## CHARTER

## California Online Public Schools - North Bay

Monthly Financial Presentation - August 2023

## Highlights

- Enrollment forecasted at 141 students
- Attendance forecasted at 139 (98\%)
- Revenue forecasted at $\$ 2 \mathrm{M}$; in line with budget
- Expenses forecasted at $\$ 1.9 \mathrm{M}$; in line with budget
- Surplus forecasted at $\mathbf{\$ 2 0 0 K}$ with an ending fund balance forecasted at \$850K
- August Cash balance is at $\$ 1.3 \mathrm{M}$
-Cash projected at $\$ 1.5 \mathrm{M}$ by fiscal year end


## Attendance Data and Metrics

- Enrollment forecasted at 141 students
- ADA forecasted at 139
- Unduplicated rate of $57 \%$

| Enrollment \& Per Pupil Data |  |  |  |
| :--- | :---: | :---: | :---: |
|  | Actual | Forecast | Budget |
| Average Enrollment | $n / a$ | 141 | 141 |
| ADA | $n / a$ | 139 | 139 |
| Attendance Rate | $n / a$ | $98.0 \%$ | $98.0 \%$ |
| Unduplicated \% | $56.8 \%$ | $56.8 \%$ | $56.8 \%$ |
| Revenue per ADA |  | $\$ 15,099$ | $\$ 14,978$ |
| Expenses per ADA |  | $\$ 13,670$ | $\$ 13,809$ |



## Revenue

- FY24 annual revenues forecasted at \$2.1M:
- No significant variance in plan since budget inception
Revenue
State Aid-Rev Limit
Federal Revenue
Other State Revenue
Other Local Revenue
Total Revenue

| Year-to-Date |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Actual | Budget |  | Fav/(Unf) |  |
| \$ 58,041 |  | 94,076 | \$ | $(36,035)$ |
|  |  | 883 |  | (883) |
| 15,552 |  | 6,615 |  | 8,937 |
| 11 |  | - |  | 11 |
| \$ 73,604 | \$ | 101,574 | \$ | $(27,970)$ |


| Annual/Full Year |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: |
| Forecast | Budget | Fav/(Unf) |  |  |
|  |  |  |  |  |
| $\$ 1,759,868$ | $\$$ | $1,759,868$ | $\$$ | - |
| 167,988 | 152,953 |  | 15,035 |  |
| 170,055 | 168,350 | 1,705 |  |  |
| 11 |  | - | 11 |  |
|  | $\mathbf{2 , 0 9 7 , 9 2 2}$ | $\$$ | $\mathbf{2 , 0 8 1 , 1 7 2}$ | $\mathbf{\$}$ |
|  | $\mathbf{1 6 , 7 5 1}$ |  |  |  |

## Expenses

- FY24 annual expenses forecasted at \$1.9M
- No significant variances in plan since budget inception


CHARTER
IMPACT

## Fund Balance

Annual surplus forecasted at $\mathbf{\$ 1 9 8 K}$

- Ending fund balance forecasted at \$857K (45\% of total expenses)

| Total Surplus(Deficit) | Year-to-Date |  |  | Annual/Full Year |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Actual | Budget | Fav/(Unf) | Forecast | Budget |  | Fav/(Unf) |  |
|  | \$ $(50,657)$ | \$ (195,631) | \$ 144,974 | \$ 198,485 | \$ | 162,448 | \$ | 36,037 |
| Beginning Fund Balance | 659,124 | 659,124 |  | 659,124 |  | 659,124 |  |  |
| Ending Fund Balance | \$ 608,467 | \$ 463,493 |  | \$ 857,609 | \$ | 821,572 |  |  |
| As a \% of Annual Expenses | 32.0\% | 24.2\% |  | 45.2\% |  | 42.8\% |  |  |

## Cash Balance

- Current cash balance of \$12.2M (218 days)
- Cash projected at \$12.3M by fiscal year end



