APPROVED

Élan Academy Charter School

Minutes

March Board Meeting

Date and Time
Wednesday March 20, 2024 at 6:00 PM

Location
6501 Berkley Dr.
New Orleans, LA 70131

Elan Academy
6501 Berkley Dr.
New Orleans, LA 70131
(504) 619-9720
www.elanacademy.org

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. The meeting will be held on the campus of the school.

Directors Present
D. Barnes, D. Patin, G. Briggs, J. Thibodeaux, R. Green, S. Rademaker

Directors Absent
None

Guests Present

M. Clark

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Patin called a meeting of the board of directors of Élan Academy Charter School to order on Wednesday Mar 20, 2024 at 5:49 PM.

C. Approval of Today's Meeting Agenda

G. Briggs made a motion to Approve today's meeting agenda.
S. Rademaker seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Prior Meeting Minutes

G. Briggs made a motion to approve the minutes February Board Meeting on 02-28-24.
S. Rademaker seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Head of School Report

A. Head of School Report

Shared by HOS

Operation report provided
Hiring and Personnel updates provided
Compliance report discussed
Partnership and grants updates
Enrollment numbers are increasing
Attendance numbers are moving in positive direction
Discussed MAP LEAP Projections; i-Ready projections
Reported as to upcoming events
Discussed Trimester 3 priorities for the school administration
Discussed current FY 2025 budget projections, preparation of system logistics

J. Thibodeaux made a motion to Approve Head of School report.
G. Briggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Governance Committee Report

A. Governance Committee Report

Discussed Board Recruitment Status
Discussed 2024-25 SY Budget
Discussed Transportation Vendor status for 2024-25 SY
Discussed Janitorial Vendor status for 2024-25 SY
Discussed Board Member Annual Contributions
- due by the end of April
Discussed Board recruitment status
Discussed Budget creation and notice compliance
Vendor status
Completion of BOT skills survey
Board member contribution status discussed
Personnel matters were discussed
D. Barnes made a motion to Approve Governance Committee report.
R. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.
D. Barnes made a motion to approve the minutes from March Governance Meeting.
R. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Academic

A. Academic Committee Report

Unable to meet this month. Will follow up after April meeting

V. Finance

A. Finance Committee Report –

Discussed February 2024 Finance Report
Reviewed YTD Financial Dashboard
Cash reserve is holding steady
Discussed status ESSER funding receipt collections and upcoming claims
No changes regarding expense and revenue projections
Discussed transfer of cash reserves to LAMP account
Discussed budget process
G. Briggs made a motion to approve the minutes from February Finance Committee Meeting on 02-28-24.
S. Rademaker seconded the motion.
The board **VOTED** unanimously to approve the motion.
G. Briggs made a motion to Approve Finance Committee report.
S. Rademaker seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Development

A. Development Committee Report –

Discussed Fundraising Efforts
Discussed Fundraising Events
Discussed results of popcorn sales
Discussed logistics of trivia night fundraiser and looking at date for same
Discussed sponsorship opportunities for Spring Fest.
G. Briggs made a motion to Approve Development Committee report.
R. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.
G. Briggs made a motion to approve the minutes from March Development Committee Report.
R. Green seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Additional Business

A. Old Business

Motion to enter into executive session made by Daphine Barnes. Seconded by Gary Briggs.
Vote to go into executive session approved unanimously.

Motion to exit from executive session made by Gary Briggs. Seconded by Dr. Rulonda Green.
Motion to exit executive session approved unanimously.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:17 PM.

Respectfully Submitted,
D. Barnes
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:18 PM.

Respectfully Submitted,
G. Briggs

Guests are welcome to speak during each agenda item with recognition from the presiding officer. In the event to comments or debate may appear to be lengthy, the presiding officer will set a time limit the open comment period; will define the time length each person is afforded to speak; will recognize the order of the respondents, and each person will be asked to state their name, city, parish, and affiliation with the school (examples: employee, administration, parent, community guest, school board representative). This policy subject to change, as necessary.