APPROVED

Ridgeline Education Corporation

Minutes

Board Meeting

Date and Time
Monday September 18, 2023 at 4:45 PM

Location
In person: 1922 S General McMullen Drive, San Antonio, TX 78226

Virtual via Microsoft Teams: https://llac.io/BZ0qQ
Dial in: 657-207-0015
Conference ID: 221761993#

Directors Present
C. Humphrey, L. Davis (remote), M. Lewis (remote)

Directors Absent
None

Guests Present
A. Holmes (remote), Adam Miller (remote), Angela Magdaleno (remote), Bill Thompson (remote), Chad Gray (remote), Denise Pierce (remote), Guita Sharifi (remote), H. Ruiz (remote), K. Willmann, Kevin Welsh, Mike VanKirk, Nicole Perkins (remote), Pat Hill (remote)

I. Opening Items

A. Call the Meeting to Order

C. Humphrey called a meeting of the board of directors of Ridgeline Education Corporation to order on Monday Sep 18, 2023 at 4:49 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

II. Approval of Agenda

A. Approval of Agenda

L. Davis made a motion to Approve the September 18, 2023 Board Meeting Agenda.
C. Humphrey seconded the motion.
The board **VOTED** to approve the motion.

III. Review and Approve Minutes from Previous Meeting(s)

A. Prior Meeting Minutes

C. Humphrey made a motion to approve the minutes from Board Meeting on 08-21-23.
L. Davis seconded the motion.
The board **VOTED** to approve the motion.

IV. Reports

A. Finance

Mr. Welsh shared on the balance sheet, cash balance, and financial statement as of August 31, 2023, including the balance sheet, income statement, and cash projections. Mr. Davis stated that he was pleased with the cash flow projections and spoke on CSP grant issues.

B. School Leader

1. Ms. Willmann shared her report with items including the first bell ringing this school year, 23 graduates for December, a new part-time counselor, enrollment of 221 as of 9/21/ 23 with attendance approximately 68% each day.
2. Ms. Willmann also shared on opportunities with partnerships, with the first one in October.
3. Ms. Willmann shared the 2023-24 master KPI schedule and team building activities for her staff, as well as a standard response protocol and Raptor Panic Button training.

C. Management Organization

1. Mr. VanKirk shared there were 2 meetings with EISD, one being a finance meeting with Ms. Sharifi and Mr. Welsh. The second meeting was with the superintendent to go over compliance.
2. Mr. Welsh shared the meeting went well and in a good direction. He feels there will be forward movement and access was given to the Data Suite system. Mr. Welsh

also mentioned that ESSR funds are available to the school and will work on a budget for these funds.

3. Ms. Sharifi added the finance committee will meet with EISD before the next payment is due and that the district will give their feedback soon.

V. New Business

A. Board Member Term Renewals

C. Humphrey made a motion to Approve the acknowledgment of Mr. Daivs for a 3-year term.
M. Lewis seconded the motion.
The board acknowledged the re-appointment by the sole member Education Improvement Corporation for Mr. Davis to a 3-year term
The board **VOTED** to approve the motion.

Roll Call

C. Humphrey	Aye
M. Lewis	Aye
L. Davis	Abstain

C. Humphrey made a motion to Approve the Acknowledgment of Ms. Lewis for a 3-year term.
L. Davis seconded the motion.
The board acknowledged the re appointment by the sole member Education Improvement Corporation for Ms. Lewis to a 3-year term
The board **VOTED** to approve the motion.

Roll Call

M. Lewis	Abstain
L. Davis	Aye
C. Humphrey	Aye

L. Davis made a motion to Approve the Acknowledgment of Mr. Humphrey for a 2-year term.
M. Lewis seconded the motion.
The board acknowledged the re appointment by the sole member Education Improvement Corporation for Mr. Humphrey to a 2-year term
The board **VOTED** to approve the motion.

Roll Call

M. Lewis	Aye
C. Humphrey	Abstain
L. Davis	Aye

C. Humphrey made a motion to Approve board members remain in current roles and titles.
M. Lewis seconded the motion.
Mr. Humphrey made a motion to keep current board member roles and titles.
The board **VOTED** to approve the motion.

B. 2023-24 L4L Edgewood Employee Handbook

C. Humphrey made a motion to Approve the 2023-24 Employee Handbook.
M. Lewis seconded the motion.
Ms. Perkins shared on the memo of changes to the employee handbook for the 2023-24 school year.
The board **VOTED** to approve the motion.

C. 2023-24 Edgewood Parent/Student Handbook

C. Humphrey made a motion to Approve the 2023-24 Parent/Student Handbook.
M. Lewis seconded the motion.
Ms. Willmann shared on the changes to the 2023-24 Parent/Student Handbook.

Mr. Humphrey motioned to go into closed session at 5:13pm.
The board **VOTED** to approve the motion.

D. Revised 2023-24 School Calendar

C. Humphrey made a motion to Approve the 2023-24 school calendar.
M. Lewis seconded the motion.
Ms. Willmann shared the changes of the 2023-24 school calendar, including testing day changes and school times.
The board **VOTED** to approve the motion.

E. Revised 2023-24 Board Meeting Schedule

C. Humphrey made a motion to Approve the 2023-24 board meeting calendar.
L. Davis seconded the motion.
Mr. Holmes shared on the updated board calendar meeting dates for November, January, and February.
The board **VOTED** to approve the motion.

F. Insurance Renewals (Automatic)

Mr. Holmes shared on the Insurance policies automatically renewed.

G. EISD Contract Negotiation Task Force Updates

Ms. Pierce gave a brief update.

VI. Closed Session

A. Closed Session

C. Humphrey made a motion to move into closed session at 5:36 pm.
L. Davis seconded the motion.

The Board may adjourn into Closed Session on any item listed above or below as appropriate to that item pursuant to the Texas Open Meetings Act.
Mr. Humphrey made a motion to go into closed session to discuss the meeting with LLAC and EISD on 9/18/23 with regards to the EISD contract update and to consult with legal. The board **VOTED** to approve the motion.

VII. Reconvene into Open Session

A. Reconvene into Open Session

Reconvene into Open Session and take action,as needed, on items discussed in Closed Session.

Reconvened into Open Session at 6:12 pm.

VIII. Open Discussion regarding future Board Agenda items

A. Open Discussion

Mr. Humphrey thanked Mr. Davis for his service as a board member and for attending the EISD meeting.

IX. Closing Items

A. Next Scheduled Board Meeting

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:17 PM.

Respectfully Submitted,
A. Holmes

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the Board may enter closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting.

Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Timely notice of this meeting was posted on August 16, 2023