## Compliance Reporting

| Area | Due Date | Description | Completed By | Board Must Approve | Signature Required | Additional Information |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| FINANCE | Sep-08 | Year-End Maintenance of Effort (Special Education) - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE. | Charter Impact | No | No |  |
| FINANCE | Sep-15 | Unaudited Actual Reports - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th). | Charter Impact | Yes | Yes | https://www.cde.ca.gov/fg/s//fr/csalternative.asp |
| FINANCE | Sep-15 | Education Protection Account (EPA) Final Expenditures - All charter schools are required to report on their websites an accounting of how much money was received from the EPA and how that money was spent. This is commonly approved by the school's Board following the Unaudited Actuals Report. | Charter Impact | Yes | No | https://www.cde.ca.gov/fg/aa/pa/pafaq.asp |
| FINANCE | Sep-22 | School-Based Medi-Cal Administrative Activities (SMAA) - All charter schools participating in the SMAA program are requireed to participate in this reporting. The SMAA program reimburse schools for the federal share ( $50 \%$ ) of the certain costs for administering the Medi-Cal program. | CalOps with Charter Impact support | No | No | https://www.dhcs.ca.gov/provgovpart/Pages/SMAA |
| FINANCE | Sep-30 | The Educator Effectiveness Funds (EEF) Annual Report - Annual report due each year on Sep 30th through 2026. Funds may be expended during the 2021-22, 2022-23, 2023-24, 2024-25 and 2025-26 fiscal years. A final data and expenditure report will be due on or before September 30, 2026. Any funds not expended by June 30, 2026, must be returned to the CDE. | Charter Impact with CalOps support | No | No | https://www2.cde.ca.gov/eefannual/ |
| DATA TEAM | Oct-04 | California Basic Educational Data System (CBEDS) Information Day - The first Wed in Oct is CBEDS Information Day, used to collect information on student and staff demographics. Schools must complete the School Information Form (SIF). The SIF is used to report the count of classified staff, kindergarten program type, educational calendars, work visa applications, multilingual instructional programs, and languages of instruction. Data is due to CDE on October 31th. | Calops | No | No | http://www.cde.ca.gov/ds/dc/cb/ |
| FINANCE | Oct-13 | Federal Stimulus Reporting- Local educational agencies (LEAS) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP, including ESSER I, GEER I, ESSER II, ESSER III and ELO-G. <br> Reporting for the preceding quarter (July 1 - Sep 30). | Charter Impact | No | No | https://www.cde.ca.gov/fg/cr/reporting.asp |
| DATA TEAM | Oct-31 | CBEDS-ORA - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, $\mathrm{H}-1 \mathrm{~B}$ work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data. | CalOps | No | No | https://www.cde.ca.gov/ds/dc/cb/ |
| FINANCE | Oct-31 | Federal Cash Management - Period $\mathbf{2}$ - Charter schools that are awarded a grant under any of these programs: Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; and Title III Immigrant programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold. | Charter Impact | No | No | http://www.cde.ca.gov/fg/aa/cm/ |
| FINANCE | Oct-31 | Comprehensive Support and Improvement (CSI) Expenditure Reporting - 2022 Report 2 and 2021 Final Report - Actual expenditures for each performance period within the grant period shall be reported to the California Department of Education (CDE) as part of regular grant management and administration. | Charter Impact with CalOps support | No | No | https://www.cde.ca.gov/sp/sw/t1/csileagrantrpt.asp |
| DATA TEAM | Oct-31 | Complete 20-Day Attendance Report - Charter schools in their first year of operation that begin instruction by September 30th, and continuing charter schools that are expanding by adding one or more grade levels, may apply for a special advance on their funding for LCFF State Aid and EPA State Aid. The special advance is based on actual ADA and pupil demographic data for the first 20 days of student instruction. | CalOps | No | Yes | https://www.cde.ca.gov/fg/aa/pa//csfunding.asp?tabsection=2 |

## Appendix

- Monthly Cash Flow / Forecast 23/24
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Monthly Check Register
- AP Aging

