

PERSONAL DATA

Marital Status: Married with two children

QUALIFICATIONS SUMMARY

Superior organizational and time-management abilities.
Great communication skills with students, parents, and staff.
Self-starter, highly effective without direct supervision; leads by example; adept at supervision, training, and motivation of students and personnel.

PROFESIONAL EMPOLYMENT HISTORY

2016 – Present	Coordinator Student Services - 2019 – Present House Principal, Beverly Hills High School - 2016 -2019 Beverly Hills Unified School District, Beverly Hills, Ca.
2007 – 2016	Assistant Principal, Malibu High School - 2007 - 2015 Santa Monica Malibu Unified School District, Santa Monica, Ca.
2002 – 2007	Vice Principal, Quartz Hill High School Antelope Valley Union High School District, Lancaster, Ca
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2000 – 2002	Dean of Student, Redwood Middle School Conejo Valley Unified School District, Thousand Oaks, Ca.
1998 – 2000	Teacher, Cesar Chavez High School Phoenix Union High School District, Phoenix, Arizona
1992 – 1996	Middle School Teacher Fees Middle School - Tempe Elementary District, Tempe, Az. El Sereno Middle School –LAUSD, Los Angeles, Ca.
1989 – 1992	Manager – Enterprise Rent A Car Monrovia, California

EDUCATION

1998 **Masters of Arts:** Administration and Supervision Specialization
University of Phoenix – Phoenix, Arizona

1989 **Bachelor of Arts:** Biology
Whittier College, Whittier, California

PROFESSIONAL ACHIEVEMENTS

-Currently Manage / Supervise – COVID, Attendance and enrollment, Residency, Permits, Foster / Homeless Youth, 504, Health Offices all sites, District Nurse, TUPE, Expulsions, Title IX, UCP Complaints, Home Hospital Teaching, SARB / SART / Chronic Absenteeism, LACOE- all student reporting, Federal Civil Rights Data Collection, Record Requests, Collaborate with site Admin.

Input on the ILC – Independent Learning Center

- Improved student achievement on CAHSEE, State testing, and raising API scores from 818 to 883.

- Was involved in promoting school athletic programs / also was on the Golden League athletic council

- Improved student performance through ongoing dialogue with teachers and support of their instructional efforts.

Malibu High was recognized in US News and World Reports as one of the top 100 schools in the country.

- Enhanced student learning by analyzing test scores / data and in-servicing teachers on instruction and individual needs.

- Responsible for the recruitment and selection of both certificated and classified employees.

- Involved with the on-going improvement of on campus policies.

- Enhanced teacher effectiveness and student learning experiences by strengthening the interaction time between experienced and novice teachers.

- Have had a vital role for the school on WASC accreditation and the California Distinguished School Honor.

- Responsible for managing various school site budgets.

- Working as part of the PLC leadership team to improve curriculum and instruction at Malibu relating it to common core – critical thinking and problem solving.

- Working with staff and PLC's to create new pacing guides and benchmark assessments that match common core ideology and SBAC /CAASPP testing.

REFERENCES UPON REQUEST