APPROVED

Élan Academy Charter School

Minutes

Board of Directors Meeting

Date and Time
Wednesday October 29, 2025 at 5:30 PM

Location
6501 Berkley Dr. New Orleans, LA 70131

6501 Berkley Dr., New Orleans, LA 70131; (504) 619-9720; www.elanacademy.org

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. The meeting will be held on the campus of the school.

All meetings are lived streamed from: https://tinyurl.com/elanboard

Directors Present
C. Silas, D. Patin, G. Thomas-Batiste, J. Thibodeaux, L. Knight

Directors Absent
D. Barnes, G. Briggs

Guests Present
M. Clark

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Thibodeaux called a meeting of the board of directors of Élan Academy Charter School to order on Wednesday Oct 29, 2025 at 5:42 PM.

C. Approve Minutes from September Board Meeting

D. Patin made a motion to approve the minutes from September 2025 Board Meeting on 09-24-25.
G. Thomas-Batiste seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Medication Application Discussion

A. Presentation by HEAL on Medicaid Application Process

Deborah Palmer Connie Balogne from HEAL provided information on Medicaid application. Federal requirements require certain information, such as SSN, on the initial application.

III. CEO Report

A. CEO Report

Dr. Clark presented the CEO report.

- Enrollment short of budget but hoping for improvements in future counts. Significant number of new scholars
- Powerschool transition almost complete
- CEO goal progress update was provided

IV. Academic Achievement Committee

A. Committee Report

G. Thomas-Baptiste provided the Academic Committee report and Dr. Clark presented beginning of the year testing results.

- Presented common term sheet used when talking about academic results
- Discussion about change to Student Performance Score criteria

V. CEO Support And Eval

A.

Committee Report

D. Patin presented CEO Support Committee report.

- Discussed committee's goals and gave a progress update. Circulated templates for CEO contract, evaluation, and deliverables timelines.

VI. Finance/Development Committee

A. FYE 2026 YTD Financial Review

J. Thibodeaux presented FYE 2026 YTD financial report. See September Financial Report prepared by 4SS for more information.

- No major changes to forecast from September board meeting.
- All financial dashboard metrics are satisfactory.
- Minimal receivables compared to prior years.
- Owed credits from BCBS

B. FYE 2025 Audit Status

J. Thibodeaux gave status update on the FYE 2025 audit. Fieldwork will hopefully be completed by 11/7. On track for draft and submittal with regulatory deadlines.

VII. Governance

A. Committee Report

No Governance Committee Report

VIII. Other Business

A. FYE 2025 Compliance Questionnaire Adoption

D. Patin made a motion to adopt FYE 2025 LLA Compliance Questionnaire.
L. Knight seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. PTO Policy Change

D. Patin made a motion to amend PTO policy on recommendation from CEO to the following: all 12-month employees will receive 5 personal days up from 3 personal days under the current policy.
C. Silas seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Liberty Bank Account Closing

D. Patin made a motion to to close Liberty Bank account.

G. Thomas-Batiste seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Additional LAMP Investments

D. Patin made a motion to authorize CEO to transfer funds from the closed Liberty Bank account of approximately $400,000 to the LAMP account.
L. Knight seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
L. Knight

Guests are welcome to speak during each agenda item with recognition from the presiding officer. In the event to comments or debate may appear to be lengthy, the presiding officer will set a time limit the open comment period; will define the time length each person is afforded to speak; will recognize the order of the respondents, and each person will be asked to state their name, city, parish, and affiliation with the school (examples: employee, administration, parent, community guest, school board representative). This policy subject to change, as necessary.