



Élan Academy Charter School

Minutes

January Board Meeting

Date and Time

Tuesday January 24, 2023 at 5:00 PM

1801 L B Landry Avenue
New Orleans, LA 70114
(504) 619-9720
www.elanacademy.org

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. **All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance.** The meeting will be held on the campus of the school.

Directors Present

D. Barnes, E. Marrero-Savoie, J. Thibodeaux, R. Watkins, S. Rademaker

Directors Absent

D. Patin, G. Briggs, J. Stewart, R. Green, S. Brown

Guests Present

M. Clark

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Watkins called a meeting of the board of directors of Élan Academy Charter School to order on Tuesday Jan 24, 2023 at 2:26 PM.

C. Approval of Today's Meeting Agenda - Darren Patin (Voting)

S. Rademaker made a motion to change the presenter from Darren Patin to Roger watkins.

E. Marrero-Savoie seconded the motion.

The board **VOTED** to approve the motion.

II. Head of School Report

A. Head of School Report – Dr. Melanie Askew Clark (Voting)

Head of School Report presented by Dr. Melanie Askew Clark

E. Marrero-Savoie made a motion to approve the minutes from Head of School Report.

J. Thibodeaux seconded the motion.

The board **VOTED** to approve the motion.

III. Governance

A. Governance Committee Report - Darren Patin (Voting)

E. Marrero-Savoie made a motion to approve the minutes from January Governance Report.

D. Barnes seconded the motion.

Discussed the 2021-22 Audit

Consideration of a new auditing form

- discussed pros and cons of selecting new accounting firms

RFP

Board Recruitment

- Flyer has been created to assist with recruitment and marketing efforts

Facilities

- Marketing the new facility to stakeholders

- Discussed the impact of moving

Vendor status

- Discussed looking at new vendors

-Discussed RFP timeline

Board Succession Policy

Board on Track Training

- Available to develop and refine skills in BoT

Discussed the Talent Manager position changes

The board **VOTED** to approve the motion.

IV. Academic

A. Academic Committee Report –

No Academic Committee Report

V. Finance

A. Finance Committee Report – Roger Watkins (Voting)

S. Rademaker made a motion to approve the minutes from Finance Committee Meeting on 01-18-23.

D. Barnes seconded the motion.

December Financial Overview

FY23 Budget vs. Current Forecast

Revenues

Expenses

Increased cash on hand (up to 37 days)

The board **VOTED** to approve the motion.

VI. Development

A. Development Committee Report –

J. Thibodeaux made a motion to approve the minutes from December Development Committee Report.

D. Barnes seconded the motion.

28% progress to goal (21k)

Have raised 6k so far

- Discussed collaboration efforts with head of PTO

- Discussed various fundraising opportunities with local businesses

- Discussed Give NOLA day (May 2023)

The board **VOTED** to approve the motion.

VII. Additional Business

A. Old Business

There was not any old Business to discuss.

B. New Business - Darren Patin

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:59 PM.

Respectfully Submitted,
D. Barnes

Guests are welcome to speak during each agenda item with recognition from the presiding officer. In the event to comments or debate may appear to be lengthy, the presiding officer will set a time limit the open comment period; will define the time length each person is afforded to speak; will recognize the order of the respondents, and each person will be asked to state their name, city, parish, and affiliation with the school (examples: employee, administration, parent, community guest, school board representative). This policy subject to change, as necessary.