APPROVED

# Ridgeline Education Corporation

# Minutes

## Board Meeting

**Date and Time**
Wednesday January 17, 2024 at 4:45 PM

**Location**
**In person:** 1922 S General McMullen Drive, San Antonio, TX 78226

**Virtual via Microsoft Teams:** https://llac.io/BZ0qQ
Dial in: 657-207-0015
Conference ID: 221761993#

**Directors Present**
C. Humphrey, L. Davis (remote), M. Lewis (remote)

**Directors Absent**
*None*

**Guests Present**
A. Holmes (remote), A. Miller (remote), G. Sharifi (remote), H. Ruiz (remote), Jeannette Cook (remote), K. Welsh (remote), K. Willmann, M. VanKirk (remote), Nadar Ali II (remote), Pat Hill (remote), Phil Vaughn (remote), R. Reyes (remote)

### I. Opening Items

#### A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Wednesday Jan 17, 2024 at 4:48 PM.

#### B. Record Attendance and Guests

### C. Pledge of Allegiance

## II. Approval of Agenda

### A. Approval of Agenda

C. Humphrey made a motion to Approve the January 17, 2024, Board Meeting Agenda.
M. Lewis seconded the motion.
The board **VOTED** to approve the motion.

## III. Review and Approve Minutes from Previous Meeting(s)

### A. Prior Meeting Minutes

C. Humphrey made a motion to approve the minutes from Board Meeting on 11-29-23.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

## IV. Reports

### A. Ridgeline Education Corporation 2022-23 Financial Audit

C. Humphrey made a motion to accept the 2023 audit as presented.
L. Davis seconded the motion.
1. Mr. Vaughn explained the audit that took place for the 2023 school year.
2. Mr. Welsh also helped explain the school's line of credit.
3. Mr. Vaughn also shared getting the student count up will certainly help.
The board **VOTED** to approve the motion.

### B. Finance

1. The Board was presented with the balance sheet, cash balance, and financial statement as of December 31, 2023, including the balance sheet, income statement, and cash projections, with CSP & ESSR funds moving over and receiving the 3rd payment form EISD.
2. Mr. Daivs mentioned the goal to get ADA at 75%; it is currently at 70%.
3. Mr. Welsh also shared that EISD still owes money to the school but needs confirmation on the calculations which have been held by EISD since July and October 2023.
4. Guita recommends starting communications again with EISD.

### C. School Leader

1. Ms. Willmann shared her report on KPI's and goals.
2. Ms. Willmann shared:

- Goal 1: Enrollment and Attendance with 243 enrolled students and with 133 in regular attendance.
- Goal 2: Assessments: Ms. Willmann shared on December 2023 STAAR results with English, Math, percentages moving up but a 1 % decline in History, and Biology percentages went slightly down.
- Goal 3: Personalizing Student Learning: Ms. Willmann shared on events that her students and parents did before the winter break.
- Goal 5: Graduation: Ms. Willmann shared the graduation on December 11th went very well and is anticipating a minimum of 50 students graduating in the spring.

3. Ms. Willmann also shared on how proud she is of her staff.

**D. Management Organization**

1. Dr. Cook shared an update on talent acquisitions with hiring a new history teacher.
2. Mr. Holmes shared that LLAC is offering an event on Black History Month beginning February 1st. He will send out the event information to all the board members via email.

## V. New Business

**A. EISD Contract Negotiation Task Force Updates**

The Board requested that this item be moved to Closed session.

## VI. Closed Session

**A. The Board may adjourn into Closed Session on any item listed above or below as appropriate to that item pursuant to the Texas Open Meetings Act.**

C. Humphrey made a motion to to go into closed session to discuss the EISD contract update and to consult with legal.
L. Davis seconded the motion.
Motion to move into closed session at 5:33 pm.
The board **VOTED** to approve the motion.

## VII. Reconvene into Open Session

**A. Reconvene into Open Session and take action, as needed, on items discussed in Closed Session**

Reconvened into Open Session at 5:52 pm. No action was taken in closed session.

## VIII. Open Discussion regarding future Board Agenda items

### A. March Board Meeting Rescheduled

C. Humphrey made a motion to move the board meeting from March 18th to March 21st at 4:45p CT.
L. Davis seconded the motion.
Mr. Davis asked that the March 18th board meeting be moved since he will not be able to attend due to scheduling conflict.
The board **VOTED** to approve the motion.

## IX. Closing Items

### A. Next Scheduled Board Meeting

Next Scheduled Board Meeting February 21, 2024.

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
A. Holmes

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In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on August 16, 2023