APPROVED

Élan Academy Charter School

Minutes

Board Meeting

Date and Time
Wednesday March 23, 2022 at 6:00 PM

Location
Elan Academy
709 Park Avenue
New Orleans, LA 70114

709 Park Blvd., New Orleans, LA 70114; (504) 619-9720; www.elanacademy.org

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. The meeting will be held on the campus of the school.

Directors Present
A. Olatunji, D. Barnes, D. Hoover, D. Patin, J. Stewart, R. Watkins

Directors Absent
A. Shabankareh, E. Marrero-Savoie, G. Thomas-Batiste, S. Brown, S. Rademaker

Guests Present
M. Clark

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Patin called a meeting of the board of directors of Élan Academy Charter School to order on Wednesday Mar 23, 2022 at 6:20 PM.

C. Approval of Today's Meeting Agenda - Darren Patin (Voting)

A. Olatunji made a motion to approve the minutes for today's meeting agenda Board Meeting on 02-23-22.
D. Hoover seconded the motion.
The board **VOTED** to approve the motion.

II. Head of School Report

A. Head of School Report – Melanie Askew (Voting)

R. Watkins made a motion to approve the Head of School March report.
A. Olatunji seconded the motion.
NOLA-PS

Discussion regarding the results of the school's inspection:
Staircase:

- report indicated that one staircase in the main building requires demolition and a rebuild
- the staircase has been closed off and will need a forensic demolition

Discussion regarding cafeteria and transportation services for 2022-23 school year:

- Genuine Foods will be our food vendor for the summer
- RFP for next year's janitorial service has been opened

School Calendar

- will start later due to building transition; students will be on a staggered start
- August 15th or 22nd
    - Pre-k and K, and all new students will start earlier than other students for assimilation, preparation for Elan, and testing
- Louisiana Student of the year semi-finalist gift of flowers, gift card, and trophy

- Maker's Market Fair will take place at Elan on 4/9/2022

The board **VOTED** to approve the motion.

III. Governance

A.

Governance Committee Report - Darren Patin (Voting)

J. Stewart made a motion to approve the governance committee February report.
R. Watkins seconded the motion.
Facility status:
Elan will transition to the Fisher campus

Johnathan, Darren and Melanie spoke with NOLA- PS to develop time line, list of needs
Next Steps- Formal Needs Assessment
IT, Furniture, Repairs, Termite assessment, Kitchen/Cafeteria etc.
Current:20 classrooms/ 25 children/ class (500 seats)
Line of Credit:
Collegiate has a LOC they have used and we are to assume that LoC agreement (2% deductible which was 300k)
NOLA-PS representative stated she needed to get additional information
Initially for repair from Hurricane Ida
Retrofit the building for energy reduction (Gulf Coast Enterprises)
Melanie spoke w/ rep from Entergy regarding the utility costs, but there is not significant savings
Entergy Smart 150k/year
Anniversary Event- May 7th from 10pm-1pm @ Compass Point on Opelousas (Old Algiers)
Champagne Brunch
$75 pp
$50 pp 9Faculty/Staff)
Board will sell 5 tickets a piece (55 tickets)
Considerations: Elan Academy Choir performing
Head of School Report input due on March 31, 2022
Discussed Vendor Contracts: Janitorial and Food Services

The board **VOTED** to approve the motion.

IV. Academic

A. Academic Committee Report – Anane Olatunji (Voting)

D. Barnes made a motion to approve the academic committee March meeting.
R. Watkins seconded the motion.
Met on 3/8/2022
Restructuring committee
Will present update on Achievement Gaps at April Meeting after reviewing the new data
The board **VOTED** to approve the motion.

V. Finance

A.

Finance Committee Report – Roger Watkins (Voting)

J. Stewart made a motion to approve the Finance Committee Report- March.
D. Hoover seconded the motion.
The board **VOTED** to approve the motion.

VI. Development

A. Development Committee Report – Tiffany Lewis (Voting)

Mr. Patin discussed the Anniversary Celebration during Governance report

VII. Additional Business

A. Old Business

B. New Business - Darren Patin

D. Hoover made a motion to pass a resolution to authorize Board Chair to execute the charter school agreement with NOLA -PS.
R. Watkins seconded the motion.
The board **VOTED** to approve the motion.

C. Open Forum

VIII. Closing Items

A. Chairman's Remarks

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,
D. Barnes

Guests are welcome to speak during each agenda item with recognition from the presiding officer. In the event to comments or debate may appear to be lengthy, the presiding officer will set a time limit the open comment period; will define the time length each person is afforded to speak; will recognize the order of the respondents, and each person will be asked to state their name, city, parish, and affiliation with the school (examples: employee, administration, parent, community guest, school board representative). This policy subject to change, as necessary.