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## California Online Public Schools

# California Online Public Schools

## Minutes

### California Online Public Schools (CalOPS) Board Meeting

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#### Date and Time

Tuesday September 10, 2024 at 4:00 PM

#### Location

**CalOPS NorCal:** 580 N. Wilma Avenue, Suite G, Ripon, CA 95366

**CalOPS SoCal:** 33272 Valle Road, San Juan Capistrano, CA 92675

1201 Cara Road, Dinuba, CA 93618

32946 Calle San Marcos, San Juan Capistrano, 92675

3753 W. Norberry Street, Lancaster, CA 93536

9423 Reseda Blvd. Apt# 230, Northridge, CA 91324

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#### Join Zoom Meeting

<https://californiaops-org.zoom.us/j/92843576813>

Meeting ID: 928 4357 6813

Dial In: +1 (669) 900-9128 ext. 928-4357-6813# US

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This meeting is open to members of the public. For information about meetings or for members of the public who require special accommodations to attend, please visit our website at [www.californiaops.org/governance](http://www.californiaops.org/governance) or contact the school offices: Viridiana Acosta (NorCal) or Eva McGahey (SoCal) at (800) 906-5166 at least 24 hours prior to the meeting. The board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

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#### Directors Present

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A. Pulsipher (remote), D. Rivas (remote), E. Pavlich, E. Wickliffe (remote)

### **Directors Absent**

M. Henjum

### **Guests Present**

A. Larsen (remote), D. Hertzler, Doreen Stringer, E. McGahey, H. Tamayo (remote), Hannah Hurley (remote), J. Colombero, J. Sitomer (remote), James Stockdale (remote), Jen Brunner, K. Eng (remote), L. Carter (remote), L. Dombek (remote), Leeann Hernandez, M. Brockway (remote), M. White (remote), Member of the Public, P. Wenker (remote), Patty Pulsipher (remote), R. Dreifus, R. Romero (remote), R. Savage (remote), S. Ford (remote), Shideh Nejad (remote), V. Acosta

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## **I. Opening Items**

### **A. Call the Meeting to Order**

E. Pavlich called a meeting of the board of directors of California Online Public Schools to order on Tuesday Sep 10, 2024 at 4:06 PM.

### **B. Roll Call**

#### **CalOPS Staff**

Ashley Larsen - Administrative Assistant  
Dan Hertzler - Director of Operations - SoCal Office  
Eva McGahey - Administrative Assistant - SoCal Office  
Heather Tamayo - Middle School Principal  
Jennifer Martinez - Administrative Assistant  
Julie Colombero - Director of California Family Outreach - SoCal Office  
Matt Brockway - High School Principal  
LaChelle Carter - Director of Financial Services  
Leslie Dombek - Director of Educational Services  
Marcus White - Elementary School Principal  
Richard Savage - Superintendent  
Richie Romero - Deputy Superintendent  
Ryan Dreifus - Assistant Director of Human Resources - SoCal Office  
Stephen Ford - Assistant Superintendent of Human Resources  
Viridiana Acosta - Executive Assistant - NorCal Office  
Shideh Nejad - ES Teacher  
Jen Brunner - HS Assistant Principal  
Leeann Hernandez - HS Assistant Principal  
Hannah Hurley - ES Assistant Principal  
Doreen Stringer - HS Teacher  
Phil Wenker - Director of Student Services

### **Contracted Staff**

Jason Sitomer - Charter Impact Managing Director

Kate Eng - Charter Impact Director of Client Finance

### **Members of the Public**

Patty Pulsipher - Potential Board Member

James Stockdale - Potential Board Member

1 Member of the Public

## **C. Approval of Agenda**

A. Pulsipher made a motion to approve the agenda.

E. Pavlich seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

E. Wickliffe Aye

M. Henjum Absent

D. Rivas Aye

E. Pavlich Aye

A. Pulsipher Aye

## **II. Public Comment**

### **A. Open for Public Comment**

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the CalOPS Governance Page at [californiaops.org/governance](http://californiaops.org/governance).

No requests for public comment were submitted in advance. No member of the public was present in person.

### **III. Oral Reports**

#### **A. Superintendent's Report**

R. Romero announced that he will cover updates through the first half of summer and R. Savage will cover the end of summer. He updated the board on Back to School and the activities that occurred. Lots of team building and fun events such as dinner in the park. He discussed the curriculum and how it has been implemented this year with training at and after BTS. There have also been Q&A sessions with the providers to best support staff, students, and families. He affirmed that the incredible CalOPS team is working through the bumps as they come and was confident that they will have the year running smoothly in no time.

