



## Navigator Schools

### Minutes

#### Board Meeting

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##### Date and Time

Monday June 9, 2025 at 6:00 PM

##### Location

**Gilroy Prep School: 277 I O O F Ave, Gilroy, CA 95020**

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833).

Meeting ID: 988 3116 4369

Passcode: 884737

##### Teleconference Locations / Ubicaciones de Teleconferencias

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
2. Hollister Prep School, 881 Line Street, Hollister CA 95020
3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. Gilroy Prep School, 277 I.O.O.F. Ave, Gilroy, CA 95020 (Santa Clara County)
5. 5357 Federation Court, San Jose, CA 95123 (Santa Clara County)
6. 3410 Moraga Boulevard, Lafayette, CA 94549
7. 1365 Locust Street, Denver, CO 80220
8. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of

the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al [\(669\) 900-6833](tel:6699006833).

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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#### **Directors Present**

Anthony Di Vittorio, Chuck Daggs (remote), Claire Grissom, Ian Connell (remote), JP Anderson (remote), Jan Mazyck (remote), Niña Rosete, Nora Crivello, Shara Hegde (remote)

#### **Directors Absent**

*None*

#### **Directors who arrived after the meeting opened**

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Niña Rosete

### **Guests Present**

Alex Heredia (remote), Ami Ortiz (remote), Andrea Hernandez (remote), Caprice Young, Christopher Copus (remote), Crystal O'Rourke (remote), Gabriela Roldan (remote), Jesse Cornia (remote), Katie Eng (remote), Kirsten Carr, Melissa Alatorre Alnas (remote), Missy Corral (remote), Norma Knox (remote), Noël Russell-Unterburger (remote), Samuel Chu (remote), Shun Dorsey (remote), Tina Hill (remote), Tom Peraic (remote), Vivian Calderon (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Nora Crivello called a meeting of the board of directors of Navigator Schools to order on Monday Jun 9, 2025 at 6:05 PM.

### **C. Approve Minutes from Previous Board Meeting**

Claire Grissom made a motion to approve the minutes from Board Meeting on 04-07-25. Anthony Di Vittorio seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Public Comments**

There were no public comments.

### **E. Opening Remarks of the Board Chair**

The Board Chair stated that she appreciates the work that staff put into the agenda. Today there is a lot of voting on the agenda and that she appreciates the Board's work.

### **F. Chief Executive Officer & Superintendent Update**

The CEO & Superintendent shared updates with the Board as per the attached presentation.

Niña Rosete arrived at 6:15 PM.

## **II. Consent Agenda**

### **A. Approval of the Consent Agenda**

Niña Rosete made a motion to approve the consent agenda.

Anthony Di Vittorio seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Committees**

#### **A. Academic Success Committee Report**

Crystal O'Rourke, Interim Chief Academic Officer, provided a summary of the most recent Academic Success Committee meeting.

#### **B. Governance Committee Report**

Dr. Caprice Young, Chief Executive Officer & Superintendent, provided a summary of the most recent Governance Committee meeting.

#### **C. Finance Committee Meeting**

Noël Russell-Unterburger, Chief Financial & Operating Officer, provided a summary of the most recent Finance Committee meeting.

#### **D. Development Committee**

Shun Dorsey, Development Officer, provided a summary of the most recent Development Committee meeting.

#### **E. AdHoc Committee**

Claire Grissom made a motion to close the Ad Hoc Committee.

Anthony Di Vittorio seconded the motion.

The Board Chair summarized the report outs from the Ad Hoc Committee and the Board voted to close the Committee.

The board **VOTED** unanimously to approve the motion.

### **IV. Topical**

#### **A. Celebration of JP Anderson's Service to Navigator Schools**

Nora Crivello made a motion to Approve the Resolution in Celebration of JP Anderson's Service to Navigator Schools.

Ian Connell seconded the motion.

The Board members and staff shared their personal appreciation for JP Anderson's service on Navigator's Board of Directors since 2017.

The board **VOTED** unanimously to approve the motion.

#### **B. LCAP Local Indicators**

Ami Ortiz presented the LCAP Local Indicators for Gilroy Prep School, Hollister Prep School, Watsonville Prep School, and Hayward Collegiate.

#### **C. LCAP - Gilroy Prep School**

Niña Rosete made a motion to approve the LCAP for Gilroy Prep School.  
Anthony Di Vittorio seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. LCAP - Hollister Prep School**

Claire Grissom made a motion to approve the LCAP for Hollister Prep School.  
Anthony Di Vittorio seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. LCAP - Watsonville Prep School**

Anthony Di Vittorio made a motion to approve the LCAP for Watsonville Prep School.  
Niña Rosete seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F. LCAP - Hayward Collegiate**

Claire Grissom made a motion to approve the LCAP for Hayward Collegiate.  
Anthony Di Vittorio seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**G. Declarations of Need (DON)**

Niña Rosete made a motion to approve the Declarations of Need (DON) for the four schools.  
Claire Grissom seconded the motion.  
Melissa Alatorre Alnas, Director of People Support, presented the Declarations of Need (DON) for Board consideration.  
The board **VOTED** unanimously to approve the motion.

**H. Navigator Schools 2025-26 Academic Priorities**

Crystal O'Rourke, Interim Chief Academic Officer, provided a short update on academic priorities and will update the Board further at the August 2025 Board meeting.

**V. Governance**

**A. Re-Election of Board Members**

Niña Rosete made a motion to re-elect Chuck Daggs and Shara Hegde to the Board of Directors.  
Ian Connell seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Re-Election of Board Officers**

Niña Rosete made a motion to re-elect Nora Crivello as Board Chair, Ian Connell as Vice Chair, Noël Russell-Unterburger as Treasurer, and Tomislav Peraic as Secretary.

