

# California Online Public Schools

## Minutes

### California Online Public Schools (CalOPS) Board Meeting

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#### Date and Time

Tuesday November 7, 2023 at 3:30 PM

#### Location

CalCA NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366  
CalCA SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675  
23091 Arden Street, Lake Forest, CA 92630  
1201 Cara Road, Dinuba, CA 93618  
8422 Madison Avenue, Fair Oaks, CA 95628  
3753 W. Norberry Street, Lancaster, CA 93536  
32946 Calle San Marcos San Juan Capistrano, 92675  
9423 Reseda Blvd. Apt#230, Northridge, CA 91324  
1608 Lake Street, Calistoga, CA 94515

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#### Join Zoom Meeting

<https://zoom.us/j/93762840563>

Meeting ID: 937 6284 0563

Dial In:

+1 (669) 444-9171 ext. 93762840563# US

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This meeting is open to the public in person and via teleconference. For information about this meeting or for members of the public who require special accommodations to attend, contact the school offices: Bernie Jamero at (209) 253-1208 or Eva McGahey at (714) 248-6179 at least 24 hours prior to the meeting. The Board packet can be made available for public review by contacting the school offices prior to the Board meeting in compliance with California open meeting law.

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#### Directors Present

B. Hartelt (remote), D. Rivas (remote), E. Wickliffe (remote), M. Henjum (remote), P. Hedrick (remote)

#### Directors Absent

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A. Pulsipher, E. Pavlich

**Guests Present**

A. Larsen (remote), C. Sanchez Reyes (remote), D. Hertzler (remote), D. Kozub (remote), E. McGahey, H. Roney (remote), H. Tamayo (remote), J. Colombero (remote), J. Sitomer (remote), Katherine Pippin (remote), Kevin Walther (remote), L. Carter (remote), L. Dombek (remote), M. Percin (remote), M. White (remote), Member of the Public (remote), Parinaz Farzin (remote), R. Dreifus (remote), R. Romero (remote), R. Savage (remote), S. Ford (remote), V. Acosta

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**I. Opening Items**

**A. Call the Meeting to Order**

D. Rivas called a meeting of the board of directors of California Online Public Schools to order on Tuesday Nov 7, 2023 at 3:37 PM.

**B. Roll Call**

**CalOPS Staff**

- Ashley Larsen - CalOPS Admin Assistant
- Dan Hertzler - CalOPS Director of Business Services
- Eva McGahey - CalOPS Administrative Assistant - SoCal Office
- Harold Roney - CalOPS Director of Student Services
- Heather Tamayo - CalOPS Middle School Principal
- Julie Colombero - CalOPS Director of California Family Outreach
- Kara Mannix - CalOPS High School Principal
- LaChelle Carter - CalOPS Director of Financial Services - SoCal Office
- Leslie Dombek - CalOPS Director of Student Achievement
- Marcus White - CalOPS Elementary School Principal
- Richard Savage - CalOPS Superintendent
- Richie Romero - CalOPS Deputy Superintendent
- Ryan Dreifus - CalOPS High School Assistant Principal
- Stephen Ford - CalOPS Assistant Superintendent of Human Resources
- Viridiana Acosta - CalOPS Executive Assistant - NorCal Office

**Contracted Staff**

- Chandre Sanchez Reyes - PVS Academic Success Partner
- Donna Kozub - PVS School Financial Services
- Jason Sitomer - Charter Impact Managing Director
- Matthew Percin - Charter Impact Director of Client Finance
- Katherine Pippin - Headstand PR
- Kevin Walther - Headstand PR
- Parinaz Farzin - Headstand PR

1 Member of the Public

### C. Approval of Agenda

P. Hedrick made a motion to approve the agenda.

B. Hartelt seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

D. Rivas Aye

M. Henjum Aye

B. Hartelt Aye

A. Pulsipher Absent

P. Hedrick Aye

E. Pavlich Absent

E. Wickliffe Aye

## II. Public Comment

### A. Public Comment

The Board welcomes participation by the members of the public telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Leader by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Leader at least twenty-four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, or six (6) minutes if the individual requesting to comment is a non English speaker and requires a translator, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Leader at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Governance" page at <https://www.connectionsacademy.com/california-online-school/about/school-board>.

