APPROVED

Élan Academy Charter School

Minutes

Elan Academy Board Meeting

Date and Time
Wednesday August 30, 2023 at 5:30 PM

Location
6501 Berkley Dr, New Orleans, LA 70131

6501 Berkeley Drive
New Orleans, LA 70131
(504) 619-9720
www.elanacademy.org

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. The meeting will be held on the campus of the school.

Directors Present
D. Barnes, D. Patin, G. Briggs, J. Thibodeaux, S. Rademaker

Directors Absent
E. Marrero-Savoie

Guests Present

Dr. Rulonda Green, Kevin Cox, Melanie Clark, Raven Cox

I. Opening Items

A. Record Attendance

B. Meeting called to order at 5:39 p.m.

C. Call the Meeting to Order

G. Briggs made a motion to approve the minutes from June 28, 2023 Board Meeting on 06-28-23.
S. Rademaker seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval of Today's Meeting Agenda - Darren Patin (Voting)

E. Update agenda under new business to include Consideration and vote to open LAMP account; consideration and vote to authorize HOS to negotiate transportation contract

J. Thibodeaux made a motion to amend the agenda as noted.
G. Briggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Head of School Report

A. Head of School Report – Dr. Melanie Askew Clark (Voting)

Enrollment at 416, moving to 420.

New logo and mascot - Gladiator!

LEAP scores discussed. Expectation is increase in the coming year regarding scores based on intervention models and consistency in curriculum.

School performance scores yet to be released.

Discussed partnerships with tutoring programs, instructional partners, Metairie Country Day, NOLA Code, Pahara Fellowship, NSNO Fellowship,

Discussed operational challenges - Transportation vendor not in compliance and Food vendor going out of business at end of October

Discussed installation of basketball court, cafeteria and building signage,

Pre-K and Kindergarten building to be completed by Sept. 6

Discussed repair items - freezer, toilet, A/C, sprinkler system which are being repaired. Reached out to OPSB to reimburse

Luau event on 9/6

Volleyball team is beginning their season.

J. Thibodeaux made a motion to approve head of school report.
G. Briggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Governance

A. Governance Committee Report - Darren Patin (Voting)

Facilities status - repairs needed at new site, being handled.

Vendor status - transportation and food vendors presented unknown issues that will require new RFP and selection of replacement vendors

Board, committee and calendar of meetings - dates have been identified and added to Board on Track calendar

Recruitment efforts - outreach made to several prospects, including Dr. Rulonda Green who will be considered at August board meeting; obtained list of potential candidates from LAPC; discussed reaching out to AEDC to reach out to neighborhood associations to request solicitation opportunities.

Parent representative - one parent is interested and is going to speak to last year's rep to confirm interest to be part of board.

J. Thibodeaux made a motion to approve governance committee report.
D. Barnes seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Academic

A.

Academic Committee Report –

Did not meet in August but moving forward with September meeting to discuss data and curriculum development.

V. Finance

A. Finance Committee Report – Roger Watkins (Voting)

Introduced Kevin and Raven from4th Sector

Appreciative of opportunity and fit.

Still working with EdTec to get past year's information to prepare financial report by September meeting.

Received audit engagement letters.

Discussed opening a state-run LAMP account for investment purposes. Good vehicle utilized by many charter schools.

D. Barnes made a motion to approve finance committee report.
S. Rademaker seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Development

A. Development Committee Report –

Met to discuss fundraising opportunities.

Online popcorn fundraisers

Pursuing Chick Fil-a, Raising Canes and Krispy Kreme for dinner night opportunities, along with sponsorship opportunities.

Parent organization discussed putting on a Springfest - April 20 is the date.
D. Barnes made a motion to approve Development Committee report.
G. Briggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Additional Business

A.

Old Business

B. New Business - Darren Patin

Discussion of Dr. Green's consideration of board membership.

Discussion of opening of LAMP account

Discussion of Transportation vendor proposal and authorization of HOS to negotiate with proposed vendor

J. Thibodeaux made a motion to approve Dr. Rulonda Green as member of Elan board.
D. Barnes seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Thibodeaux made a motion to authorize Elan to open a LAMP account and to invest savings with an initial investment of $50,000.00.
G. Briggs seconded the motion.
The board **VOTED** unanimously to approve the motion.
S. Rademaker made a motion to authorize the HOS to engage in negotiations regarding the transportation vendor proposal.
D. Barnes seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:40 PM.

Respectfully Submitted,
G. Briggs

Guests are welcome to speak during each agenda item with recognition from the presiding officer. In the event to comments or debate may appear to be lengthy, the presiding officer will set a time limit the open comment period; will define the time length each person is afforded to speak; will recognize the order of the respondents, and each person will be asked to state their name, city, parish, and affiliation with the school (examples: employee, administration, parent, community guest, school board representative). This policy subject to change, as necessary.