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## California Online Public Schools

# California Online Public Schools

## Minutes

### California Online Public Schools (CalOPS) Board Meeting

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#### **Date and Time**

Tuesday February 6, 2024 at 3:30 PM

#### **Location**

CalCA NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366

CalCA SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675

23091 Arden Street, Lake Forest, CA 92630

1201 Cara Road, Dinuba, CA 93618

8422 Madison Avenue, Fair Oaks, CA 95628

3753 W. Norberry Street, Lancaster, CA 93536

32946 Calle San Marcos San Juan Capistrano, 92675

9423 Reseda Blvd. Apt#230, Northridge, CA 91324

1608 Lake Street, Calistoga, CA 94515

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#### Join Zoom Meeting

<https://zoom.us/j/93762840563>

Meeting ID: 937 6284 0563

Dial In:

+1 (669) 444-9171 ext. 93762840563# US

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This meeting is open to the public in person and via teleconference. For information about this meeting or for members of the public who require special accommodations to attend, contact the school offices: Bernie Jamero at (209) 253-1208 or Eva McGahey at (714) 248-6179 at least 24 hours prior to the meeting. The Board packet can be made available for public review by

contacting the school offices prior to the Board meeting in compliance with California open meeting law.

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**Directors Present**

B. Hartelt (remote), E. Pavlich, E. Wickliffe (remote), P. Hedrick (remote)

**Directors Absent**

A. Pulsipher, D. Rivas, M. Henjum

**Guests Present**

A. Larsen (remote), D. Hertzler, E. McGahey, H. Roney (remote), H. Tamayo (remote), J. Colombero (remote), J. Sitomer (remote), Jasmine Samuels (remote), Jennifer Brunner, Kara Mannix (remote), Kate Eng (remote), L. Carter (remote), L. Dombek (remote), L. Johnson (remote), Lauren Weed, M. Percin (remote), M. White (remote), Member of the Public (remote), R. Dreifus, R. Romero (remote), R. Savage (remote), S. Ford (remote), Shannon Doss (remote), V. Acosta

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**I. Opening Items**

**A. Call the Meeting to Order**

E. Pavlich called a meeting of the board of directors of California Online Public Schools to order on Tuesday Feb 6, 2024 at 3:44 PM.

**B. Roll Call**

CalOPS Staff

Ashley Larsen - Administrative Assistant

Dan Hertzler - Director of Business Services

Eva McGahey - Administrative Assistant - SoCal Office

Harold Roney - Director of Student Services

Heather Tamayo - Middle School Principal

Jasmine Samuels - Elementary Teacher

Jennifer Brunner - High School Assistant Principal

Julie Colombero - Director of California Family Outreach

Kara Mannix - High School Principal

LaChelle Carter - Director of Financial Services - SoCal Office

Lauren Weed - High School Assistant Principal

Leslie Dombek - Director of Student Achievement

Marcus White - Elementary School Principal

Richard Savage - Superintendent

Richie Romero - Deputy Superintendent

Ryan Dreifus - Assistant Director of Human Resources

Shannon Doss - Social Worker

Stephen Ford - Assistant Superintendent of Human Resources  
Viridiana Acosta - Executive Assistant - NorCal Office

**Contracted Staff**

Jason Sitomer - Charter Impact Managing Director  
Laura Johnson - PVS School Success Partner  
Matt Percin - Charter Impact Director of Client Finance  
Kate Eng - Charter Impact Director of Client Finance

1 Member of the Public

**C. Approval of Agenda**

P. Hedrick made a motion to approve the Agenda.  
E. Wickliffe seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Pulsipher Absent  
E. Wickliffe Aye  
E. Pavlich Aye  
P. Hedrick Aye  
D. Rivas Absent  
B. Hartelt Aye  
M. Henjum Absent

**II. Public Comment**

**A. Public Comment**

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Governance" page at <https://www.connectionsacademy.com/california-online-school/about/school-board>.

E. Pavlich calls for any member of the public to speak at this time.

### **III. Oral Reports**

#### **A. Superintendent's Report**

R. Savage has minimal updates today. Smooth transition from first to second semester. As for Sponsoring District Update, Ripon Charter Renewal was successful. CalOPS is currently working through the name change with CAPO Chartering District, will be presenting at April Board Meeting since it is deemed a Material Revision. Relationships are healthy with Sponsoring Districts.

On the transition, there was a leadership retreat last week to get all departments on the same page.

Props to J. Colombero on her efforts with Brandastic and Headstand. It is paying off with the interest seen by prospective families. With the way things appear now, enrollment targets look achievable.

Props to L. Dombek and her team for the hard work with training for new curriculum and platforms. This is a behind the scenes effort that will continue for the next 2-3 months. HR team is making great progress and is close to presenting benefit packages to staff for the upcoming year.

#### **B. Principals' Report (attached)**

M. White praises the elementary team. iReady diagnostic testing is in progress this week. The team plans to analyze the data provided by this to best support their students.

K. Mannix talks about the excitement of the new semester and a positive end to the previous semester. Still working to wrap up grades and data, but it is looking promising with what is currently known. Great improvements with World History! Project Success had highest pass rates ever!

