APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time
Wednesday February 21, 2024 at 3:45 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/BZ0qQ
Dial in: 657-207-0015
Conference ID: 221761993#

Directors Present
C. Humphrey, L. Davis (remote)

Directors Absent
M. Lewis

Guests Present
A. Gibson (remote), A. Holmes (remote), A. Miller (remote), D. Petropulos (remote), D. Pierce (remote), G. Sharifi (remote), H. Ruiz (remote), K. Welsh (remote), K. Willmann, Pat Hill (remote), R. Reyes (remote), V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Wednesday Feb 21, 2024 at 3:45 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

L. Davis made a motion to Approve the February 21, 2024, Board Meeting Agenda.
C. Humphrey seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

C. Humphrey made a motion to approve the minutes from Board Meeting on 01-17-24.
L. Davis seconded the motion.
Motion to Approve the minutes from January 17, 2024.
The board **VOTED** to approve the motion.

IV. Reports

A. Finance

1. The Board was presented with the balance sheet, cash balance, and financial statement as of January 31, 2024, including the balance sheet, income statement, and cash projections.
2. Mr. Humphrey mentioned there is an excess of funds in Advertising/Misc. which could help with increasing student enrollment.

B. School Leader

1. Ms. Willmann shared her report on KPI's and goals.
2. Ms. Willmann shared:
    - Goal 1: Enrollment and Attendance with 253 enrolled students and with 142 in regular attendance.
    - Goal 3: Personalizing Student Learning: Ms. Willmann shared on visiting the L4L schools in San Diego. Dr. Hill and Mr. Petropulos will be covering the campus in her absence.
    - Goal 4: Ms. Willmann shared on the Texas Teacher Evaluation and Support System with all teachers being observed using the T-TESS

instrument.

- Goal 5: Graduation: Ms. Willmann shared the spring graduation will be on June 3rd at 10:00am with approximately 60+ students graduating.

C. Management Organization

1. Ms. Chase shared on the Black History Month Event that is being offered by the External Affairs Department. She also shared on the National Schools Choice Week including information on a parent survey taken during the event.

V. New Business

A. EISD Contract Negotiation Task Force Updates

Ms. Peirce mentioned there are no updates at this time. She will have an update for the board at the March board meeting. Mr. Welsh mentioned that EISD paid its outstanding amount owed and therefore that no longer needed to be included.

B. Armstrong, Vaughan and Associates Invoice

C. Humphrey made a motion to Motion to Approve the Armstrong, Vaughn, and Associates Invoice.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

C. Loan Repayment to LLAC

L. Davis made a motion to Motion to Approve the pay-off of the LLAC loan.
C. Humphrey seconded the motion.
The board **VOTED** to approve the motion.

VI. Open Discussion regarding future Board Agenda items

A. Open Discussion

1. Mr. Miller congratulated the board on its students' successes and on paying off some of its debt.
2. Dr. Hill also congratulated Ms. Willmann for all her hard work keeping up student enrollment.

VII. Closing Items

A. Next Scheduled Board Meeting

1. Next Scheduled Board Meeting March 21, 2024 at 4:45p CT.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:18 PM.

Respectfully Submitted,
A. Holmes

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on August 16, 2023