



## Ridgeline Education Corporation

### Minutes

#### Board Meeting

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##### Date and Time

Monday October 16, 2023 at 4:45 PM

##### Location

In person: 1922 S General McMullen Drive, San Antonio, TX 78226

**Virtual via Microsoft Teams:** <https://llac.io/BZ0qQ>

Dial in: 657-207-0015

Conference ID: 221761993#

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##### Directors Present

C. Humphrey, L. Davis (remote), M. Lewis (remote)

##### Directors Absent

None

##### Guests Present

A. Gibson (remote), A. Holmes (remote), A. Miller (remote), C. Gray (remote), D. Pierce (remote), G. Sharifi (remote), H. Ruiz (remote), K. Welsh (remote), K. Willmann, Pat Hill

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#### I. Opening Items

##### A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Monday Oct 16, 2023 at 4:47 PM.

##### B. Record Attendance and Guests

##### C.

## **Pledge of Allegiance**

### **II. Approval of Agenda**

#### **A. Approval of Agenda**

C. Humphrey made a motion to Approve the October 16, 2023, 2023 Board Meeting Agenda.

M. Lewis seconded the motion.

The board **VOTED** to approve the motion.

### **III. Review and Approve Minutes from Previous Meeting(s)**

#### **A. Prior Meeting Minutes**

C. Humphrey made a motion to approve the minutes from Board Meeting on 09-18-23.

L. Davis seconded the motion.

Approve the minutes from September 18, 2023

The board **VOTED** to approve the motion.

### **IV. Reports**

#### **A. Finance**

Mr. Welsh shared on the balance sheet, cash balance, and financial statement as of September 30, 2023, including the balance sheet, income statement, and cash projections. Mr. Welsh also mentioned that there will be a change in CSP funds in October. Last, he noted that a loan payment to LLAC will be made this month which will be \$215K + interest.

#### **B. School Leader**

1. Ms. Willmann shared her report with items including the new science teacher, Chase Winkler and Counselor, April Pena. She also shared on KPI's and goals.
2. Dr. Gibson helped present these goals and mentioned that the School Action Planned was rebranded and is now Key Performance Indicators (KPI).
3. Ms. Willmann also shared on the end of the year report and progress updates that will be given at each board meeting. She also shared on each goal. Goal 1: Enrollment and Attendance with 226 enrolled students and hopes to be at 75% in attendance by the end of October.
4. Mr. Davis would like to focus on students that haven't been attending and getting those students back in the classroom.
5. Goal 2: Assessments: Ms. Willmann shared that 85% of students have done assessments so far.
6. Goal 3: Personalizing Student Learning: Ms. Willmann shared that 95% of students have appointments with their mentor teacher every 4-6 weeks.

7. Goal 4: Instructional program: Ms. Willmann shared that all staff will be trained in T-TESS by February 2024 and also mentioned STAAR goals for each student.
8. Goal 5: Graduation: Ms. Willmann shared a checklist is completed by each senior to make sure they are eligible for graduation. There will be a fall graduation on December 11th at 3:00p, with 26 students graduating.

### **C. Management Organization**

1. Dr. Hill shared on attendance and enrollment efforts. He mentioned that the juvenile court system has a representative helping with gathering students who aren't attending and getting them back to school.
2. Mr. Davis mentioned that with the numbers of students enrolled and attendance, the numbers are at 56% and the school needs to be at 75%. He would like to know how to ensure the students will attend. He also mentioned a 3rd party truancy officer would be a good idea to help.
3. Mr. Gray mentioned a community liaison would benefit the school as well as a 3rd party truancy officer.

## **V. New Business**

### **A. December Board Meeting Date**

C. Humphrey made a motion to Approve the December board meeting be moved to December 13th at 11:30a CT.

M. Lewis seconded the motion.

The December board meeting scheduled for December 11th is on the same day as the fall graduation.

The board **VOTED** to approve the motion.

### **B. EISD Contract Negotiation Task Force Updates**

Ms. Pierce asked to be moved into executive session to discuss.

## **VI. Closed Session**

### **A. Closed Session**

The Board may adjourn into Closed Session on any item listed above or below as appropriate to that item pursuant to the Texas Open Meetings Act.

C. Humphrey made a motion to move into closed session at 5:47 pm.

M. Lewis seconded the motion.

The board **VOTED** to approve the motion.

## **VII. Reconvene into Open Session**

### **A. Reconvene into Open Session**

Reconvened into Open Session at 6:02 pm. No closed session action was taken.

## **VIII. Open Discussion regarding future Board Agenda items**

### **A. Open Discussion**

1. Mr. Davis would like to add a community liaison update on the November agenda.
2. Mr. Welsh mentioned that he will work on the finance part of hiring a part-time community liaison position.
3. Mr. Gray would like an update on the juvenile court item that Dr. Hill touched on.

## **IX. Closing Items**

### **A. Next Scheduled Board Meeting**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:07 PM.

Respectfully Submitted,  
A. Holmes

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In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on August 16, 2023