R. Savage thanked R. Romero for presenting the items that R. Savage was not present for. He has been battling through a medical diagnosis, but is committed to being present for the school. He updated the board on enrollment numbers being lower than projected for the new school year. To be prudent, there will be cost-cutting measures that include reducing professional development and travel costs while enrollment numbers are brought up to where they need to be. In addition, state testing will be held virtually this year which should also be a huge cost reduction. He mentioned that strategies will be reviewed and adjusted to get enrollment on track this year and next. He noted that the current expectation is to reach 7500 students this year which would result in a manageable budget. In regards to authorizing districts, there was not much news. Most notably with the CUSD authorizing district, Heidi Crowley, announced her retirement and CalOPS will work with Assistant Superintendent C. Thompson in the interim.

E. Pavlich is hopeful that online state testing this year will result in a better turnout. No further comments from the board.

#### **B. Principals' Report (attached)**

M. White expressed his excitement for the new CalOPS school year. He mentioned the big learning curve for both staff and students, so teachers are focusing on building their relationships with families to ensure they feel supported.

H. Tamayo spoke on the high energy from staff and their patience with the new processes. She noted that the transition to the homeroom model being new for MS, but has proven to be highly effective for building relationships with students. Proctored i-Ready assessments are scheduled to begin Monday.

M. Brockway introduced himself as the new HS principal and mentioned his excitement at the new opportunity. He was thrilled by the energy and excitement he felt at BTS and expected this to follow through into the new school year while staff adjusts to the new platforms. MAP testing has started and there is a goal of 100% participation, which is close to completion. He looked forward to seeing how this school year will go, but wanted to emphasize the importance of compassion, grace, and patience throughout this journey.

### C. Charter Impact Financial Report for CalOPS

K. Eng went over the attached financial presentation from Charter Impact on unaudited actuals from the 2023-24 school year.

#### UAR Highlights:

- **Attendance:** Locked at P2 ADA of 8,285
- **Revenues:** +1.6M to April, let by ESSER reconciliations
- **Expenses:** +\$690K, driven by PVS invoices—partially offset by 22-23 payroll reconciliations
- **Surplus:** \$5.6M total; +\$920K
- **Fund Balance:** \$28.9M
- **Cash:** \$36.7 as of 6/30

K. Eng circled back to go over the EPA actuals for 2023-24 and show expenses by school. These numbers were presented back in June, but the complete spending is required to be presented to the board and should also be posted on the CalOPS website. 5.3M in funding was available for the 23-24 SY and was allocated to Certificated Salaries.

### D. Policy, Compliance, and State Accountability Report

D. Hertzler presented on legislative updates and noted that this year was a slow one in regards to any legislature that might affect CalOPS as an online charter. One piece of legislation was SB 153 which is still being revised and updated, but it is believed that the intent of the bill was to give flexibility to online schools. It was worded vaguely and collectively affects all non-classroom based schools, so lobbying is occurring to modify the verbiage.

D. Hertzler mentioned J. Stockdale and P. Pulsipher were in attendance for this board meeting as potential board members. Board members were encouraged to reach out and get to know them after the meeting. They will be brought to the board next month for consideration as board members.

D. Hertler next brought up the board training requirements. This year came with an additional Ethics Training requirement and Charter Impact prepared a training that covers school finance. He presented several options to ensure CalOPS Board compliance with this year's trainings including:

1. Holding a separate 'training only' board meeting to go over all board required training synchronously
2. Asynchronous training with the requirement of being completed by December 1, 2024
3. In person training
4. Training added onto the end of one of the 2024 scheduled board meetings

Survey will go out to determine which option would be best.

## **E. Student Achievement Update**

L. Dombek shared the SET report for the 2023-24 school year. Goals include Grade Rate, Academics, and Engagement.

### **Grad Rate Goal**

Grad rates were not yet uploaded to CALPADS, but should be ready to go for the next board meeting. Some of the things that played into grad rates were the following:

- Project Success was impactful last year and helped many students to meet their goals.
- Implemented a Q5 (Summer quarter) for 78 students to help them reach graduation faster. None of these students are now graduated, but are that much closer to graduation for 24/24 SY. This was implemented as CalOPS and summer school teachers were incredible at managing all the changes that were encountered.
- CHAMPS also pushed students to pass courses and was proven with a 76% overall pass rate.

### **Academic Goal**

Every 10 weeks, 50% of PLC SMART goals (math and schoolwide) will be met

- Goals were met
- Schoolwide PLCs 50% of SMART goals met
- Math PLCs 64.5% of SMART goals met
- Great efforts were made to ensure success for students

### **Engagement Goal**

Every 10 weeks, 90% of students will receive 5 successful contacts

- Data taken from Q4, this goal was met
- Schoolwide: 98.2%
- Elementary 98.6%
- Middle 100%
- High: 97.2%

L. Dombek shared the data for 2022-23 teacher assignments and asked if there were any questions from the board. With no questions, she moved onto her last item.