| Actuals Through: | 8/31/2023 $138.94$ |
| :---: | :---: |
| Revenues |  |
| State Aid - Revenue Limit |  |
| 8011 | LCFF State Aid |
| 8012 | Education Protection Account |
| 8096 | In Lieu of Property Taxes |
| Federal Revenue |  |
| 8181 | Special Education - Entitlement |
| 8290 | Title 1, Part A - Basic Low Income |
| 8290 | Title IV, Part A |
| 8296 | Other Federal Revenue |
| Other State Revenue |  |
| 8311 | State Special Education |
| 8550 | Mandated Cost |
| 8560 | State Lottery |
| 8599 | Other State Revenue |
| Other Local Revenue |  |
| 8660 | Interest Revenue |
| Total Revenue |  |
| Expenses |  |
| Certificated Salaries |  |
| 1100 | Teachers' Salaries |
| 1175 | Teachers' Extra Duty/Stipends |
| 1200 | Pupil Support Salaries |
| 1300 | Administrators' Salaries |
| Classified Salaries |  |
| 2100 | Instructional Salaries |
| 2200 | Support Salaries |
| 2300 | Classified Administrators' Salaries |
| 2400 | Clerical and Office Staff Salaries |
| Benefits |  |
| 3101 | STRS |
| 3301 | OASDI |
| 3311 | Medicare |
| 3401 | Health and Welfare |
| 3501 | State Unemployment |
| 3601 | Workers' Compensation |
| Books and Supplies |  |
| 4100 | Textbooks and Core Materials |
| 4200 | Books and Reference Materials |
| 4302 | School Supplies |
| 4305 | Software |
| 4310 | Office Expense |
| 4400 | Noncapitalized Equipment |
| Subagreement Services |  |
| 5102 | Special Education |
| 5106 | Other Educational Consultants |
| 5107 | Instructional Services |
| Operations and Housekeeping |  |
| 5201 | Auto and Travel |
| 5300 | Dues \& Memberships |
| 5400 | Insurance |
| 5502 | Janitorial Services |
| 5900 | Communications |
| 5901 | Postage and Shipping |
| Facilities, Repairs and Other Leases |  |
| 5601 | Rent |


| Jul-23 | Aus-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Year-End |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Accruals |  |  |  |  |  |  |  |  |  |  |  |  |  |$|$


| Annual Forecast | Original Budget Total | Favorable / (Unfav.) |
| :---: | :---: | :---: |
|  | ADA $=138.94$ |  |
| 1,138,416 | 1,138,416 |  |
| 27,789 | 27,789 |  |
| 593,664 | 593,664 | - |
| 1,759,868 | 1,759,868 | - |
| 17,368 | 17,368 | - |
| 34,245 | 34,245 |  |
| 10,000 | 10,000 |  |
| 106,375 | 91,340 | 15,035 |
| 167,988 | 152,953 | 15,035 |
| 123,299 | 123,299 |  |
| 5,212 | 5,174 | 38 |
| 34,597 | 32,930 | 1,667 |
| 6,947 | 6,947 |  |
| 170,055 | 168,350 | 1,705 |
| 11 | - | 11 |
| 11 | - | 11 |
| 2,097,922 | 2,081,172 | 16,751 |
| 544,831 | 522,414 | $(22,417)$ |
| 176 | 204 | 28 |
| 41,919 | 40,240 | $(1,679)$ |
| 69,095 | 66,437 | $(2,658)$ |
| 656,021 | 629,294 | $(26,726)$ |
| 1,334 | 1,291 | (43) |
| 2,158 | 2,068 | (89) |
| 10,138 | 9,678 | (460) |
| 1,822 | 1,740 | (82) |
| 15,452 | 14,777 | (674) |
| 66,724 | 83,469 | 16,745 |
| 1,057 | 636 | (421) |
| 6,802 | 6,485 | (317) |
| 157,794 | 157,794 |  |
| 33,906 | 37,571 | 3,664 |
| 5,005 | 6,262 | 1,257 |
| 271,289 | 292,217 | 20,929 |
| 7,750 | 9,300 | 1,550 |
| 205,329 | 205,329 |  |
| 77,396 | 77,396 |  |
| 93,048 | 92,411 | (637) |
| 2,688 | 3,216 | 528 |
| 57,022 | 57,022 |  |
| 443,232 | 444,673 | 1,442 |
| 138,300 | 138,300 |  |
| 70,825 | 70,825 |  |
| 29,112 | 34,934 | 5,822 |
| 238,237 | 244,059 | 5,822 |
| 13,083 | 15,700 | 2,617 |
| 3,438 | 3,600 | 162 |
| 167 | 200 | 33 |
| 1,250 | 1,500 | 250 |
| 17,083 | 20,500 | 3,417 |
| 543 | 652 | 109 |
| 35,565 | 42,152 | 6,587 |
| 11,481 | 13,777 | 2,296 |
| 368 | 441 | 74 |

$$
5603 \text { Equipment Leases }
$$

## Professional/Consulting Services

5801 IT
5802 Audit \& Taxes
$\begin{array}{ll}5803 & \text { Lega } \\ 5804 & \text { Prof }\end{array}$
Professional Development General Consulting Bank Charges
Other taxes and
Other taxes and $f$
Management Fee
$\begin{array}{ll}5811 & \text { Management Fee } \\ 5812 & \text { District Oversight Fee }\end{array}$
5815 Public Relations/Recruitment

