APPROVED

Élan Academy Charter School

Minutes

Academic Achievement Committee Meeting

Date and Time
Tuesday March 8, 2022 at 5:30 PM

709 Park Blvd., New Orleans, LA 70114; (504) 619-9720; www.elanacademy.org

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. The meeting will be held on the campus of the school.

Committee Members Present
A. Olatunji (remote), S. Brown (remote)

Committee Members Absent
D. Hoover, D. Patin

Guests Present
M. Clark (remote)

I. Opening Items

A. Call the Meeting to Order

A. Olatunji called a meeting of the Academic Achievement Committee Committee of Élan Academy Charter School to order on Tuesday Mar 8, 2022 at 5:40 PM.

B. Record attendance

Attendance was noted by Anane Olatunji who took the minutes for the meeting.

C. Approve meeting agenda

The meeting agenda was approved.

D. Approve committee meeting (2/8/22) minutes

The minutes were revised and approved.

II. Strategic Planning

A. Review draft of action steps for the committee's strategic goals

With input from the head of school, the action steps for the goals were revised as deemed appropriate and approved as follows:

Goal #1: Improve the Board's oversight of academic achievement in literacy school wide.

- The committee will monitor and report to the board achievement in literacy *based on STEP assessments for grades K-4 and MAP assessments for grades 5-8.*
- The committee will report to Board a minimum of twice (October and May) per school year; in addition, to literacy updates, the committee will present to Board how literacy is measured, i.e., particulars of chosen standardized measures.

Goals #2: Monitor data on school performance and student achievement, including data by gender, ethnicity, economically disadvantaged, and students with exceptionalities (not including Gifted & Talented).

- Head of School provides data to the committee
- Committee members analyze data to monitor achievement gap for DEI groups
- Committee chair reports results to the board

Goal #3: Recommend whether the board should approve the head of school's school improvement plan by October of each school year.

- By September 30th each year the HoS will provide a draft of the Academic Plan.
- After reviewing the plan, the committee will make recommendations for any changes.
- After the plan is in its final version, the HoS will present the plan to the board for approval with the committee's endorsement.

III. Old Business

A. Follow-up board policy regarding committee membership

After discussion, the committee agreed to consider creating and implementing a policy to formally remove individuals from membership in committee.

IV. New Business

A. Update from Head of School

B. Preparation for DEI data review

Dr. Clark gave the committee an overview of the updated dashboard. The committee agreed that the new dashboard facilitates DEI reporting. Dr. Clark will add a new column for non-SPED scholars to assessment reports.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:02 PM.

Respectfully Submitted,
A. Olatunji

Documents used during the meeting

- Elan Academy, Minutes from February meeting.docx
- Goals for Academic Achievement Committee 2022.docx

Guests are welcome to speak during each agenda item with recognition from the presiding officer. In the event to comments or debate may appear to be lengthy, the presiding officer will set a time limit the open comment period; will define the time length each person is afforded to speak; will recognize the order of the respondents, and each person will be asked to state their name, city, parish, and affiliation with the school (examples: employee, administration, parent, community guest, school board representative). This policy subject to change, as necessary.