L. Dombek lastly discussed the math placement document that is required by the CalOPS Math Placement Policy. This data was from Oct 1, 2022-2023 and exhibited a growth in Alg 1 and decrease in Geometry assignments.

#### **IV. Consent Items**

- A. Approval of Minutes from the June 04, 2024 Annual Board Meeting (attached)**
- B. Ratification of Special Education Service Contracts (attached)**
- C. Approval of Staffing Report (attached)**
- D. Approval of Expenditures over \$20k (attached)**
- E. Approval of Check Registry (attached)**
- F. Approval of Uniform Complaint Procedures Annual Notification (attached)**
- G. Approval of Title IX Policy (attached)**
- H. Approval of Reclassification Policy (attached)**
- I. Approval of Tobacco-Free Schools Policy (attached)**
- J. Approval of Education of Foster and Mobile Youth Policy (attached)**
- K. Approval of Education for Homeless Children and Youth Policy (attached)**
- L. Approval of Educational Records and Student Information Policy (attached)**
- M. Approval of Plan for English Learners (attached)**
- N. Approval of Special Education Policy (attached)**
- O. Approval of Updated Mathematics Placement Policy (attached)**
- P. Approval of Bullying and Prohibited Behavior Policy (attached)**
- Q. Approval of Graduation Policy (attached)**
- R. Approval of the Comprehensive Sexual Health Education Policy (attached)**
- S.**

**Approval of Student Freedom of Speech and Expression Policy (attached)**

**T. Approval of Section 504: Policy, Procedures, and Parent Rights Regarding Identification, Evaluation and Education (attached)**

**U. Approval of Student Technology Policy and Acceptable Use Agreement (attached)**

**V. Approval of Local Teacher Assignment Options: Teacher Listing for 2024-2025 School Year (attached)**

**W. Approval of Fiscal Policy (attached)**

**X. Approval of 2023-24 EPA Actuals (attached)**

D. Rivas made a motion to approve the Consent Agenda, Items A-X.

A. Pulsipher seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Pulsipher Aye

E. Wickliffe Aye

D. Rivas Aye

E. Pavlich Aye

M. Henjum Absent

**V. Action Items**

**A. Approval of Updated CalOPS Board of Directors Bylaws (attached)**

A. Pulsipher made a motion to approve Action Item A, Updated CalOPS Board of Directors Bylaws.

D. Rivas seconded the motion.

D. Hertzler reminded the board that the CalOPS Board Bylaws were mentioned at the annual meeting and it was agreed upon that updates were warranted. This summer was spent revising the bylaws with legal counsel and how to align the bylaws with what is currently recommended for nonprofit boards. One bigger change is the structure of the board officers. This change would have CalOPS staff taking over the officer roles requiring actions be taken, so D. Hertzlet acting as Secretary and L. Carter acting as Treasurer. Board Chair and Vice Chair will remain with the Board members as they are, but Treasurer and Secretary have been redesignated to CalOPS staff to align with the roles described by bylaws. These changes will not affect the influence of the board. These changes to the bylaws were submitted to authorizing districts as required with no comments made.

The board **VOTED** to approve the motion.

**Roll Call**

A. Pulsipher Aye



**Roll Call**

E. Pavlich Aye  
D. Rivas Aye  
E. Wickliffe Aye  
M. Henjum Absent

**B. Approval of Unaudited Actuals, End of Year Financial Statements, and Authorization of California Director of Finance or Designee to Submit to the Appropriate Parties (attached)**

A. Pulsipher made a motion to approve Action Item B, Unaudited Actuals, End of Year Financial Statements, and Authorization of California Director of Finance or Designee to Submit to the Appropriate Parties.

E. Wickliffe seconded the motion.

K. Eng asked if the board any questions regarding the presentation CI gave earlier in the agenda. This action item approves the numbers provided there.

The board **VOTED** to approve the motion.

**Roll Call**

A. Pulsipher Aye  
D. Rivas Aye  
E. Pavlich Aye  
E. Wickliffe Aye  
M. Henjum Absent

**VI. CLOSED SESSION**

**A. Closed Session**

A. Pulsipher made a motion to move to closed session.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Rivas Aye  
M. Henjum Absent  
E. Pavlich Aye  
E. Wickliffe Aye  
A. Pulsipher Aye

E. Pavlich noted that no actions were made in closed session.

**VII. Closing Items**

**A. Adjourn Meeting**

A. Pulsipher made a motion to adjourn the CalOPS Board Meeting, and confirm next meeting on October 8, 2024.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Rivas Aye

E. Wickliffe Aye

M. Henjum Absent

E. Pavlich Aye

A. Pulsipher Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:14 PM.

Respectfully Submitted,

E. Pavlich