



Élan Academy Charter School

CEO Support & Evaluation Committee Meeting

Published on November 18, 2025 at 4:17 PM CST

Date and Time

Wednesday November 19, 2025 at 4:00 PM CST

6501 Berkley Dr., New Orleans, LA 70131; (504) 619-9720; www.elanacademy.org

The matters listed are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed. Other items not listed may be brought up for discussion to the extent permitted by law. All agenda items are informational unless otherwise denoted, though all committee reports require a vote for acceptance. The meeting will be held on the campus of the school.

All meetings are lived streamed from: <https://tinyurl.com/elanboard>

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order			
C. Approval of Minutes from October Meeting	Approve Minutes	Darren Patin	1 m

		Purpose	Presenter	Time
II.	CEO Support And Eval			4:02 PM
A.	FYE 2026 Goal Working Session	Discuss	Darren Patin	15 m
B.	Discussion of CEO Leave of Absence in March 2026	Discuss	Melanie Clark	10 m
III.	Other Business			
IV.	Closing Items			
A.	Adjourn Meeting	Vote		

Guests are welcome to speak during each agenda item with recognition from the presiding officer. In the event to comments or debate may appear to be lengthy, the presiding officer will set a time limit the open comment period; will define the time length each person is afforded to speak; will recognize the order of the respondents, and each person will be asked to state their name, city, parish, and affiliation with the school (examples: employee, administration, parent, community guest, school board representative). This policy subject to change, as necessary.

Coversheet

Approval of MInutes from October Meeting

Section: I. Opening Items
Item: C. Approval of MInutes from October Meeting
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for CEO Support & Evaluation Committee Meeting on October 29, 2025



Élan Academy Charter School

Minutes

CEO Support & Evaluation Committee Meeting

Date and Time

Wednesday October 29, 2025 at 5:00 PM

Location

Élan Academy Charter School
6501 Berkley Dr., New Orleans, LA 70131
(504) 619-9720
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Committee Members Present

D. Patin, G. Thomas-Batiste, J. Thibodeaux

Committee Members Absent

C. Silas

Guests Present

M. Clark

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Patin called a meeting of the CEO Support And Eval Committee of Élan Academy Charter School to order on Wednesday Oct 29, 2025 at 5:05 PM.

II. CEO Support And Eval

A. FYE 2026 CEO Goal Finalization

Dr. Clark discussed

- Waiting on SPS score to come out in November to finalize % increase in points to be achieved for FYE 2026
- Still trying to access PY grant/donation information to determine private funding increase %

B. FYE 2026 Goal Status Update

- D. Patin gave an update on the current status of the committee's goals. Presented the following templates for consideration and review of the committee and board
 - Sample CEO contract for FYE 2027
 - Sample CEO performance evaluation for FYE 2026
 - Tentative timeline of deliverables for the committee
- Dr. Clark presented a status update on her FYE 2026 goals

- Other than goals highlighted in agenda item above, all other goals are on track

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:34 PM.

Respectfully Submitted,
D. Patin

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