



California Online Public Schools (CalOPS) Board Meeting Minutes

DATE: Jan 24th, 2023

TIME: 3:30pm

LOCATION: CalCA NorCal: 580 N. Wilma Avenue, Suite G, Ripon, CA 95366
CalCA SoCal: 33272 Valle Road, San Juan Capistrano, CA 92675
23091 Arden Street, Lake Forest, CA 92630
1201 Cara Road, Dinuba, CA 93618
8422 Madison Avenue, Fair Oaks, CA 95628 3753 W. Norberry Street, Lancaster, CA 93536
32946 Calle San Marcos San Juan Capistrano, 92675
9423 Reseda Blvd. Apt#230, Northridge, CA 91324 5716
Owl's Nest Drive, Santa Rosa, CA 95409

I. Call to Order

As there was no quorum at the start of the meeting, those present reviewed oral reports, and all other items were postponed to a point later in the meeting when all participants were present and able to hear each other. It was noted that both the SoCal and NorCal offices were open for in person attendance by members of the public.

II. Roll Call

Board Members Present at Roll Call: Diana Rivas, Eric Wickliffe, and Melissa Nunez (all via phone);

Board Members Absent: Elaine Pavlich, Paul Hedrick, and Michael Henjum;

Board Members joined during the Meeting: Adam Pulsipher (via phone);

Guests Present: Lachelle Carter (in person at CalCA Southern California); Bernie Jamero (in person at NorCal Office); Dr. Richard Savage, Superintendent; Dr. Richie Romero, Deputy Superintendent; Leslie Dombek, Tara Mannix, Dan Hertzler, Marcus White, and Heather Tamayo, School staff; Laura Johnson, Donna Kozub, and Tanya Snyder, Pearson Virtual Schools staff (all via phone).

III. Public Comment

There were no public comments at this time.

IV. Oral Reports

a. Superintendent's Report

Dr. Savage provided the Board with an update from school leadership.

b. Principals' Reports

1. Elementary School

Dr. Savage asked the Board whether they had any questions or comments on the written report received by the Elementary School Principal, Mr. White. There were no questions from the Board at this time.

2. Middle School

Dr. Savage asked the Board whether they had any questions or comments on the written report received by the Middle School Principal, Ms. Tamayo. There were no questions from the Board at this time.

3. High School

Dr. Savage asked the Board whether they had any questions or comments on the written report received by the High School Principal, Ms. Mannix. There were no questions from the Board at this time.

[Mr. Pulsipher joined the meeting at 3:40 pm, thereby giving the Board quorum.]

c. CalCA Financial Report

1. Consolidated Financial Report

Ms. Carter provided the Board with an update on all the CalCA School's financials. Ms. Pavlich asked the Board whether they had any questions or comments on the consolidated financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

2. CalCA Central Coast Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Coast financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

3. CalCA Central Valley Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Central Valley financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

4. CalCA Monterey Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Monterey Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

5. CalCA North Bay Financial Report

Ms. Carter asked the Board whether they had any questions or comments on

the written CalCA North Bay financial report, as included in the Board meeting materials. There were no questions from the Board at this time.

6. CalCA Northern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Northern California Financial Report, as included in the Board meeting materials. There were no questions from the Board at this time.

7. CalCA Southern California Financial Report

Ms. Carter asked the Board whether they had any questions or comments on the written CalCA Southern California Financial Report, as included in the Board meeting materials. There were no questions from the Board at this time.

8. 1099 Update

Ms. Carter provided the Board with an update on the annual review and filing process for the Form 1099, as detailed within her written report.

[Ms. Rivas called the meeting to order at 3:54 pm and conducted a roll call for the record before the Board continued with its agenda.]

d. Policy and Compliance Report

After Ms. Rivas called the meeting to order and conducted the roll call, Mr. Hertzler reviewed with the Board the policy and compliance items, as included in the Board meeting materials.

1. P1 Attendance Reporting Update

Mr. Hertzler provided the Board with an update on the P1 attendance reporting submission, including the enrollment reported for each school and expectations for the P2 attendance reporting based on historical trends. He explained that the attendance team was able to submit these documents before the required date and noted that he was satisfied with how smoothly the process went.

2. Form 700 Reminders

Mr. Hertzler provided the Board with a reminder on their annual filing process for the Statement of Economic Interest, also known as the Form 700. He explained that Board members should have gotten an email regarding these forms, and that Mr. Wickliffe and Ms. Nunez do not need to complete this form as they have recently joined the Board and the document is not required until next year. He noted that the deadline for this form for other Board members is April 1, 2023.