Jan Mazyck seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Appointment of Board Members to the NSSC**

Niña Rosete made a motion to re-appoint Kevin Sved, and to appoint Joe Lucente and Carl Cade, to the NSSC Board.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Committee Assignments for 2025-26**

Anthony Di Vittorio made a motion to approve the Committee Assignments for 2025-2026 as per the attached Resolution/exhibit to the agenda.

JP Anderson seconded the motion.

The exhibit to be revised to correctly spell Shara Hegde's name.

The board **VOTED** unanimously to approve the motion.

**E. Board & Committee Meeting Calendar 2025-26**

Claire Grissom made a motion to approve the Board & Committee Meeting Calendar 2025-2026 as attached to the agenda, dated 06.02.25 and identified as "NEW DRAFT".

Anthony Di Vittorio seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Finance**

**A. Budget 25-26; Approval**

Niña Rosete made a motion to approve the Budget 25-25 along with the associated multi-year projections.

Ian Connell seconded the motion.

Noël Russell-Unterburger, Chief Financial and Operating Officer, and Katie Eng, Charter Impact, presented the Budget 25-26 along with the associated multi-year projections.

The board **VOTED** unanimously to approve the motion.

**B. Resolution - Ratification of Previous Contracts/Purchases of \$50,000**

Niña Rosete made a motion to ratify previous contracts/purchases of \$50,000 as per the attached Resolution.

Anthony Di Vittorio seconded the motion.

Caprice Young, CEO & Superintendent, presented previous contracts and purchases with sums of \$50,000 and which were not previously presented to the Board and/or Governance Committee.

The board **VOTED** unanimously to approve the motion.

### **C. 2nd Interim Financial Reports**

Ami Ortiz presented the 2nd Interim Financial Reports to the Board for its review.

## **VII. Closed Session**

### **A. Announcement and Vote to Enter Closed Session**

Niña Rosete made a motion to enter closed session.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Closed Session**

The Board engaged in closed session discussions.

### **C. Return to Open Session**

No report out from closed session.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:18 PM.

Respectfully Submitted,  
Nora Crivello

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## **Documents used during the meeting**

- Board Update Presentation (06.09.2025).pdf
- 1. Search and Seizure Policy (06.09.25).pdf
- 2. Application for Title Funding (06.09.25).pdf
- 3. Santa Clara COE MOU (06.09.25).pdf
- 4. Sonja Biggs Agreement (06.09.25).pdf
- 5. Laurie Coleman ICA (06.09.25).pdf
- 6. Sharon Waller ICA (06.09.25).pdf
- 7. Therapy Zone 4 Kidz ICA (06.09.25).pdf
- 7a. Therapy Zone 4 Kidz Exhibit A (06.09.25).pdf
- 8. Larson Communications Agreement (06.09.25).pdf
- 9. Meal Services Contract (06.09.25).pdf

- 10. Board Member Agreement and Survey 2025-26 (06.09.25).pdf
- 11. Resolution (BR\_2025-3) re Opposition to AB 84 (06.09.25).pdf
- 12. Aperia Contract (06.09.25).pdf
- 13. Cross Country Education Master Contract 25-26 (06.09.25).pdf
- 14. Envision Contract (06.09.25).pdf
- 15. Navigator Insurance Proposal (06.09.25).pdf
- Resolution (BR\_2025-5) re Recognition of JP Anderson (06.09.25).pdf
- 2025 Gilroy Prep Local Indicators 2025.pdf
- 2025 Hayward Collegiate - Local Indicators.pdf
- 2025 Hollister Prep Local Indicators.pdf
- 2025 Watsonville Prep Local Indicators.pdf
- 2025\_Local\_Control\_and\_Accountability\_Plan\_Gilroy\_Prep\_(Navigator\_School)\_20250606.pdf
- 2025\_Local\_Control\_and\_Accountability\_Plan\_Hollister\_Prep\_School\_20250606.pdf
- 2025\_Local\_Control\_and\_Accountability\_Plan\_Watsonville\_Prep\_School\_20250606.pdf
- 2025\_Local\_Control\_and\_Accountability\_Plan\_Hayward\_Collegiate\_Charter\_School\_20250606.pdf
- Declaration of Need Memo (06.09.25).pdf
- GPS DON 2025-2026 (06.09.25).pdf
- HPS DON 2025-2026 (06.09.25).pdf
- WPS DON 2025-2026 (06.09.25).pdf
- HC DON 2025-2026 (06.09.25).pdf
- Resolution - Re-Election of Board Members\_BR 2025-6 (06.09.25).pdf
- Resolution - Re-Election of Board Officers\_BR 2025-7 (06.09.25).pdf
- Resolution - Appointment of NSSC Board Members\_BR\_2025-8 (06.09.25).pdf
- Joe Lucente (06.09.25).pdf
- Carl Cade (06.09.25).pdf
- 25-26 Committee Assignments - UPDATED (06.09.25).pdf
- 5.12.2025 - DRAFT Board and Committee Schedule 2025-2026 .pdf
- 6.02.2025 - NEW DRAFT Board and Committee Schedule 2025-2026 .pdf
- NS FY26 Budget & Multi Yr Projections.pdf
- Resolution - Ratification of Previous Contracts Over \$50,000\_BR 2025-9 (06.09.25).pdf
- Exhibit A - Resolution Ratification of Previous Contracts Over \$50,000\_BR 2025-9 (06.09.25).pdf
- 1. 24-25 WPS 2nd Interim financial report.pdf
- 2. 24-25 HCC 2nd Interim financial report.pdf
- 3. 24-25 HPS 2nd Interim financial report.pdf



- 4. 24-25 GPS 2nd Interim financial report.pdf
- 25-26 Committee Assignments (06.09.2025).pdf