with a reservation at Domingo restaurant afterward and the spring graduation scheduled for May 28, 2025 at 3:00pm; restaurant TBD.

### **C. Management Organization**

1. Mr. Petropulos shared how to incentivize teachers and staff to improve attendance, credit accrual, and retention. Incentives are expected to motivate teachers to improve student attendance and performance and the budget needs to be adjusted to accommodate the incentive payouts.
2. Mr. Davis asked how this would improve student attendance and mentioned a top-down approach by incentivizing management, specifically Principal Willmann and the retention officer. Mr. Petropulos agreed with both the incentives for teachers, principal, and retention officer. He will have an updated incentives chart for the November meeting.
3. Mr. VanKirk shared on the plans for expansion and growth, and he also touched on the Texas Charter Conference.
4. Mr. Holmes shared on Board member bios need updating and to get them turned in at their earliest convenience.

### **D. Legal Update**

Legal counsel shared that there was no legal update at this time. Ms. Peirce introduced Ms. Elizabeth Angelona from Schulman, Lopez, Hoffer, and Adelstein. Ms. Angelona updated the board on the A-F litigation which won't have a court decision until February 2025.

## **V. Open Discussion regarding future Board Agenda items**

### **A. Open Discussion**

1. Mr. Davis asked what the marketing strategies are to increase school awareness and enrollment. Mr. Petropulos mentioned he will contact marketing to see what the next stage is in advertising for L4L Edgewood.
2. Mr. Humphrey mentioned safety during the Halloween season and that he attended a Medal of Honor recipient event. He also shared on two possible board member candidates, Tony Cantu and Alex Melo.

## **VI. Closing Items**

### **A. Next Scheduled Board Meeting**

Next Scheduled Board Meeting November 20, 2024, at 4:15pm.

### **B.**

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:48 PM.

Respectfully Submitted,

A. Holmes

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In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on October 11, 2024.