## Depreciation

Interest

Total Expenses
Monthly Surplus (Deficit)
Cash Flow Adjustments
Monthly Surplus (Deficit)
Cash flows from operating activities
Depreciation/Amortization
Grants and Contributions Rec
Due To/from Related Parties
Prepaid Expenses
Other Assets
Accounts Payable
Accrued Expense
Other Liabilities
Purchases of Prop. And Equip. Notes Receivable
Cash flows from financing activities
Proceeds from Factoring
Payments on Factoring
Proceeds(Payments) on Debt
Total Change in Cash
Cash, Beginning of Month
Cash, End of Month

# California Online Public Schools 

Financial Package

August 31, 2023

Presented by:


## Budget vs Actual

For the period ended August 31, 2023

|  | Current <br> Period <br> Actual | Current <br> Period <br> Budget | Current <br> Period <br> Variance | Current Year Actual | YTD Budget | YTD Budget Variance | Total Budget |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Communications | - | 1,708 | 1,708 | - | 3,417 | 3,417 | 20,500 |
| Postage and Shipping | - | 54 | 54 | - | 109 | 109 | 652 |
| Total Operations \& Housekeeping | 438 | 3,513 | 3,075 | 438 | 7,025 | 6,587 | 42,152 |
| Facilities, Repairs \& Other Leases |  |  |  |  |  |  |  |
| Rent | - | 1,148 | 1,148 | - | 2,296 | 2,296 | 13,777 |
| Additional Rent | - | 37 | 37 | - | 74 | 74 | 441 |
| Equipment Leases | - | 40 | 40 | - | 80 | 80 | 482 |
| Total Facilities, Repairs \& Other Leases | - | 1,225 | 1,225 | - | 2,450 | 2,450 | 14,700 |
| Professional/Consulting Services |  |  |  |  |  |  |  |
| IT | - | 667 | 667 | - | 1,333 | 1,333 | 8,000 |
| Audit \& Taxes | - | - | - | - | - | - | 1,165 |
| Legal | - | 554 | 554 | - | 1,108 | 1,108 | 6,648 |
| Professional Development | - | 1,537 | 1,537 | - | 3,074 | 3,074 | 18,445 |
| General Consulting | 1 | 12,191 | 12,190 | 1 | 24,383 | 24,381 | 146,296 |
| Bank Charges | - | 83 | 83 | - | 167 | 167 | 1,000 |
| Other Taxes and Fees | 5 | 717 | 712 | 5 | 1,433 | 1,429 | 8,600 |
| Management Fee | 1,558 | 779 | (779) | 1,558 | 1,558 | 0 | 9,350 |
| District Oversight Fee | - | 941 | 941 | - | 941 | 941 | 17,599 |
| SPED Encroachment | 88 | - | (88) | 176 | - | (176) | - |
| Public Relations/Recruitment | 944 | 1,646 | 702 | 944 | 3,291 | 2,348 | 19,747 |
| Total Professional/Consulting Services | 2,596 | 19,115 | 16,519 | 2,684 | 37,288 | 34,605 | 236,850 |
| Total Expenses | 73,549 | 146,162 | 72,612 | 124,261 | 291,383 | 167,122 | 1,883,790 |
| Change in Net Assets | $(7,726)$ | $(44,588)$ | 36,862 | $(50,657)$ | $(189,809)$ | 139,152 | 197,382 |
| Net Assets, Beginning of Period | 762,855 |  |  | 805,787 |  |  |  |
| Net Assets, End of Period | \$ 755,129 |  |  | \$ 755,129 |  |  |  |

## California Online Public Schools

## Statement of Financial Position

August 31, 2023


## Assets

Current Assets
Cash \& Cash Equivalents Accounts Receivable
Public Funding Receivables
Grants \& Contributions Receivable
Factored Receivables
Due To/From Related Parties
Prepaid Expenses
Other Current Assets
Total Current Assets

## Long-Term Assets

Property \& Equipment, Net
Deposits
Deferred Lease Asset
Bond Issue Costs
Other Long-Term Assets
Total Long Term Assets

Total Assets

Liabilities
Current Liabilities
Accounts Payable
Accrued Liabilities
Interest Payable
Deferred Revenue
Deferred Rent, Current Portion
Capital Lease, Current Portion Notes Payable, Current Portion Bonds Payable, Current Portion Other Current Liabilities
Total Current Liabilities