#### **C. Charter Impact Financial Reports for CalOPS (attached)**

M. Percin goes briefly over all the financial reports attached covering CalOPS finances for December of 2023.

SoCal:

- Enrollment forecasted at 5,020 students - down 2% from plan
- Attendance forecasted at 4,922 (98%)

- Revenue forecasted at \$72.6M; slight decrease
- Expenses forecasted at \$67M; in line with budget
- Surplus forecasted at \$5.5M with an ending fund balance forecasted at \$22M
- September cash balance of \$20M
- Cash projected at \$30M by fiscal year end

Central Valley:

- Enrollment forecasted at 825 students; up from 657
- Attendance forecasted at 809 (98%); up from 644
- Revenue forecasted at \$12.6M; up \$2.5M
- Expenses forecasted at \$10.9M; up \$1.5M
- Surplus forecasted at \$1.7M with an ending fund balance forecasted at \$5M
- Cash balance is \$7.7M

NorCal:

- Enrollment forecasted at 1,774 students
- Attendance forecasted at 1,738 (98%)
- Revenue forecasted at \$24.7M; in line with budget
- Expenses forecasted at \$23.9M; in line with budget
- Surplus forecasted at \$800K with an ending fund balance forecasted at \$6.9M
- Cash balance of \$14.2M

North Bay:

- Enrollment forecasted at 161 students; up from 141
- Attendance forecasted at 158 (98%)
- Revenue forecasted at \$2.3M; up \$300K from budget
- Expenses forecasted at \$2M; up \$100K from budget
- Surplus forecasted at \$340K with an ending fund balance forecasted at \$1.1M
- Cash balance is \$1.8M

Monterey Bay:

- Enrollment forecasted at 571 students; up from 471
- Attendance forecasted at 560 (98%)
- Revenue forecasted at \$7.7M; up \$1.5M
- Expenses forecasted at \$6.9M; up \$1M
- Surplus forecasted at \$829K with an ending fund balance forecasted at \$1.1M
- Cash balance is \$2.4M

Central Coast:

- Enrollment forecasted at 140 students; up from 112
- Attendance forecasted at 137 (98%)

- Revenue forecasted at \$1.9M; up \$400K from budget
- Expenses forecasted at \$1.7M; up \$300K from budget
- Surplus forecasted at \$224K with an ending fund balance forecasted at \$429K
- Cash balance is \$748K

#### **D. Policy, Compliance, and State Accountability Report**

D. Hertzler speaks to CA state budgeting. There was a forecasted \$58B shortfall in the budget, but Gov. Newsoms budget presents a \$38B shortfall. The good news for CalOPS is that there are no projected cuts to education budgets, so the school shouldn't be affected here, but there is a need to keep an eye on this as there could be unexpected cuts. Reserves are in a healthy place in case of emergencies for the short term. Had meeting with consultant lobbyist and there isn't much charter related news for upcoming legislation. A few more months until update on the Independent Study study. Just received text from trailer bill, little to do with charter schools so far. Notifications to the Board: Form-700's are due April 1st to bring it back to the front of everyone's mind. Brown Act Training is also due, links will be resent soon.

#### **IV. Consent Items**

- A. Approval of Minutes from the December 05, 2023 Board Meeting (attached)**
- B. Approval of Staffing Report (attached)**
- C. Approval of Expenditures over \$20k (attached)**
- D. Approval of 2022-23 School Accountability Report Cards (SARC) (attached)**
- E. Approval of Check Register (attached)**
- F. Approval of CalOPS SoCal Material Revision (attached)**
- G. Approval of Capistrano Unified Memorandum of Understanding (MOU) (attached)**
- H. Approval of CalOPS 2024-25 Academic and Staff Calendars (attached)**
- I. Approval of Student Services Contracts (attached)**

P. Hedrick made a motion to approve the Consent Agenda Items, A-I.

E. Wickliffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Rivas	Absent
B. Hartelt	Aye
E. Pavlich	Aye

**Roll Call**

A. Pulsipher Absent  
P. Hedrick Aye  
E. Wickliffe Aye  
M. Henjum Absent

**V. Action Items**

**A. Approval of Comprehensive School Safety Plan (attached)**

P. Hedrick made a motion to approve Action Item A, the Comprehensive School Safety Plan.

E. Wickliffe seconded the motion.

D. Hertzler explains the updates made to the Comprehensive School Safety Plan. This plan is largely meant for brick and mortar schools, but it is also a legal requirement for Charters, so CalOPS worked with YMC to develop/revise the CSSP to standard. Namely, there were added sections regarding opioids and the CalOPS suspension and disciplinary policy, as well as updates to the school name. The revisions made were reviewed, adjusted, and approved by the Safety Committee to comply with legal requirements.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

B. Hartelt Aye  
E. Pavlich Aye  
E. Wickliffe Aye  
P. Hedrick Aye  
M. Henjum Absent  
A. Pulsipher Absent  
D. Rivas Absent

**B. Approval of LCAP Mid Year Update (attached)**

P. Hedrick made a motion to approve Action Item B, the Mid Year LCAP Update.

E. Wickliffe seconded the motion.

L. Dombek presents the Mid Year LCAP Update, noting that this item is new to the school, but has recently become a requirement. Allows for more detailed look at CalOPS goals and extra analysis to ensure they are met. New cycle for LCAP begins in June. A couple things to highlight for this documentation is that the goals are annual goals, and they align with SET goals that are reviewed quarterly to ensure everything is on target. More information to come at next months' meeting on how second semester ended and how CalOPS is moving into the third and fourth quarter.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Hedrick Aye  
A. Pulsipher Absent

**Roll Call**

B. Hartelt Aye  
D. Rivas Absent  
E. Pavlich Aye  
M. Henjum Absent  
E. Wickliffe Aye

**VI. Closing Items**

**A. Adjourn Meeting**

P. Hedrick made a motion to adjourn the CalOPS Board Meeting, and confirm next meeting on March 5, 2024.

E. Wickliffe seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Henjum Absent  
B. Hartelt Aye  
A. Pulsipher Absent  
E. Wickliffe Aye  
E. Pavlich Aye  
P. Hedrick Aye  
D. Rivas Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:26 PM.

Respectfully Submitted,  
E. Pavlich