

***Resume of* MARISSA DONINE SAENZ**

marissadonine@gmail.com

951.225.5988

CREDENTIALS

Level 1 Education Specialist Instruction Credential

Preliminary Multiple Subject Teaching Credential

Emergency Cross Cultural, Language and Academic Development Certificate

*CLAD Program Completion 6/2023

EDUCATION

M.S. Integrated Elementary & Special Education

Boston University, GPA 3.68

Boston, MA
Graduated 9/2020

B.S. Human Development & Psychology

Concentration in Counseling, Summa Cum Laude

Wheelock College of Education & Human Development at Boston University

Boston, MA
Graduated 5/2019

EXPERIENCE

Gabriella Charter School 2

5th - 7th Grade Resource Specialist Teacher / Education Specialist

Los Angeles, CA
8/2021 - Present

- Plans and executes individualized instruction and support to students with special needs in accordance with IEP goals
- Supports general education teachers and administrators to implement appropriate strategies to meet the needs of students with IEPs within the general education setting
- Manages compliance of accommodations and modifications for students with IEPs both in the general education classroom and during special education service time
- Manages records and follows appropriate legal procedures and practices as they relate to special education
- Finalizes all IEPs, ensuring compliance with State, Federal and SELPA laws and guidelines

Romoland Elementary School

2nd - 5th Grade Education Specialist / Special Education Teacher

Romoland, CA
7/2020 - 6/2021

- Lead Teacher in a Special Day Class for students experiencing moderate to severe learning and behavioral disabilities through a virtual and in-person hybrid model
- Supervised and managed 4 Instructional Aides, delegated remote and in-person direction to target students' IEP goals
- Conducted annual IEP and evaluation meetings that involved initiating communication with families, school administration, and students' service providers
- Collaborated with various teams to ensure positive outcomes are met, while remaining adaptive to the changing needs and priorities presented by the COVID-19 pandemic
- Completed extensive training in thoughtful decision making, safety measure improvement, and risk reduction in the classroom, earning Pro-Act In-Service Instructor certification

Gardner Pilot Academy

4th Grade Elementary & Special Education Intern

Allston, MA
8/2019 - 6/2020

- Provided full-time support to two 4th-grade inclusive classrooms, their teachers, the learning specialist, and service providers to improve student learning and increase family collaboration
- Appointed substitute lead teacher of the 4th-grade general classroom and special education classroom
- Collected and monitored data to measure progress and track student behavior to implement proactive approaches to challenging behaviors
- Joined daily grade-level meetings and developed a thorough understanding of pedagogy that informed plans and implementation of inclusive curriculum, activities, and lessons for students

- Designed 4 months of virtual English Language Arts (ELA), math lessons, and one-on-one lessons to meet specific IEP needs caused by the COVID-19 pandemic

Coolidge Corner After School Enrichment Program

Brookline, MA

Learning Lab Instructor, Writing Instructor, and On-Site Coordinator

10/2017 - 6/2019

- Created writing and math curriculum for 3rd and 4th-graders built on the Massachusetts Department of Elementary Curriculum Framework
- Facilitated curriculum for a narrative writing class that incorporated engaging activities for students enrolled in K-5th-grade, such as creating personal scrapbooks
- Coordinated 10 after school staff in scheduling and ensuring all enrichment programs had sufficient support
- Advised students on maintaining productive study habits conducive to their unique family and household needs
- Improved 20 student participants reading and writing levels over the year

Amos A. Laurence School

Brookline, MA

3rd Grade Pre-Practicum Student Teacher

2/2/2019 - 5/2019

- Taught twenty-four 3rd grade students for 21 hours a week as a Boston University student teacher
- Employed effective instructional and classroom management techniques, including evidence-based instructional practices, Schoolwide Positive Behavior Interventions and Supports, and Applied Behavior Analysis
- Created innovative lessons such as math, ELA, and social-emotional learning per state curriculum and school-wide curriculum standards
- Interacted frequently with parents, responded to student needs directly, and promoted positive relationships with fellow teachers and school administrators
- Upheld the school's mission to provide all students with support necessary to make progress and achieve success
- Communicated with parents in person and through a weekly newsletter

City Year

Los Angeles, CA

AmeriCorps Member

7/2014 - 6/2015

- Co-taught a tri-lingual classroom in Koreatown, Los Angeles, through in-class support and direct assistance for each student's unique set of challenges at school and during after school programs
- Designed intervention tools to scaffold student learning and improve their attendance, behavior, and course performance in ELA and math
- Conducted monthly student data reports to ensure that each AmeriCorps member met the 15 hours of student support within the 3 areas of early warning indicators
- Developed extensive civic knowledge in education practice applied towards strengthening partner interactions, enhancing outcomes, and creating insightful work products
- Achieved the AmeriCorps Excellence Award for Level Five Leadership for exceptional performance in leading colleagues and classrooms with clear intention and purpose