Long-Term Liabilities
Deferred Rent, Net of Current Portion Capital Lease, Net of Current Portion Notes Payable, Net of Current Portion Bonds Payable, Net of Current Portion Discount on Bonds
Premium on Bonds Other Long-Term Liabilities

## Total Long-Term Liabilities

## Total Liabilities

Total Net Assets

Total Liabilities and Net Assets

| California Online Public Schools Southern California | California Online Public Schools Academy Central Valley | California Online Public Schools Northern California | California Online Public Schools Academy North Bay | California Online Public Schools Monterey Bay |  | California line Public ools Central Coast |  | Combined |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{array}{r} \$ 23,685,858 \\ (6,042,359) \end{array}$ | $\begin{array}{r} \$ 6,716,870 \\ (944,940) \end{array}$ | $\begin{array}{r} \$ 12,243,287 \\ 4,069,996 \end{array}$ | $\begin{array}{r} 1,385,485 \\ 251,786 \end{array}$ | $\begin{array}{r} \$ \quad 1,903,613 \\ (336,891) \end{array}$ | \$ | $\begin{gathered} 1,438,133 \\ (167,799) \end{gathered}$ |  | $\begin{aligned} & 47,373,247 \\ & (3,170,207) \end{aligned}$ |
| - | - | 629,013 | 58,041 | - |  | - |  | 687,054 |
| - | - | - | - | - |  | - |  | - |
| - | - | - | - | - |  | - |  |  |
| 11,042,478 | $(1,626,984)$ | $(7,726,503)$ | $(374,718)$ | $(471,613)$ |  | $(842,660)$ |  | 0 |
| 289,961 | 8,449 | 20,079 | 1,501 | 117 |  | - |  | 320,106 |
| - | - | - | - | - |  | - |  |  |
| 28,975,938 | 4,153,395 | 9,235,873 | $\begin{aligned} & 1,322,095 \\ & 1,322,095 \end{aligned}$ | 1,095,225 |  | 427,674 |  | 45,210,200 |
| 22,042 | - | 144,783 | - | - |  | - |  | 166,826 |
| 20,287 | 100 | - | - | - |  | - |  | 20,387 |
| - | - | - | - | - |  | - |  | - |
| - | - | - | - | - |  | - |  | - |
| - | - | - | - | - |  | - |  | - |
| 42,330 | 100 | 144,783 | - | - |  | - |  | 187,213 |
| \$ 29,018,267 | \$ 4,153,495 | \$ 9,380,656 | \$ 1,322,095 | \$ 1,095,225 | \$ | 427,674 | \$ | 45,397,413 |


| \$ | 2,391,184 | \$ | 381,802 | \$ | 1,060,623 | \$ | 161,639 | \$ | 212,504 | \$ | 50,030 | 4,257,783 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 2,976,876 |  | $(740,363)$ |  | 402,622 |  | 65,409 |  | 211,651 |  | 57,169 | 2,973,363 |
|  | - |  | - |  | - |  | - |  | - |  | - | - |
|  | 8,702,169 |  | 1,411,900 |  | 2,601,399 |  | 338,673 |  | 547,313 |  | 187,176 | 13,788,629 |
|  | 25,606 |  | 3,517 |  | 8,658 |  | 1,245 |  | 2,327 |  | 487 | 41,840 |
|  | - |  | - |  | - |  | - |  | - |  | - | - |
|  | - |  | - |  | - |  | - |  | - |  | - | - |
|  | - |  | - |  | - |  | - |  | - |  | - | - |
|  | - |  | - |  | - |  | - |  | - |  | - | - |
|  | 14,095,835 |  | 1,056,855 |  | 4,073,302 |  | 566,966 |  | 973,795 |  | 294,862 | 21,061,615 |



## Statement of Cash Flows

For the period ended August 31, 2023


# California Online Public Schools Academy North Bay 

## Check Register

For the period ended August 31, 2023

| Check Number | Vendor Name | Transaction Description | Check Amount |
| :---: | :---: | :---: | :---: | :---: |

California Online Public Schools Academy North Bay

## Accounts Payable Aging

August 31, 2023

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | $\begin{aligned} & 1 \text { - } 30 \text { Days } \\ & \text { Past Due } \end{aligned}$ | $\left\lvert\, \begin{gathered} 31-60 \text { Days } \\ \text { Past Due } \end{gathered}\right.$ | $\begin{array}{\|c\|} \hline 61 \text { - } 90 \text { Days } \\ \text { Past Due } \end{array}$ | Over 90 <br> Days Past Due | Total |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |

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