Prior to the beginning of this board meeting, no member of the public provided notice or written submissions for public comment.

No member of the public was present at this point and no comments were made.

### III. Oral Reports

#### A. Superintendent's Report

R. Savage begins his report noting CalOPS continues to prepare for transition away from PVS. Currently working on benefits package for employees, website development, and overseeing curriculum transitions. Things are moving along well, and the 18 month long transition period has been great for smoothing over any hiccups arising along the way. Updates on authorizing districts include an upcoming public hearing for CalOPS NorCal in Ripon. Also meeting with their superintendent to go over CalCA/CalOPS operations as a school, treating it as a site visit. Last Wednesday, CalCA/CalOPS SoCal had the annual site visit from CAPO, the SoCal authorizing district. E. Pavlich (Board President) and several members of leadership were able to attend, and interviews with students went beautifully. North Bay Charter has been approved by Middletown Unified, with both public hearing and board vote in the same meeting. CalCA/CalOPS also had a successful Monterey Bay Charter renewal with Scotts Valley Unified. Staffing and enrollment updates include surpassing 9000 students enrolled in the past month (9200 currently), and Steve continues to monitor hiring. Plans to supplement HR team with the transition in mind, and CalOPS is conscious of staffing appropriately.

#### B. Principals' Report (attached)

M. White notes that elementary is settling into the school year. Teams are supporting families and digging in to close any learning gaps seen. This includes working one on one with students in addition to supplemental and support programs.

H. Tamayo notes that middle school is off and running. Teams are supporting students through the transition from CalCA to CalOPS. They are focused on analyzing the data to ensure kids are best supported and getting up to grade level, implementing intense intervention when necessary.

K. Mannix updates on high school status, noting that the homeroom model is incredibly strong at present time with great teacher - CT and ST relationships. CalOPS teachers are incredible supports for their families, which can be tough this time of year, but it is an incredible honor.

#### C. Charter Impact Financial Report for CalOPS (to follow)

M. Percin introduces the financial report for the schools, giving more detail on CalOPS/CalCA SoCal and briefly covering the rest of the Charters. \*Note that the first slide on each presentation gives a brief financial overview for each CalOPS Charter school.\*

In regards to SoCal, if looking at past reports for this SY, these numbers haven't changed yet, but numbers do tend to lag, so this may change slightly in coming months. Enrollment trends are strong. Not much to touch on for attendance and enrollment,

trending positively and better than initially expected. There seem to be savings across most categories, the only increase being salaries and benefits. The numbers are being adjusted based on new and upcoming hires. Across the board, everything is on plan according to the original budget. With compliance, note that the first Interim financial report is due in 4 weeks.

SoCal:

- Enrollment forecasted at 5,149 students
- Attendance forecasted at 5,046 (98%)
- Revenue forecasted at \$74M; in line with budget
- Expenses forecasted at \$66.5M; in line with budget
- Surplus forecasted at \$7.5M with an ending fund balance forecasted at \$25.2M.
- September cash balance of \$28M
- Cash projected at \$30M by fiscal year end.

Central Valley:

- Enrollment forecasted at 657 students
- Attendance forecasted at 644 (98%)
- Revenue forecasted at \$10.1M; in line with budget
- Expenses forecasted at \$9.1M; in line with budget
- Surplus forecasted at \$1M with an ending fund balance forecasted at \$4M
- September Cash balance is at \$7M
- Cash projected at \$7.1M by fiscal year end

NorCal:

- Enrollment forecasted at 1,788 students
- Attendance forecasted at 1,766 (98%)
- Revenue forecasted at \$25M; in line with budget
- Expenses forecasted at \$23.5M; in line with budget
- Surplus forecasted at \$1.5M with an ending fund balance forecasted at \$6M
- September cash balance of \$12.2M
- Cash projected at \$15M by fiscal year end

North Bay:

- Enrollment forecasted at 141 students
- Attendance forecasted at 139 (98%)
- Revenue forecasted at \$2M; in line with budget
- Expenses forecasted at \$1.8M; in line with budget (typo on slides, \$1.8M is correct number)
- Surplus forecasted at \$225K with an ending fund balance forecasted at \$880K
- September cash balance of \$1.6M
- Cash projected at \$1.6M by fiscal year end

Monterey Bay:

- Enrollment forecasted at 471 students
- Attendance forecasted at 462 (98%)
- Revenue forecasted at \$6.3M; in line with budget
- Expenses forecasted at \$5.9M; in line with budget
- Surplus forecasted at \$380K with an ending fund balance forecasted at \$600K
- September cash balance is at \$2.8M
- Cash projected at \$3M by fiscal year end

Central Coast:

- Enrollment forecasted at 112 students
- Attendance forecasted at 110 (98%)
- Revenue forecasted at \$1.5M; in line with budget
- Expenses forecasted at \$1.4M; in line with budget
- Surplus forecasted at \$148K with an ending fund balance forecasted at \$337K
- September cash balance of \$1.4M
- Cash projected at \$1.7M by fiscal year end

**D. Policy, Compliance, and State Accountability Report**

D. Hertzler provides quick update. Gov Newsom vetoed an anti charter bill. This didn't have much affect CalOPS, seeing as it is regarding facilities, but was still a win for the charter community as a whole. There is an upcoming State Board of Education meeting. Additionally, several reports from partnered lobbyist, Branche Jones, have been helpful with keeping an eye on things in Sacramento.

**IV. Consent Items**

**A. Approval of Minutes from the October 03, 2023 Board Meeting (attached)**

**B. Approval of Staffing Report (attached)**

**C. Approval of Expenditures over \$20k (attached)**

**D. Approval of Check Registry (to follow)**

**E. Approval of CalCA North Bay 2023-24 LCAP CSI Plan (attached)**

M. Henjum made a motion to approve the Consent Agenda, Items A-E.

E. Wickliffe seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Henjum Aye

**Roll Call**

- E. Wickliffe Aye
- B. Hartelt Aye
- A. Pulsipher Absent
- P. Hedrick Aye
- E. Pavlich Absent
- D. Rivas Aye

**V. Action Items**

**A. Approval of Chase Line of Credit (attached)**

B. Hartelt made a motion to approve Action Item A, Approval of Chase Line of Credit.

P. Hedrick seconded the motion.

L. Carter introduced reasoning for this change. Historically, CalOPS credit cards came from PVS, through Bank of America, and there was a need to find a vendor through the transition. CalOPS looked at several options including Bank of America and some prepaid accounts focused on education, and ultimately chose to go with Chase due to a long history with them and ease of transition. Payments would flow through current accounts and it would not necessitate adding more platforms. Chase is responsive and approved sufficient limit of \$650,000. These cards will be distributed to the same members of leadership that previously had work cards. CalOPS has begun implementing within Concur so they can begin using this line of credit prior to the end of this year. The board **VOTED** to approve the motion.

**Roll Call**

- M. Henjum Aye
- E. Pavlich Absent
- E. Wickliffe Aye
- A. Pulsipher Absent
- B. Hartelt Aye
- D. Rivas Aye
- P. Hedrick Aye

**VI. Information Items**

**A. Pearson Virtual Schools Update**

C. Sanches Reyes updates for both she and L. Johnson. For SSP updates, PVS continues to collaborate with CalOPS and support enrollment, payroll, and benefits services. Thanks for partnership!

ASP update includes additional small wins. More improvements to custom assessment tools, teachers can do other things on platfor while waiting to duplicate a custom assessment, and there is a warning with scoring mismatches now. Bulk logging available for class. Lesson and assessment completion history added to student gradebook to reduce clicks for teachers in need of navigated ST info. For administration, IAs can be favorited and principal flag report has been updated to include more ST info.

## VII. Closing Items

### A. Adjourn Meeting

P. Hedrick made a motion to adjourn the meeting.

D. Rivas seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

E. Wickliffe Aye

A. Pulsipher Absent

M. Henjum Aye

B. Hartelt Aye

E. Pavlich Absent

D. Rivas Aye

P. Hedrick Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:09 PM.

Respectfully Submitted,

D. Rivas