DRAFT

Élan Academy Charter School

Minutes

Board Meeting

Date and Time
Tuesday June 28, 2022 at 6:00 PM

Location
709 Park Blvd. New Orleans, LA 70114; (504) 619- 9720; www.elanacademy.org
Via Zoom Meeting Conference as per State of Louisiana Proclamation Number 2020-30
Phone Discussion (646) 558-8656;
Meeting ID: 825 6221 7713;
Password: NONE

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The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. The meeting will be held on the campus of the school.

Directors Present
A. Olatunji, D. Barnes, D. Hoover, D. Patin, E. Marrero-Savoie, J. Stewart, R. Watkins (remote), S. Rademaker (remote)

Directors Absent
A. Shabankareh, G. Thomas-Batiste, S. Brown

Ex Officio Members Present
R. Carter

Guests Present
M. Clark

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Patin called a meeting of the board of directors of Élan Academy Charter School to order on Tuesday Jun 28, 2022 at 6:10 PM.
Anane motion, David second

C. Approval of Today's Meeting Agenda - Darren Patin (Voting)

Anane motion, David second

II. Head of School Report

A. Head of School Report – Melanie Askew (Voting)

Dr. Askew reviewed Head of School Report circulated at meeting, prior to meeting, and saved in school drive.

Reviewed scoring by grade, growth, subject results, observation results. Founding scholar tracking, teacher retention, and enrichment activities were also reviewed.

Motion to accept: Anane, Erin second.
A. Olatunji made a motion to accept and approve the June Head of School Report.
E. Marrero-Savoie seconded the motion.
The board **VOTED** to approve the motion.

III. Governance

A. Governance Committee Report - Darren Patin (Voting)

D. Hoover made a motion to approve the June Governance Report.
J. Stewart seconded the motion.
Signed agreement through 2025 to lease the Fisher
MOU with NOPS in regards to maintenance and facilities
Signed agreement with NOPS
Received executed Head of School Agreement
- Dr. Askew has 2 year agreement
Janitorial will be First Class
Food Service Vendor Contract- will be opened up for bid next Tuesday
Board Retreat and Strategic Planning
- Bellwether has confirmed
-NSNO will bear 75% of cost, Elan will bear 25%
Staffing
- most of main positions are filled
- hired an Operations Manager

Discussed Gary Briggs nomination to the Board
- expressed interest in Academic Committee
- Anane Olatunji will be resigning from the Board

Board members volunteer to assist with unpacking
Board members volunteer to be present on first day of school
The board **VOTED** to approve the motion.

IV. Academic

A. Academic Committee Report – Anane Olatunji (Voting)

No meeting this month
Reviewed the agenda attachments
- Discussed and analyzed data from the Benchmark Analysis report
- Discussed the importance of oversight of SPED students

V. Finance

A. Finance Committee Report – Roger Watkins (Voting)

D. Hoover made a motion to approve the minutes from Monthly Finance Committee Meeting on 06-28-22.
A. Olatunji seconded the motion.
Discussed additional expenditures in relation to preparing to vacate this building (repairs to various areas of the building)
Discussed additional expenditures
Discussed Projected Funding

Revenues:
•May revenues totaled $268K
•MFP payment of $238K (gross)
•$158K in uncategorized revenue (unmatched meal reimbs)

Expenses
•May expenses totaled $345K
•Salaries and benefits totaled $165K
•$379 in uncategorized expenses

Cash and Balance
•May ending cash balance totaled $1.25M
•Credit card liability of $6.8K and payroll liability of
$4.6K

Elan ended May with $1.25M; projecting to end FY22 with $869K
The board **VOTED** to approve the motion.
A. Olatunji made a motion to approve the 2022-23 budget.
D. Hoover seconded the motion.
The board **VOTED** to approve the motion.

VI. Development

A. Development Committee Report – Tiffany Lewis (Voting)

Nothing to report

VII. Additional Business

A. Old Business

B. New Business - Darren Patin

J. Stewart made a motion to recommend Gary Briggs for membership to the Elan Board.
E. Marrero-Savoie seconded the motion.
Discussion of Gary Briggs for membership to the Board.
- Reviewed Mr. Briggs's resume
- Interested in serving on the Academic committee
- Recommended for membership to the board from the Governance committee

The board **VOTED** to approve the motion.

C. Open Forum

VIII. Closing Items

A. Chairman's Remarks

D. Hoover made a motion to adjourn the meeting.
A. Olatunji seconded the motion.
The board **VOTED** to approve the motion.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
D. Barnes

Guests are welcome to speak during each agenda item with recognition from the presiding officer. In the event to comments or debate may appear to be lengthy, the presiding officer will set a time limit the open comment period; will define the time length each person is afforded to speak; will recognize the order of the respondents, and each person will be asked to state their name, city, parish, and affiliation with the school (examples: employee, administration, parent, community guest, school board representative). This policy subject to change, as necessary.