DRAFT

Élan Academy Charter School

Minutes

August Board Meeting

Date and Time
Wednesday August 31, 2022 at 6:00 PM

Location
Elan Academy
1801 L B Landry Avenue
New Orleans, LA 70114

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New Orleans, LA 70114
(504) 619-9720
www.elanacademy.org

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. The meeting will be held on the campus of the school.

Directors Present
D. Barnes, D. Patin, E. Marrero-Savoie, G. Briggs (remote), J. Stewart, R. Watkins, S. Brown (remote), S. Rademaker

Directors Absent
None

Ex Officio Members Present
R. Carter

Guests Present

M. Clark

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Watkins called a meeting of the board of directors of Élan Academy Charter School to order on Wednesday Aug 31, 2022 at 6:04 PM.

C. Approval of Today's Meeting Agenda - Darren Patin (Voting)

R. Watkins made a motion to approve the August Board Meeting Agenda.
S. Rademaker seconded the motion.
The board **VOTED** to approve the motion.

II. Head of School Report

A. Head of School Report – Melanie Askew (Voting)

R. Watkins made a motion to approve the minutes from the Head of School Report.
E. Marrero-Savoie seconded the motion.
Head of School Report - August 31, 2022

NOLA-PS:

- Superintendent Dr. Avis Williams is hosting ABC tours with community members to listen to the needs of the district.
- NOLA-PS released a draft of their facility surplus policy.

LDOE: No updates at this time.

Facilities & Operations:

- Collegiate has until September 30th to complete their list of tasks.

Human Resources:

- We have the following positions available:

- Academic Interventionist
- Band Director (after-school)
- Special Education Instructor

Partnerships & Resources:

- Dr. Clark met with Krystal Hardy Allen regarding conducting our board retreat. Date options are 9/17, or 10/15 (9am-1pm). The board would take part in a second retreat in the second half of the school year.
  - 9/17
  - 10/15
    - Erin has a TFA Summit
- Dr. Clark is participating in a succession planning cohort with the Charter School Growth Fund (CSGF) to update our succession plan from 2020.

The board **VOTED** to approve the motion.

III. Governance

A. Governance Committee Report - Darren Patin (Voting)

R. Watkins made a motion to approve the minutes from August Governance Report.
G. Briggs seconded the motion.
Discussed Governance Board August Meeting
Considering new accounting service provider
Discussion of bus route options and concerns
The board **VOTED** to approve the motion.

IV. Academic

A. Academic Committee Report –

R. Watkins made a motion to approve the minutes from August Academic Committee Report.
D. Barnes seconded the motion.
No report for the month of August.

Gary met with Steven to review Academic Committee yearly goals. No report for this committee.

Plan to hold meetings on the 2nd Tuesday of the month.
The board **VOTED** to approve the motion.

V. Finance

A. Finance Committee Report – Roger Watkins (Voting)

D. Barnes made a motion to approve the minutes from August Finance Committee Meeting.
E. Marrero-Savoie seconded the motion.
Robert reviewed the expenditures and revenues for the month of June.
Discussed ESSR funding in regards to future funding and budgeting.
Discussed possibility of eligibility for Employer Retention Tax credit (payroll tax credit).

July & August Financials will be presented at September Meeting

June Financial Overview

June Revenues:

- Revenues totaled $1,778,126
- MFP payment of $206,549

June Expenses

- Expenses total $380,638
- $141,360 in uncategorized expenses

The board **VOTED** to approve the motion.

VI. Development

A. Development Committee Report –

No report.

VII. Additional Business

A. Old Business

No old business discussed.

B. New Business - Darren Patin

Consideration and vote regarding Henry Rivera Leal for board memebership.
R. Watkins made a motion to Accept the nomination of Henry Rivera Leal for board membership.
E. Marrero-Savoie seconded the motion.
The board **VOTED** to approve the motion.

C.

Open Forum

VIII. Closing Items

A. Chairman's Remarks

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,
D. Barnes

Guests are welcome to speak during each agenda item with recognition from the presiding officer. In the event to comments or debate may appear to be lengthy, the presiding officer will set a time limit the open comment period; will define the time length each person is afforded to speak; will recognize the order of the respondents, and each person will be asked to state their name, city, parish, and affiliation with the school (examples: employee, administration, parent, community guest, school board representative). This policy subject to change, as necessary.