V. Ratification of Board Actions Taken from September 27, 2022 to October 25, 2022

Ms. Rivas presented to the Board the ratification of Board actions taken from September 27, 2022 – October 25, 2022. There being no further discussion or changes

noted, a motion was made and seconded as follows:

RESOLVED, the ratification of Board actions taken from September 27, 2022 – October 25, 2022, as presented, is hereby approved.

A roll call vote was conducted the motion passed unanimously.

VI. Routine Business

a. Approval of Agenda

Ms. Rivas asked the Board to review the Agenda distributed prior to the meeting and posted in compliance with the Brown Act requirements. There being no changes noted, the following motion was made and seconded as follows:

RESOLVED, that the Agenda for the January 24, 2023 Board meeting, as presented, is hereby approved.

The motion was approved unanimously via a roll call vote.

VII. Consent Items

Ms. Pavlich asked Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the December 6, 2022 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Pearson Invoice(s);
- d. Approval of School Accountability Report Cards (SARC); and
- e. Approval of 2023-2024 Master Agreement; are hereby approved.

The motion was approved unanimously via a roll call vote.

VIII. Action Items

a. Approval of Outreach Recruitment Targets and Board Resolution Regarding Enrollment Limits for the 2023-2024 School Year

Dr. Savage reviewed with the Board the proposed school enrollment limits and Board resolution for the 2023-2024 school year as included in the Board materials. Dr. Savage noted that the overall enrollment goal is 9,000 students, and he expressed confidence that they will be able to meet this goal. The Board discussed the proposed targets and growth percentage from the current school year with Dr. Savage. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the outreach recruitment target of 9,000 students and Board resolution regarding enrollment limits for the 2023-2024 School Year, as discussed, are hereby approved.

The motion passed unanimously via a roll call vote.

IX. Information Items

a. State Accountability Update

1. School Enhancement Target (SET) Quarter One

Ms. Dombek presented the School Enhancement Target (SET) Quarter One to the Board, as included in the Board meeting materials. The Board discussed these numbers at length.

b. Legislative Update

Mr. Hertzler provided the Board with an update on predicted legislative activities in the state. He explained that his update was focused on budget and funding, and he noted that the school will continue to follow legislative activities as they further develop.

c. School Success Partner (SSP) Update

Ms. Johnson presented to the Board on behalf of the School Success Partner (SSP) team. She explained that enrollment would open on February 1, 2023 and that there are many preparations being made to support second semester enrollment. Ms. Johnson also noted that retention is key and that changes may be made through marketing to adapt to the changing post covid environment. She explained more information would be provided as this effort develops.

d. Sponsoring District(s) Update

Dr. Savage explained that there have been staffing changes in Cayuga Unified School District and that the superintendent will be replaced. He explained that he will be able to provide more information once a new Superintendent is appointed.

Dr. Savage informed the Board that the school presented at the Scott's Valley Unified School District, as they do annually, and that this went very well.

e. Academic Success Partner (ASP) Update

Ms. Sanchez-Reyes presented to the Board on behalf of the School Success Partner (SSP) team. She noted that there is a new instructional support position within Pearson Virtual Schools, and the Instructional Partner has been introduced to the CalCA leadership team.

f. Sponsoring District(s) Update

Dr. Savage discussed this item at an earlier point in the meeting.

[Everyone left the meeting at 4:50 pm with the exception of Diana Rivas, Eric Wickliffe, Melissa Nunez, Adam Pulsipher, Chandre S. Reyes and Tanya Snyder.]

X. CLOSED SESSION - Brown Act; Cal. Gov't Code §54957(b) – to consider appointment, employment, evaluation of performance, discipline of an employee, Title: Executive Director of California Connections Academies

The Board entered into closed session at 4:51 pm upon a motion being made, seconded and confirmed via a roll call vote of all Board members present pursuant to Brown Act § 54957(b) to consider appointment, employment, evaluation of performance, discipline or dismissal of an employee; Title: Executive Director of California Connections Academies. Board members in attendance were: Diana Rivas, Eric Wickliffe, Melissa Nunez, and Adam Pulsipher. Guests invited by the Board to attend were: Chandre Sanchez Reyes and Tanya Snyder. All closed session participants either used headsets or were alone in a room for privacy purposes. All others left the meeting at this time.

The Board ended closed session and entered open session at 5:10 pm upon a motion being made, seconded and confirmed via roll call vote of all Board members present. No action was taken during closed session.

XI. Adjournment and Confirmation of the Next Meeting on Tuesday, February 28, 2023 at 3:30 pm PT

There being no further business to discuss, the meeting was adjourned at 5:11 pm. The next meeting is scheduled for Tuesday, February 28, 2023 at 3:30 pm PT.