APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time
Wednesday November 29, 2023 at 4:45 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/BZ0qQ
Dial in: 657-207-0015
Conference ID: 221761993#

Directors Present
C. Humphrey, M. Lewis (remote)

Directors Absent
L. Davis

Guests Present
A. Holmes (remote), A. Miller (remote), D. Pierce (remote), Grace Bautista, H. Ruiz (remote), K. Welsh (remote), K. Willmann, M. VanKirk (remote), Pat Hill (remote), R. Reyes (remote), V. Chase (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Wednesday Nov 29, 2023 at 4:48 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

C. Humphrey made a motion to Approve the November 29, 2023, 2023 Board Meeting Agenda.
M. Lewis seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

C. Humphrey made a motion to approve the minutes from Board Meeting on 10-16-23.
M. Lewis seconded the motion.
The board **VOTED** to approve the motion.

IV. Reports

A. Finance

The Board was presented with the balance sheet, cash balance, and financial statement as of October 31, 2023, including the balance sheet, income statement, and cash projections.

B. School Leader

1. Ms. Willmann shared her report with items including enrollment and attendance. Teachers helped increase attendance in their classes, as well, the school had events to include a pizza party, paletas with the principal, and home visits with 11 students returning to school.
2. Ms. Willmann also shared:
    - Goal 1: Enrollment and Attendance with 253 enrolled students and with 140 in regular attendance.
    - Goal 2: Assessments: Ms. Willmann shared that 85% of students have done assessments so far.
    - Goal 3: Personalizing Student Learning: Ms. Willmann shared that 99% of students have appointments with their mentor teacher every 4-6 weeks.
    - Goal 4: Instructional program: Ms. Willmann shared that all staff have been trained in T-TESS.

- Goal 5: Graduation: Ms. Willmann shared the graduation will be on December 11th at 3:00p, with an anticipated 31 students graduating.

C. Management Organization

Ms. Bautista shared on marketing and outreach with graduation planning and community relations. She also shared on the Bexar County Foster Youth Care Summit on 11/30/23.

V. New Business

A. EISD Contract Negotiation Task Force Updates

The Board requested that this item be moved to Closed session.

VI. Closed Session

A. Closed Session

C. Humphrey made a motion to go into closed session to discuss the EISD contract update and to consult with legal.
M. Lewis seconded the motion.
Mr. Humphrey made a motion to go into closed session to discuss the EISD contract update and to consult with legal.

Motion to move into closed session at 5:16 pm
The board **VOTED** to approve the motion.

VII. Reconvene into Open Session

A. Reconvene into Open Session

Reconvened into Open Session at 5:39 pm. No action was taken in closed session.

VIII. Open Discussion regarding future Board Agenda items

A. Open Discussion

Mr. Humphrey congratulated the school team and LLAC team on enrollment and hard work with school morale and attendance numbers. He also wished everyone Happy Holidays.

IX. Closing Items

A. Next Scheduled Board Meeting

C. Humphrey made a motion to cancel the December meeting.
M. Lewis seconded the motion.

1. Mr. Humphrey recommended to the board the cancelling of the December 13th meeting since the next meeting is only 2 weeks from the current board meeting. He would like to reconvene for the January 16th, 2024, meeting.
2. Mr. Humphrey made a motion to cancel the December meeting.

The board **VOTED** to approve the motion.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:47 PM.

Respectfully Submitted,
A. Holmes

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on August 16, 2023