APPROVED

Élan Academy Charter School

Minutes

Board Meeting

Date and Time
Wednesday August 28, 2024 at 5:30 PM

Elan Academy
6501 Berkley Dr.
New Orleans, LA 70131
(504) 619-9720
www.elanacademy.org

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. The meeting will be held on the campus of the school.

All meetings are streamed at https://www.youtube.com/@Elanacademynola

Directors Present
D. Patin, G. Briggs, J. Thibodeaux

Directors Absent
D. Barnes, R. Green, S. Rademaker

Guests Present

Lori Knight, M. Clark

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Patin called a meeting of the board of directors of Élan Academy Charter School to order on Wednesday Aug 28, 2024 at 5:43 PM.

C. Approval of Today's Meeting Agenda

G. Briggs made a motion to Approve meeting agenda.
Seconded by Lori Knight, new board member
The board **VOTED** unanimously to approve the motion.

D. Approval of Prior Meeting Minutes

J. Thibodeaux made a motion to approve the minutes from Board Meeting on 07-17-24.
G. Briggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Head of School Report

A. Head of School Report

Discussed operational matters being performed around school
Discussed inspections to be scheduled and performed by NOLA-PS
Discussed hiring updates
Discussed Teacher events and motivations
Discussed charter renewal process - meeting Friday and notice to renew due date - prepared and ready for submission
Discussion of enrollment status and comparison to enrollment targets
Discussed diagnostic testing for beginning of year, tutoring intervention and testing strategies, along with teacher accountability and development
Discussed Patrick Leahy grant to develop an edible garden
Discussed upcoming events including Sept. 7 Luau

G. Briggs made a motion to approve head of school report.
Seconded by Lori Knight, new board member
The board **VOTED** unanimously to approve the motion.

III. Governance Committee Report

A.

Governance Committee Report

Discussed Head of School
Discussed Board Recruitment efforts, including recommendation for moving interest of Dr. Thomas to full board for vote
Discussed vendor status
Discussed LEA Compliance documents
Discussed broadcast compliance
Discussed parent representative to board status

J. Thibodeaux made a motion to approve governance committee report.
G. Briggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Academic

A. Academic Committee Report

Discussed BOY testing
Discussed target goals moving forward and accountability plans
J. Thibodeaux made a motion to approve academic committee report.
Seconded by Lori Knight, new board member
The board **VOTED** unanimously to approve the motion.

V. Finance

A. Finance Committee Report –

Discussed LAMP transfer status
Discussed July reports and financial status
Discussed account receivable updates with NOLA-PS
Discussed open accounts status
Discussed September audit approval and upcoming compliance questionnaire

G. Briggs made a motion to approve finance committee report.
Seconded by Lori Knight, new board member
The board **VOTED** unanimously to approve the motion.

VI. Development

A. Development Committee Report –

No report to provide
Discussed composition of committee with the addition of Lori Knight

VII. Additional Business

A. Old Business

B. New Business

Discussed the handbook assurance confirmation and updates to comply with statutory and NOLA-PS updates

Discussed the new cell phone policy, additional Title IX policy, including grievance policy.
Motion to approve and adopt the Elan family handbook for the 24-25 academic year.
G. Briggs seconded the motion.
Lori Knight, new board member, motioned for approval
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:32 PM.

Respectfully Submitted,
G. Briggs

Guests are welcome to speak during each agenda item with recognition from the presiding officer. In the event to comments or debate may appear to be lengthy, the presiding officer will set a time limit the open comment period; will define the time length each person is afforded to speak; will recognize the order of the respondents, and each person will be asked to state their name, city, parish, and affiliation with the school (examples: employee, administration, parent, community guest, school board representative). This policy subject to change, as necessary.