APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time
Thursday March 21, 2024 at 4:45 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/BZ0qQ
Dial in: 657-207-0015
Conference ID: 221761993#

Directors Present
C. Humphrey, L. Davis (remote), M. Lewis

Directors Absent
None

Guests Present
A. Gibson (remote), A. Holmes (remote), A. Miller (remote), Bill Thompson (remote), C. Guadiana (remote), H. Ruiz (remote), Jasmin Schonherr (remote), K. Willmann, Kandace Delaney (remote), M. VanKirk (remote), R. Reyes (remote), V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Thursday Mar 21, 2024 at 4:45 PM.

B.

Record Attendance and Guests

C. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

L. Davis made a motion to Approve the March 21, 2024, Board Meeting Agenda.
C. Humphrey seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

C. Humphrey made a motion to Approve the minutes from Board Meeting on 02-21-24.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

IV. Reports

A. Finance

The Board was presented with the balance sheet, cash balance, and financial statement as of February 29, 2024, including the balance sheet, income statement, cash projections, and revenues & expenses.

B. School Leader

1. Ms. Willmann shared her report on KPI's and goals.
2. Ms. Willmann shared:
    - Goal 1: Enrollment and Attendance with 253 enrolled students and with an average of 133 in regular attendance.
        - Mr. Reyes shared every 6 weeks ADA gets adjusted on the report. He is also making sure with TEA on the ADA report that the numbers are correct.
        - Mr. Davis mentioned that ADA is down in March due to spring break and asked if it is the same for other school districts. Principal Willmann agreed the reason for low attendance is spring break and would look into other districts to see if their numbers were down as well.
            - Principal Willmann shared about the students that earned the trip to Fiesta Texas due to their high attendance.

- Goal 3: Personalizing Student Learning: Ms. Willmann shared on visiting the L4L schools in San Diego. Including San Diego Workforce, Diego Valley East, and Diego Hills Central. She loved the “Bay” at the schools and is hoping to have that at L4L Edgewood in the future.

- Goal 4: Ms. Willmann shared on the Texas Teacher Evaluation should be done by May.

- Goal 5: Graduation: Ms. Willmann shared the spring graduation will be on June 3rd at 10:00am with approximately 41 students graduating. She also thanked Dr. Hill and Mr. Petropulos for taking care of the school in her absence and visiting San Diego.

C. Management Organization

1. Ms. Jasmin Schonherr shared on the College Access Program (CAP). She also mentioned fee waivers for students that would like to apply to colleges through the Common Black App. She spoke on a scholarship being offered to graduates to use for post-secondary education.
2. Ms. Guadiana shared on benefits and a timeline on slide 4 of the management report. Principal Willmann asked about social security deductions and Ms. Guadiana said she would get that information for her.
3. Mr. Reyes shared that he is working with Ms. Perkins on the 2024-25 budget to include staffing salaries as well as discussing ESSR funds with Principal Willmann and will have an updated budget at the April board meeting.

D. Legal Update

Mr. Miller shared a brief update on the task force contract negotiations with EISD.

V. New Business

A. 2024-25 Board Meeting Schedule

Mr. Holmes asked the board if they were opposed to changing the board meeting day to the 3rd Wednesday of the month instead of the 3rd Monday due to holidays that fall on Mondays. He also mentioned moving the meeting time up to 4:15p. Mr. Holmes will be sending out the updated meeting schedule to the board members to take a closer look, and it will be voted on at the April board meeting.

VI. Closed Session

A.

Closed Session: The Board may adjourn into Closed Session on any item listed above or below as appropriate to that item pursuant to the Texas Open Meetings Act.

C. Humphrey made a motion to Move into closed session at 5:19 pm.
M. Lewis seconded the motion.
Mr. Humphrey made a motion to go into closed session to discuss the EISD contract update and to consult with legal.

Motion to move into closed session at 5:19 pm
The board **VOTED** to approve the motion.

VII. Reconvene into Open Session

A. Reconvene into Open Session and take action, as needed, on items discussed in Closed Session.

Reconvened into Open Session at 5:29 pm. No action was taken in closed session.

VIII. Open Discussion regarding future Board Agenda items

A. Open Discussion

Dr. Hill also congratulated Ms. Willmann for all her hard work keeping up student enrollment.

IX. Closing Items

A. Next Scheduled Board Meeting

Next Scheduled Board Meeting April 15, 2024.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:32 PM.

Respectfully Submitted,
A. Holmes

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on August 16, 2023