APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time
Monday June 17, 2024 at 4:45 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/BZ0qQ
Dial in: 657-207-0015
Conference ID: 221761993#

Directors Present
C. Humphrey, L. Davis (remote), M. Lewis (remote)

Directors Absent
None

Guests Present
A. Gibson (remote), A. Holmes (remote), A. Magdaleno (remote), A. Miller (remote), C. Gray (remote), D. Petropulos (remote), G. Sharifi (remote), H. Ruiz (remote), Isabel Diaz (remote), K. Delaney (remote), K. Welsh (remote), K. Willmann (remote), M. VanKirk (remote), Megan Yamagata (remote), Nadar Ali II (remote), Pat Hill (remote), R. Reyes (remote), V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Monday Jun 17, 2024 at 4:48 PM.

B. Record Board Member Attendance

C. Introduction of In Person and Virtual Attendees

D. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

C. Humphrey made a motion to Approve the June 17, 2024, Board Meeting Agenda.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

C. Humphrey made a motion to approve the minutes from Board Meeting on 05-20-24.
M. Lewis seconded the motion.
The board **VOTED** to approve the motion.

IV. Reports

A. Finance

The Board was presented with the financial statement as of May 31, 2024, including the balance sheet, income statement, cash projections, and revenues & expenses with an explanation and discussion.

B. School Leader

1. Ms. Willmann thanked the board for all their support this past school year. She also thanked Ms. Bautista for reaching out to HEB and for helping the school receive a $125 gift card to use for the students' snack table.
2. Ms. Willmann shared:
    - Goal 1: Enrollment and Attendance with 157 students reenrolling for the 2024-25 SY. Mr. Davis asked what last year's student numbers were. Principal Willmann shared 208 students began in August 2023 with 150 of those students in attendance. She is confident that she will have more than 208 this August. Ms. Sharifi asked what the count timeline was. Principal Willmann shared that the ADA numbers are provided every 6 weeks.

    - Goal 5: Graduation: Ms. Willmann mentioned the winter graduation will be on Monday, December 16th at 3:00pm.

C. Management Organization

1. Ms. Yamagata shared on the benefits renewal including health insurance, dental and vision. She described each of the benefits offered for the school staff. She also shared on life insurance which would be paid by the employer. The board members also discussed FSA and contributions going into a spending account for the employees. Ms. Sharifi also shared the benefits of having an FSA.
2. Ms. Chase shared on the graduation and the excitement of the graduates. She also commended the student speakers on their extraordinary speeches. She also thanked the board members for their attendance at the graduation ceremony.

D. Legal Update

Legal counsel shared that there was no legal update at this time.

V. Consent Agenda Items

A. Items for Approval

C. Humphrey made a motion to approve the consent agenda items 1 & 2.
L. Davis seconded the motion.
Item 3 in the consent agenda was moved to new business for further discussion and approval.
The board **VOTED** to approve the motion.

VI. New Business

A. L4L Edgewood Amended 2024-25 Budget

After a brief discussion Mr. Welsh asked that this budget be tabled to the August board meeting.

B. Ridgeline Education Corp. Insurance Automatic Renewals

Ms. Magadaleno gave a brief description of the automatic insurance renewals taking place on July 8, 2024.

C. 2024–25 Annual Benefits Renewal

C. Humphrey made a motion to approve the benefits plan Ms. Yamagata provided as a school not to add 1% increase to the employees; employer/board members would cover the 1% increase.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

D. July Meeting Date Change

C. Humphrey made a motion to approve the July board meeting date change from July 17 to July 24.
M. Lewis seconded the motion.
The board **VOTED** to approve the motion.

VII. Open Discussion regarding future Board Agenda items

A. Open Discussion

1. Mr. Davis shared on the EISD meeting that was held on June 5, 2024. Mr. Welsh also mentioned the school will be saving money overall. Both gentlemen are very happy with how the meeting went.
2. The board members thanked Principal Willmann and her school staff for the well-planned graduation ceremony, and LLAC staff for coming to Texas for the graduation to support herself and the students.

VIII. Closing Items

A. Next Scheduled Board Meeting

Next Scheduled Board Meeting July 24 2024, at 4:15pm.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:54 PM.

Respectfully Submitted,
A. Holmes

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on June 12, 2024.